

SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, April 15, 2021 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

Public Participation

In accordance with Executive Order N-29-20, the District Board Room will be closed to members of the public and all public participation will be handled remotely through the GoToWebinar listed below:

South Tahoe Public Utility District Board of Directors Meeting

Please join the meeting from your computer, tablet or smartphone:

Please register for South Tahoe Public Utility District Board Meeting – April 15, 2021 2:00 PM

<https://attendee.gotowebinar.com/register/2049753971020970509>

After registering, you will receive a confirmation email containing information about joining the webinar.

You can also dial in using your phone:

1-877-309-2071

Access Code: 646-619-089

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)

4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. Paloma Well Rehabilitation Project
(Ivo Bergsohn, Hydrogeologist)
 - 1) Hold a Public Hearing at 2:05 p.m. to receive public comments on the designation of the Paloma Well Rehabilitation Project as “substantially complex”; 2) Authorize staff to file a Notice of Exemption with the El Dorado County Clerk; and, 3) Authorize staff to solicit construction bids for the Paloma Well Rehabilitation Project.
 - b. Groundwater Management Plan (GMP) Annual Report
(Ivo Bergsohn, Hydrogeologist)
Hold a Public Hearing at 2:10 p.m. to present the Tahoe South Subbasin (6-005.01) Annual Report for the 2020 Water Year.
 - c. Memorandum of Understanding for Excess Sewer Capacity Units
(Tim Bledsoe, Customer Service Manager)
Approve the Memorandum of Understanding between the South Tahoe Public Utility District and the El Dorado Community Foundation for Excess Sewer Capacity Units.
 - d. Keller-Heavenly Water System Improvements Project, Phase I – Rebid
(Trevor Coolidge, Senior Engineer)
Award the Keller-Heavenly Water System Improvements Project, Phase I - Rebid to the lowest responsive, responsible bidder.
 - e. Approve Payment of Claims
(Debbie Henderson, Accounting Manager)
Approve Payment of Claims in the amount of \$1,331,461.18.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **EL DORADO WATER AGENCY PURVEYOR REPORT**
10. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
 - a. COVID-19 Update
 - b. Tahoe Keys Water
11. **ITEMS FOR BOARD ACTION (CONT'D)**
 - a. Water Trucks for Landscape Irrigation
(John Thiel, General Manager)
Direct staff regarding the permitting of water trucks for landscape irrigation.
12. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)

13. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**Past Meetings/Events**

- 04/01/2021 – 2:00 p.m. Regular Board Meeting at the District
- 04/06/2021 – 2:00 p.m. Board Budget Workshop at the District
- 04/12/2021 – 3:30 p.m. Operations Committee Meeting at the District
- 04/14/2021 – 8:00 a.m. Employee Communications Committee Meeting (Cefalu Representing)
- 04/14/2021 – 10:00 a.m. El Dorado Water Agency Meeting

Future Meetings/Events

- 05/04/2021 – 3:30 p.m. System Efficiency and Sustainability Committee Meeting
- 05/06/2021 – 2:00 p.m. Regular Board Meeting at the District

14. ITEMS FOR CLOSED SESSION (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)

- a. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.
- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

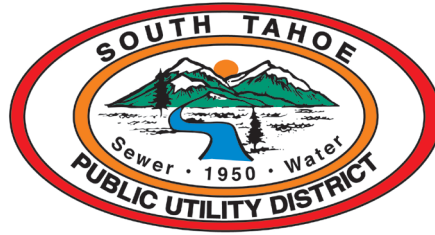
ADJOURNMENT (The next Regular Board Meeting is Thursday, May 6, 2021, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



**SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, April 15, 2021**

ITEMS FOR CONSENT

a. 2020 WATER METER INSTALLATION PROJECT – PHASE 5B

(Trevor Coolidge, Senior Engineer)

Approve the Closeout Agreement and Release of Claims for Vinciguerra Construction Inc., for the 2020 Water Meter Installation Project - Phase 5B.

b. LOCAL AGENCY INVESTMENT FUND FINANCIAL TRANSACTION AUTHORIZATION

(Debbie Henderson, Accounting Manager)

Adopt Resolution No. 3169-21 authorizing certain staff to conduct Local Agency Investment Fund financial transactions.

c. WATER AND SEWER SERVICE CHARGE LATE/PENALTY FEES

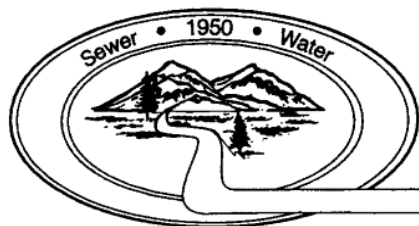
(Paul Hughes, Chief Financial Officer)

Approve waiving late fees on water and sewer service charges through March 31, 2021, and begin applying late fees on the July 2021 bills for the fourth quarter (April – June) service charges not paid by June 30, 2021.

d. TAHOE KEYS SEWER PUMP STATION REHABILITATION PROJECT

(Adrian Combes, Senior Engineer)

1) Approve the Proposal from Carollo Engineers, Inc., in the amount of \$180,100 for engineering services during construction for the Tahoe Keys Pump Station Rehabilitation Project; and, 2) Authorize the General Manager to execute Task Order No. 14A to the Master Services Agreement with Carollo Engineers, Inc.



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4a

TO: Board of Directors
FROM: Trevor Coolidge, Senior Engineer
MEETING DATE: April 15, 2021
ITEM – PROJECT NAME: 2020 Water Meter Installation Project – Phase 5B

REQUESTED BOARD ACTION: Approve the Closeout Agreement and Release of Claims for Vinciguerra Construction, Inc., for the 2020 Water Meter Installation Project - Phase 5B.

DISCUSSION: District staff has performed a final inspection of the 2020 Water Meter Installation Project – Phase 5B (Project) and has found that Vinciguerra Construction, Inc., (Vinciguerra) has met all the Contract requirements. The Project completed 245 water meter installations during the 2020 construction season, ranging in size from ¾ inch to 8 inch meters across the District's water service area.

The Board previously approved filing a Notice of Completion with the El Dorado County Recorder for the Project and approved the final balancing Change Order, reducing the overall Contract amount by \$305,622.18 to \$1,605,777.82.

Staff recommends approval of the Closeout Agreement and Release of Claims for Vinciguerra Construction, Inc., for the 2020 Water Meter Installation Project – Phase 5B.

SCHEDULE: Upon Board Approval

COSTS: N/A

ACCOUNT NO: 2030-8093. METR5B

BUDGETED AMOUNT AVAILABLE: \$539,802

ATTACHMENTS: Closeout Agreement and Release of Claims

CONCURRENCE WITH REQUESTED ACTION: **CATEGORY:** Water

GENERAL MANAGER: YES *J* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS AGREEMENT AND RELEASE OF CLAIMS is made in South Lake Tahoe, California, this 15th day of April, 2021, by and between South Tahoe Public Utility DISTRICT, hereinafter referred to as "DISTRICT", and Vinciguerra Construction, Inc., hereinafter referred to as "CONTRACTOR".

KNOW ALL PERSONS BY THESE PRESENTS:

1. That the undersigned, as the authorized representative of CONTRACTOR, for and in consideration of One Million Nine Hundred Eleven Thousand Four Hundred Dollars and Zero Cents (\$1,911,400.00), contract amount, and the credit sum of Three Hundred Five Thousand Six Hundred Twenty-Two Dollars and Eighteen Cents (<\$305,622.18>) for said Contract Change Order No. 1, receipt of which is hereby acknowledged, has submitted waivers from all subcontractors and suppliers in the form required by Civil Code §8132 - 8138, and does hereby and for each of its successors, assigns and partners, release acquit and forever discharge the SOUTH TAHOE PUBLIC UTILITY DISTRICT OF EL DORADO COUNTY, CALIFORNIA, and each of its successors, assigns, officers, agents, servants, and employees, from any and all rights, claims, demands, debts, obligations, liabilities, actions, damages, costs, expenses and other claims whatsoever, which might have been asserted against DISTRICT by reason of any matter or thing which was the subject matter of or basis for:
 - A. The performance of all terms and conditions of that certain agreement dated March 20, 2020 for Purchase Order No. 2020-954 DISTRICT project described as the Water Meter Installation Project – Phase 5B.
 - B. Change Order No. 1 as approved by the parties, pertaining to Purchase Order No. 2020-954 and shown in Payment Request No. 7, dated May 1, 2021.

2. That the undersigned, as the authorized representative of DISTRICT, for and in consideration of the CONTRACTOR's completion of Purchase Order No. 2020-954 does hereby and for each of its successors, and assigns, releases, acquits and forever discharge Vinciguerra Construction, Inc. and each of its successors, assigns, officers, agents, servants, and employees, and sureties from any and all rights, claims, demands, debts, obligations, liability, actions, costs, expenses whatsoever which might have been asserted against CONTRACTOR, except for the rights accruing to the DISTRICT in California Code of Civil Procedure Section 337.15, Entitled "Ten Years - Action to Recover Damage from Latent Deficiencies in Planning or Construction of Improvements to Real Property," which rights are specifically not released, and except for warranties and sureties provided by reason of any matter or thing which was the subject matter of or basis for:
 - A. The performance of all terms and conditions of that certain agreement dated March 20, 2020 for Purchase Order No. 2020-954 DISTRICT project described as the Water Meter Installation Project – Phase 5B
 - B. Change Order No. 1 as approved by the parties, pertaining to Purchase Order No. 2020-954 and shown in Payment Request No. 7 dated May 1, 2021.

3. Nothing contained herein shall waive or alter the rights, privileges, and powers of the DISTRICT or the duties, liabilities and obligations of the CONTRACTOR and its surety in respect to any portions of the Specifications for Purchase Order No. 2020-954.
4. The DISTRICT has received no claims from the CONTRACTOR.
5. The DISTRICT filed and recorded a NOTICE OF COMPLETION with the El Dorado County Recorder on January 13, 2021. As such, the statutory stop payment notice period expired on February 16, 2021.

