

South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 5a

TO: Board of Directors

FROM: Nancy A. Hussmann, Human Resources Director

MEETING DATE: December 6, 2018

ITEM – PROJECT NAME: Dental Insurance Renewal

REQUESTED BOARD ACTION: Approve renewal of Dental Insurance with (1) a \$0.25 increase in administrative fees to \$5.75 per employee per month; (2) no change in Funding Level, and; (3) no change in COBRA Rates from the 2018 levels and rates.

DISCUSSION: The District's self-insured dental plan renews every January and is reviewed by our consultant, Deborah Babineau, of BB&H Benefits Designs. CDS Group Health is the Third Party Administrator for the dental plan, and charges \$5.50 per employee per month for their services. They are requesting renewal of their services with a 4.5% increase.

Funding for the dental plan is derived from obtaining current year claims experience from CDS Group Health. In 2018, through October 31, 2018, the District's claims experience increased 5.3% over October 2017. Although the 2018 claims experience has increased over 2017, the overall dental trend has decreased by .6%. Additionally, the claims experience through October 2017 showed an 11% decrease over October, 2016. Deborah believes that 2018 is simply normalizing an extraordinarily good year in 2017. Therefore, although the funding estimate is going down from \$142.26 per employee per month to \$140.40 per employee per month, District staff recommends retaining the current 2018 funding level of \$142.26 per employee per month. This is the third year that the funding level has not increased.

In conjunction with the decrease in estimated funding level, COBRA rates also were estimated to decrease. However, because it is a minimal amount at each coverage tier (as referenced on page one of the attachment to Deborah's memo) the District recommends keeping the COBRA rates the same as in 2018, at \$55.23; \$110.47; and \$187.78 per month respectively for single, employee plus one, and family coverage.

SCHEDULE: December 7, 2018 – Notify Finance of 2019 rates; notify COBRA participants

COSTS: \$204,854.40 (\$142.26 X 120 employees X 12 months)

ACCOUNT NO: Multiple

BUDGETED AMOUNT AVAILABLE: Amounts included in each department's budget

ATTACHMENTS: Memo from Deborah Babineau regarding dental funding & COBRA rates 2019

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: General

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____

MEMO



benefit designs
INSURANCE SERVICES

To: Nancy Hussmann
From: Deborah Babineau, OB55630
Date: 11/6/2018
Re: Dental Funding and COBRA rates 2019

Message:

Attached we present the suggested 2019 cobra rates calculated for the 12 month period ending 10/31/2018. You will note there is a slight increase in cobra rates due to the following factors.

- **No plan design changes**

In 2015, the District added the following plan changes:

- Added coverage for dental implants
- Added maximum rollover benefit feature

No changes were made for 2016, 2017 or 2018.

- **Decrease in Dental Trend**

According to the latest Segal Health Plan Cost Trend Survey for Public Sector Employers, dental Trend is estimated to be 4.0% in 2019.

- **Actual dental experience increase.**

The 2018 actual dental claims cost has increased 5.3% compared to October 2017.

- **Note:** UHS/CDS Group Health has proposed an increase of \$0.25 per employee for the upcoming plan year. That is less than a 5% increase. The fee has not increased since 2015.

BB&H Benefit Designs
Santa Barbara, CA 93101
(805) 962-2868
Fax: (805) 962-9268
www.bbandh.com

Based on these factors, BB&H recommends keeping the current cobra rates and funding estimate the same for 2019.

	2017 factors	2018 calculated factors	2019 calculated factors
COBRA single:	\$54.14	\$55.19	\$54.11
COBRA two party:	\$108.30	\$110.37	\$108.22
COBRA family:	\$184.10	\$187.63	\$183.98
Funding Estimate:	\$142.26	\$143.52	\$140.40

Please let me know if you have any questions.

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Santa Barbara, CA 93101
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www.bbandh.com

South Tahoe Public Utility District

2019 plan year - projection

Fees

Dental Administration	\$5.75 per employee per month	
estimated covered employees	<u>119</u>	
<i>Est. dental admin per month</i>	\$684	
Dental Fully Insured equivalent	fully insured	COBRA (w/2%)
single	54.11	55.19
employee+1	108.22	110.39
family	183.98	187.66
COBRA administration from CDS	\$0.00 per employee per month	
Funding Estimate:	\$140.40 per employee per month	

Dental Benefits

DENTAL BENEFITS	STPUD proposed dental plan
Annual Maximum	\$2,000 per person per year
Annual Deductible	\$50 per person / \$100 per family Applies to Basic and Major Services only
Preventive Care	100%
Basic Restorative Care	80% (if preventative wellness guidelines are not followed, coverage reduces to 70%)
Major Care	70% (if preventative wellness guidelines are not followed, coverage reduces to 50%) Implants now covered.
Maximum rollover	allows for carryover of unused annual maximum up to \$750 annually (\$2,000 maximum), as long as once dental procedure of less than \$1,000 for the year and met wellness requirements.
Orthodontia	Not covered



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BOARD AGENDA ITEM 5b

TO: Board of Directors
FROM: Nancy Hussmann, Human Resources Director
MEETING DATE: December 6, 2018
ITEM – PROJECT NAME: Liability Insurance Program Resolution Correction

REQUESTED BOARD ACTION: Approve Resolution No. 3097-18 to bind coverage for Liability Insurance through the Association of California Water Agencies/Joint Powers Authority pool.

DISCUSSION: On November 1, 2018, the Board approved Resolution 3096-18 Consenting to Enter the Joint Protection Programs of the Association of California Water Agencies/Joint Powers Authority (ACWA-JPIA). In Section 3 of the Resolution, an incorrect amount was entered for the "Retrospective Allocation Point (RAP) for the first partial year of participation under the Authority's cost allocation formula for liability of Dam Failure Liability." The corrected Section 3 should read: "That the District hereby selects \$50,000 as its Retrospective Allocation Point (RAP) for the first partial year of participation under the Authority's cost allocation formula for liability."

The Retrospective Allocation Point is similar in some ways to a "deductible," even though the ACWA-JPIA pays liability claims from the first dollar. After four years, all losses below the RAP are deducted from the deposit premium the District has paid for that year. The remaining losses go into the pool and are shared by the membership. In the end, if the District's share of the costs is less than the deposit premium, a refund goes into the District's account (Rate Stabilization Fund). If the costs exceed the deposit premium, a debit is applied to the account. Then a refund or a bill is provided after this fund exceeds 60% of one year's liability program deposit premium. It is, therefore, important that this \$50,000 figure be accurate.

SCHEDULE: December 7, send Resolution No. 3097-18 to the ACWA-JPIA

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3097-18

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer and Water

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____

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RESOLUTION NO. 3097-18

**A RESOLUTION BY THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENTING TO ENTER THE JOINT PROTECTION PROGRAMS OF THE ASSOCIATION OF
CALIFORNIA WATER AGENCIES/JOINT POWERS AUTHORITY**

WHEREAS, pursuant to the provisions of Section 990, 990.4, 990.9 and 6500 of the Government Code, this District wishes to enter into an Agreement with various other districts entitled "Joint Powers Agreement: Creating the Association of California Water Agencies/Joint Powers Insurance Authority" (the Authority), for the purpose of participating in the Joint Powers Insurance Authority created hereby, which since its formation has provided for and administered joint protection programs as more fully set forth in said Agreement; and

WHEREAS, said joint protection programs offer significant advantages to this District in terms of cost, liability protection, property protection, workers' compensation protection, and services and entering such programs, on the conditions hereinafter set forth, appears to be in the best interest of the District.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the South Tahoe Public Utility District:

Section 1. That South Tahoe Public Utility District (District) hereby consents pursuant to the above-mentioned Joint Powers Agreement, and the Resolutions and Policies enacted in implementation of such Agreement, to enter said joint powers programs.

Section 2. That the District hereby elects to join the **Liability Program** sponsored by the Authority effective December 31, 2018, at 12:01 a.m.

Section 3. That the District hereby selects \$50,000 as its Retrospective Allocation Point (RAP) for the first partial year of participation under the Authority's cost allocation formula for liability.

1 Section 4. That the Treasurer/Chief Financial Officer of this District is hereby
2 authorized to pay to the ACWA/Joint Powers Insurance Authority its first deposit
3 premium.

4 Section 5. That the Secretary/Clerk of the Board of Directors of this District is
5 directed to certify a copy of this Resolution and to forward the same Resolution and the
6 signed Joint Powers Agreement promptly by mail to the Association of California Water
7 Agencies/Joint Powers Authority, P. O. Box 619082, Roseville, California, 95661, at which
8 time coverage will commence at 12:01 a.m. on the 31st day of December, 2018.

9 **WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing
10 Resolution No. 3097-18 was duly and regularly adopted and passed by the Board of
11 Directors of the South Tahoe Public Utility District at a regular meeting held on the 6th
12 day of December, 2018, by the following vote:

13 AYES:
14 NOES:
15 ABSENT:

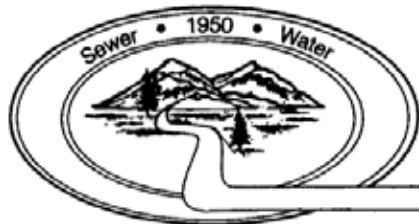
18 _____
19 Randy Vogelgesang, Board President
20 South Tahoe Public Utility District

21 ATTEST:

22 _____
23 Melonie Guttry, Clerk of the Board
24 South Tahoe Public Utility District

General Manager
Richard H. Solbrig

Directors
Chris Cefalu
James R. Jones
Randy Vogelgesang
Kelly Sheehan
Duane Wallace



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BOARD AGENDA ITEM 5c

TO: Board of Directors
FROM: Richard Solbrig, General Manager
MEETING DATE: December 6, 2018
ITEM – PROJECT NAME: California Association of Sanitation Agencies 2019 Dues

REQUESTED BOARD ACTION: Authorize 2019 California Association of Sanitation Agencies Membership Dues Renewal in the amount of \$16,711.

DISCUSSION: California Association of Sanitation Agencies (CASA) is recognized as the leading California voice on water quality and related environmental policy issues. Membership provides leadership, education, and up-to-date information. CASA also promotes the essential role of wastewater agencies in the provision of renewable resources and legislative advocacy for sound clean water laws and regulations. The 2019 dues are the same as last year.

SCHEDULE: Upon approval

ACCOUNT NO: 1042.6250

BUDGETED AMOUNT AVAILABLE: \$25,374

ATTACHMENTS: CASA Invoice

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____

California Association of Sanitation Agencies
1225 8th Street, Suite 595
Sacramento, CA 95814
Ph: (916) 446-0388
Tax I.D. 68-0018896

INVOICE 3053



South Tahoe Public Utility District
1275 Meadow Crest Drive
South Lake Tahoe, CA 96150

Invoice # 3053
Invoice Date 11/13/2018
Invoice Due 12/30/2018

Amount Due	\$ 16,711.00
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Transactions

Description	Amount
Membership Renewal - Agency - South Tahoe Public Utility District (through December 31, 2019) Paul Wallace Randy Vogelgesang Shelly Thomsen Richard Solbrig Christopher Siano Marla Sharp Jeff Lee James Jones Paul Hughes Shannon Cotulla	\$ 16,711.00

Total Amount	\$ 16,711.00
Amount Paid	-\$ 0.00
Amount Due	\$ 16,711.00

General Manager
Richard H. Solbrig

Directors
Chris Cefalu
James R. Jones
Randy Vogelgesang
Kelly Sheehan
Duane Wallace



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BOARD AGENDA ITEM 5d

TO: Board of Directors

FROM: Trevor Coolidge, Associate Engineer

MEETING DATE: December 6, 2018

ITEM – PROJECT NAME: Water Meter Installation Project Phase V

REQUESTED BOARD ACTION: Authorize staff to advertise for bids for Phase V of the Water Meter Installation Project.

DISCUSSION: The District has approximately 1,900 remaining unmetered accounts to complete as part of the Residential Water Metering Project. The remaining meter installations are funded through a Funding Agreement with the State Water Resources Control Board's Clean Water State Revolving Fund (CWSRF). In 2018, 1,605 water meters were installed under Phase IV of the Water Meter Installation Project using CWSRF funding.

Plans and specifications are currently being finalized for Phase V of the Water Meter Installation Project to occur during the 2019 construction season. Phase V includes approximately 1,318 meter installations in neighborhoods on both sides of Pioneer Trail from Sierra House Elementary to US Highway 50. Staff is requesting authorization to advertise for bids for the 2019 construction season. The Engineer's Estimate for Phase V of the project is \$4,650,000.

Staff recommends that the Board authorize staff to advertise for Phase V of the Water Meter Installation Project Phase V.

SCHEDULE: As soon as possible

COSTS: \$4,650,000

ACCOUNT NO: 2030-8929

BUDGETED AMOUNT AVAILABLE: Funded with State Revolving Fund Loan

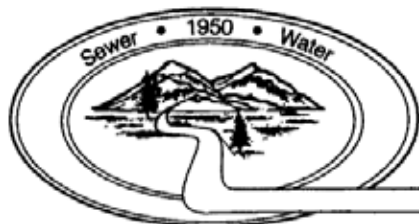
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____



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BOARD AGENDA ITEM 5e

TO: Board of Directors

FROM: Trevor Coolidge, Associate Engineer
Chris Stanley, Manager of Field Operations

MEETING DATE: December 6, 2018

ITEM – PROJECT NAME: 2018 Asphalt Patching Contract

REQUESTED BOARD ACTION: Approve Change Order No. 1 to GB General Engineering Contractor, Inc., to the 2018 Asphalt Patching Contract in the amount of \$93,524.

