



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Randy Vogelgesang, President
Chris Cefalu, Director

BOARD MEMBERS
James R. Jones, Director

Kelly Sheehan, Vice President
Nick Exline, Director

John Thiel, General Manager

Shannon Cotulla, Assistant General Manager

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT July 18, 2019 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Vogelgesang, Directors Cefalu, Jones, Sheehan, Exline Jim Hilton, Chris Stanley, IV Jones, Jason Paul, Nancy Hussmann, Tim Bledsoe

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Brian Bartlett, Brent Goligoski, Shelly Thomsen, Susan Rasmussen, Heidi Baugh, Chris Skelly, Debbie Noorda, Theresa Sherman, Lynn Nolan, Debbie Henderson, Ivo Bergsohn, Stephen Caswell, Jim Hilton, Chris Stanley, IV Jones, Jason Paul, Nancy Hussmann, Tim Bledsoe

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

CONSENT CALENDAR:

Moved Cefalu/Second Sheehan/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **TEMPORARY GRANTS ASSISTANT POSITION**

(Lynn Nolan, Grants Coordinator)

Approved Purchase Order for Blue Ribbon Personnel Services for a Temporary Grants Assistant in the estimated amount of \$32,000.

b. **CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM REQUIRED PAY LISTING BY POSITION**

(Debbie Henderson, Accounting Manager)

Adopted Resolution No. 3115-19 which incorporates the Pay Listing by Position for the pay listing effective June 27, 2019.

- c. **DIAMOND VALLEY DITCH SIPHON REHABILITATION**
(Trevor Coolidge, Associate Engineer and Jim Hilton, Water Reuse Manager)
Authorized staff to advertise for bids for the Diamond Valley Ditch Siphon Rehabilitation Project.
- d. **2019 HEAVENLY TANK IMPROVEMENTS PROJECT-SITE USE AGREEMENT**
(Brent Goligoski, Associate Engineer)
Approved the Site Use Agreement between The Vail Corporation and South Tahoe Public Utility District.
- e. **TYLER NEW WORLD FINANCIAL SOFTWARE**
(Paul Hughes, Chief Financial Officer)
Approved an increase to Purchase Order No. 2018-34 for Tyler New World Financial Software in an amount not to exceed \$40,000.
- f. **CALIFORNIA TAHOE ALLIANCE COST SHARING FOR STATE LOBBYING AND CONSULTING SERVICES**
(John Thiel, General Manager)
Approved proposed Scope of Work from Sierra Business Council for lobbying and consulting services in an amount not to exceed \$17,000.
- g. **SPECIAL BOARD MEETING MINUTES: July 3, 2019**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved July 3, 2019, Minutes

PRESENTATION:

President Vogelgesang presented the Government Finance Officers Certificate of Achievement of Excellence in Financial Reporting Award to the Finance Department.

ITEMS FOR BOARD ACTION

- a. Larch Avenue Sewer Pipeline Emergency Repair (Julie Ryan, Engineering Department Man) – **Chris Stanley** provided details regarding the Larch Avenue Emergency Project. The District has contacted several local contractors and found that G.B. General Engineering can perform the work. Staff is currently working with G.B. General Engineering regarding the proper paperwork in order to get started right away.
Moved Jones/Second Cefalu/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Yes/Exline Yes to continue emergency action to replace approximately 100 linear feet of sewer pipe on Larch Avenue near Sonora Avenue pursuant to Resolution No. 3114-19.
- b. 2018 Water and Sewer System Improvements Project (Julie Ryan, Engineering Department Manager) – **John Thiel** provided details regarding Change Order No. 1 to Thomas Haen Company.
Moved Cefalu/Second Sheehan/Vogelgesang Yes/Cefalu Yes/Jones Yes/ Sheehan Yes/Exline Yes to approve Change Order No. 1 to Thomas Haen Company in the amount of \$152,413.04.
- c. Solar Energy and Economic Development Memorandum of Understanding (Shelly Thomsen, Public Affairs and Conservation Manager) – **Shelly Thomson** provided a brief history regarding the recent Sustainable Energy and Economic Development Fund (SEED) presentation and the proposed Memorandum of Understanding for approval today, as well as addressed questions from the Board.

Moved Sheehan/Second Exline/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Yes/Exline Yes to approve the Memorandum of Understanding between the District and The Sustainable Energy and Economic Development Fund, administered by Strategic Energy Innovations, and authorize staff and legal counsel to negotiate and incorporate final terms and conditions.

d. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Cefalu/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Yes/Exline Yes to approve Payment of Claims in the amount of \$3,307,220.85.