6.		
	The presently retained amount is	\$80,288.89
	Original Contract amount	\$1,911,400.00
	Total Change Order Amount	\$<305,622.18>
	Less: Amount Previously Paid (Request Nos. 1 through 6)	\$1,469,481.85
	Retainage	\$80,288.89
	BALANCE:	\$136,295.97

The retainage will be released to the CONTRACTOR at the expiration of the lien period 35 (thirty-five) calendar days after date of recording a NOTICE OF COMPLETION by El Dorado County Recorder or when all liens have been released, whichever last occurs. Release pursuant to this agreement shall not apply to CONTRACTOR's rights to the presently retained amount until such time as such amounts are received in full by CONTRACTOR.

7. CONTRACTOR and DISTRICT agree that the total adjusted contract price and time of performance for Purchase Order No. 2020-954 after the execution of change orders shall be as follows:

Original Contract Price	\$1,911,400.00
Original Calendar Days	153
Total Adjusted Price	\$1,605,777.82
Total Adjusted Calendar Days	190

8. It is understood and agreed by the undersigned's that the facts with respect to which the foregoing Release is given may hereafter turn out to be other than or different from the facts in that connection now known to be or believed by said undersigned's to be true, and the undersigned's hereto expressly assume the risk of the facts turning out to be different than they now so appear, and agree that the foregoing Release shall be, in all respects, effective and not subject to termination or recession by any such difference in facts and undersigned's hereby expressly waive any and all rights the undersigned's have or may have under California Civil Code Section 1542, which provides as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the Release which if known by him must have materially affected his settlement with the debtor."

9. The releases made by the CONTRACTOR and the DISTRICT herein are not to be construed as an admission or admissions of liability on the part of either party and that the parties deny liability hereof. The undersigned's agree that they will

forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against the other party based on, arising out of, or in any way connected with the subject matter of this Release.

10. The CONTRACTOR hereby releases the DISTRICT from all claims, including those of its Subcontractors for all delay and impact costs, if any.
11. The CONTRACTOR represents and warrants to the DISTRICT that the CONTRACTOR has not heretofore assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, damages, costs, expenses and other claims whatsoever and the CONTRACTOR agrees to indemnify and hold harmless the DISTRICT against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, damages, costs, expenses and other claims, including attorney's fees, arising out of or connected with any such assignment or transfer or purported assignment or transfer.
12. The undersigned acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Closeout Agreement and Release of Claims. The undersigned acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained herein.
13. The undersigned further declare and represent that no promise, inducement or agreement, not herein expressed, have been made to the undersigned and that this Release contains the entire agreement among the parties hereto and that the terms of the Release are contractual and not a mere recital.
14. The persons executing this Closeout Agreement and Release of Claims represent and warrant to the other party that the execution and performance of the terms of this Release have been duly authorized by all requisite corporate, partnership, individual, or other entity requirements and that said persons have the right, power, legal capacity and authority to execute and enter in the Closeout Agreement and Release of Claims.

JOHN THIEL, GENERAL MANAGER

DATED

.....ATTEST: MELONIE GUTTRY, CLERK OF BOARD

DATED

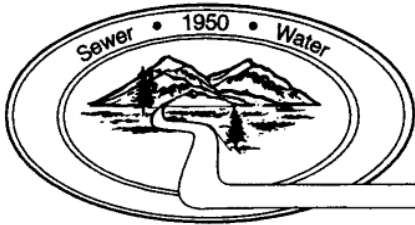
VINCIGUERRA CONSTRUCTION

By _____
Signature

DATED

Print Name

Print Title



South Tahoe Public Utility District

General Manager
John Thiel

Directors
Chris Cefalu
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline

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BOARD AGENDA ITEM 4b

TO: Board of Directors
FROM: Debbie Henderson, Accounting Manager
MEETING DATE: April 15, 2021
ITEM – PROJECT NAME: Local Agency Investment Fund Financial Transaction Authorization

REQUESTED BOARD ACTION: Adopt Resolution No. 3169-21 authorizing certain staff to conduct Local Agency Investment Fund financial transactions.

DISCUSSION: This Resolution authorizes the following staff to perform transfers between authorized bank accounts and Local Agency Investment Funds:

Paul Hughes, Chief Financial Officer
Deborah Henderson, Accounting Manager
Gregory Dupree, Accounting Supervisor (conditions set forth in Resolution)
Kim Garon, Accounting Technician (conditions set forth in Resolution)

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3169-21

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO

RESOLUTION NO. 3169-21
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
AUTHORIZING CERTAIN STAFF TO CONDUCT LOCAL AGENCY
INVESTMENT FUND TRANSACTIONS

WHEREAS, the Board of Directors needs the South Tahoe Public Utility District's (District) financial staff to conduct business on behalf of the District; and

WHEREAS, The Local Agency Investment Fund is established in the State Treasury under Government Code section 16429.1 et. seq. for the deposit of money of a local agency for purposes of investment by the State Treasurer; and

WHEREAS, the Board of Directors hereby finds that the deposit and withdrawal of money in the Local Agency Investment Fund in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein is in the best interests of the District.

NOW THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. The Board of Directors hereby authorizes the deposit and withdrawal of District monies in the Local Agency Investment Fund in the State Treasury in accordance with Government Code section 16429.1 et. seq. for the purpose of investment as provided therein.
2. The following District officers holding the title(s) specified below or their successors in office are each hereby authorized to order the deposit or withdrawal of monies in the local Agency Investment Fund and may execute and deliver any and all documents necessary or advisable in order to effectuate the purposes of the Resolution and the transactions contemplated hereby:

Paul Hughes	Chief Financial Officer	_____
Deborah Henderson	Accounting Manager	_____
Gregory Dupree	Accounting Supervisor	_____
Kim Garon	Accounting Technician II	_____

1 3. This Resolution shall remain in full force and effect until rescinded by the Board of
2 Directors by a Resolution and a copy of the Resolution rescinding this Resolution is filed
3 with the State Treasurer's Office.

4 4. This Resolution shall take effect upon its adoption by the Board of Directors.

5 **WE, THE UNDERSIGNED**, do hereby certify that the above and foregoing
6 Resolution No. 3169-21 was duly and regularly adopted and passed by the Board of
7 Directors of the South Tahoe Public Utility District at a regular meeting held on the 15th
8 day of April, 2021, by the following vote:

9 AYES:

10 NOES:

11 ABSENT:

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Kelly Sheehan, Board President
South Tahoe Public Utility District

16 ATTEST:

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Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District

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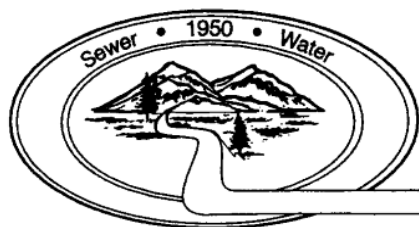
Resolution No. 3169-21
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South Tahoe Public Utility District

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BOARD AGENDA ITEM 4c

TO: Board of Directors
FROM: Paul Hughes, Chief Financial Officer
MEETING DATE: April 15, 2021
ITEM – PROJECT NAME: Water and Sewer Service Charge Late/Penalty Fees

REQUESTED BOARD ACTION: Approve waiving late fees on water and sewer service charges through March 31, 2021, and begin applying late fees on the July 2021 bills for the fourth quarter (April – June) service charges not paid by June 30, 2021.

DISCUSSION: Due to the local economic impact of COVID-19, the Board approved waiving late fees on delinquent water and sewer charges for the three previous quarterly billings. During the April 1, 2021, Board meeting, there was Board consensus to begin charging late fees again, but only on service charges going forward, not retroactively to current delinquent water and sewer bills. Therefore, the soonest late fees will begin to appear on customer accounts will be with the July billing if the charges for the fourth quarter (April – June) are not paid by June 30, 2021. Due to this timing, the Board must once again approve waiving late fees which would have appeared on the April bills for charges that were delinquent at, or prior to, April 1, 2021. South Tahoe Public Utility District staff will provide messaging to customers to help prepare them for the return of late fees.

SCHEDULE: April 2021 billing

COSTS: Approximately \$68,000

ACCOUNT NO: N/A

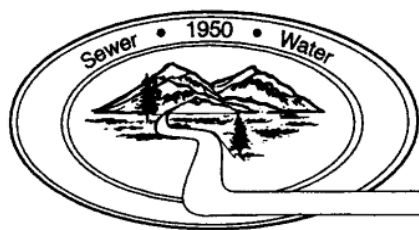
BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES JT NO _____

CHIEF FINANCIAL OFFICER: YES PH NO _____



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BOARD AGENDA ITEM 4d

TO: Board of Directors

FROM: Adrian Combes, Senior Engineer

MEETING DATE: April 15, 2021

ITEM – PROJECT NAME: Tahoe Keys Sewer Pump Station Rehabilitation Project

REQUESTED BOARD ACTION: 1) Approve the Proposal from Carollo Engineers, Inc., in the amount of \$180,100 for engineering services during construction for the Tahoe Keys Pump Station Rehabilitation Project; and, 2) Authorize the General Manager to execute Task Order No. 14A to the Master Services Agreement with Carollo Engineers, Inc.

DISCUSSION: District staff has been working with Carollo Engineers, Inc., (Carollo) since July 2017 on the Big 5 Pump Station Condition Assessment, Alternatives Evaluation and Design of the Tahoe Keys Sewer Pump Station Rehabilitation Project (Project). The Project includes mechanical, structural, electrical and instrumentation improvements and was prioritized highest of the Big 5 Sewer Pump Station Rehabilitation Projects. The design for the Project was completed in early 2021 and includes the following:

- Replacement of the existing lift station with a new wet well and dry pit with new 12-foot diameter wet well and three submersible pumps
- New 60-inch diameter, polymer concrete influent manhole and 24-inch influent pipeline
- New cast-in-place vault for isolation valves, check valves and combination air valve
- New electrical power and control equipment including a temporary electrical and controls trailer to keep the pump station in service during construction
- Seismic retrofit for the existing electrical building
- New smartcard intrusion alarm system and improved ventilation
- New 10-inch bypass
- Demolition of the existing wet well

At the April 16, 2020, Board meeting, the Board authorized staff to bid the Project and deemed the Project "substantially complex." The Project was delayed one year due to funding through a State Revolving Fund (SRF) loan. The Project will go out to bid at the end of April, and the pre-bid meeting will be held on May 14, 2021.