DISCUSSION: The District is responsible for the maintenance of the Christmas Valley Tank access road and has faced increasing maintenance demands for the road as it has neared the end of its useful life. Staff evaluated the asphalt access road and determined that complete rehabilitation was the most cost effective alternative for the road to minimize ongoing maintenance costs.

Staff contacted GB General Engineering Contractor, Inc., (GB), currently under Contract with the District for the 2018 Asphalt Patching Contract (Purchasing Bid #18-19-06), and negotiated a Change Order for pulverizing-in-place the existing roadway and repaving with 3 inches of new asphalt for \$4.45 per square foot, plus \$1,000 in extra work for drainage improvements, for a total Change Order cost of \$93,524.

GB was the only bidder on the 2018 Asphalt Patching Contract; the negotiated price for this Change Order is 52.4% less than the original bid item amount for 3 inch paving and grinding on patches greater than 101 square foot at \$8.50 per square foot; and is also significantly less than the average 4 inch T-patch bid item price of \$12.38 per square foot for bids received on the 2018 Marlette Waterline Project.

Staff recommends that the Board approve Change Order No. 1 to the District's Contract with GB in the amount of \$93,524, bringing the Contract total to \$276,324 for the 2018 Asphalt Patching Contract.

The Purchasing Agent has reviewed this Agenda Item.

SCHEDULE: As soon as possible

COSTS: \$93,524

ACCOUNT NO: 2030-8661

BUDGETED AMOUNT AVAILABLE: \$90,000

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____



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BOARD AGENDA ITEM 8a

TO: Board of Directors

FROM: Stephen Caswell, Senior Engineer

MEETING DATE: December 6, 2018

ITEM – PROJECT NAME: Tahoe Keys Pump Station Replacement Project and Upper Truckee Pump Station Rehabilitation Project

REQUESTED BOARD ACTION: (1) Authorize Task Order No. 14 to Carollo Engineers, Inc., in the amount of \$267,700, for design services for the Tahoe Keys Pump Station Replacement Project; and, (2) Authorize Task Order No. 15 to Carollo Engineers, Inc., in the amount of \$221,800, for design services for the Upper Truckee Pump Station Rehabilitation Project.

DISCUSSION: District staff has been working with Carollo Engineers, Inc., (Carollo) since July of 2017 on the Big 5 Pump Station Condition Assessment and Alternatives Evaluation. To date, the condition assessment and, more recently, the alternatives evaluation have been completed. The alternatives evaluation identified the preferred projects for upgrading the pump stations and working with District staff to prioritize the projects. According to District staff, the two highest priority pump stations are the Tahoe Keys and Upper Truckee Pump Stations. The next step in the process is to move into design on our highest priority projects.

At the Tahoe Keys Pump Station, the following deficiencies were identified: insufficient pumping capacity, a lack of redundancy, lack of flow metering, insufficient bypass capacity, electrical gear at the end of its useful life, and the structure does not meet current seismic standards. The preferred alternative is construction of a new wet well that will be sized to house three pumps, which will address the capacity and redundancy issue, construction of a meter vault, a seismic retrofit to the existing above ground structure that houses the electrical equipment, replacement of the electrical gear, and various minor improvements.

At the Upper Truckee Pump Station, the following deficiencies were identified: pump safety and capacity, lack of flow metering, insufficient bypass capacity, lack of force main redundancy, and electrical gear at the end of its useful life. The preferred alternative is replacement of the pumps with safer, higher capacity pumps, reconfiguration of piping to accommodate the larger pumps and flow meters, replacement of the electrical gear, and various minor improvements.

The projects for Tahoe Keys and Upper Truckee have been identified to be funded through the State Revolving Fund (SRF). The process through which funds are distributed in the SRF program is changing, and instead of reviewing applications on a rolling basis, the applications will be scored and funded on a regular timeline. For example, all applications received by December 31, 2019, will have a funding decision by April 2020. With the funding decision coming in April 2020, it is highly unlikely that construction on any project could start until the following year (2021 in this example). Therefore, the District would like to submit our applications for funding in 2019 for construction starting in May 2021.

The District requested design proposals from Carollo for the next phase. Staff negotiated with Carollo to come to an agreement on the scope and budget. The costs for the designs as a percentage of estimated construction costs are the lowest in recent history for similar sized projects, so staff is confident that the costs are fair to the District. The current Fiscal Year 18/19 budget contains more than sufficient funds to support the design effort.

District staff is requesting that the Board (1) authorize Task Order No. 14 to Carollo Engineers, Inc., in the amount of \$267,700, for design services for the Tahoe Keys Pump Station Replacement Project; and (2) authorize Task Order No. 15 to Carollo Engineers, Inc., in the amount of \$221,800, for design services for the Upper Truckee Pump Station Rehabilitation Project.

SCHEDULE: Designs complete by September 2019

COSTS: \$489,500

ACCOUNT NO: 1030-8828/BIG5PS

BUDGETED AMOUNT AVAILABLE: 790,897

ATTACHMENTS: Scopes of work

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____

TASK ORDER NO. _

SOUTH TAHOE PUBLIC UTILITY DISTRICT
(STPUD)

AND

CAROLLO ENGINEERS, INC.
(CONSULTANT)

This Task Order is issued by the STPUD and accepted by CONSULTANT pursuant to the mutual promises, covenants and conditions contained in the Agreement between the above named parties dated the ___th day of _____, 201__, in connection with:

Tahoe Keys Pump Station Replacement Project
(Project)

PURPOSE

During September 2017, CONSULTANT performed condition assessments for STPUD's "Big 5" pump stations. Results of the condition assessment and subsequent analysis for Tahoe Keys Pump Station indicate the following improvements are required:

1. NEW LIFT STATION – Replace existing pump lift station wet well and dry pit with new 12-foot diameter by 25 feet +/- deep wet well and three (3) submersible pumps
2. NEW INFLUENT MANHOLE – Install one (1) new 60-inch diameter by 20 feet +/- deep polymer concrete manholes
3. NEW CAST-IN-PLACE VAULT – New vault for isolation valves, check valves, combination air/vacuum release valve, and flow meter
4. FLOW METER – New magnetic flow meter
5. YARD PIPING – New underground piping including gravity sewer, manholes, buried valves, force main, drain piping, bypass, and connections to the existing sewer and force main
6. ELECTRICAL – New power and control equipment sized for the needs of the new pumps
7. SEISMIC RETROFIT – Structural retrofit or replacement of the existing structure housing the electrical room

The purpose of this Task Order is to add Predesign, Final Design, Bidding Services, and Engineering Services During Construction to the Project to implement the improvements listed above.

ENGINEER'S SERVICES

TASK 1 - PROJECT MANAGEMENT

Project administration, project status updates, preparation of progress reports, management of SUBCONSULTANT's, management of staffing needs, and the preparation of contracts are included in this Task.

Task 1.01 - Project Administration. CONSULTANT will administer the project and its SUBCONSULTANT's to maintain project schedule and budget. Project progress and budget status will be included in monthly progress reports that will be attached to billing invoices. Additionally, the monthly progress report will include a list of work completed for the time period, anticipated future work and an updated decision log as appropriate. Also included in this task are the management of staffing needs and preparation of contracts.

Task 1.02 - Conduct Project Status Updates. Project status updates will be performed on a bi-weekly basis by conference call.

Task 1 Assumptions:

- Bi-weekly conference calls for status update.
- Project completion, including closeout by December 2020.
- Assumed design duration is 7 months.

Task 1 Deliverables:

- Monthly status reports.

TASK 2 - PREDESIGN

Task 2.01 – Confirm Design Flows and Finalize Project Elements

Updated design flows for the Big 5 Pump Stations, including Tahoe Keys Pump Station, were not available at the time the Big 5 Pump Station Alternatives Evaluation was completed. This task includes evaluation by CONSULTANT's flow modeling team to determine an upper limit for the Tahoe Keys design flow. With this information, pump and wet well sizing can be confirmed to establish a preliminary site layout and to determine if any property acquisition is necessary to fit the required project elements onto the site.

Also included in this task is a constructability and sequencing evaluation to confirm the required project components are included to construct the new pump station while minimizing impacts to cost and the operation of the existing pump station. Confirmation of existing utility locations will also be accomplished under this task.

Appendix B of Alternatives Evaluation included a Preliminary Environmental Analysis for the recommended Big 5 Pump Stations projects. Preliminary CEQA Environmental Checklists were prepared but specific project descriptions and plans were not prepared. STPUD will lead the CEQA permitting process and CONSULTANT will provide support services that include development of the Project Description and figures.

Task 2.02 - Prepare Basis of Design Report (DRAFT)

A Basis of Design Report (BODR) will be prepared to summarize the results of Task 2.01 – Confirm Design Flows and Finalize Project Elements.

Task 2.03 - Basis of Design Workshop

A workshop to review the Basis of Design Report (DRAFT) will be chaired by CONSULTANT. The results of Task 2.01 – Confirm Design Flows and Finalize Project Elements will be presented and select responses to STPUD comments reviewed. The ultimate goal of this meeting is to receive buyoff of the project components to include in final design.

Task 2.04 - Prepare Basis of Design Report (FINAL)

STPUD comments to the Basis of Design Report (DRAFT) and input from the Basis of Design Workshop will be incorporated to prepare the Basis of Design Report (FINAL). Responses to comments will be prepared and submitted for acceptance.

Task 2 Assumptions:

- Project components to be included in final design will be finalized during the Basis of Design Workshop. Any changes in the items to be designed after this workshop will be considered additional scope and may result in budget increases.
- CONSULTANT will prepare the agenda and meeting minutes for the Basis of Design Workshop.
- Comments to technical memoranda and the Basis of Design Report (DRAFT) will be tabulated when transmitted to CONSULTANT.
- Each deliverable will be internally reviewed prior to submitting to STPUD.
- STPUD will furnish a site specific geotechnical report for use in the predesign and final design tasks.
- STPUD will furnish an updated topographic survey.

Task 2 Deliverables:

- Five (5) hard copies and one electronic pdf file of the Basis of Design Report (DRAFT) will be submitted.
- Five (5) hard copies and one electronic pdf file of the Basis of Design Report (FINAL) will be submitted.
- Meeting minutes

TASK 3 – FINAL DESIGN

Task 3.01 - Workshops. Under this task, CONSULTANT will conduct two (2) workshops during the course of the final design phase of the project. These workshops will be conducted at the following milestones:

- 50% Design Review Workshop.
- 90% Design Review Workshop.

Task 3.02 - Develop 50% Plans, Specifications and Estimate (PS&E) Submittal Package. Development of a 50% PS&E document submittal package will be completed under this task. This task includes the development of an estimate of probable construction costs (AACE Class 3). Five (5) copies of the plans, specifications, and estimate will be provided to STPUD for review. A submittal review workshop to

discuss comments on the 50% PS&E submittal package will be conducted at the end of the STPUD review period.

A hazardous materials survey will be performed to identify asbestos containing materials (ACM), lead containing coating materials (LCCM), and polychlorinated biphenyls (PCBs). A technical memorandum will be performed to summarize the results of the hazardous materials survey and will be included as an appendix to the final specifications.

Task 3.03 - Develop 90% PS&E Submittal Package. Development of a 90% PS&E document submittal package will be completed under this task. This task includes the development of an estimate of probable construction costs (AACE Class 2). Additionally, a 50% Design Review Comment log will be completed to log all of STPUD staff comments and responses from the CONSULTANT. Five (5) copies of the plans, specifications, and estimate will be provided to STPUD for review. A submittal review workshop to discuss comments on the 90% PS&E submittal package will be conducted at the end of the STPUD review period.

Task 3.04 - Develop Bid Documents. Development of a Bid Document submittal package will be completed under this task. This task includes the development of an estimate of probable construction costs (AACE Class 2). Additionally, a 90% Design Review Comment log will be completed to log all of STPUD staff comments and responses from the CONSULTANT. Five (5) copies of the plans, specifications, and estimate will be provided to STPUD for review.

Task 3 Assumptions:

- The design scope and associated fee estimate are based on the project elements identified under the *PURPOSE* section of this scope of work. Should the project elements be modified during the predesign tasks, then a modified scope of work and fee estimate will be prepared and submitted to STPUD for review and approval prior to proceeding.
- Each deliverable will be internally reviewed prior to submitting to STPUD.
- A surge analysis is not included in the Engineering Services.

Task 3 Deliverables:

- 50% PS&E Submittal. (Five (5) hard copies and one (1) PDF electronic file)
- 90% PS&E Submittal. (Five (5) hard copies and one (1) PDF electronic file)
- 50% Comment Log with responses.
- Bid Document PS&E Submittal. (Five (5) hard copies and one (1) PDF electronic file)
- 90% Comment Log with responses.