STANDING AND AD-HOC COMMITTEE REPORTS:

Director Sheehan reported she and **Director Cefalu** attended the Finance Committee meeting at 1:00 p.m. today to discuss the Grants Department. The current Coordinator is retiring in 2021 and restructuring the Department now will allow for a smoother transition. **Paul Hughes** provided details regarding the cost of restructuring, which is anticipated to save money. An Agenda Item will be brought forward at the August 1, 2019, Board meeting regarding this transition.

President Vogelgesang reported he and **Director Cefalu** met with the Ad-Hoc City Council Committee this morning at 10 a.m. at the City of South Lake Tahoe. The discussion focused mainly on street lights and the District continuing or discontinuing the street light billing for Liberty Utilities. A Committee recommendation will be brought forward at the August 1, 2019, Board meeting. The Ad-Hoc Committee also discussed fire issues, the Lake Tahoe Summit and funding for street paving.

BOARD MEMBER REPORTS:

Director Exline reported he attended the Tahoe Climate Adaptation Action Plan Meeting on July 16, at the District and found it to be informative.

EL DORADO COUNTY WATER AGENCY PURVEYOR REPORT:

Director Sheehan reported the July 10, 2019, meeting was cancelled and the August 14, 2019, meeting is scheduled at the District. **Melonie Gutfry** will post a Notice of Quorum for the August 14 meeting and send a reminder email the week prior to the meeting.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staff update
- He presented to the Tahoe Resource Conservation District (TRCD) recently and he provided details.
- He provided details regarding his recent presentation to Tahoe Regional Planning Agency Advisory Planning Commission.
- He provided details regarding the Tahoe Interagency Executives Steering Committee held on Thursday, July 11, 2019.

STAFF/ATTORNEY REPORTS:

Nancy Hussmann presented information regarding the first renewal for the Joint Powers Insurance Authority (JPIA) Worker's Compensation, and detailed cost savings to the District from this program. **Tim Bledsoe** provided an update regarding the July 1, 2019, District rate increases and feedback the Customer Service Department has received from the rate payers.

Shelly Thomsen reported the Lake Tahoe Summit is scheduled for Tuesday, August 20 - please RSVP to **Melonie Guttry** by August 14, if you wish to attend. The Western Caucus Foundation Roundtable and Field Tour will begin August 14, with a reception at Zephyr Cove. This is followed by a Roundtable Meeting at the District on August 15 at 2 p.m. The program will finish with a lakeview reception on Thursday, August 15, location to be announced. The schedule will be emailed later this afternoon. Board Members who would like to attend please contact **Melonie Guttry** to RSVP.

The District's Facebook page has been launched, please take a look.

The California Tahoe Conservancy (CTC) submitted a grant for hazard fuel reduction, which has been awarded and the District property surrounding the Wastewater Treatment Plant (WWTP) has been identified to be cleared under the grant. Letters were mailed to customers on Chinquapin and Hank Monk last week alerting them that the CTC will be marking trees on the District's 100 acres surrounding the WWTP, with plans next summer to remove dead/dying trees, dense shrubs, and some live trees for hazard fuel reduction.

Chris Stanley, IV Jones and **Jason Paul** presented camera photos and video of sewer lines that are on the enhanced cleaning list and addressed questions from the Board. This particular line is located on Geronimo Way, where groundwater is infiltrating the line. Staff is in the process of evaluating options to repair the line.

Ivo Bergsohn reported that the California Department of Water Resources (DWR) completed its detailed assessment of the District's Groundwater Management Plan and approved this plan as an Alternative Groundwater Sustainability Plan satisfying the objectives of the Sustainable Groundwater Management Act (SGMA). This is a significant achievement which will allow the District to continue groundwater management under this plan in compliance with SGMA. It will also allow the District to continually improve and update this plan as groundwater conditions and groundwater concerns change within our local groundwater basin. The Board, **John Thiel** and **Attorney Kvistad** commended **Ivo Bergsohn** on this tremendous accomplishment.

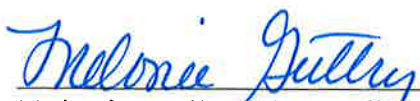
BREAK AND ADJOURN TO CLOSED SESSION: 3:08 p.m.

RECONVENE TO OPEN SESSION: 3:30 p.m.

- a. Pursuant to Government Code Section 54956.9(d)(2)/Conference with Legal Counsel regarding Significant Exposure to Litigation (one case)

No reportable Board action

ADJOURNMENT: 3:31 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Randy Vogelgesang, Board President
South Tahoe Public Utility District