The Task Order approved to date, included services through design, but excluded bidding and construction period support. The previously authorized budget has been expended.

The attached Proposal from Carollo will provide support services during bidding and construction of the Project to assist the District with various needs during construction, including preparation of addenda and conformed set of plans and specs, submittal reviews, responding to Requests for Information (RFIs) from the contractor, assisting with preparation of design clarifications, startup and testing support, and preparation of as-built documentation.

Due to the complexity of this project, these ongoing services from Carollo with expertise in the various specialty disciplines, are needed for successful implementation of the Project. Carollo will complete the work on a time-and-materials basis under an existing Master Services Agreement (MSA).

Staff recommends that the Board approve the Proposal from Carollo in the amount of \$180,100, for engineering services during construction for the Project. This amount is approximately 3% of the Engineer's Estimate for construction (\$6.1M), and is within the generally expected range of costs for consultant support services during bidding and construction. Staff recommends that the Board authorize the General Manger to execute Task Order No. 14A to the Master Services Agreement with Carollo.

SCHEDULE: Upon Approval

COSTS: \$180,100

ACCOUNT NO: 1030-7055

BUDGETED AMOUNT AVAILABLE: \$14,071 (2020/21); \$3,025,000 (2021/22)

ATTACHMENTS: Tahoe Keys ESDC Carollo Proposal

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer

GENERAL MANAGER: YES *J* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

TASK ORDER NO. _

SOUTH TAHOE PUBLIC UTILITY DISTRICT
(STPUD)

AND

CAROLLO ENGINEERS, INC.
(CONSULTANT)

This Task Order is issued by the STPUD and accepted by CONSULTANT pursuant to the mutual promises, covenants and conditions contained in the Agreement between the above named parties dated the ___th day of _____, 202__, in connection with:

Tahoe Keys Pump Station Replacement Project
(Project)

PURPOSE

The purpose of this Task Order is to provide engineering services supporting STPUD during bidding and construction of the Tahoe Keys Pump Station Replacement Project.

ENGINEER'S SERVICES

TASK 1 - PROJECT MANAGEMENT

Project administration, monthly phone calls, preparation of progress reports, management of staffing needs, and the preparation of contracts are included in this Task.

Task 1.01 - Project Administration. CONSULTANT will administer the project to maintain staffing needs and budget. Project progress and budget status will be included in monthly progress reports that will be attached to billing invoices. Additionally, the monthly progress report will include a list of work completed for the time period, anticipated future work and an updated decision log as appropriate. Also included in this task is preparation of contracts.

Task 1.02 – Monthly Phone Calls. CONSULTANT will be available for monthly phone calls to discuss construction progress and concerns. It is anticipated that these phone calls would begin once construction has “broken ground” and would occur over an 8 month period.

Task 1 Assumptions:

- Bidding and construction duration of 18 months.
- 8 monthly phone calls.

Task 1 Deliverables:

- Monthly status reports.

TASK 2 – BIDDING SERVICES

Task 2.01 – Respond to Bidder Questions

CONSULTANT will answer questions during the bidding period and prepare addenda if necessary. Preparation of two (2) addenda are included in this scope. This task includes attendance at the virtual Pre-bid Conference.

Task 2.02 – Prepare Conformed Documents

CONSULTANT will incorporate addenda into the Bid Documents to prepare Conformed Documents to be used during construction.

Task 2 Assumptions:

- One employee will attend the virtual Pre-bid Conference.

Task 2 Deliverables:

- Electronic pdf files of Conformed Documents will be submitted.

TASK 3 – ENGINEERING SERVICES DURING CONSTRUCTION

Task 3.01 – Review Submittals

CONSULTANT will review submittals for constructability, minimization of public impact, compliance with schedule and budget, and compliance with plans and specifications. Sixty-three (63) submittals and sixteen (16) resubmittals are budgeted.

Task 3.02 – Respond to Requests for Information (RFI)

CONSULTANT will respond to Contractor generated requests for information. It is assumed that a total of thirty (30) requests for information will be reviewed under this task.

Task 3.03 – Prepare Design Clarifications

CONSULTANT will prepare design clarifications to for STPUD requested changes or to correct conflicting information within the Contract Documents. Three (3) design clarifications are included under this task.

Task 3.04 – Site Visits

CONSULTANT will visit the site as requested by STPUD to address construction concerns, identify potential solutions to construction problems, and answer technical questions. Two (2) one-day site visits are included under this task.

Task 3.05 – Start-up and Testing Support

CONSULTANT will support STPUD during start-up, commissioning, and testing, as needed. Site visits are not included in this task.

Task 3.06 – Prepare Record Documents

CONSULTANT will incorporate Contractor generated markups of Record Documents into the CAD and other electronic files to finalize the Record Documents.

Task 3 Assumptions:

- The number of submittals, RFI, and Design Clarifications are estimates based on scopes of similar types of projects. Should the actual quantities of these tasks significantly exceed the estimated number identified in this scope, an amendment to the scope and budget may be required.
- Contractor will provide one-set of legible and clean Record Document markups.

Task 3 Deliverables:

- Electronic pdf files of Conformed Documents will be submitted.

TIME OF PERFORMANCE

CONSULTANT will perform the above-described tasks in support of the overall bidding and construction schedule, which is assumed not to exceed 18 months.

PAYMENT

Payment to CONSULTANT for services performed under this Scope of Services is detailed in the ESTIMATED ENGINEERING HOURS AND COSTS and shall not exceed the amount of one hundred eighty thousand one hundred dollars (\$180,100), unless the scope of work is changed and an increase is authorized by STPUD.

EFFECTIVE DATE

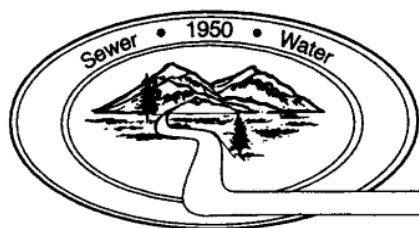
This Task Order No. ___ is effective as of the _____ day of _____, 2021.

ESTIMATED ENGINEERING HOURS AND COSTS

South Tahoe Public Utility District
 Tahoe Keys Pump Station Replacement Project
 Engineering Services during Bidding and Construction



TASK										SUBCONSULTANTS		OTHER DIRECT COSTS			COST SUMMARY			
	Parker	Hook	Davidson	Quiroz	Carvalho	Eckard			PECE	NONE			Travel					
	Principal-in-Charge	Project Manager	Project Engineer	Struct Engr	EI&C Engr	Staff Prof	CAD Tech	Clerical Support	Subtotals			Sub-consultant Markup	Misc. Costs and Printing	\$/mi	Total ODCs	Total Cost		
	2021 Fee Schedule	\$322	\$236	\$236	\$280	\$301	\$193	\$146	\$129		\$13.00							
Estimated 2022 Fee Schedule Column	\$332	\$243	\$243	\$288	\$310	\$199	\$150	\$133	Hours	Budget		Subtotals	5.0%	\$0.575	Total ODCs	Total Cost		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
TASK 1 - PROJECT MANAGEMENT																		
1.01 Project Administration (18 mos)	2	44	8	0	0	0	0	2	56	\$13,174	\$728	\$0	\$0	\$0	\$0	\$0	\$728	\$13,902
1.02 Monthly Phone Calls (x8)	0	8	8	0	0	0	0	0	16	\$3,888	\$208	\$0	\$0	\$0	\$0	\$0	\$208	\$4,096
Task 1 Total Hours	2	52	16	0	0	0	0	2	72									
Task 1 Total Budget	\$664	\$12,636	\$3,888	\$0	\$0	\$0	\$0	\$266		\$17,062	\$936	\$0	\$0	\$0	\$0	\$0	\$936	\$17,998
TASK 2 - BIDDING SERVICES																		
2.01 Respond to Bidder Questions	0	4	11	4	4	10	8	4	45	\$9,478	\$585	\$0	\$0	\$0	\$0	\$0	\$585	\$10,063
2.02 Prepare Conformed Documents	0	1	2	0	0	12	8	4	27	\$4,708	\$351	\$0	\$0	\$0	\$0	\$0	\$351	\$5,059
Task 2 Total Hours	0	5	13	4	4	22	16	8	72									
Task 2 Total Budget	\$0	\$1,215	\$3,159	\$1,152	\$1,240	\$4,378	\$2,400	\$1,064		\$14,186	\$936	\$0	\$0	\$0	\$0	\$0	\$936	\$15,122
TASK 3 - ENGINEERING SERVICES DURING CONSTRUCTION																		
3.01 Review Submittals	10	4	63	23	34	181	0	0	315	\$72,784	\$4,095	\$0	\$0	\$0	\$0	\$0	\$4,095	\$76,879
3.02 Respond to Requests for Information (RFI)	8	20	52	16	20	64	0	0	180	\$43,696	\$2,340	\$0	\$0	\$0	\$0	\$0	\$2,340	\$46,036
3.03 Prepare Design Clarifications	2	2	10	2	2	0	0	0	18	\$4,776	\$234	\$0	\$0	\$0	\$0	\$0	\$234	\$5,010
3.04 Site Visits (x2)	0	0	16	0	0	0	0	0	16	\$3,888	\$208	\$0	\$0	\$0	\$137	\$244	\$589	\$4,477
3.05 Start-up and Testing Support	0	2	16	0	6	10	0	0	34	\$8,224	\$442	\$0	\$0	\$0	\$0	\$0	\$442	\$8,666
3.06 Prepare Record Documents	0	0	4	0	0	8	16	4	32	\$5,496	\$416	\$0	\$0	\$0	\$0	\$0	\$416	\$5,912
Task 3 Total Hours	20	28	161	41	62	263	16	4	595									
Task 3 Total Budget	\$6,640	\$6,804	\$39,123	\$11,808	\$19,220	\$52,337	\$2,400	\$532		\$138,864	\$7,735	\$0	\$0	\$0	\$137	\$244	\$8,116	\$146,980
Tasks 1-3 Total Hours	22	85	190	45	66	285	32	14	739									
Tasks 1-3 Total Budget	\$7,304	\$20,655	\$46,170	\$12,960	\$20,460	\$56,715	\$4,800	\$1,862		\$170,112	\$9,607	\$0	\$0	\$0	\$137	\$244	\$9,988	\$180,100



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6a

TO: Board of Directors
FROM: Ivo Bergsohn, Hydrogeologist
MEETING DATE: April 15, 2021
ITEM – PROJECT NAME: Paloma Well Rehabilitation Project

REQUESTED BOARD ACTION: 1) Hold a Public Hearing at 2:05 p.m. to receive public comments regarding the designation of the Paloma Well Rehabilitation Project as "substantially complex"; 2) Authorize staff to file a Notice of Exemption with the El Dorado County Clerk; and, 3) Authorize staff to solicit construction bids for the Paloma Well Rehabilitation Project.