TIME OF PERFORMANCE

CONSULTANT will perform the above-described tasks during a twelve (12) month time period from Notice-to-Proceed, unless otherwise directed by STPUD.

PAYMENT

Payment to CONSULTANT for services performed under this Scope of Services is detailed in the ESTIMATED ENGINEERING HOURS AND COSTS and shall not exceed the amount of \$267,700, unless the scope of work is changed and an increase is authorized by STPUD.

EFFECTIVE DATE

This Task Order No. __ is effective as of the ____ day of _____, 201__.

ESTIMATED ENGINEERING HOURS AND COSTS
 South Tahoe Public Utility District
 Engineering Services for Tahoe Keys Pump Station Replacement Design



TASK	PERSONNEL											OTHER DIRECT COSTS					COST SUMMARY				
	Zappone	Parker	Hook	Burnitt	Zhang	Quiroz	Bahneman	Orgill/ Humphries	Senior CAD Tech	Graphics / CAD Tech	Clerical Support	Subtotals	PECE	FACS (Hazardous Materials Survey)	Subtotals	Sub- consultant Markup	Misc. Costs and Printing	Travel \$/mi	Total ODCs	Total Cost	
	Technical Advisor QA/QC	Principal- in-Charge	Project Manager	Project Engineer	Staff Prof	Struct Engr	El&C Engr	Modeling & Surge				Hours	Budget	\$12.00		5.0%		\$0.545			
	2019 Fee Schedule (Estimated) Column	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
TASK 1 - PROJECT MANAGEMENT																					
1.01 Project Administration	0	4	50	16	0	0	0	0	0	0	8	78	\$16,836	\$936	\$0	\$0	\$0	\$250	\$0	\$1,186	\$18,022
1.02 Conduct Project Status Updates	0	6	16	16	0	0	0	0	0	0	4	42	\$9,420	\$504	\$0	\$0	\$0	\$0	\$0	\$504	\$9,924
Task 1 Total Hours	0	10	66	32	0	0	0	0	0	0	12	120									
Task 1 Total Budget	\$0	\$3,060	\$14,652	\$7,104	\$0	\$0	\$0	\$0	\$0	\$0	\$1,440		\$26,256	\$1,440	\$0	\$0	\$0	\$250	\$0	\$1,690	\$27,946
TASK 2 - PREDESIGN																					
2.01 Confirm Design Flows and Finalize Project Elements	0	2	2	10	24	0	0	80	0	4	0	122	\$25,928	\$1,464	\$0	\$0	\$0	\$0	\$0	\$1,464	\$27,392
2.02 Prepare Basis of Design Report - Draft	2	2	2	6	16	0	0	4	0	0	10	42	\$7,938	\$504	\$0	\$0	\$0	\$150	\$402	\$1,056	\$8,994
2.03 Basis of Design Workshop	0	6	10	6	6	0	0	0	0	0	0	28	\$6,474	\$336	\$0	\$0	\$0	\$250	\$374	\$960	\$7,434
2.04 Prepare Basis of Design Report - Final	1	1	2	6	8	0	4	2	0	4	4	32	\$6,333	\$384	\$0	\$0	\$0	\$181	\$0	\$565	\$6,898
Task 2 Total Hours	3	11	16	28	54	0	4	86	0	8	14	224									
Task 2 Total Budget	\$849	\$3,366	\$3,552	\$6,216	\$9,774	\$0	\$1,048	\$19,092	\$0	\$1,096	\$1,680		\$46,673	\$2,688	\$0	\$0	\$0	\$581	\$776	\$4,045	\$50,718
TASK 3 - FINAL DESIGN																					
3.01 Workshops	2	2	3	5	11	1	4	0	7	7	3	45	\$8,932	\$540	\$0	\$0	\$0	\$400	\$606	\$1,546	\$10,478
3.02 Develop 50% Design Documents	19	19	22	41	91	7	30	0	57	57	20	363	\$72,585	\$4,356	\$4,000	\$4,000	\$200	\$250	\$0	\$8,806	\$81,391
3.03 Develop 90% Design Documents	19	19	22	41	91	7	30	0	57	57	20	363	\$72,585	\$4,356	\$0	\$0	\$0	\$250	\$0	\$4,606	\$77,191
3.04 Develop Bid Documents	5	5	6	10	23	2	7	0	14	14	6	92	\$18,372	\$1,104	\$0	\$0	\$0	\$500	\$0	\$1,604	\$19,976
Task 3 Total Hours	45	45	53	97	216	17	71	0	135	135	49	863									
Task 3 Total Budget	\$12,735	\$13,770	\$11,766	\$21,534	\$39,096	\$4,811	\$18,602	\$0	\$25,785	\$0	\$5,880		\$172,474	\$10,356	\$4,000	\$4,000	\$200	\$1,400	\$606	\$16,562	\$189,036
Tasks 1-3 Total Hours	48	66	135	157	270	17	75	86	135	143	75	1207									
Tasks 1-3 Total Budget	\$13,584	\$17,146	\$15,384	\$27,782	\$48,870	\$4,811	\$19,650	\$19,092	\$25,785	\$1,096	\$7,572		\$245,403	\$14,484	\$4,000	\$4,000	\$200	\$2,231	\$1,382	\$22,297	\$267,700

TASK ORDER NO. _

SOUTH TAHOE PUBLIC UTILITY DISTRICT
(STPUD)

AND

CAROLLO ENGINEERS, INC.
(CONSULTANT)

This Task Order is issued by the STPUD and accepted by CONSULTANT pursuant to the mutual promises, covenants and conditions contained in the Agreement between the above named parties dated the ___th day of _____, 201__, in connection with:

Upper Truckee Pump Station Replacement Project
(Project)

PURPOSE

During September 2017, CONSULTANT performed condition assessments for STPUD's "Big 5" pump stations. Results of the condition assessment and subsequent analysis for Upper Truckee Pump Station indicate the following improvements are required:

1. PUMP REPLACEMENT – Replace existing pumps with dry pit submersible style pumps and modify the pump pedestal and piping as necessary to accommodate the new pumps
2. PUMP STATION PIPING AND VALVES – Replace suction gate valve, discharge check valve and discharge isolation valve on each pump, install drain piping and isolation valve to allow force main to drain into the wet well, and pressure gauge on each pump's discharge spool
3. PUMP LIFTING – Install I-beam in the motor room over pumps' centerline with trolley and hoist. Additional improvements to the existing motor room and pump station roof are required.
4. HIGH-HIGH LEVEL REDUNDANCY – Add a high-high alarm float
5. FLOW METERING – New magnetic flow meters on each pump discharge line, three (3) total
6. WET WELL LADDER – Remove ladder
7. LIGHTING – Improve lighting in dry pit and motor room
8. SEISMIC RETROFIT – Structural retrofit of the existing structure housing the electrical room
9. INFLUENT GATE – Replace the influent slide gate

The purpose of this Task Order is to add Predesign, Final Design, Bidding Services, and Engineering Services During Construction to the Project to implement the improvements listed above.

ENGINEER'S SERVICES

TASK 1 - PROJECT MANAGEMENT

Project administration, project status updates, preparation of progress reports, management of SUBCONSULTANT's, management of staffing needs, and the preparation of contracts are included in this Task.

Task 1.01 - Project Administration. CONSULTANT will administer the project and its SUBCONSULTANT's to maintain project schedule and budget. Project progress and budget status will be included in monthly progress reports that will be attached to billing invoices. Additionally, the monthly progress report will include a list of work completed for the time period, anticipated future work and an updated decision log as appropriate. Also included in this task are the management of staffing needs and preparation of contracts.

Task 1.02 - Conduct Project Status Updates. Project status updates will be performed on a bi-weekly basis by conference call.

Task 1 Assumptions:

- Bi-weekly conference calls for status update.
- Project completion, including closeout by July 2020.
- Assumed design duration is 7 months.

Task 1 Deliverables:

- Monthly status reports.

TASK 2 - PREDESIGN

Task 2.01 – Confirm Design Flows and Finalize Project Elements

Updated design flows for the Big 5 Pump Stations, including Upper Truckee Pump Station, were not available at the time the Big 5 Pump Station Alternatives Evaluation was completed. This task includes evaluation by CONSULTANT's flow modeling team to determine an upper limit for the Upper Truckee design flow. With this information, pump sizing can be confirmed to establish a preliminary site layout and to determine if any property acquisition is necessary to fit the required project elements onto the site.

Also included in this task is a constructability and sequencing evaluation to confirm the required project components are included to construct the new improvements while minimizing impacts to cost and the operation of the existing pump station.

Appendix B of Alternatives Evaluation included a Preliminary Environmental Analysis for the recommended Big 5 Pump Stations projects. Preliminary CEQA Environmental Checklists were prepared but specific project descriptions and plans were not prepared. These are required to perform detailed environmental analysis to comply with CEQA regulations. STPUD will lead the CEQA permitting process and CONSULTANT will provide support services that include development of the Project Description and figures.

Task 2.02 - Prepare Basis of Design Report (DRAFT)

A Basis of Design Report (BODR) will be prepared to summarize the results of Task 2.01 – Confirm Design Flows and Finalize Project Elements.

Task 2.03 - Basis of Design Workshop

A workshop to review the Basis of Design Report (DRAFT) will be chaired by CONSULTANT. The results of Task 2.01 – Confirm Design Flows and Finalize Project Elements will be presented and select responses to STPUD comments reviewed. The ultimate goal of this meeting is to receive buyoff of the project components to include in final design.

Task 2.04 - Prepare Basis of Design Report (FINAL)

STPUD comments to the Basis of Design Report (DRAFT) and input from the Basis of Design Workshop will be incorporated to prepare the Basis of Design Report (FINAL). Responses to comments will be prepared and submitted for acceptance.

Task 2 Assumptions:

- Project components to be included in final design will be finalized during the Basis of Design Workshop. Any changes in the items to be designed after this workshop will be considered additional scope and may result in budget increases.
- CONSULTANT will prepare the agenda and meeting minutes for the Basis of Design Workshop.
- Comments to technical memoranda and the Basis of Design Report (DRAFT) will be tabulated when transmitted to CONSULTANT.
- Each deliverable will be internally reviewed prior to submitting to STPUD.
- A geotechnical investigation and site specific geotechnical report will not be developed for the Upper Truckee Pump Station.
- STPUD will furnish an updated topographic survey.

Task 2 Deliverables:

- Five (5) hard copies and one electronic pdf file of the Basis of Design Report (DRAFT) will be submitted.
- Five (5) hard copies and one electronic pdf file of the Basis of Design Report (FINAL) will be submitted.
- Meeting minutes

TASK 3 – FINAL DESIGN

Task 3.01 - Workshops. Under this task, CONSULTANT will conduct two (2) workshops during the course of the final design phase of the project. These workshops will be conducted at the following milestones:

- 50% Design Review Workshop.
- 90% Design Review Workshop.

Task 3.02 - Develop 50% Plans, Specifications and Estimate (PS&E) Submittal Package. Development of a 50% PS&E document submittal package will be completed under this task. This task includes the development of an estimate of probable construction costs (AACE Class 3). Five (5) copies of the plans, specifications, and estimate will be provided to STPUD for review. A submittal review workshop to

discuss comments on the 50% PS&E submittal package will be conducted at the end of the STPUD review period.

A hazardous materials survey will be performed to identify asbestos containing materials (ACM), lead containing coating materials (LCCM), and polychlorinated biphenyls (PCBs). A technical memorandum will be performed to summarize the results of the hazardous materials survey and will be included as an appendix to the final specifications.

Task 3.03 - Develop 90% PS&E Submittal Package. Development of a 90% PS&E document submittal package will be completed under this task. This task includes the development of an estimate of probable construction costs (AACE Class 2). Additionally, a 50% Design Review Comment log will be completed to log all of STPUD staff comments and responses from the CONSULTANT. Five (5) copies of the plans, specifications, and estimate will be provided to STPUD for review. A submittal review workshop to discuss comments on the 90% PS&E submittal package will be conducted at the end of the STPUD review period.

Task 3.04 - Develop Bid Documents. Development of a Bid Document submittal package will be completed under this task. This task includes the development of an estimate of probable construction costs (AACE Class 2). Additionally, a 90% Design Review Comment log will be completed to log all of STPUD staff comments and responses from the CONSULTANT. Five (5) copies of the plans, specifications, and estimate will be provided to STPUD for review.

Task 3 Assumptions:

- The design scope and associated fee estimate are based on the project elements identified under the *PURPOSE* section of this scope of work. Should the project elements be modified during the predesign tasks, then a modified scope of work and fee estimate will be prepared and submitted to STPUD for review and approval prior to proceeding.
- Each deliverable will be internally reviewed prior to submitting to STPUD.
- A surge analysis is not included in the Engineering Services.

Task 3 Deliverables:

- 50% PS&E Submittal. (Five (5) hard copies and one (1) PDF electronic file)
- 90% PS&E Submittal. (Five (5) hard copies and one (1) PDF electronic file)
- 50% Comment Log with responses.
- Bid Document PS&E Submittal. (Five (5) hard copies and one (1) PDF electronic file)
- 90% Comment Log with responses.

TIME OF PERFORMANCE

CONSULTANT will perform the above-described tasks during a twelve (12) month time period from Notice-to-Proceed, unless otherwise directed by STPUD.

