



SOUTH TAHOE PUBLIC UTILITY DISTRICT

Randy Vogelgesang, President
Chris Cefalu, Director

BOARD MEMBERS
James R. Jones, Director

Kelly Sheehan, Vice President
Nick Exline, Director

John Thiel, General Manager

Shannon Cotulla, Assistant General Manager

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT August 1, 2019 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Vogelgesang, Directors Cefalu, Jones, Exline

Absent: Director Sheehan

Staff: John Thiel, Shannon Cotulla, Paul Hughes, Gary Kvistad, Marla Sharp, Tim Bledsoe, Brent Goligoski, Shelly Thomsen, Brenlyn Hoyle, Heidi Baugh, Lynn Nolan, Julie Ryan, Star Glaze, Trevor Coolidge, Nancy Hussmann, Jim Hilton, Jason Paul, Chris Stanley, Doug Van Gorden, Jeremy Rutherford

Guests: Robert Haen and Tom Haen; Haen Constructors, Inc.

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

Director Exline provided compliments regarding the 4 d Water Wise House Call Program and appreciates the efforts. **Shelly Thomsen** responded to questions regarding Liberty Utilities.

CONSENT CALENDAR:

Moved Cefalu/Second Jones/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Absent/Exline Yes to approve the Consent Calendar as presented.

a. TEMPORARY HELP FOR CUSTOMER SERVICE DEPARTMENT

(Tim Bledsoe, Manager of Customer Service)

Approved a Contract with Blue Ribbon Personnel Services for a temporary Customer Service Representative in the estimated amount of \$25,000.

- b. **TAHOE KEYS AND UPPER TRUCKEE BIOLOGICAL ASSESSMENT**
(Stephen Caswell, Principal Engineer)
Authorized staff to increase the cost ceiling for Task Order No. 13 with Sierra Ecotone Solutions for preparation of a Biological Assessment for the Tahoe Keys and Upper Truckee Pump Stations Design Project in the amount of \$5,300.
- c. **2019 LOCAL HAZARD MITIGATION PLAN UPDATE**
(Shannon Cotulla, Assistant General Manager)
Approved Resolution No. 3116-19 adopting the 2019 Local Hazard Mitigation Plan Update.
- d. **SIERRA ENERGY AND WATER CONSERVATION AGREEMENT FOR WATER WISE HOUSE CALLS**
(Shelly Thomsen, Public Affairs and Conservation Manager)
Approved the Contract Service Agreement with Sierra Energy and Water Conservation to complete Water Wise House Calls in the amount of \$20,000.
- e. **TAHOE WATER SUPPLIERS ASSOCIATION MEMBERSHIP DUES**
(Shelly Thomsen, Public Affairs and Conservation Manager)
Approved membership dues for the Tahoe Water Suppliers Association in the amount of \$14,920.
- f. **LIBERTY UTILITIES STREET LIGHTS**
(Tim Bledsoe, Manager of Customer Service)
Directed staff to provide notice to Liberty Utilities of the District's intention to discontinue street light service billing and notify Liberty Utilities to terminate the street light service accounts in the District's name as of October 1, 2019.
- g. **REGULAR BOARD MEETING MINUTES: JULY 18, 2019**
(Melonie Guttery, Executive Services Manager/Clerk of the Board)
Approved July 18, 2019, Minutes

ITEMS FOR BOARD ACTION

- a. Larch Avenue Sewer Pipeline Emergency Repair (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the Larch Avenue Emergency Project. Completion is near with paving scheduled for next week. She presented pictures of the damaged pipe and video of the new installed pipe. District staff has been on site assisting with inspections. **Shannon Cotulla** extended compliments to Underground Repair Sewer, Engineering staff and all involved for the great collaboration on the job.
- Moved Cefalu/Second Jones/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Absent/Exline Yes** to continue emergency action to replace approximately 100 linear feet of sewer pipe on Larch Avenue near Sonora Avenue pursuant to Resolution No. 3114-19.
- b. Geronimo Way Sewer Pipeline Emergency Repair
(Julie Ryan, Engineering Department Manager) - **Julie Ryan** provided details regarding the emergency repair on Geronimo Way providing video showing the extensive damage. Repairs will start next week with the same contractor that is completing the emergency work on Larch Avenue.

Moved Cefalu/Second Jones/Vogelgesang Yes/Cefalu Yes/Jones Yes/ Sheehan

Absent/Exline Yes to Determine an emergency exists pursuant to Section 1102 of the Public Contract Code; (2) Determine substantial evidence has been presented to authorize an exception be made pursuant to Section 22050 of the Public Contract Code that this emergency will not permit a delay resulting from a competitive solicitation for bids and that this action is necessary to respond to the emergency; (3) Adopt Resolution No. 3117-19 delegating authority to the General Manager and Assistant General Manager/Engineer to order any action necessary to respond to this emergency; (4) Determine this project is exempt from California Environmental Quality Act pursuant to Public Resource Code section 10808(b)(2); and, (5) Approve expenditures necessary to start emergency repairs, estimated to be \$250,000.