DISCUSSION: The Paloma Well Rehabilitation Project (Project) involves the restoration and rehabilitation of an existing public water supply well for the continued operation as a groundwater source for potable use by customers of the South Tahoe Public Utility District (District). A Notice of Exemption (NOE), prepared in accordance with Section 15062 of the California Environmental Quality Act (CEQA), is provided as an attachment to this Agenda Item.

District staff has found this project to be "substantially complex" in accordance with the provisions of the Public Contract Code Section 7201 (b) (3) and criteria approved by the Board (Resolution No. 2904-12):

- 1) The Project's functionality or integrity cannot be tested, determined or confirmed until the project is substantially complete (proper installation of the well liner cannot be confirmed until after the liner is installed and the relined well is tested); and
- 2) A portion of the Project will be conducted under a statewide general discharge permit in an environmentally sensitive area (well test discharges to the Upper Truckee Marsh); and
- 3) The Project site (826 Paloma Avenue) is located within a residential neighborhood in close proximity to residences.

Project plans and specifications are currently being finalized by staff. The current schedule is to advertise for bids beginning April 23, with a bid opening of May 14, and construction this summer starting June 14 and finishing by October 12. The Engineer's Estimate for the Project is \$343,320.

SCHEDULE: June through October 2021

COSTS: \$343,320

ACCOUNT NO: 20.30.7009

BUDGETED AMOUNT AVAILABLE: \$140,100

ATTACHMENTS: NOE- Paloma Well Rehabilitation Project

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO

Notice of Exemption

Appendix E

To: Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044

County Clerk
County of: _____

From: (Public Agency): _____

(Address)

Project Title: _____

Project Applicant: _____

Project Location - Specific:

Project Location - City: _____ Project Location - County: _____

Description of Nature, Purpose and Beneficiaries of Project:

Name of Public Agency Approving Project: _____

Name of Person or Agency Carrying Out Project: _____

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: _____
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Lead Agency
Contact Person: _____ Area Code/Telephone/Extension: _____

If filed by applicant:

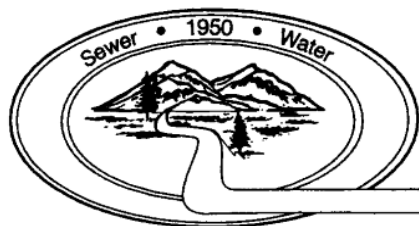
1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: _____ Date: _____ Title: _____

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: _____



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BOARD AGENDA ITEM 6b

TO: Board of Directors
FROM: Ivo Bergsohn, Hydrogeologist
MEETING DATE: April 15, 2021
ITEM – PROJECT NAME: Groundwater Management Plan Annual Report

REQUESTED BOARD ACTION: Hold a Public Hearing at 2:10 p.m. to present the Tahoe South Subbasin (6-005.01) Annual Report for the 2020 Water Year.

DISCUSSION: As part of its obligations under the Groundwater Management Plan (GMP), the South Tahoe Public Utility District (District) is required to produce an Annual Report of basin conditions and a summary of groundwater management activities that occurred during the year being reported. The Annual Report must also be submitted electronically to the California Department of Water Resources (DWR) to satisfy reporting requirements under the Sustainable Groundwater Management Act (SGMA). Staff will present the Annual Report for the 2020 Water Year along with a presentation informing the Board of its content.

The Annual Report was submitted to DWR on March 25, 2021, and is available to the public on the Groundwater Management Plan web page of the Districts website.

[\(https://stpud.us/news/groundwater-management-plan/\)](https://stpud.us/news/groundwater-management-plan/)

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: 15W005

BUDGETED AMOUNT AVAILABLE:

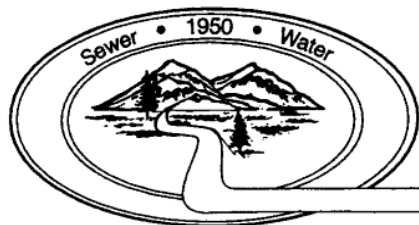
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO



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BOARD AGENDA ITEM 6c

TO: Board of Directors

FROM: Tim Bledsoe, Customer Service Manager

MEETING DATE: April 15, 2021

ITEM – PROJECT NAME: Memorandum of Understanding for Excess Sewer Capacity Units

REQUESTED BOARD ACTION: Approve the Memorandum of Understanding between the South Tahoe Public Utility District and the El Dorado Community Foundation for Excess Sewer Capacity Units.

DISCUSSION: To assist in promoting the development of affordable housing in the South Lake Tahoe Area, the South Tahoe Public Utility District (District) adopted Ordinance 569-18 (9/21/2018) amending the Administrative Code to allow customers to transfer excess sewer capacity units to affordable housing projects. The current sewer capacity charge is \$2,745 per sewer capacity unit. Approximately 360 customers have excess sewer capacity units, ranging from 1 to 144 units per parcel. For the donation to be considered tax deductible, the sewer unit must be transferred to a 501(c)(3) non-profit organization.

The District is working with the El Dorado Community Foundation (Foundation), a charitable organization serving those in need through the direct support of community initiatives aimed at improving life for all residents of El Dorado County, to implement this program. The District will contact customers with excess sewer capacity units regarding, process applications, transfer the verified number of units from a customer to the Foundation's account, and notify the Foundation. The Foundation will provide a charitable repository for donated excess sewer capacity units for affordable housing projects, issue acknowledgement of charitable contribution to donors, and submit an application to the District for each charitable contribution of excess sewer capacity units to affordable housing projects. The District will pay the Foundation \$400 per year for this service. These roles are more clearly described in the attached Memorandum of Understanding (MOU) for Excess Sewer Capacity Units.

Staff recommends that the Board of Directors approve the MOU between the District and the Foundation for Excess Sewer Capacity Units.

SCHEDULE: Upon Board Approval

COSTS: \$400

ACCOUNT NO: 1060-4405

BUDGETED AMOUNT AVAILABLE: <\$27,833>

ATTACHMENTS: MOU Excess Sewer Capacity Units

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES *JT* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

**MEMORANDUM OF UNDERSTANDING
FOR
EXCESS SEWER CAPACITY UNITS**

This Memorandum of Understanding ("MOU") is entered into on this 15 day of April, 2021 ("Effective Date") by and between the South Tahoe Public Utility District ("District") and El Dorado Community Foundation ("Foundation"), at South Lake Tahoe, California, with reference to the following facts and intentions:

RECITALS

- A.** The District owns and operates public water and wastewater systems and provides water and wastewater services to residential and commercial customers situated in the City of South Lake Tahoe ("City") and portions of El Dorado County, California;
- B.** The Foundation is a charitable organization serving those in need through the direct support of community initiatives aimed at improving life for all residents of El Dorado County;
- C.** On September 21, 2018, the District adopted Ordinance 569-18, amending division 1 and sections 4.5 and 4.8.14 of Division 4 of the Administrative Code regarding the transfer of excess sewer capacity units for affordable housing;
- D.** The District and the Foundation desire to jointly cooperate to facilitate the use of excess sewer capacity units for affordable housing projects pursuant to the terms and conditions of this MOU.

NOW, THEREFORE, the parties agree as follows:

- 1. Purpose and Scope.** The purpose of this MOU is to clearly identify the roles and responsibilities of each party as they relate to the transfer of excess sewer capacity units for affordable housing projects. This program is intended to help and assist in the development of affordable housing in the South Lake Tahoe region within the District's service area. This MOU is intended to inform and establish criteria for excess sewer capacity unit availability, eligibility requirements, application procedures, and benefits of the program.
- 2. Eligibility.** The parties shall comply with sections 4.5 and 4.8.14 of the District's Administrative Code regarding the transfer of excess sewer capacity units for affordable housing projects. The program shall also be conducted in accordance with all applicable Federal, State and Local laws, rules and regulations.
- 3. Foundation Responsibilities.** The Foundation shall perform the following responsibilities:
 - 3.1. Provide a charitable repository for donated excess sewer capacity units for affordable housing projects;
 - 3.2. Issue an acknowledgement of the charitable contribution to the donor in an amount established by the District, not to exceed a value of \$5,000 per excess sewer capacity unit;

- 3.3. Submit an application to the District for each charitable contribution of excess sewer capacity unit(s) to an affordable housing development; and,
- 3.4. Provide to the District financial reports as needed on fund value and number of sewer capacity units held by the fund.

4. District Responsibilities. The District shall perform the following responsibilities:

- 4.1. Contact customers with excess sewer capacity units of the opportunity to transfer excess units for affordable housing projects;
- 4.2. Process completed applications from customers to transfer excess sewer capacity units for use in connection with the development of affordable housing projects including verifying the number of excess sewer capacity units to be transferred;
- 4.3. Transfer the verified number of excess sewer capacity units from a customer to the Foundation to hold in an affordable housing charitable account for future affordable housing projects; and,
- 4.4. Notify the Foundation of planned affordable housing projects within the District's service area.

5. Term. This MOU shall remain in full force and effect from the Effective Date until either the District or the Foundation terminates this MOU in writing upon 30 days prior written notice to the other party.

6. Points of Contact. Each party shall designate a point of contact to facilitate communications between the parties, including identifying the contact person and contact information.

7. Costs. Each part shall be responsible for the costs of performing their respective responsibilities described in this MOU, except the District will pay the Foundation \$400.00 per year to implement the program.