PAYMENT

Payment to CONSULTANT for services performed under this Scope of Services is detailed in the ESTIMATED ENGINEERING HOURS AND COSTS and shall not exceed the amount of \$221,800, unless the scope of work is changed and an increase is authorized by STPUD.

EFFECTIVE DATE

This Task Order No. __ is effective as of the ____ day of _____, 201__.

ESTIMATED ENGINEERING HOURS AND COSTS
 South Tahoe Public Utility District
 Engineering Services for Upper Truckee Pump Station Replacement Design



TASK	ORGANIZATION											OTHER DIRECT COSTS					COST SUMMARY				
	Zappone	Parker	Hook	Burnitt	Zhang	Quiroz	Bahneman	Orgill/ Humphries													
	Technical Advisor QA/QC	Principal-in-Charge	Project Manager	Project Engineer	Staff Prof	Struct Engr	El&C Engr	Modeling & Surge	Senior CAD Tech	Graphics / CAD Tech	Clerical Support	Subtotals	PECE	FACS (Hazardous)		Sub-consultant Markup	Misc. Costs and Printing	Travel \$/mi			
	2019 Fee Schedule Column 1	2	3	4	5	6	7	8	9	10	11	Hours	Budget	12.00	15	Subtotals	5.0%	\$0.545	Total ODCs	Total Cost	
TASK 1 - PROJECT MANAGEMENT																					
1.01 Project Administration	0	4	35	16	0	0	0	0	0	0	2	57	\$12,786	\$684	\$0	\$0	\$0	\$238	\$0	\$922	\$13,708
1.02 Conduct Project Status Updates	0	6	16	16	0	0	0	0	0	0	4	42	\$9,420	\$504	\$0	\$0	\$0	\$0	\$0	\$504	\$9,924
Task 1 Total Hours	0	10	51	32	0	0	0	0	0	0	6	99									
Task 1 Total Budget	\$0	\$3,060	\$11,322	\$7,104	\$0	\$0	\$0	\$0	\$0	\$0	\$720		\$22,206	\$1,188	\$0	\$0	\$0	\$238	\$0	\$1,426	\$23,632
TASK 2 - PREDESIGN																					
2.01 Confirm Design Flows and Finalize Project Elements	0	2	2	10	24	0	0	40	0	4	0	82	\$17,048	\$984	\$0	\$0	\$0	\$0	\$0	\$984	\$18,032
2.02 Prepare Basis of Design Report - Draft	2	2	2	6	16	0	0	4	0	0	10	42	\$7,938	\$504	\$0	\$0	\$0	\$100	\$402	\$1,006	\$8,944
2.03 Basis of Design Workshop	0	6	10	6	6	0	0	0	0	0	0	28	\$6,474	\$336	\$0	\$0	\$0	\$250	\$374	\$960	\$7,434
2.04 Prepare Basis of Design Report - Final	1	1	2	6	8	0	4	2	0	4	4	32	\$6,333	\$384	\$0	\$0	\$0	\$100	\$0	\$484	\$6,817
Task 2 Total Hours	3	11	16	28	54	0	4	46	0	8	14	184									
Task 2 Total Budget	\$849	\$3,366	\$3,552	\$6,216	\$9,774	\$0	\$1,048	\$10,212	\$0	\$1,096	\$1,680		\$37,793	\$2,208	\$0	\$0	\$0	\$450	\$776	\$3,434	\$41,227
TASK 3 - FINAL DESIGN																					
3.01 Workshops	2	2	2	3	5	3	5	0	6	6	2	36	\$7,560	\$432	\$0	\$0	\$0	\$280	\$606	\$1,318	\$8,878
3.02 Develop 50% Design Documents	16	12	17	27	39	21	43	0	49	49	17	290	\$60,348	\$3,480	\$4,000	\$4,000	\$200	\$250	\$0	\$7,930	\$68,278
3.03 Develop 90% Design Documents	16	12	17	24	39	21	43	0	49	49	17	287	\$59,682	\$3,444	\$0	\$0	\$0	\$250	\$0	\$3,694	\$63,376
3.04 Develop Bid Documents	4	3	4	6	10	5	11	0	12	12	6	73	\$15,033	\$876	\$0	\$0	\$0	\$500	\$0	\$1,376	\$16,409
Task 3 Total Hours	38	29	40	60	93	50	102	0	116	116	42	686									
Task 3 Total Budget	\$10,754	\$8,874	\$8,880	\$13,320	\$16,833	\$14,150	\$26,724	\$0	\$22,156	\$0	\$5,040		\$142,623	\$8,232	\$4,000	\$4,000	\$200	\$1,280	\$606	\$14,318	\$156,941
Tasks 1-3 Total Hours	41	50	107	120	147	50	106	46	116	124	62	969									
Tasks 1-3 Total Budget	\$11,603	\$12,250	\$12,483	\$19,568	\$26,607	\$14,150	\$27,772	\$10,212	\$22,156	\$1,096	\$6,726		\$202,622	\$11,628	\$4,000	\$4,000	\$200	\$1,968	\$1,382	\$19,178	\$221,800

Project Cost Tracking: Big 5 Pump Station Improvements

Date: 11/29/2018

Planning, Design, Permitting:

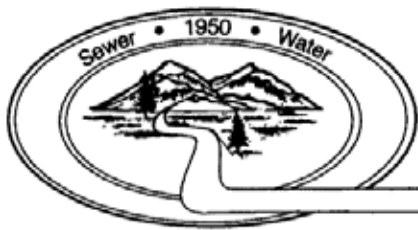
Date	Description	Planning/Design	Comments:
7/20/2017	Condition Assessment and Alternatives Evali	399,898	Carollo Engineers TO #9
5/4/2017	Pre-design contract amendment for seismic	39,791	Carollo Engineers TO #9B
10/5/2018	Cultural Resources Survey for TK and UT	3,826	Susan Lindstrom
10/4/2018	Site survey	1,500	Turner & Associates
10/18/2018	Geotechnical Study for TK	29,935	CME TO #17
10/3/2018	Environmental Study and Document for TK a	22,000	Sierra Ecotone Solutions
12/6/2018	Design contract for TKPS	267,000	Carollo Engineers TO #14
12/6/2018	Design contract for UTPS	221,800	Carollo Engineers TO #15
11/30/2018	Sub-Total - Planning, Design, Permitting	985,750	100% of Project Total

Construction and Construction Services:

Date	Description	Planning/Design	Comments:
11/30/2018	Sub-Total - Construction	0	0% of Project Total
11/30/2018	Project Total to Date	<u>985,750</u>	

General Manager
Richard H. Solbrig

Directors
Chris Cefalu
James R. Jones
Randy Vogelgesang
Kelly Sheehan
Duane Wallace



South Tahoe Public Utility District

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BOARD AGENDA ITEM 8b

TO: Board of Directors

FROM: Richard Solbrig, General Manager

MEETING DATE: December 6, 2018

ITEM – PROJECT NAME: Public Affairs/Conservation Manager Position

REQUESTED BOARD ACTION: Authorize staff to begin recruitment process to fill the position of Public Affairs/Conservation Manager.

DISCUSSION: As discussed at the Finance Committee and the Board Meeting on November 15, District staff would like to refill this position. The District has been without this position for five and a half years since Dennis Cocking retired, with the General Manager, Assistant General Manager, and the Chief Financial Officer sharing the public outreach and legislative affairs duties. With the PCE Contamination at the South Y issue escalating, and the CIP planning effort, culminating in a Proposition 218 process unfolding, the need for additional public outreach effort is crucial.

The proposal is to reorganize the staffing such that the Water Conservation Coordinator position is replaced with a Public Affairs/Conservation Manager position. The management of the Water Conservation Program would still be done by the Public Affairs/Conservation Manager position, with the continued use of seasonal employees as has been done for many years. The Public Affairs/Conservation Manager would also be in a supportive role for the legislative affairs efforts, which would still reside with other senior managers as has been done in recent years.

The total cost increase, utilizing data from our current salary survey, is estimated at \$48,000 for salary and benefits.

Staff requests authorization to move forward immediately to advertise to fill the position of Public Affairs/Conservation Manager.

SCHEDULE: Upon approval

COSTS: \$48,000

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: Unbudgeted in current year. Will include in future budgets.

ATTACHMENTS: Cost estimating table

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____



South Tahoe Public Utility District

General Manager
Richard H. Solbrig

Directors
Chris Cefalu
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BOARD AGENDA ITEM 8c

TO: Board of Directors
FROM: Richard Solbrig, General Manager
MEETING DATE: December 6, 2018
ITEM – PROJECT NAME: Resolution No. 3098-18

REQUESTED BOARD ACTION: Adopt Resolution No. 3098-18 in Appreciation of Director Wallace

DISCUSSION: Resolution No. 3098-18 is in appreciation of Director Wallace for his 20 years of service and dedication to the South Tahoe Public Utility Board of Directors.

SCHEDULE: December 6, 2018

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: General

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____

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RESOLUTION NO. 3098-18
A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTH TAHOE PUBLIC UTILITY DISTRICT HONORING
DIRECTOR DUANE WALLACE FOR 4 YEARS OF SERVICE

WHEREAS, DUANE WALLACE assumed office in 2014 and has served a combined total of 20 years on the South Tahoe Public Utility District Board of Directors; and

WHEREAS, during his recent tenure, **DIRECTOR WALLACE** served on the Finance Committee for 4 years, guiding the preparation of the District’s budget during each one of his years on the Board;

WHEREAS, DIRECTOR WALLACE, dedicated many hours to understand the District’s Ordinances, issues facing the District, as well as issues facing the community that involved the District and thoughtfully prepared for his role as Board Member;

WHEREAS, DIRECTOR WALLACE, demonstrated superior leadership skills in contributing to many Board discussions regarding District business and how the District could have a positive influence on the community financially as well as environmentally;

WHEREAS, DIRECTOR WALLACE lead by example by listening to the public, asked questions and could be counted upon to attend both required meetings and community meetings on issues such as workforce housing;

WHEREASE, DIRECTOR WALLACE helped strike a balance between rate increases to fund District CIP projects and affordability of District services for its customers;

WHEREAS, DIRECTOR WALLACE served as the District’s representative on the El Dorado County Water Agency;

NOW, THEREFORE BE IT RESOLVED, that the South Tahoe Public Utility District does hereby express deep appreciation to **DIRECTOR WALLACE** for his many hours of public service to the people of South Lake Tahoe, California.

WE, THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution No. 3098-18 was duly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regularly scheduled meeting held on the 6th day of December, 2018, by the following vote:

AYES:
NOES:
ABSENT:

Randy Vogelgesang, Board President
South Tahoe Public Utility District

ATTEST:

Melonie Guttry, Clerk of the Board

PAYMENT OF CLAIMS

FOR APPROVAL
December 6, 2018

Payroll 11/20/18	475,499.77
Total Payroll	<u>475,499.77</u>
ADP & Insight eTools	4,337.62
AFLAC/WageWorks claims and fees	2,022.57
BBVA Compass Bank	0.00
BHFS legal services	0.00
Cal Bank & Trust fiscal agent fees	0.00
California SWRCB SRF loan payments	0.00
CDS - health care payments	8,038.89
Total Vendor EFT	<u>14,399.08</u>
Accounts Payable Checks-Sewer Fund	757,566.63
Accounts Payable Checks-Water Fund	<u>408,311.00</u>
Total Accounts Payable Checks	<u>1,165,877.63</u>
Grand Total	<u><u>1,655,776.48</u></u>

<u>Payroll EFTs & Checks</u>	<u>11/20/18</u>
EFT CA Employment Taxes & W/H	19,885.08
EFT Federal Employment Taxes & W/H	96,598.09
EFT CalPERS Contributions	68,701.50
EFT Empower Retirement-Deferred Comp	20,399.30
EFT Stationary Engineers Union Dues	2,621.85
EFT CDHP Health Savings (HSA)	3,280.71
EFT Retirement Health Savings	0.00
EFT United Way Contributions	111.00
EFT Employee Direct Deposits	260,273.92
CHK Employee Garnishments	1,104.45
CHK Employee Paychecks	2,523.87
<i>Total</i>	<u><u>475,499.77</u></u>



