

Dear Valued Customer,

The South Tahoe Public Utility District is moving from quarterly to monthly billing in 2023. Currently, you are enrolled in Automatic Debit Payment Program for quarterly bills. If you would like to stay enrolled in this Automatic Debit Payment Program for monthly billing, you will need to sign and return this letter to South Tahoe Public Utility District.

Automatic Debit Payment Program Terms and Conditions:

- ✓ You will continue to receive regular monthly statements for your records. You will not need to send in a payment.
- ✓ Payments will be automatically deducted from your checking account on the last business day before your due date.
- ✓ Returned check fees will apply for non-sufficient funds and/or closed accounts the day of the deduction and will cause your removal from the program.
- ✓ If you change banks or checking account numbers, ***you must notify us immediately.***

Service Address:

Printed Name: _____

Signature: _____

Date: _____

In order to remain on autopay, please return this signed letter by noon on January 31st, 2023.

Once completed, return this letter by:

1. Mail to: South Tahoe Public Utility District, 1275 Meadow Crest Dr, South Lake Tahoe CA 96150
2. Fax to: 530.541.0614
3. Scan or take a picture of the signed document, and email to: cs@stpud.us

If you have any further questions or concerns regarding this matter, please call (530) 544-6474.

Sincerely,

Customer Service Department