8. General Provisions.

8.1. Recitals. The recitals stated at the beginning of this MOU of any matters or facts shall be conclusive proof of the truthfulness thereof and the terms and conditions of the recitals, if any, shall be deemed a part of this MOU.

8.2. Cooperation. The Parties shall, whenever and as often as reasonably requested to do so by the other party, execute, acknowledge and deliver or cause to be executed, acknowledged and delivered any and all documents and instruments as may be necessary, expedient or proper in the reasonable opinion of the requesting party to carry out the intent and purposes of this MOU.

8.3. Authority. The individuals executing this MOU represent and warrant that they have the authority to enter into this MOU and to perform all acts required by this MOU, and that the consent, approval or execution of or by any third party is not required to legally bind either party to the terms and conditions of this MOU.

8.4. Counterparts. This MOU may be executed in any number of counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.

8.5. Entire Agreement and Amendment. This MOU contains the entire understanding and agreement of the parties with respect to the matters considered, and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature binding except as stated in this MOU. This MOU may be altered, amended or modified only by an instrument in writing, executed by the parties to this MOU and by no other means. Each party waives their future right to claim, contest or assert that this MOU was modified, canceled, superseded or changed by any oral agreement, course of conduct, waiver or estoppel.

IN WITNESS WHEREOF, the Parties have executed this MOU as of the date first stated above.

South Tahoe Public Utility District

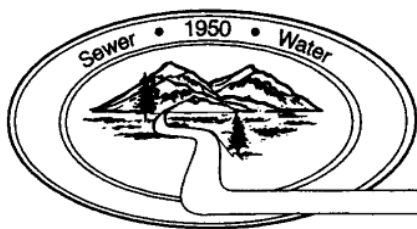
El Dorado Charitable Foundation

Kelly Sheehan, Board President

(Name) (Title)

Attest:

By: _____
Melonie Guttry, Clerk of the Board



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6d

TO: Board of Directors

FROM: Trevor Coolidge, Senior Engineer

MEETING DATE: April 15, 2021

ITEM – PROJECT NAME: Keller-Heavenly Water System Improvements Project, Phase I - Rebid

REQUESTED BOARD ACTION: Award the Keller-Heavenly Water System Improvements Project, Phase I - Rebid to the lowest responsive, responsible bidder.

DISCUSSION: On November 19, 2020, the Board authorized staff to re-advertise for the Keller-Heavenly Water System Improvements Project, Phase I - Rebid (Project). On March 2, 2021, a mandatory virtual pre-bid was held that was attended by eight general contractors. On April 6, 2021, at 2:00 p.m. three electronic bids were received: White Rock Construction, Inc., submitted a bid of \$1,828,775; Vinciguerra Construction, Inc., provided a bid of \$1,996,246; and MKD Construction, Inc., submitted a bid of \$2,293,820. The Engineer's Estimate was \$2,287,000.

The Keller-Heavenly Water System provides water to the area adjacent to and above the California Lodge at the Heavenly Ski Resort. The area is supplied by a high pressure main from the Keller Booster Pump Station that feeds two high elevation water tanks, before gravity feeding back into several subzones through a series of pressure reducing valves (PRVs), with one subzone intertied to the adjacent Heavenly pressure zone. The service area includes both resort and residential properties within a wildland-urban interface (WUI) area.

The Project has been broken down into three phases to be constructed between 2021 and 2023. The first phase of the Project includes upsizing of water mains for improved firefighting flows, replacement and instrumentation of one pressure reducing valve and vault, communication upgrades, and the first phase of replacement of the Keller water tanks that were constructed in the 1970s without foundations. Stabilization of the mountainside and mitigation of significant rockfall hazards that threaten the Keller tanks is also a key Project element. The Project will remove one of two existing tanks (leaving the second in service), and construct the foundation for a new tank.

Subsequent phases will include:

- A new bolted steel water tank with aluminum dome roof
- Removal of the remaining tank
- Complete PRV upgrades throughout the Project area
- The PRV communication and instrumentation upgrades will increase system control, pressure monitoring, and water loss detection

The Project also includes two separate \$100,000 lump sum bid items for as-needed work on the water distribution and sewer collection systems to be performed by the contractor on a time-and-materials basis, if directed by staff.

The first phase of the Project was originally bid in October 2019 and awarded to Burdick Excavating Company, Inc., in January 2020. Due to delayed permitting and funding, the District did not proceed with construction in 2020 and mutually agreed with Burdick to terminate the construction Contract in November 2020. The permitting delay was related to Project work on United States Forest Service (USFS) land that required an update to the District's Special Use Permit (SUP) and environmental permitting related to the installation of water mains, access road work, and rockfall fencing to protect the Keller Tank site.

White Rock Construction, Inc., was the apparent low bidder. Staff is in the process of reviewing the bids for conformance with bidding requirements, including the Disadvantaged Business Enterprise (DBE) Good-Faith Efforts to comply with the Drinking Water State Revolving Fund (DWSRF) funding requirements. Following the close of the bid protest period, staff will provide a Bid Analysis and recommendation for award prior to and at the Board Meeting.

SCHEDULE: 2021 Construction Season

COSTS: To be determined for Phase 1; \$5.9 million for total Project

ACCOUNT NO: 2030-7022/15W007

BUDGETED AMOUNT AVAILABLE: Funded with a low interest DWSRF loan

ATTACHMENTS: Bid Results, Analysis, and Recommendation for Award will be provided prior to and at the Board Meeting

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO

PAYMENT OF CLAIMS

FOR APPROVAL
April 15, 2021

Payroll 4/6/21	543,628.02
Total Payroll	543,628.02
ADP & Insight eTools	315.82
Prominence - health care payments	976.60
Total Vendor EFT	1,292.42
Accounts Payable Checks-Sewer Fund	692,614.75
Accounts Payable Checks-Water Fund	83,359.47
Total Accounts Payable Checks	775,974.22
Utility Management Refunds	10,566.52
Total Utility Management Checks	10,566.52
Grand Total	1,331,461.18

<u>Payroll EFTs & Checks</u>		<u>4/6/2021</u>
EFT	CA Employment Taxes & W/H	24,017.10
EFT	Federal Employment Taxes & W/H	113,230.96
EFT	CalPERS Contributions	81,586.24
EFT	Empower Retirement-Deferred Comp	26,049.14
EFT	Stationary Engineers Union Dues	2,690.60
EFT	CDHP Health Savings (HSA)	10,222.58
EFT	Retirement Health Savings	15,551.97
EFT	United Way Contributions	51.00
EFT	Employee Direct Deposits	269,383.20
CHK	Employee Garnishments	845.23
	<i>Total</i>	<u>543,628.02</u>



Payment of Claims

Payment Date Range 04/15/21 - 04/15/21
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 43721 - ACWA/JPIA									
0663804	ACWA Medical/Vision Insurance Payable	Paid by Check #106408		03/03/2021	04/15/2021	04/30/2021		04/15/2021	230,748.99
QTR 3 20/21	Workers Comp Insurance Payable	Paid by Check #106409		04/02/2021	04/15/2021	03/31/2021		04/15/2021	39,924.24
Vendor 43721 - ACWA/JPIA Totals							Invoices	2	\$270,673.23
Vendor 44039 - AFLAC									
020102	Insurance Supplement Payable	Paid by Check #106410		03/01/2021	04/15/2021	03/31/2021		04/15/2021	1,087.20
Vendor 44039 - AFLAC Totals							Invoices	1	\$1,087.20
Vendor 48136 - AHERN RENTALS									
23285791-001	Shop Supplies	Paid by Check #106411		03/29/2021	04/15/2021	03/31/2021		04/15/2021	32.07
Vendor 48136 - AHERN RENTALS Totals							Invoices	1	\$32.07
Vendor 48605 - AIRGAS USA LLC									
9111117299	Field, Shop & Safety Supplies Inventory	Paid by Check #106412		03/17/2021	04/15/2021	03/31/2021		04/15/2021	1,470.52
Vendor 48605 - AIRGAS USA LLC Totals							Invoices	1	\$1,470.52
Vendor 48684 - ALLIED ELECTRONICS INC									
9014115504	Pump Stations	Paid by Check #106413		03/29/2021	04/15/2021	03/31/2021		04/15/2021	131.70
Vendor 48684 - ALLIED ELECTRONICS INC Totals							Invoices	1	\$131.70
Vendor 43949 - ALPEN SIERRA COFFEE									
216139	Office Supply Issues	Paid by Check #106414		03/23/2021	04/15/2021	03/31/2021		04/15/2021	89.00
216140	Office Supply Issues	Paid by Check #106414		03/23/2021	04/15/2021	03/31/2021		04/15/2021	45.50
216271	Office Supply Issues	Paid by Check #106414		03/30/2021	04/15/2021	03/31/2021		04/15/2021	89.00
216272	Office Supply Issues	Paid by Check #106414		03/30/2021	04/15/2021	03/31/2021		04/15/2021	45.50
Vendor 43949 - ALPEN SIERRA COFFEE Totals							Invoices	4	\$269.00
Vendor 49337 - AMAZON CAPITAL SERVICES INC.									
1NC9-XN4D-NQ6J	Buildings	Paid by Check #106415		03/13/2021	04/15/2021	03/31/2021		04/15/2021	129.34
Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals							Invoices	1	\$129.34
Vendor 44580 - ARAMARK UNIFORM SERVICES									
1102513749	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	84.67
1102513756	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	87.19
1102513761	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	87.77
1102513766	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	100.51
1102513768	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	42.02
1102513772	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	21.17
1102513774	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	4.49
1102513777	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	101.71
1102513782	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	19.52