Payment of Claims

Payment Date Range 12/06/18 - 12/06/18
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 48379 - A-L SIERRA WELDING PRODUCTS										
55648	Laboratory Supplies	Paid by Check #100241		10/31/2018	12/06/2018	11/30/2018		12/06/2018	71.50	
							Vendor 48379 - A-L SIERRA WELDING PRODUCTS Totals	Invoices	1	<u>71.50</u>
Vendor 44039 - AFLAC										
858627	Insurance Supplement	Paid by Check #100242		11/15/2018	12/06/2018	11/30/2018		12/06/2018	973.96	
							Vendor 44039 - AFLAC Totals	Invoices	1	<u>973.96</u>
Vendor 48605 - AIRGAS USA LLC										
9082708437	Shop Supplies Inventory	Paid by Check #100243		11/20/2018	12/06/2018	11/30/2018		12/06/2018	431.34	
							Vendor 48605 - AIRGAS USA LLC Totals	Invoices	1	<u>431.34</u>
Vendor 43949 - ALPEN SIERRA COFFEE										
200766	Office Supply Issues	Paid by Check #100244		11/06/2018	12/06/2018	11/30/2018		12/06/2018	87.50	
200767	Office Supply Issues	Paid by Check #100244		11/06/2018	12/06/2018	11/30/2018		12/06/2018	43.75	
200878	Office Supply Issues	Paid by Check #100244		11/13/2018	12/06/2018	11/30/2018		12/06/2018	87.50	
200879	Office Supply Issues	Paid by Check #100244		11/13/2018	12/06/2018	11/30/2018		12/06/2018	43.75	
201022	Office Supply Issues	Paid by Check #100244		11/20/2018	12/06/2018	11/30/2018		12/06/2018	87.50	
201023	Office Supply Issues	Paid by Check #100244		11/20/2018	12/06/2018	11/30/2018		12/06/2018	43.75	
							Vendor 43949 - ALPEN SIERRA COFFEE Totals	Invoices	6	<u>\$393.75</u>
Vendor 10954 - ALPINE METALS										
39234	Secondary Equipment	Paid by Check #100245		11/06/2018	12/06/2018	11/30/2018		12/06/2018	175.90	
							Vendor 10954 - ALPINE METALS Totals	Invoices	1	<u>\$175.90</u>
Vendor 48073 - AMERIPRIDE UNIFORM SERVICES										
110618	Uniform Payable	Paid by Check #100246		11/06/2018	12/06/2018	11/30/2018		12/06/2018	614.14	
111318	Uniform Payable	Paid by Check #100246		11/13/2018	12/06/2018	11/30/2018		12/06/2018	640.78	
112018	Uniform Payable	Paid by Check #100246		11/20/2018	12/06/2018	11/30/2018		12/06/2018	618.82	
							Vendor 48073 - AMERIPRIDE UNIFORM SERVICES Totals	Invoices	3	<u>\$1,873.74</u>
Vendor 48000 - AT&T/CALNET 3										
NOVEMBER	TELEPHONE	Paid by Check #100247		11/20/2018	12/06/2018	11/30/2018		12/06/2018	1,106.63	
							Vendor 48000 - AT&T/CALNET 3 Totals	Invoices	1	<u>\$1,106.63</u>
Vendor 11800 - BARTON HEALTHCARE SYSTEM										
110918	Safety Equipment - Physicals	Paid by Check #100248		11/09/2018	12/06/2018	11/30/2018		12/06/2018	1,505.88	
							Vendor 11800 - BARTON HEALTHCARE SYSTEM Totals	Invoices	1	<u>\$1,505.88</u>
Vendor 45009 - BENTLY AGROWDYNAMICS										
158257	Biosolid Disposal Costs	Paid by Check #100249		11/02/2018	12/06/2018	11/30/2018		12/06/2018	1,175.72	
158502	Biosolid Disposal Costs	Paid by Check #100249		11/12/2018	12/06/2018	11/30/2018		12/06/2018	1,220.38	
							Vendor 45009 - BENTLY AGROWDYNAMICS Totals	Invoices	2	<u>\$2,396.10</u>



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Vendor 48291 - BEST BEST & KRIEGER LLP									
836008	Legal-Regular	Paid by Check #100250		11/13/2018	12/06/2018	11/30/2018		12/06/2018	527.00
836009	Personnel Legal	Paid by Check #100250		11/13/2018	12/06/2018	11/30/2018		12/06/2018	682.00
Vendor 48291 - BEST BEST & KRIEGER LLP Totals							Invoices	2	<u>\$1,209.00</u>
Vendor 12070 - BING MATERIALS									
183534	Pipe - Covers & Manholes	Paid by Check #100251		10/31/2018	12/06/2018	11/30/2018		12/06/2018	177.71
183535	Pipe - Covers & Manholes	Paid by Check #100251		10/31/2018	12/06/2018	11/30/2018		12/06/2018	175.73
183821	Pipe - Covers & Manholes	Paid by Check #100251		11/12/2018	12/06/2018	11/30/2018		12/06/2018	180.68
183822	Pipe - Covers & Manholes	Paid by Check #100251		11/12/2018	12/06/2018	11/30/2018		12/06/2018	353.74
184062	Pipe - Covers & Manholes	Paid by Check #100251		11/19/2018	12/06/2018	11/30/2018		12/06/2018	903.90
184063	Pipe - Covers & Manholes	Paid by Check #100251		11/19/2018	12/06/2018	11/30/2018		12/06/2018	526.12
Vendor 12070 - BING MATERIALS Totals							Invoices	6	<u>\$2,317.88</u>
Vendor 43828 - BLUE RIBBON TEMP PERSONNEL									
7291	Contractual Services	Paid by Check #100252		10/09/2018	12/06/2018	11/30/2018		12/06/2018	768.81
7055	Contractual Services	Paid by Check #100252		10/26/2018	12/06/2018	11/30/2018		12/06/2018	518.58
7173	Contractual Services	Paid by Check #100252		11/02/2018	12/06/2018	11/30/2018		12/06/2018	847.26
7174	Contractual Services	Paid by Check #100252		11/02/2018	12/06/2018	11/30/2018		12/06/2018	572.76
7293	Contractual Services	Paid by Check #100252		11/09/2018	12/06/2018	11/30/2018		12/06/2018	619.20
7294	Contractual Services	Paid by Check #100252		11/09/2018	12/06/2018	11/30/2018		12/06/2018	104.97
7399	Contractual Services	Paid by Check #100252		11/16/2018	12/06/2018	11/30/2018		12/06/2018	619.20
7400	Contractual Services	Paid by Check #100252		11/16/2018	12/06/2018	11/30/2018		12/06/2018	66.88
7507	Contractual Services	Paid by Check #100252		11/23/2018	12/06/2018	11/30/2018		12/06/2018	619.20
Vendor 43828 - BLUE RIBBON TEMP PERSONNEL Totals							Invoices	9	<u>\$4,736.86</u>
Vendor 44474 - BROWN MILBERY INC									
11552	Buildings	Paid by Check #100253		10/15/2018	12/06/2018	11/30/2018		12/06/2018	519.40
Vendor 44474 - BROWN MILBERY INC Totals							Invoices	1	<u>\$519.40</u>
Vendor 44730 - BSK ASSOCIATES									
A833118	Monitoring	Paid by Check #100254		11/06/2018	12/06/2018	11/30/2018		12/06/2018	35.00
A833327	Monitoring	Paid by Check #100254		11/16/2018	12/06/2018	11/30/2018		12/06/2018	35.00
Vendor 44730 - BSK ASSOCIATES Totals							Invoices	2	<u>\$70.00</u>
Vendor 12892 - CA DEPT OF TAX & FEE ADM									
0002 8272 384	Regulatory Operating Permits	Paid by Check #100255		11/15/2018	12/06/2018	11/30/2018		12/06/2018	355.01
0002 8291 583	Regulatory Operating Permits	Paid by Check #100255		11/15/2018	12/06/2018	11/30/2018		12/06/2018	397.42
0002 8330 491	Regulatory Operating Permits	Paid by Check #100255		11/15/2018	12/06/2018	11/30/2018		12/06/2018	382.82
0002 8349 485	Regulatory Operating Permits	Paid by Check #100255		11/15/2018	12/06/2018	11/30/2018		12/06/2018	382.82
0002 8531 263	Regulatory Operating Permits	Paid by Check #100255		11/15/2018	12/06/2018	11/30/2018		12/06/2018	397.42
0002 8611 267	Regulatory Operating Permits	Paid by Check #100255		11/15/2018	12/06/2018	11/30/2018		12/06/2018	233.32
Vendor 12892 - CA DEPT OF TAX & FEE ADM Totals							Invoices	6	<u>\$2,148.81</u>



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Vendor 48681 - CADENCE TEAM LLC									
1782	Network Equipment/Improvements	Paid by Check #100256		09/28/2018	12/06/2018	11/30/2018		12/06/2018	9,253.79
Vendor 48681 - CADENCE TEAM LLC Totals							Invoices	1	\$9,253.79
Vendor 48799 - CAL ELECTRO INC									
18-07A	Breakpoint Chamber Modification	Paid by Check #100257		12/06/2018	12/06/2018	11/30/2018		12/06/2018	33,900.00
18-07AR	Accrued Construction Retainage	Paid by Check #100257		12/06/2018	12/06/2018	11/30/2018		12/06/2018	(3,390.00)
18-08B	Replace Treatment Plant Generator	Paid by Check #100257		12/06/2018	12/06/2018	11/30/2018		12/06/2018	309,970.00
18-08BR	Accrued Construction Retainage	Paid by Check #100257		12/06/2018	12/06/2018	11/30/2018		12/06/2018	(30,997.00)
Vendor 48799 - CAL ELECTRO INC Totals							Invoices	4	\$309,483.00
Vendor 13230 - CAROLLO ENGINEERS									
0171238	Contractual Services	Paid by Check #100258		10/12/2018	12/06/2018	11/30/2018		12/06/2018	3,612.83
Vendor 13230 - CAROLLO ENGINEERS Totals							Invoices	1	\$3,612.83
Vendor 48014 - CDS GROUP HEALTH									
NOV2018	Dental Self Insurance	Paid by Check #100259		11/01/2018	12/06/2018	11/30/2018		12/06/2018	660.00
Vendor 48014 - CDS GROUP HEALTH Totals							Invoices	1	\$660.00
Vendor 42328 - CDW-G CORP									
PDB5672	Strategic Plan Implementation	Paid by Check #100260		09/10/2018	12/06/2018	11/30/2018		12/06/2018	986.96
PXZ5097	Service Contracts	Paid by Check #100260		11/12/2018	12/06/2018	11/30/2018		12/06/2018	4,043.72
PZG2495	Service Contracts	Paid by Check #100260		11/13/2018	12/06/2018	11/30/2018		12/06/2018	3,823.04
Vendor 42328 - CDW-G CORP Totals							Invoices	3	\$8,853.72
Vendor 48672 - CINTAS CORP									
5012382213	Safety Equipment - Physicals	Paid by Check #100261		11/21/2018	12/06/2018	11/30/2018		12/06/2018	315.81
Vendor 48672 - CINTAS CORP Totals							Invoices	1	\$315.81
Vendor 12535 - CITY OF SOUTH LAKE TAHOE									
AR180081	Pipe - Covers & Manholes	Paid by Check #100262		10/02/2018	12/06/2018	11/30/2018		12/06/2018	22,365.00
Vendor 12535 - CITY OF SOUTH LAKE TAHOE Totals							Invoices	1	\$22,365.00
Vendor 48181 - CONSTRUCTION MATERIALS ENG INC									
7826	Replace Treatment Plant Generator	Paid by Check #100263		11/01/2018	12/06/2018	11/30/2018		12/06/2018	500.00
7827	Replace Treatment Plant Generator	Paid by Check #100263		11/01/2018	12/06/2018	11/30/2018		12/06/2018	672.00
Vendor 48181 - CONSTRUCTION MATERIALS ENG INC Totals							Invoices	2	\$1,172.00



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Vendor 44779 - CPI INTERNATIONAL									
20038800	Laboratory Supplies	Paid by Check #100264		07/16/2018	12/06/2018	11/30/2018		12/06/2018	477.43
		Vendor 44779 - CPI INTERNATIONAL Totals					Invoices	1	<u>\$477.43</u>
Vendor 48830 - JAMES CULLEN									
2354308B	Toilet Rebate Program	Paid by Check #100265		11/27/2018	12/06/2018	11/30/2018		12/06/2018	84.00
		Vendor 48830 - JAMES CULLEN Totals					Invoices	1	<u>\$84.00</u>
Vendor 44235 - CWEA SIERRA SECTION									
103018	Travel - Meetings - Education	Paid by Check #100266		10/30/2018	12/06/2018	11/30/2018		12/06/2018	150.00
		Vendor 44235 - CWEA SIERRA SECTION Totals					Invoices	1	<u>\$150.00</u>
Vendor 43728 - DAVI LABORATORIES									
16639	Monitoring	Paid by Check #100267		10/31/2018	12/06/2018	11/30/2018		12/06/2018	365.00
		Vendor 43728 - DAVI LABORATORIES Totals					Invoices	1	<u>\$365.00</u>
Vendor 48289 - DIY HOME CENTER									
43723	Shop Supplies	Paid by Check #100268		09/04/2018	12/06/2018	11/30/2018		12/06/2018	.98
44410	Shop Supplies	Paid by Check #100268		10/09/2018	12/06/2018	11/30/2018		12/06/2018	23.21
44770	Shop Supplies	Paid by Check #100268		10/24/2018	12/06/2018	11/30/2018		12/06/2018	6.68
44939	Small Tools	Paid by Check #100268		11/01/2018	12/06/2018	11/30/2018		12/06/2018	60.03
45013	Secondary Equipment	Paid by Check #100268		11/05/2018	12/06/2018	11/30/2018		12/06/2018	11.62
45029	Shop Supplies	Paid by Check #100268		11/06/2018	12/06/2018	11/30/2018		12/06/2018	41.06
45054	Secondary Equipment	Paid by Check #100268		11/07/2018	12/06/2018	11/30/2018		12/06/2018	14.31
45087	Shop Supplies	Paid by Check #100268		11/09/2018	12/06/2018	11/30/2018		12/06/2018	90.12
45198	Primary Equipment	Paid by Check #100268		11/14/2018	12/06/2018	11/30/2018		12/06/2018	18.39
45225	Buildings	Paid by Check #100268		11/15/2018	12/06/2018	11/30/2018		12/06/2018	32.90
45323	Pump Stations	Paid by Check #100268		11/19/2018	12/06/2018	11/30/2018		12/06/2018	21.32
		Vendor 48289 - DIY HOME CENTER Totals					Invoices	11	<u>\$320.62</u>
Vendor 48305 - DOMENICHELLI & ASSOCIATES									
42A	DVR Irrigation Improvements	Paid by Check #100269		07/23/2018	12/06/2018	11/30/2018		12/06/2018	33,496.64
42B	DVR Irrigation Improvements	Paid by Check #100269		07/23/2018	12/06/2018	11/30/2018		12/06/2018	10,842.18
42C	DVR Irrigation Improvements	Paid by Check #100269		07/23/2018	12/06/2018	11/30/2018		12/06/2018	10,700.00
		Vendor 48305 - DOMENICHELLI & ASSOCIATES Totals					Invoices	3	<u>\$55,038.82</u>
Vendor 43649 - DOUGLAS DISPOSAL									
OCT18A	Refuse Disposal	Paid by Check #100270		11/01/2018	12/06/2018	11/30/2018		12/06/2018	1,328.00
OCT18B	Refuse Disposal	Paid by Check #100270		11/01/2018	12/06/2018	11/30/2018		12/06/2018	25.50
		Vendor 43649 - DOUGLAS DISPOSAL Totals					Invoices	2	<u>\$1,353.50</u>