- c. 2019 Rocky Point II Waterline Replacement Project (Rebid)
(Julie Ryan, Engineering Department Manager) – **Attorney Kvistad** outlined details of the procedure for the protest that was received from Vinciguerra Construction. **Julie Ryan** provided details regarding the seven items of the protest that was filed and provided rebuttal to all items. No public comments were made. **Attorney Kvistad** provided additional details regarding the change in corporate structure of Haen Construction to Haen Constructors, Inc.

Moved Cefalu/Second Vogelgesang/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan

Absent/Exline Yes to: 1) Reject the bid protest from Vinciguerra Construction; 2) Waive the minor irregularities in the bid from Haen Constructors; 3) Find that Haen is the lowest, responsible bidder; and, 4) Award the Contract for the 2019 Rocky Point II Waterline Replacement REBID and large Meters Replacement Project including all added alternate bid items to Haen Constructors in the amount of \$2,358,141.50.

- d. Temporary Engineering Staffing - (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the additional staffing needed for Engineering with the consideration for the position to be either in-house or Blue Ribbon Personnel Services.

Moved Cefalu/Second Exline/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan

Absent/Exline Yes to authorize staff to extend the term for the Part-Time Engineer, for a duration not to exceed ten months, and in an amount not to exceed \$60,000.

- e. Water and Sewer Field Operations Department Staffing
(Jeremy Rutherford, Pump Station Supervisor and Chris Stanley, Manager of Field Operations) – **Chris Stanley** provided details regarding the long-term employees that are planning to retire within the near future and the need to have additional staff trained.

Moved Cefalu/Second Jones/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan

Absent/Exline Yes to authorize staff to hire an additional Pump Station Operator in the Water and Sewer Field Operations Department.

- f. Grants Department Staffing
(Lynn Nolan, Grants Coordinator and Paul Hughes, Chief Financial Officer) – **Paul Hughes** provided details regarding the Grants Assistant position being hired with the transition to full-time and the District savings.

Moved Cefalu/Second Vogelgesang/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Absent/Exline Yes to authorize District staff to bring the position of part-time Grants Assistant in house and convert to full-time in May 2020.

- g. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Cefalu/Second Exline/Vogelgesang Yes/Cefalu Yes/Jones Yes/Sheehan Absent/Exline Yes to approve Payment of Claims in the amount of \$3,100,393.81.

STANDING AND AD-HOC COMMITTEE REPORTS:

BOARD MEMBER REPORTS:

Director Exline reminded the Board that he will be absent for the August 15 Board Meeting and also the Summit.

EL DORADO COUNTY WATER AGENCY PURVEYOR REPORT:

The El Dorado County Water Agency Board Meeting is scheduled for August 14 at 10:00 a.m. at the District.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staff update and announced that Cavin Ross, a temporary employee for two years was hired full time in Underground Repair Sewer.
- Presented details regarding his recent attendance at the CEO Roundtable luncheon.
- Provided details regarding the meeting of California Tahoe Alliance.
- Provided details regarding the staff changes at the Tahoe Keys Property Owners Association.
- Presented staff changes at the Lakeside Park Water Association.
- Provided an update regarding the City Paving Plans and provided details regarding the District's progress.

STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided a report regarding blue-green algae testing at Indian Creek Reservoir and the steps the District has taken for testing and notification and details for future testing and steps. She reminded Board Members that the Tahoe Summit is scheduled for August 20 and the Western Caucus August 14-16 and to RSVP if interested.

Chris Stanley and **Jeremy Rutherford** provided a report regarding the failure of the motor at the Valhalla Well. A new motor is being installed and the pump is being refurbished while the work is being completed. **Shannon Cotulla** provided details regarding a Well Monitoring Program that is being developed for routine inspections of District wells to prevent issues like this.

BREAK AND ADJOURN TO CLOSED SESSION: 3:51 p.m.

RECONVENE TO OPEN SESSION: 4:10 p.m.

- a. Pursuant to Section 54956.9(a) of the California Government Code, Closed Session may be held for conference with legal counsel regarding existing litigation: False Claims Act Case: United States, the States of California, Delaware, Florida, Nevada, and Tennessee and the Commonwealths of Massachusetts and Virginia ex rel. John Hendrix v. J-M

Manufacturing Company, Inc. and Formosa Plastics Corporation, U.S.A., Civil Action No. ED CV06-0055-GW, United States District Court for the Central District of California.

No reportable Board action

- b. Pursuant to Section 54956.9(a) of the California Government Code, Closed Session may be held for conference with legal counsel regarding existing litigation: Los Angeles County Superior Court, Case No. BC459943, State of Nevada, et al. v. J-M Manufacturing, et al.

No reportable Board action

- c. Pursuant to Government Code Section 54956.9(d)(2)/Conference with Legal Counsel regarding Significant Exposure to Litigation (one case).

No reportable Board action

- d. Pursuant to Government Code Section 54956.9(b)/Conference with Legal Counsel Potential Litigation (two cases).

No reportable Board action

ADJOURNMENT: 4:10 p.m.



Marla Sharp, Assistant Clerk of the Board
South Tahoe Public Utility District



Randy Vogelgesang, Board President
South Tahoe Public Utility District