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1102513792	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	8.36
1102513796	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	13.34
1102513798	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	15.14
1102513801	Uniforms Payable	Paid by Check #106416		03/23/2021	04/15/2021	03/31/2021		04/15/2021	17.98
Vendor 44580 - ARAMARK UNIFORM SERVICES Totals						Invoices	13		\$603.87
Vendor 40521 - AT&T									
MARCH2021-3	TELEPHONE	Paid by Check #106418		03/28/2021	04/15/2021	03/31/2021		04/15/2021	80.00
Vendor 40521 - AT&T Totals						Invoices	1		\$80.00
Vendor 48759 - AT&T									
MARCH2021-3	TELEPHONE	Paid by Check #106417		03/18/2021	04/15/2021	03/31/2021		04/15/2021	25.76
Vendor 48759 - AT&T Totals						Invoices	1		\$25.76
Vendor 45202 - AT&T MOBILITY									
MARCH2021-2	TELEPHONE	Paid by Check #106419		03/19/2021	04/15/2021	03/31/2021		04/15/2021	1,603.86
Vendor 45202 - AT&T MOBILITY Totals						Invoices	1		\$1,603.86
Vendor 48000 - AT&T/CALNET 3									
MARCH2021-3	TELEPHONE	Paid by Check #106420		03/31/2021	04/15/2021	03/31/2021		04/15/2021	1,000.77
Vendor 48000 - AT&T/CALNET 3 Totals						Invoices	1		\$1,000.77
Vendor 48612 - AUTOMATION DIRECT									
11788609	Secondary Equipment	Paid by Check #106421		02/03/2021	04/15/2021	03/31/2021		04/15/2021	1,086.12
Vendor 48612 - AUTOMATION DIRECT Totals						Invoices	1		\$1,086.12
Vendor 49512 - AVALON EQUIPMENT CORPORATION									
SIP065628	lab supplies	Paid by Check #106422		02/22/2021	04/15/2021	03/31/2021		04/15/2021	32.33
Vendor 49512 - AVALON EQUIPMENT CORPORATION Totals						Invoices	1		\$32.33
Vendor 40435 - AWWA CAL-NEV SECTION									
CULLEN21	Dues - Memberships - Certification	Paid by Check #106423		04/01/2021	04/15/2021	04/15/2021		04/15/2021	100.00
Vendor 40435 - AWWA CAL-NEV SECTION Totals						Invoices	1		\$100.00
Vendor 44591 - BAY AREA COATING CONSULTANTS									
E07292	Luther Pass PS Tanks Rehab	Paid by Check #106424		03/24/2021	04/15/2021	03/31/2021		04/15/2021	5,173.60
Vendor 44591 - BAY AREA COATING CONSULTANTS Totals						Invoices	1		\$5,173.60
Vendor 45009 - BENTLY AGROWDYNAMICS									
204801	Biosolid Disposal Costs	Paid by Check #106425		03/24/2021	04/15/2021	03/31/2021		04/15/2021	1,408.95
204934	Biosolid Disposal Costs	Paid by Check #106425		03/30/2021	04/15/2021	03/31/2021		04/15/2021	1,281.60
Vendor 45009 - BENTLY AGROWDYNAMICS Totals						Invoices	2		\$2,690.55
Vendor 12070 - BING MATERIALS									



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206490	Pipe - Covers & Manholes	Paid by Check #106426		03/22/2021	04/15/2021	03/31/2021		04/15/2021	632.29
206491	Pipe - Covers & Manholes	Paid by Check #106426		03/22/2021	04/15/2021	03/31/2021		04/15/2021	186.25
206773	Pipe - Covers & Manholes	Paid by Check #106426		03/31/2021	04/15/2021	03/31/2021		04/15/2021	367.55
206774	Pipe - Covers & Manholes	Paid by Check #106426		03/31/2021	04/15/2021	03/31/2021		04/15/2021	365.88
206775	Pipe - Covers & Manholes	Paid by Check #106426		03/31/2021	04/15/2021	03/31/2021		04/15/2021	364.08
Vendor 12070 - BING MATERIALS Totals							Invoices	5	\$1,916.05
Vendor 43828 - BLUE RIBBON TEMP PERSONNEL									
9739	Contractual Services	Paid by Check #106427		03/26/2021	04/15/2021	03/31/2021		04/15/2021	910.81
9740	Contractual Services	Paid by Check #106427		03/26/2021	04/15/2021	03/31/2021		04/15/2021	1,076.80
9741	Contractual Services	Paid by Check #106427		03/26/2021	04/15/2021	03/31/2021		04/15/2021	876.44
9809	Contractual Services	Paid by Check #106427		04/02/2021	04/15/2021	03/31/2021		04/15/2021	919.40
9811	Contractual Services	Paid by Check #106427		04/02/2021	04/15/2021	03/31/2021		04/15/2021	936.58
9812	Contractual Services-Roberts Blue Ribbon	Paid by Check #106427		04/02/2021	04/15/2021	03/31/2021		04/15/2021	367.64
9813	Contractual Services	Paid by Check #106427		04/02/2021	04/15/2021	03/31/2021		04/15/2021	1,247.12
9742	Contractual Services	Paid by Check #106427		06/26/2021	04/15/2021	03/31/2021		04/15/2021	395.92
Vendor 43828 - BLUE RIBBON TEMP PERSONNEL Totals							Invoices	8	\$6,730.71
Vendor 48768 - BOBCAT OF RENO INC									
W01304	Grounds & Maintenance	Paid by Check #106428		03/05/2021	04/15/2021	03/31/2021		04/15/2021	915.88
Vendor 48768 - BOBCAT OF RENO INC Totals							Invoices	1	\$915.88
Vendor 42978 - BROWNSTEIN HYATT									
835858	Legal services - February 2021 HR	Paid by EFT #40		03/11/2021	04/15/2021	03/31/2021		04/15/2021	150.00
836421	Legal Services February 2021	Paid by EFT #40		03/16/2021	04/15/2021	03/31/2021		04/15/2021	45,873.50
Vendor 42978 - BROWNSTEIN HYATT Totals							Invoices	2	\$46,023.50
Vendor 44730 - BSK ASSOCIATES									
SE01052	Monitoring	Paid by Check #106429		03/19/2021	04/15/2021	03/31/2021		04/15/2021	675.00
Vendor 44730 - BSK ASSOCIATES Totals							Invoices	1	\$675.00
Vendor 12890 - CA DEPT OF TAX & FEE ADM									
1ST QTR 2021	1ST QTR USE TAX 2021	Paid by Check #106430		04/05/2021	04/15/2021	03/31/2021		04/15/2021	318.63
1ST QTR 2021 A	1ST QTR USE TAX 2021 A	Paid by Check #106430		04/05/2021	04/15/2021	03/31/2021		04/15/2021	.73
Vendor 12890 - CA DEPT OF TAX & FEE ADM Totals							Invoices	2	\$319.36
Vendor 22251 - CALIF DEPT OF WATER RESOURCES									
0800142142	Regulatory Operating Permits	Paid by Check #106431		03/08/2021	04/15/2021	03/31/2021		04/15/2021	43,317.00
Vendor 22251 - CALIF DEPT OF WATER RESOURCES Totals							Invoices	1	\$43,317.00
Vendor 49220 - CAMPORA PROPANE									
424870	Propane	Paid by Check #106432		03/22/2021	04/15/2021	03/31/2021		04/15/2021	343.34
Vendor 49220 - CAMPORA PROPANE Totals							Invoices	1	\$343.34



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Vendor 13230 - CAROLLO ENGINEERS									
0196422	Upper Truckee Sewer PS Rehab	Paid by Check #106433		03/12/2021	04/15/2021	03/31/2021		04/15/2021	4,141.00
0196683	Secondary Clarifier #3 Rehab	Paid by Check #106433		03/22/2021	04/15/2021	03/31/2021		04/15/2021	12,978.50
Vendor 13230 - CAROLLO ENGINEERS Totals							Invoices	2	\$17,119.50
Vendor 48769 - CARSON DODGE									
5111745	Automotive	Paid by Check #106434		02/09/2021	04/15/2021	03/31/2021		04/15/2021	471.29
5113681	Automotive	Paid by Check #106434		03/15/2021	04/15/2021	03/31/2021		04/15/2021	21.52
Vendor 48769 - CARSON DODGE Totals							Invoices	2	\$492.81
Vendor 42328 - CDW-G CORP									
9806359	Service Contracts	Paid by Check #106435		03/24/2021	04/15/2021	03/31/2021		04/15/2021	35,463.08
Vendor 42328 - CDW-G CORP Totals							Invoices	1	\$35,463.08
Vendor 44213 - CENVEO CORP									
560690-2103	Laboratory Supplies	Paid by Check #106436		03/17/2021	04/15/2021	03/31/2021		04/15/2021	391.88
Vendor 44213 - CENVEO CORP Totals							Invoices	1	\$391.88
Vendor 49578 - DOUGLAS & CANDACE CLYMER									
3471110	Clothes Washer Rebate Program	Paid by Check #106437		03/19/2021	04/15/2021	03/31/2021		04/15/2021	200.00
Vendor 49578 - DOUGLAS & CANDACE CLYMER Totals							Invoices	1	\$200.00
Vendor 48289 - DIY HOME CENTER									
8805	Shop Supplies	Paid by Check #106438		03/18/2021	04/15/2021	03/31/2021		04/15/2021	6.78
8819	Shop Supplies	Paid by Check #106438		03/19/2021	04/15/2021	03/31/2021		04/15/2021	3.06
8831	Small Tools	Paid by Check #106438		03/19/2021	04/15/2021	03/31/2021		04/15/2021	34.89
8834	Shop Supplies	Paid by Check #106438		03/19/2021	04/15/2021	03/31/2021		04/15/2021	110.52
8875	Shop Supplies	Paid by Check #106438		03/22/2021	04/15/2021	03/31/2021		04/15/2021	10.65
8880	Pump Stations	Paid by Check #106438		03/22/2021	04/15/2021	03/31/2021		04/15/2021	19.38
8882	Grounds & Maintenance	Paid by Check #106438		03/22/2021	04/15/2021	03/31/2021		04/15/2021	52.34
8884	Shop Supplies	Paid by Check #106438		03/23/2021	04/15/2021	03/31/2021		04/15/2021	209.46
8946	Buildings	Paid by Check #106438		03/25/2021	04/15/2021	03/31/2021		04/15/2021	9.08
8960	Buildings	Paid by Check #106438		03/25/2021	04/15/2021	03/31/2021		04/15/2021	20.32
Vendor 48289 - DIY HOME CENTER Totals							Invoices	10	\$476.48
Vendor 48656 - E-CONOLIGHT									
1240826	Buildings	Paid by Check #106439		03/22/2021	04/15/2021	03/31/2021		04/15/2021	620.56
Vendor 48656 - E-CONOLIGHT Totals							Invoices	1	\$620.56
Vendor 47898 - ETS									
8606	Monitoring	Paid by Check #106440		03/17/2021	04/15/2021	03/31/2021		04/15/2021	1,300.50
Vendor 47898 - ETS Totals							Invoices	1	\$1,300.50
Vendor 18550 - EUROFINS EATON ANALYTICAL LLC									