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Vendor 18550 - EUROFINS EATON ANALYTICAL INC									
I0410950	Monitoring	Paid by Check #100271		09/27/2018	12/06/2018	11/30/2018		12/06/2018	1,440.00
L0422027	Monitoring	Paid by Check #100271		11/09/2018	12/06/2018	11/30/2018		12/06/2018	900.00
L0423009	Monitoring	Paid by Check #100271		11/15/2018	12/06/2018	11/30/2018		12/06/2018	40.00
L0424002	Monitoring	Paid by Check #100271		11/21/2018	12/06/2018	11/30/2018		12/06/2018	100.00
L0424473	Monitoring	Paid by Check #100271		11/27/2018	12/06/2018	11/30/2018		12/06/2018	675.00
Vendor 18550 - EUROFINS EATON ANALYTICAL INC Totals							Invoices	5	\$3,155.00
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC									
903765215	Laboratory Supplies	Paid by Check #100272		11/01/2018	12/06/2018	11/30/2018		12/06/2018	90.00
Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC Totals							Invoices	1	\$90.00
Vendor 14890 - FEDEX									
6-364-34662	Postage Expenses	Paid by Check #100273		11/09/2018	12/06/2018	11/30/2018		12/06/2018	36.65
6-379-39658	Postage Expenses	Paid by Check #100273		11/23/2018	12/06/2018	11/30/2018		12/06/2018	27.69
Vendor 14890 - FEDEX Totals							Invoices	2	\$64.34
Vendor 41263 - FERGUSON ENTERPRISES INC									
6352025	Shop Supplies	Paid by Check #100274		11/09/2018	12/06/2018	11/30/2018		12/06/2018	138.34
Vendor 41263 - FERGUSON ENTERPRISES INC Totals							Invoices	1	\$138.34
Vendor 40252 - FGL ENVIRONMENTAL									
808781A	Monitoring	Paid by Check #100275		08/22/2018	12/06/2018	11/30/2018		12/06/2018	100.00
809396A	Monitoring	Paid by Check #100275		08/22/2018	12/06/2018	11/30/2018		12/06/2018	245.00
809511A	Monitoring	Paid by Check #100275		08/22/2018	12/06/2018	11/30/2018		12/06/2018	600.00
811119A	Monitoring	Paid by Check #100275		09/26/2018	12/06/2018	11/30/2018		12/06/2018	400.00
813457A	Monitoring	Paid by Check #100275		11/04/2018	12/06/2018	11/30/2018		12/06/2018	75.00
Vendor 40252 - FGL ENVIRONMENTAL Totals							Invoices	5	\$1,420.00
Vendor 48978 - Fluid Components International LLC									
1122180	Air Flow Meter, Aeration Basin	Paid by Check #100276		11/05/2018	12/06/2018	11/30/2018		12/06/2018	17,650.50
Vendor 48978 - Fluid Components International LLC Totals							Invoices	1	\$17,650.50
Vendor 48402 - FLYERS ENERGY LLC									
18-794144	Shop Supplies	Paid by Check #100277		11/01/2018	12/06/2018	11/30/2018		12/06/2018	207.02
18-795591	Diesel Fuel Inventory	Paid by Check #100277		11/05/2018	12/06/2018	11/30/2018		12/06/2018	7,324.52
18-803766	Gasoline Fuel Inventory	Paid by Check #100277		11/19/2018	12/06/2018	11/30/2018		12/06/2018	5,416.35
Vendor 48402 - FLYERS ENERGY LLC Totals							Invoices	3	\$12,947.89
Vendor 49044 - G D SHOENBERGER INC									
112118	Contractual Services	Paid by Check #100278		11/21/2018	12/06/2018	11/30/2018		12/06/2018	400.00
Vendor 49044 - G D SHOENBERGER INC Totals							Invoices	1	\$400.00



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Vendor 41531 - GB GENERAL ENG CONTRACTOR INC									
CO201808-12	Paving - Christmas Valley Tank	Paid by Check #100279		10/02/2018	12/06/2018	11/30/2018		12/06/2018	1,000.00
CO201808-15	Paving - Christmas Valley Tank	Paid by Check #100279		10/09/2018	12/06/2018	11/30/2018		12/06/2018	92,524.00
201810-05	Pipe - Covers & Manholes	Paid by Check #100279		11/06/2018	12/06/2018	11/30/2018		12/06/2018	18,285.50
201810-04	Pipe - Covers & Manholes	Paid by Check #100279		11/07/2018	12/06/2018	11/30/2018		12/06/2018	44,193.63
Vendor 41531 - GB GENERAL ENG CONTRACTOR INC Totals							Invoices	4	\$156,003.13
Vendor 49029 - Geo Scientific Ltd									
6648	Watershed Monitoring Instrumentation	Paid by Check #100280		12/11/2018	12/06/2018	11/30/2018		12/06/2018	2,175.00
Vendor 49029 - Geo Scientific Ltd Totals							Invoices	1	\$2,175.00
Vendor 18750 - GFOA									
0111001	Dues - Memberships - Certification	Paid by Check #100281		10/30/2018	12/06/2018	11/30/2018		12/06/2018	160.00
Vendor 18750 - GFOA Totals							Invoices	1	\$160.00
Vendor 43111 - GFS CHEMICALS INC									
CINV-022842	Laboratory Supplies	Paid by Check #100282		11/19/2018	12/06/2018	11/30/2018		12/06/2018	295.40
Vendor 43111 - GFS CHEMICALS INC Totals							Invoices	1	\$295.40
Vendor 49043 - GLADWELL GOVERNMENTAL SERVICES, INC									
4000	Contractual Services	Paid by Check #100283		11/17/2018	12/06/2018	11/30/2018		12/06/2018	3,822.68
Vendor 49043 - GLADWELL GOVERNMENTAL SERVICES, INC Totals							Invoices	1	\$3,822.68
Vendor 49037 - GLENBROOK WATER COOPERATIVE									
4GLEN17DG	Suspense	Paid by Check #100284		11/15/2018	12/06/2018	11/30/2018		12/06/2018	20,886.00
Vendor 49037 - GLENBROOK WATER COOPERATIVE Totals							Invoices	1	\$20,886.00
Vendor 49040 - MICHELLE GLICKERT									
026142007A	Toilet Rebate Program	Paid by Check #100285		11/27/2018	12/06/2018	11/30/2018		12/06/2018	100.00
026142007B	Clothes Washer Rebate Program	Paid by Check #100285		11/27/2018	12/06/2018	11/30/2018		12/06/2018	200.00
Vendor 49040 - MICHELLE GLICKERT Totals							Invoices	2	\$300.00
Vendor 15600 - GRAINGER									
9956113840	Secondary Equipment	Paid by Check #100286		11/05/2018	12/06/2018	11/30/2018		12/06/2018	93.48
9010207505	Buildings	Paid by Check #100286		11/19/2018	12/06/2018	11/30/2018		12/06/2018	86.89
Vendor 15600 - GRAINGER Totals							Invoices	2	\$180.37
Vendor 43403 - GRANITE CONSTRUCTION CO									
1501413	Pipe - Covers & Manholes	Paid by Check #100287		11/08/2018	12/06/2018	11/30/2018		12/06/2018	3,029.99
Vendor 43403 - GRANITE CONSTRUCTION CO Totals							Invoices	1	\$3,029.99



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Vendor 49034 - H & M GOPHER CONTROL									
3756	PERC Trailer (Pressurized Exhaust Rodent Control)	Paid by Check #100288		11/20/2018	12/06/2018	11/30/2018		12/06/2018	9,909.23
Vendor 49034 - H & M GOPHER CONTROL Totals							Invoices	1	<u>\$9,909.23</u>
Vendor 15800 - HACH CO									
11230131	Laboratory Supplies	Paid by Check #100289		11/20/2018	12/06/2018	11/30/2018		12/06/2018	230.47
Vendor 15800 - HACH CO Totals							Invoices	1	<u>\$230.47</u>
Vendor 48332 - HDR ENGINEERING INC									
1200124766	Contractual Services	Paid by Check #100290		06/06/2018	12/06/2018	11/30/2018		12/06/2018	757.05
1200154122	Advisory	Paid by Check #100290		11/06/2018	12/06/2018	11/30/2018		12/06/2018	5,360.00
Vendor 48332 - HDR ENGINEERING INC Totals							Invoices	2	<u>\$6,117.05</u>
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS									
99455	Service Contracts	Paid by Check #100291		11/01/2018	12/06/2018	11/30/2018		12/06/2018	742.91
99593	Service Contracts	Paid by Check #100291		11/06/2018	12/06/2018	11/30/2018		12/06/2018	830.49
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS Totals							Invoices	2	<u>\$1,573.40</u>
Vendor 48382 - DR DEAN HINITZ									
42818	Contractual Services	Paid by Check #100292		04/28/2018	12/06/2018	11/30/2018		12/06/2018	840.00
81618	Contractual Services	Paid by Check #100292		08/16/2018	12/06/2018	11/30/2018		12/06/2018	840.00
Vendor 48382 - DR DEAN HINITZ Totals							Invoices	2	<u>\$1,680.00</u>
Vendor 48857 - PAUL HUGHES									
111418	Travel - Meetings - Education	Paid by Check #100293		11/14/2018	12/06/2018	11/30/2018		12/06/2018	112.27
Vendor 48857 - PAUL HUGHES Totals							Invoices	1	<u>\$112.27</u>
Vendor 49035 - CHARLES IDELL									
112518	Travel - Meetings - Education	Paid by Check #100294		11/25/2018	12/06/2018	11/30/2018		12/06/2018	165.00
Vendor 49035 - CHARLES IDELL Totals							Invoices	1	<u>\$165.00</u>
Vendor 10103 - IDEXX DISTRIBUTION CORP									
3039074719	Laboratory Supplies	Paid by Check #100295		11/08/2018	12/06/2018	11/30/2018		12/06/2018	1,047.21
3039541711	Laboratory Supplies	Paid by Check #100295		11/19/2018	12/06/2018	11/30/2018		12/06/2018	15.89
Vendor 10103 - IDEXX DISTRIBUTION CORP Totals							Invoices	2	<u>\$1,063.10</u>
Vendor 48056 - INFOSEND INC									
144451	Service Contracts	Paid by Check #100296		11/02/2018	12/06/2018	11/30/2018		12/06/2018	553.04
Vendor 48056 - INFOSEND INC Totals							Invoices	1	<u>\$553.04</u>