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L0560167	Monitoring	Paid by Check #106441		03/21/2021	04/15/2021	03/31/2021		04/15/2021	315.00
L0560457	Monitoring	Paid by Check #106441		03/23/2021	04/15/2021	03/31/2021		04/15/2021	40.00
L0560780	Monitoring	Paid by Check #106441		03/24/2021	04/15/2021	03/31/2021		04/15/2021	35.00
L0560834	Monitoring	Paid by Check #106441		03/24/2021	04/15/2021	03/31/2021		04/15/2021	40.00
Vendor 18550 - EUROFINS EATON ANALYTICAL LLC Totals							Invoices	4	\$430.00
Vendor 48551 - EZKEM									
5444	Laboratory Supplies	Paid by Check #106442		03/31/2021	04/15/2021	03/31/2021		04/15/2021	1,020.00
Vendor 48551 - EZKEM Totals							Invoices	1	\$1,020.00
Vendor 14890 - FEDEX									
7-312-33256	Postage Expenses	Paid by Check #106443		03/19/2021	04/15/2021	03/31/2021		04/15/2021	59.29
7-319-63613	Postage Expenses	Paid by Check #106443		03/26/2021	04/15/2021	03/31/2021		04/15/2021	66.91
7-326-23090	Postage Expenses	Paid by Check #106443		04/02/2021	04/15/2021	03/31/2021		04/15/2021	23.29
Vendor 14890 - FEDEX Totals							Invoices	3	\$149.49
Vendor 41263 - FERGUSON ENTERPRISES LLC									
1616727	Fire Hydrants & Parts	Paid by Check #106444		03/26/2021	04/15/2021	03/31/2021		04/15/2021	3,017.00
9125604	Buildings	Paid by Check #106444		03/29/2021	04/15/2021	03/31/2021		04/15/2021	124.72
Vendor 41263 - FERGUSON ENTERPRISES LLC Totals							Invoices	2	\$3,141.72
Vendor 40252 - FGL ENVIRONMENTAL									
102037A	Monitoring	Paid by Check #106445		03/22/2021	04/15/2021	03/31/2021		04/15/2021	196.00
Vendor 40252 - FGL ENVIRONMENTAL Totals							Invoices	1	\$196.00
Vendor 15000 - FISHER SCIENTIFIC									
8334213	Laboratory Supplies	Paid by Check #106446		03/26/2021	04/15/2021	03/31/2021		04/15/2021	450.40
Vendor 15000 - FISHER SCIENTIFIC Totals							Invoices	1	\$450.40
Vendor 49483 - FLOWSERVE SRL									
0111-00007064A	LPPS Pump #1 New	Paid by Check #106447		03/18/2021	04/15/2021	03/31/2021		04/15/2021	63,820.89
0111-00007064B	LPPS #2 New Pump	Paid by Check #106447		03/18/2021	04/15/2021	03/31/2021		04/15/2021	63,820.89
Vendor 49483 - FLOWSERVE SRL Totals							Invoices	2	\$127,641.78
Vendor 48402 - FLYERS ENERGY LLC									
21-287585	Buildings	Paid by Check #106448		03/22/2021	04/15/2021	03/31/2021		04/15/2021	1,402.39
21-293074	Gasoline Fuel Inventory	Paid by Check #106448		03/30/2021	04/15/2021	03/31/2021		04/15/2021	2,571.57
Vendor 48402 - FLYERS ENERGY LLC Totals							Invoices	2	\$3,973.96
Vendor 49458 - GEOTAB USA INC									
IN268050	Service Contracts	Paid by Check #106449		03/31/2021	04/15/2021	03/31/2021		04/15/2021	691.25
Vendor 49458 - GEOTAB USA INC Totals							Invoices	1	\$691.25
Vendor 15600 - GRAINGER									



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9846041789	Field, Shop & Safety Supplies Inventory	Paid by Check #106450		03/23/2021	04/15/2021	03/31/2021		04/15/2021	148.76
9846041797	Field, Shop & Safety Supplies Inventory	Paid by Check #106450		03/23/2021	04/15/2021	03/31/2021		04/15/2021	48.31
9846604008	Field, Shop & Safety Supplies Inventory	Paid by Check #106450		03/24/2021	04/15/2021	03/31/2021		04/15/2021	64.52
9850332066	Air Gap Package Unit	Paid by Check #106450		03/26/2021	04/15/2021	03/31/2021		04/15/2021	3,164.35
9850332074	Safety Equipment - Physicals	Paid by Check #106450		03/26/2021	04/15/2021	03/31/2021		04/15/2021	437.18
Vendor 15600 - GRAINGER Totals							Invoices	5	\$3,863.12
Vendor 43403 - GRANITE CONSTRUCTION CO									
1977847	Pipe - Covers & Manholes	Paid by Check #106451		03/16/2021	04/15/2021	03/31/2021		04/15/2021	3,339.96
Vendor 43403 - GRANITE CONSTRUCTION CO Totals							Invoices	1	\$3,339.96
Vendor 48332 - HDR ENGINEERING INC									
1200337884	Replace Treatment Plant Generator	Paid by Check #106452		04/05/2021	04/15/2021	03/31/2021		04/15/2021	6,706.18
Vendor 48332 - HDR ENGINEERING INC Totals							Invoices	1	\$6,706.18
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS									
116436	Service Contracts	Paid by Check #106453		04/05/2021	04/15/2021	03/31/2021		04/15/2021	55.94
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS Totals							Invoices	1	\$55.94
Vendor 49035 - CHARLES IDELL									
061620	Dues - Memberships - Certification	Paid by Check #106454		06/16/2020	07/02/2020	06/30/2020		04/15/2021	55.50
Vendor 49035 - CHARLES IDELL Totals							Invoices	1	\$55.50
Vendor 10103 - IDEXX DISTRIBUTION CORP									
3081278950	Laboratory Supplies	Paid by Check #106455		03/19/2021	04/15/2021	03/31/2021		04/15/2021	1,283.12
Vendor 10103 - IDEXX DISTRIBUTION CORP Totals							Invoices	1	\$1,283.12
Vendor 17350 - LAKESIDE NAPA									
032521	March 21 Stmt	Paid by Check #106456		03/25/2021	04/15/2021	03/31/2021		04/15/2021	3,355.16
Vendor 17350 - LAKESIDE NAPA Totals							Invoices	1	\$3,355.16
Vendor 22200 - LANGENFELD ACE HARDWARE									
MARCH2021	March 21 Stmt	Paid by Check #106457		03/31/2021	04/15/2021	03/31/2021		04/15/2021	78.54
Vendor 22200 - LANGENFELD ACE HARDWARE Totals							Invoices	1	\$78.54
Vendor 45135 - LES SCHWAB TIRE CENTER									
66100367112	Automotive	Paid by Check #106458		03/29/2021	04/15/2021	03/31/2021		04/15/2021	988.64
66100367113	Automotive	Paid by Check #106458		03/29/2021	04/15/2021	03/31/2021		04/15/2021	440.94
Vendor 45135 - LES SCHWAB TIRE CENTER Totals							Invoices	2	\$1,429.58
Vendor 22550 - LIBERTY UTILITIES									



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MARCH2021-3	ELECTRICITY	Paid by Check #106459		03/31/2021	04/15/2021	03/31/2021		04/15/2021	103,049.10
Vendor 22550 - LIBERTY UTILITIES Totals							Invoices	1	\$103,049.10
Vendor 19200 - NELS TAHOE HARDWARE									
2013-069563	Shop Supplies	Paid by Check #106460		03/14/2021	04/15/2021	03/31/2021		04/15/2021	27.69
2103-069989	Biosolids Equipment - Building	Paid by Check #106460		03/17/2021	04/15/2021	03/31/2021		04/15/2021	21.85
Vendor 19200 - NELS TAHOE HARDWARE Totals							Invoices	2	\$49.54
Vendor 49208 - NEVADA NEWS GROUP									
10509	Ads-Legal Notices	Paid by Check #106461		03/31/2021	04/15/2021	03/31/2021		04/15/2021	683.00
Vendor 49208 - NEVADA NEWS GROUP Totals							Invoices	1	\$683.00
Vendor 19355 - NEWARK IN ONE									
33542185	Shop Supplies	Paid by Check #106462		02/22/2021	04/15/2021	03/31/2021		04/15/2021	33.12
80747367	Shop Supplies	Paid by Check #106462		03/09/2021	04/15/2021	03/31/2021		04/15/2021	(11.82)
80747674	Shop Supplies	Paid by Check #106462		03/10/2021	04/15/2021	03/31/2021		04/15/2021	(8.19)
Vendor 19355 - NEWARK IN ONE Totals							Invoices	3	\$13.11
Vendor 48315 - O'REILLY AUTO PARTS									
3506419172	Automotive	Paid by Check #106463		03/28/2021	04/15/2021	03/31/2021		04/15/2021	335.68
Vendor 48315 - O'REILLY AUTO PARTS Totals							Invoices	1	\$335.68
Vendor 44607 - OLIN CORPORATION									
2948357	Hypochlorite	Paid by Check #106464		03/25/2021	04/15/2021	03/31/2021		04/15/2021	4,313.16
Vendor 44607 - OLIN CORPORATION Totals							Invoices	1	\$4,313.16
Vendor 48306 - OUTSIDE TELEVISION									
0000036919	Public Relations Expense	Paid by Check #106465		02/28/2021	04/15/2021	03/31/2021		04/15/2021	2,011.00
Vendor 48306 - OUTSIDE TELEVISION Totals							Invoices	1	\$2,011.00
Vendor 20450 - PDM STEEL									
446940-01	Wells	Paid by Check #106466		03/26/2021	04/15/2021	03/31/2021		04/15/2021	860.49
Vendor 20450 - PDM STEEL Totals							Invoices	1	\$860.49
Vendor 20150 - PETTY CASH									
041521	petty cash reimbursement	Paid by Check #106467		04/15/2021	04/15/2021	03/31/2021		04/15/2021	181.37
Vendor 20150 - PETTY CASH Totals							Invoices	1	\$181.37
Vendor 47903 - PRAXAIR 174									
62422195	Shop Supplies	Paid by Check #106468		03/18/2021	04/15/2021	03/31/2021		04/15/2021	458.50
62496277	Shop Supplies	Paid by Check #106468		03/23/2021	04/15/2021	03/31/2021		04/15/2021	285.35
62512608	Shop Supplies	Paid by Check #106468		03/23/2021	04/15/2021	03/31/2021		04/15/2021	142.37
Vendor 47903 - PRAXAIR 174 Totals							Invoices	3	\$886.22
Vendor 49550 - PRISM									