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Vendor 47865 - INSITE LAND SURVEYS 16446a	Contractual Services	Paid by Check #100297		10/17/2018	12/06/2018	11/30/2018		12/06/2018	3,200.00
		Vendor 47865 - INSITE LAND SURVEYS Totals				Invoices	1		<u>\$3,200.00</u>
Vendor 44110 - J&L PRO KLEEN INC 27461	Janitorial Services	Paid by Check #100298		11/19/2018	12/06/2018	11/30/2018		12/06/2018	4,117.00
		Vendor 44110 - J&L PRO KLEEN INC Totals				Invoices	1		<u>\$4,117.00</u>
Vendor 49006 - JOE FRENCH SAFETY TRAINING 110718	Safety Programs	Paid by Check #100299		11/07/2018	12/06/2018	11/30/2018		12/06/2018	1,415.00
		Vendor 49006 - JOE FRENCH SAFETY TRAINING Totals				Invoices	1		<u>\$1,415.00</u>
Vendor 48823 - JAMES JONES 112518	Travel - Meetings - Education	Paid by Check #100300		11/25/2018	12/06/2018	11/30/2018		12/06/2018	260.00
		Vendor 48823 - JAMES JONES Totals				Invoices	1		<u>\$260.00</u>
Vendor 40821 - KENNEDY/JENKS CONSULTANTS INC 125827	Wells	Paid by Check #100301		11/07/2018	12/06/2018	11/30/2018		12/06/2018	17,480.00
		Vendor 40821 - KENNEDY/JENKS CONSULTANTS INC Totals				Invoices	1		<u>\$17,480.00</u>
Vendor 17350 - LAKESIDE NAPA 452462	Tire Chains, Repl Vehicle 55	Paid by Check #100302		10/25/2018	12/06/2018	11/30/2018		12/06/2018	5,311.35
		Vendor 17350 - LAKESIDE NAPA Totals				Invoices	1		<u>\$5,311.35</u>
Vendor 22550 - LIBERTY UTILITIES NOVEMBER	ELECTRICITY	Paid by Check #100303		11/26/2018	12/06/2018	11/30/2018		12/06/2018	98,791.01
		Vendor 22550 - LIBERTY UTILITIES Totals				Invoices	1		<u>\$98,791.01</u>
Vendor 17600 - LILLY'S TIRE SERVICE INC 72289	Automotive	Paid by Check #100304		11/06/2018	12/06/2018	11/30/2018		12/06/2018	860.06
72308	Automotive	Paid by Check #100304		11/16/2018	12/06/2018	11/30/2018		12/06/2018	690.62
72313	Automotive	Paid by Check #100304		11/19/2018	12/06/2018	11/30/2018		12/06/2018	1,577.46
		Vendor 17600 - LILLY'S TIRE SERVICE INC Totals				Invoices	3		<u>\$3,128.14</u>
Vendor 43805 - LUKINS BROTHERS WATER CO INC LUKINS1	So Y Feasibility Study	Paid by Check #100305		11/09/2018	12/06/2018	11/30/2018		12/06/2018	3,534.61
		Vendor 43805 - LUKINS BROTHERS WATER CO INC Totals				Invoices	1		<u>\$3,534.61</u>
Vendor 17900 - MC MASTER CARR SUPPLY CO 78782818	Shop Supplies	Paid by Check #100306		11/08/2018	12/06/2018	11/30/2018		12/06/2018	65.50
		Vendor 17900 - MC MASTER CARR SUPPLY CO Totals				Invoices	1		<u>\$65.50</u>



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Vendor 47878 - METRO OFFICE SOLUTIONS									
IN6139504	Office Supplies	Paid by Check #100307		11/05/2018	12/06/2018	11/30/2018		12/06/2018	367.99
IN6181542	Office Supplies Inventory	Paid by Check #100307		11/14/2018	12/06/2018	11/30/2018		12/06/2018	1,775.66
IN6185535	Office Supplies Inventory	Paid by Check #100307		11/15/2018	12/06/2018	11/30/2018		12/06/2018	77.74
Vendor 47878 - METRO OFFICE SOLUTIONS Totals						Invoices	3		<u>\$2,221.39</u>
Vendor 48794 - NETWORKFLEET INC									
OSV000001593570	Service Contracts	Paid by Check #100308		11/01/2018	12/06/2018	11/30/2018		12/06/2018	703.00
Vendor 48794 - NETWORKFLEET INC Totals						Invoices	1		<u>\$703.00</u>
Vendor 48470 - NIXON'S HEATING/AIR CONDIT INC									
17169	Meters Phase 4	Paid by Check #100309		11/13/2018	12/06/2018	11/30/2018		12/06/2018	158.10
Vendor 48470 - NIXON'S HEATING/AIR CONDIT INC Totals						Invoices	1		<u>\$158.10</u>
Vendor 48858 - LYNN NOLAN									
10918	Travel - Meetings - Education	Paid by Check #100310		10/09/2018	12/06/2018	11/30/2018		12/06/2018	85.24
Vendor 48858 - LYNN NOLAN Totals						Invoices	1		<u>\$85.24</u>
Vendor 48813 - NORTH TAHOE PUD									
7NTPUDP84	Suspense	Paid by Check #100311		11/14/2018	12/06/2018	11/30/2018		12/06/2018	1,537.55
Vendor 48813 - NORTH TAHOE PUD Totals						Invoices	1		<u>\$1,537.55</u>
Vendor 44607 - OLIN CORPORATION									
2605389	Hypochlorite	Paid by Check #100312		11/23/2018	12/06/2018	11/30/2018		12/06/2018	4,116.29
Vendor 44607 - OLIN CORPORATION Totals						Invoices	1		<u>\$4,116.29</u>
Vendor 48306 - OUTSIDE TELEVISION									
0000030390	Public Relations Expense	Paid by Check #100313		10/31/2018	12/06/2018	11/30/2018		12/06/2018	2,011.00
Vendor 48306 - OUTSIDE TELEVISION Totals						Invoices	1		<u>\$2,011.00</u>
Vendor 44592 - PETERBILT TRUCK PARTS									
7162805	Automotive	Paid by Check #100314		10/30/2018	12/06/2018	11/30/2018		12/06/2018	79.33
Vendor 44592 - PETERBILT TRUCK PARTS Totals						Invoices	1		<u>\$79.33</u>
Vendor 20150 - PETTY CASH									
BAUGH	Petty Cash Replenishment	Paid by Check #100315		11/27/2018	12/06/2018	11/30/2018		12/06/2018	9.67
IDELL	Petty Cash Replenishment	Paid by Check #100315		11/27/2018	12/06/2018	11/30/2018		12/06/2018	16.15
KOSCIOLEK	Petty Cash Replenishment	Paid by Check #100315		11/27/2018	12/06/2018	11/30/2018		12/06/2018	5.00
NOLAN	Petty Cash Replenishment	Paid by Check #100315		11/27/2018	12/06/2018	11/30/2018		12/06/2018	34.00
RUTHERDALE	Petty Cash Replenishment	Paid by Check #100315		11/27/2018	12/06/2018	11/30/2018		12/06/2018	45.00
SCHRAUBEN	Petty Cash Replenishment	Paid by Check #100315		11/27/2018	12/06/2018	11/30/2018		12/06/2018	1.70
SMITH	Petty Cash Replenishment	Paid by Check #100315		11/27/2018	12/06/2018	11/30/2018		12/06/2018	31.00
Vendor 20150 - PETTY CASH Totals						Invoices	7		<u>\$142.52</u>



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Vendor 48977 - PONTON INDUSTRIES INC									
19934-LABOR	SPS Improvements	Paid by Check #100316		10/31/2018	12/06/2018	11/30/2018		12/06/2018	1,800.00
		Vendor 48977 - PONTON INDUSTRIES INC Totals					Invoices	1	<u>\$1,800.00</u>
Vendor 47903 - PRAXAIR 174									
85665177	Shop Supplies	Paid by Check #100317		10/22/2018	12/06/2018	11/30/2018		12/06/2018	168.20
85700761	Shop Supplies	Paid by Check #100317		10/22/2018	12/06/2018	11/30/2018		12/06/2018	121.40
85896563	Shop Supplies	Paid by Check #100317		10/31/2018	12/06/2018	11/30/2018		12/06/2018	30.97
86041770	Shop Supplies	Paid by Check #100317		11/07/2018	12/06/2018	11/30/2018		12/06/2018	126.23
86212458	Shop Supplies	Paid by Check #100317		11/21/2018	12/06/2018	11/30/2018		12/06/2018	173.03
		Vendor 47903 - PRAXAIR 174 Totals					Invoices	5	<u>\$619.83</u>
Vendor 47803 - REDWOOD PRINTING									
28887	Office Supplies	Paid by Check #100318		11/14/2018	12/06/2018	11/30/2018		12/06/2018	185.22
		Vendor 47803 - REDWOOD PRINTING Totals					Invoices	1	<u>\$185.22</u>
Vendor 48144 - RELIANCE STANDARD									
NOV18 A	Life Insurance/LTD Union	Paid by Check #100319		11/01/2018	12/06/2018	11/30/2018		12/06/2018	3,291.05
NOV18 B	Life Insurance/LTD Mgmt	Paid by Check #100319		11/01/2018	12/06/2018	11/30/2018		12/06/2018	2,157.37
		Vendor 48144 - RELIANCE STANDARD Totals					Invoices	2	<u>\$5,448.42</u>
Vendor 49033 - JEREMY RUTHERDALE									
110618	Travel - Meetings - Education	Paid by Check #100320		11/06/2018	12/06/2018	11/30/2018		12/06/2018	44.69
		Vendor 49033 - JEREMY RUTHERDALE Totals					Invoices	1	<u>\$44.69</u>
Vendor 22500 - SIERRA ELECTRONICS									
229481	Radio Repairs - Replacement	Paid by Check #100321		03/29/2018	12/06/2018	11/30/2018		12/06/2018	591.90
		Vendor 22500 - SIERRA ELECTRONICS Totals					Invoices	1	<u>\$591.90</u>
Vendor 24150 - SIERRA NEVADA MEDIA GROUP									
0000133024	Ads-Legal Notices	Paid by Check #100322		10/31/2018	12/06/2018	11/30/2018		12/06/2018	569.75
		Vendor 24150 - SIERRA NEVADA MEDIA GROUP Totals					Invoices	1	<u>\$569.75</u>
Vendor 48735 - SILVER STATE ANALYTICAL LAB									
RN229873	Monitoring	Paid by Check #100323		11/02/2018	12/06/2018	11/30/2018		12/06/2018	258.00
		Vendor 48735 - SILVER STATE ANALYTICAL LAB Totals					Invoices	1	<u>\$258.00</u>
Vendor 44594 - SOLENIS LLC									
131372156	Polymer	Paid by Check #100324		10/30/2018	12/06/2018	11/30/2018		12/06/2018	24,279.95
		Vendor 44594 - SOLENIS LLC Totals					Invoices	1	<u>\$24,279.95</u>
Vendor 43888 - SONSTRAY MACHINERY LLC									
P16026-07	Automotive	Paid by Check #100325		10/30/2018	12/06/2018	11/30/2018		12/06/2018	77.96



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Vendor 43888 - SONSRAY MACHINERY LLC									
P16101-07	Replace Vehicle 55	Paid by Check #100325		11/07/2018	12/06/2018	11/30/2018		12/06/2018	1,334.99
		Vendor 43888 - SONSRAY MACHINERY LLC Totals					Invoices	2	<u>\$1,412.95</u>
Vendor 44577 - SOUNDPROS INC									
181122-69	Public Relations Expense	Paid by Check #100326		11/22/2018	12/06/2018	11/30/2018		12/06/2018	98.00
		Vendor 44577 - SOUNDPROS INC Totals					Invoices	1	<u>\$98.00</u>
Vendor 45168 - SOUTHWEST GAS									
NOVEMBER	NATURAL GAS	Paid by Check #100327		11/26/2018	12/06/2018	11/30/2018		12/06/2018	257.26
		Vendor 45168 - SOUTHWEST GAS Totals					Invoices	1	<u>\$257.26</u>
Vendor 48774 - SQUAW VALLEY PUBLIC SER DIST									
7SVSPDP84	Suspense	Paid by Check #100328		11/14/2018	12/06/2018	11/30/2018		12/06/2018	180.00
		Vendor 48774 - SQUAW VALLEY PUBLIC SER DIST Totals					Invoices	1	<u>\$180.00</u>
Vendor 48617 - STEEL-TOE-SHOES.COM									
STP110618	Safety Equipment - Physicals	Paid by Check #100329		11/06/2018	12/06/2018	11/30/2018		12/06/2018	254.99
		Vendor 48617 - STEEL-TOE-SHOES.COM Totals					Invoices	1	<u>\$254.99</u>
Vendor 49042 - DENETTE L SULLIVAN									
3453215	Toilet Rebate Program	Paid by Check #100330		11/27/2018	12/06/2018	11/30/2018		12/06/2018	200.00
		Vendor 49042 - DENETTE L SULLIVAN Totals					Invoices	1	<u>\$200.00</u>
Vendor 48511 - SWRCB									
PRIETO18A	Dues - Memberships - Certification	Paid by Check #100331		11/01/2018	12/06/2018	11/30/2018		12/06/2018	90.00
		Vendor 48511 - SWRCB Totals					Invoices	1	<u>\$90.00</u>
Vendor 49032 - TAHOE BEACH & SKI CLUB									
111918	Standby Accomodations	Paid by Check #100332		11/19/2018	12/06/2018	11/30/2018		12/06/2018	737.10
		Vendor 49032 - TAHOE BEACH & SKI CLUB Totals					Invoices	1	<u>\$737.10</u>
Vendor 48886 - TAHOE CITY PUD									
7TCPUDP84	Suspense	Paid by Check #100333		11/14/2018	12/06/2018	11/30/2018		12/06/2018	468.91
4TCPUD17DG	Suspense	Paid by Check #100333		11/15/2018	12/06/2018	11/30/2018		12/06/2018	19,761.04
		Vendor 48886 - TAHOE CITY PUD Totals					Invoices	2	<u>\$20,229.95</u>
Vendor 24315 - TAHOE PARADISE CHEVRON									
1466	Diesel	Paid by Check #100334		10/31/2018	12/06/2018	11/30/2018		12/06/2018	92.87
		Vendor 24315 - TAHOE PARADISE CHEVRON Totals					Invoices	1	<u>\$92.87</u>



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Vendor 47830 - TAHOE RESOURCE CONS DISTRICT									
7TRCDP84	Suspense	Paid by Check #100335		11/14/2018	12/06/2018	11/30/2018		12/06/2018	5,723.51
Vendor 47830 - TAHOE RESOURCE CONS DISTRICT Totals							Invoices	1	\$5,723.51
Vendor 24325 - TAHOE SAND & GRAVEL									
T25031	Pipe - Covers & Manholes	Paid by Check #100336		11/01/2018	12/06/2018	11/30/2018		12/06/2018	261.36
Vendor 24325 - TAHOE SAND & GRAVEL Totals							Invoices	1	\$261.36
Vendor 24450 - TAHOE VALLEY ELECTRIC SUPPLY									
OCT18	Buildings	Paid by Check #100337		10/31/2018	12/06/2018	11/30/2018		12/06/2018	1,009.52
Vendor 24450 - TAHOE VALLEY ELECTRIC SUPPLY Totals							Invoices	1	\$1,009.52
Vendor 49036 - TALMONT RESORT IMPROVEMENT DISTRICT									
4TALM17DG	Suspense	Paid by Check #100338		11/15/2018	12/06/2018	11/30/2018		12/06/2018	9,613.85
Vendor 49036 - TALMONT RESORT IMPROVEMENT DISTRICT Totals							Invoices	1	\$9,613.85
Vendor 49041 - ROBERTA TASSEY									
02612309	Clothes Washer Rebate Program	Paid by Check #100339		11/27/2018	12/06/2018	11/30/2018		12/06/2018	200.00
Vendor 49041 - ROBERTA TASSEY Totals							Invoices	1	\$200.00
Vendor 15750 - THOMAS HAEN CO INC									
18-03AR	Accrued Construction Retainage	Paid by Check #100340		12/06/2018	12/06/2018	11/30/2018		12/06/2018	(1,468.12)
18-03B	Forcemain Bypass Al Tahoe	Paid by Check #100340		12/06/2018	12/06/2018	11/30/2018		12/06/2018	174,827.91
18-03BR	Accrued Construction Retainage	Paid by Check #100340		12/06/2018	12/06/2018	11/30/2018		12/06/2018	(8,741.39)
18-03A	2018 Hydrants Project	Paid by Check #100340		12/08/2018	12/06/2018	11/30/2018		12/06/2018	29,362.50
Vendor 15750 - THOMAS HAEN CO INC Totals							Invoices	4	\$193,980.90
Vendor 48533 - TRUCKEE RIVER WATERSHED COUNCIL									
7TRWCP84	Suspense	Paid by Check #100341		11/14/2018	12/06/2018	11/30/2018		12/06/2018	9,318.15
Vendor 48533 - TRUCKEE RIVER WATERSHED COUNCIL Totals							Invoices	1	\$9,318.15
Vendor 40369 - TURNER & ASSOCIATES INC									
2776	Tahoe Keys Sewer PS Rehab	Paid by Check #100342		11/01/2018	12/06/2018	11/30/2018		12/06/2018	1,500.00
Vendor 40369 - TURNER & ASSOCIATES INC Totals							Invoices	1	\$1,500.00
Vendor 48747 - TYLER TECHNOLOGIES INC									
045-242402	Replace ERP System	Paid by Check #100343		10/30/2018	12/06/2018	11/30/2018		12/06/2018	3,000.00
045-242969	Replace ERP System	Paid by Check #100343		11/04/2018	12/06/2018	11/30/2018		12/06/2018	5,220.00
Vendor 48747 - TYLER TECHNOLOGIES INC Totals							Invoices	2	\$8,220.00
Vendor 47973 - U S BANK CORPORATE									
COTULLA1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	635.09
ARCE1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	2,141.53



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Vendor 47973 - U S BANK CORPORATE									
ASCHENBACH1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	1,793.07
BARTLETTB1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	1,525.38
BARTLETTCC1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	298.53
CASWELL1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	148.00
COOLIDGE1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	243.90
CULLEN1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	(48.64)
GUTTRY1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	280.17
HENDERSON1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	1,760.73
HUGHES1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	1,716.78
HUSSMANN1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	2,923.27
KOSCIOLEK1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	611.16
LEE1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	592.75
PRIETO1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	79.89
RUTHERDALE1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	272.04
RYAN1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	1,608.20
SCHLANGE1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	395.55
SCHRAUBEN1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	486.13
SIANO1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	1,243.06
SKELLY1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	1,091.17
SOLBRIG1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	236.18
STANLEY1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	600.00
THIEL1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	19.40
THOMSEN1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	542.29
VANGORDEN1018	Oct 2018 CC stmt	Paid by Check #100344		10/22/2018	12/06/2018	11/30/2018		12/06/2018	788.42
Vendor 47973 - U S BANK CORPORATE Totals						Invoices	26		\$21,984.05
Vendor 49038 - PATRICK KEVIN WALSH									
03480111	Toilet Rebate Program	Paid by Check #100345		11/27/2018	12/06/2018	11/30/2018		12/06/2018	100.00
Vendor 49038 - PATRICK KEVIN WALSH Totals						Invoices	1		\$100.00
Vendor 48405 - WAXIE SANITARY SUPPLY									
77832463	Office Supply Issues	Paid by Check #100346		10/31/2018	12/06/2018	11/30/2018		12/06/2018	179.17
Vendor 48405 - WAXIE SANITARY SUPPLY Totals						Invoices	1		\$179.17
Vendor 48750 - WDH LAND SURVEYING									
083018	Meters Phase 4	Paid by Check #100347		08/30/2018	12/06/2018	11/30/2018		12/06/2018	485.00
Vendor 48750 - WDH LAND SURVEYING Totals						Invoices	1		\$485.00
Vendor 25700 - WEDCO INC									
514399	Buildings	Paid by Check #100348		10/29/2018	12/06/2018	11/30/2018		12/06/2018	74.84
515687	Buildings	Paid by Check #100348		11/02/2018	12/06/2018	11/30/2018		12/06/2018	260.26
515688	Buildings	Paid by Check #100348		11/02/2018	12/06/2018	11/30/2018		12/06/2018	857.87



Payment of Claims

Payment Date Range 12/06/18 - 12/06/18
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 25700 - WEDCO INC									
515689	Shop Supplies	Paid by Check #100348		11/02/2018	12/06/2018	11/30/2018		12/06/2018	58.87
515836	Buildings	Paid by Check #100348		11/05/2018	12/06/2018	11/30/2018		12/06/2018	142.87
517169	Secondary Equipment	Paid by Check #100348		11/09/2018	12/06/2018	11/30/2018		12/06/2018	32.70
517451	Small Tools	Paid by Check #100348		11/12/2018	12/06/2018	11/30/2018		12/06/2018	29.29
518514	Pump Stations	Paid by Check #100348		11/16/2018	12/06/2018	11/30/2018		12/06/2018	84.95
518515	Shop Supplies	Paid by Check #100348		11/16/2018	12/06/2018	11/30/2018		12/06/2018	65.69
518750	Secondary Equipment	Paid by Check #100348		11/19/2018	12/06/2018	11/30/2018		12/06/2018	34.44
518751	Secondary Equipment	Paid by Check #100348		11/19/2018	12/06/2018	11/30/2018		12/06/2018	73.44
Vendor 25700 - WEDCO INC Totals						Invoices	11		\$1,715.22
Vendor 25850 - WESTERN NEVADA SUPPLY									
17620972	Saddles & Fittings Inventory	Paid by Check #100349		10/17/2018	12/06/2018	11/30/2018		12/06/2018	4,355.42
37662972	Pipe - Covers & Manholes	Paid by Check #100349		11/06/2018	12/06/2018	11/30/2018		12/06/2018	157.16
37666031	Shop Supplies	Paid by Check #100349		11/08/2018	12/06/2018	11/30/2018		12/06/2018	76.66
37666034	Shop Supplies	Paid by Check #100349		11/09/2018	12/06/2018	11/30/2018		12/06/2018	67.54
17667798	Repair & Redi Clamps Inventory	Paid by Check #100349		11/12/2018	12/06/2018	11/30/2018		12/06/2018	2,189.95
17622955-2	Saddles & Fittings Inventory	Paid by Check #100349		11/14/2018	12/06/2018	11/30/2018		12/06/2018	363.40
17675520	Water Meters & Parts	Paid by Check #100349		11/19/2018	12/06/2018	11/30/2018		12/06/2018	1,636.69
Vendor 25850 - WESTERN NEVADA SUPPLY Totals						Invoices	7		\$8,846.82
Vendor 49039 - PAUL E WHITE									
03225228	Toilet Rebate Program	Paid by Check #100350		11/27/2018	12/06/2018	11/30/2018		12/06/2018	145.47
Vendor 49039 - PAUL E WHITE Totals						Invoices	1		\$145.47
Vendor 40298 - WILLIAMS INDUSTRIAL SALES CO									
2018-166203-00	Pipe - Covers & Manholes	Paid by Check #100351		10/04/2018	10/04/2018	11/30/2018		12/06/2018	659.52
Vendor 40298 - WILLIAMS INDUSTRIAL SALES CO Totals						Invoices	1		\$659.52
Vendor 48989 - ZIP'S TRUCK EQUIPMENT INC									
606938	Safety Equipment - Physicals	Paid by Check #100352		10/18/2018	12/06/2018	11/30/2018		12/06/2018	299.97
610722	Safety Equipment - Physicals	Paid by Check #100352		10/31/2018	12/06/2018	11/30/2018		12/06/2018	99.99
Vendor 48989 - ZIP'S TRUCK EQUIPMENT INC Totals						Invoices	2		\$399.96
Vendor MARLANE DUNIVENT									
009731	_Customer Refund	Paid by Check #100353		11/16/2018	12/06/2018	11/30/2018		12/06/2018	2,022.68
Vendor MARLANE DUNIVENT Totals						Invoices	1		\$2,022.68
Vendor UMESH & SARJU GUPTA									
26645	_Customer Refund	Paid by Check #100354		11/01/2018	12/06/2018	11/30/2018		12/06/2018	1,721.90
Vendor UMESH & SARJU GUPTA Totals						Invoices	1		\$1,721.90



Payment of Claims

Payment Date Range 12/06/18 - 12/06/18
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor KDC CONSTRUCTION									
18122	_Customer Refund	Paid by Check #100355		11/09/2018	12/06/2018	11/30/2018		12/06/2018	2,465.92
		Vendor KDC CONSTRUCTION Totals					Invoices	1	<u>\$2,465.92</u>
Vendor LAKE TAHOE ACCOMMODATIONS									
111618	Meters Phase 4	Paid by Check #100356		11/16/2018	12/06/2018	11/30/2018		12/06/2018	1,789.00
		Vendor LAKE TAHOE ACCOMMODATIONS Totals					Invoices	1	<u>\$1,789.00</u>
Vendor MARIO GARDEA & GENEAU ENTERPRISES									
007723	Meters Phase 4	Paid by Check #100357		11/14/2018	12/06/2018	11/30/2018		12/06/2018	7,600.00
		Vendor MARIO GARDEA & GENEAU ENTERPRISES Totals					Invoices	1	<u>\$7,600.00</u>
Vendor MIKE WARE									
111618	Meters Phase 4	Paid by Check #100358		11/16/2018	12/06/2018	11/30/2018		12/06/2018	2,574.25
		Vendor MIKE WARE Totals					Invoices	1	<u>\$2,574.25</u>
Vendor LOU PIERINI									
4767	Meters Phase 4	Paid by Check #100359		11/14/2018	12/06/2018	11/30/2018		12/06/2018	95.00
		Vendor LOU PIERINI Totals					Invoices	1	<u>\$95.00</u>
		Grand Totals					Invoices	249	<u><u>\$1,165,877.63</u></u>



South Tahoe Public Utility District

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BOARD AGENDA ITEM 15a

TO: Board of Directors

FROM: Nancy Hussmann, Human Resources Director

MEETING DATE: December 6, 2018

ITEM – PROJECT NAME: Conference with Legal Counsel – Potential Litigation

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Section 54956.9(b) of the California Government Code, Conference with Legal Counsel Potential Litigation (one case).

SCHEDULE:

COSTS:

ACCOUNT NO:

BUDGETED AMOUNT AVAILABLE:

ATTACHMENTS:

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: General

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____



South Tahoe Public Utility District

General Manager
Richard H. Solbrig

Directors
Chris Cefalu
James R. Jones
Randy Vogelgesang
Kelly Sheehan
Duane Wallace

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BOARD AGENDA ITEM 15b

TO: Board of Directors
FROM: Nancy Hussmann, Human Resources Director
MEETING DATE: December 6, 2018
ITEM – PROJECT NAME: General Manager Contract

REQUESTED BOARD ACTION: Provide direction regarding the General Manager Contract.

DISCUSSION: Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding unrepresented public employee position – General Manager. The Executive Committee met to discuss terms of the General Manager Contract with John Thiel.

SCHEDULE:

COSTS:

ACCOUNT NO:

BUDGETED AMOUNT AVAILABLE:

ATTACHMENTS: General Manager Contract

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: General

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES _____ NO _____