Payment of Claims

Payment Date Range 04/15/21 - 04/15/21
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
21401377	Contractual Services	Paid by Check #106469		03/24/2021	04/15/2021	04/15/2021		04/15/2021	807.30
Vendor 49550 - PRISM Totals									
									Invoices
									1
									\$807.30
Vendor 43332 - RED WING SHOE STORE									
20210318009729	Safety Equipment - Physicals	Paid by Check #106470		03/12/2021	04/15/2021	03/31/2021		04/15/2021	203.63
812-1-67786	Safety Equipment - Physicals	Paid by Check #106470		04/01/2021	04/15/2021	03/31/2021		04/15/2021	164.84
Vendor 43332 - RED WING SHOE STORE Totals									
									Invoices
									2
									\$368.47
Vendor 49497 - REGULATORY INTELLIGENCE LLC									
STPUD\$321	Contractual Services	Paid by Check #106471		03/19/2021	04/15/2021	03/31/2021		04/15/2021	5,075.00
STPUDS421	Contractual Services	Paid by Check #106471		04/05/2021	04/15/2021	03/31/2021		04/15/2021	3,500.00
Vendor 49497 - REGULATORY INTELLIGENCE LLC Totals									
									Invoices
									2
									\$8,575.00
Vendor 48144 - RELIANCE STANDARD									
APR21A	LTD/Life Management Payable	Paid by Check #106472		04/01/2021	04/15/2021	04/30/2021		04/15/2021	2,389.09
APR21B	LTD/Life Insurance Union/Board Payable	Paid by Check #106472		04/01/2021	04/15/2021	04/30/2021		04/15/2021	3,323.93
Vendor 48144 - RELIANCE STANDARD Totals									
									Invoices
									2
									\$5,713.02
Vendor 48873 - CAVIN ROSS									
031821	Diesel	Paid by Check #106473		03/18/2021	04/15/2021	03/31/2021		04/15/2021	25.01
Vendor 48873 - CAVIN ROSS Totals									
									Invoices
									1
									\$25.01
Vendor 48735 - SILVER STATE ANALYTICAL LAB									
RN266915	Monitoring	Paid by Check #106474		03/29/2021	04/15/2021	03/31/2021		04/15/2021	501.00
Vendor 48735 - SILVER STATE ANALYTICAL LAB Totals									
									Invoices
									1
									\$501.00
Vendor 44577 - SOUNDPROS INC									
210322-56	Public Relations Expense	Paid by Check #106475		03/22/2021	04/15/2021	03/31/2021		04/15/2021	49.00
Vendor 44577 - SOUNDPROS INC Totals									
									Invoices
									1
									\$49.00
Vendor 23450 - SOUTH TAHOE REFUSE									
40121	Refuse Disposal	Paid by Check #106476		04/01/2021	04/15/2021	03/31/2021		04/15/2021	3,010.28
Vendor 23450 - SOUTH TAHOE REFUSE Totals									
									Invoices
									1
									\$3,010.28
Vendor 45168 - SOUTHWEST GAS									
MARCH2021-3	NATURAL GAS	Paid by Check #106477		03/31/2021	04/15/2021	03/31/2021		04/15/2021	16,546.69
Vendor 45168 - SOUTHWEST GAS Totals									
									Invoices
									1
									\$16,546.69
Vendor 48617 - STEEL-TOE-SHOES.COM									
STP032521	Safety Equipment - Physicals	Paid by Check #106478		03/25/2021	04/15/2021	03/31/2021		04/15/2021	252.12
Vendor 48617 - STEEL-TOE-SHOES.COM Totals									
									Invoices
									1
									\$252.12
Vendor 48511 - SWRCB									



Payment of Claims

Payment Date Range 04/15/21 - 04/15/21
 Report By Vendor - Invoice
 Summary Listing

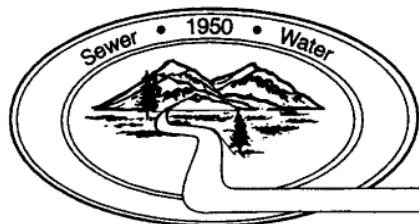
Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
LEE21	Dues - Memberships - Certification	Paid by Check #106479		03/24/2021	04/15/2021	04/15/2021		04/15/2021	110.00	
							Vendor 48511 - SWRCB Totals	Invoices	1	<u>\$110.00</u>
Vendor 24050 - TAHOE BASIN CONTAINER SERVICE										
40121	Refuse Disposal	Paid by Check #106480		04/01/2021	04/15/2021	03/31/2021		04/15/2021	14,367.25	
							Vendor 24050 - TAHOE BASIN CONTAINER SERVICE Totals	Invoices	1	<u>\$14,367.25</u>
Vendor 48927 - TAHOE VALLEY LODGE										
1030	Standby Accommodations	Paid by Check #106481		03/31/2021	04/15/2021	03/31/2021		04/15/2021	1,810.00	
							Vendor 48927 - TAHOE VALLEY LODGE Totals	Invoices	1	<u>\$1,810.00</u>
Vendor 49577 - JIMI TOMER										
DMV21	Dues - Memberships - Certification	Paid by Check #106482		03/25/2021	04/15/2021	03/31/2021		04/15/2021	84.91	
							Vendor 49577 - JIMI TOMER Totals	Invoices	1	<u>\$84.91</u>
Vendor 47839 - TRI SIGNAL INTEGRATION INC										
105133	Buildings	Paid by Check #106483		02/24/2021	04/15/2021	03/31/2021		04/15/2021	1,400.00	
							Vendor 47839 - TRI SIGNAL INTEGRATION INC Totals	Invoices	1	<u>\$1,400.00</u>
Vendor 48747 - TYLER TECHNOLOGIES INC										
045-332396	Replace ERP System	Paid by Check #106484		02/28/2021	04/15/2021	03/31/2021		04/15/2021	640.00	
							Vendor 48747 - TYLER TECHNOLOGIES INC Totals	Invoices	1	<u>\$640.00</u>
Vendor 43718 - USA BLUE BOOK										
550485	Secondary Equipment	Paid by Check #106485		03/24/2021	04/15/2021	03/31/2021		04/15/2021	1,014.84	
556004	Pump Stations	Paid by Check #106485		03/29/2021	04/15/2021	03/31/2021		04/15/2021	1,303.72	
							Vendor 43718 - USA BLUE BOOK Totals	Invoices	2	<u>\$2,318.56</u>
Vendor 25700 - WEDCO INC										
678907	Buildings	Paid by Check #106486		03/22/2021	04/15/2021	03/31/2021		04/15/2021	462.67	
679404	Buildings	Paid by Check #106486		03/23/2021	04/15/2021	03/31/2021		04/15/2021	807.53	
681308	Buildings	Paid by Check #106486		03/31/2021	04/15/2021	03/31/2021		04/15/2021	1,606.50	
							Vendor 25700 - WEDCO INC Totals	Invoices	3	<u>\$2,876.70</u>
Vendor 25850 - WESTERN NEVADA SUPPLY										
18692937	Fire Hydrants & Parts	Paid by Check #106487		03/24/2021	04/15/2021	03/31/2021		04/15/2021	800.63	
38710674	Air Gap Package Unit	Paid by Check #106487		03/25/2021	04/15/2021	03/31/2021		04/15/2021	253.64	
38719844	Shop Supplies	Paid by Check #106487		03/26/2021	04/15/2021	03/31/2021		04/15/2021	24.05	
18720939.-1	Saddles & Fittings Inventory	Paid by Check #106487		04/01/2021	04/15/2021	04/15/2021		04/15/2021	513.46	
18699769-2	Meters & Parts Inventory	Paid by Check #106487		04/05/2021	04/15/2021	04/15/2021		04/15/2021	1,818.56	
18730962	Pipe Inventory	Paid by Check #106487		04/05/2021	04/15/2021	04/15/2021		04/15/2021	424.13	
							Vendor 25850 - WESTERN NEVADA SUPPLY Totals	Invoices	6	<u>\$3,834.47</u>



Payment of Claims

Payment Date Range 04/15/21 - 04/15/21
Report By Vendor - Invoice
Summary Listing

Grand Totals	Invoices	150	<u>\$776,029.72</u>
	Lost Check Void chk #104430		\$(55.50)
			<u>\$775,974.22</u>



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 11a

TO: Board of Directors
FROM: John Thiel, General Manager
MEETING DATE: April 15, 2021
ITEM – PROJECT NAME: Water Trucks for Landscape Irrigation

REQUESTED BOARD ACTION: Direct staff regarding the permitting of water trucks for landscape irrigation.

DISCUSSION: The South Tahoe Public Utility District (District) has been contacted by landscapers interested in filling water trucks for the purpose of irrigating Tahoe Keys properties during the irrigation moratorium being implemented by the Tahoe Keys Property Owners Association (TKPOA). While the District's current Administrative Code (Code) allows such use, this type of use was not contemplated in the development of the language and fees – the Code contemplated a small number of low-volume water trucks for construction support, not extensive landscaping for many non-District water customers. There are 1,529 properties in the Tahoe Keys.

Directly filling water trucks in the vicinity of the Tahoe Keys – a portion of the Stateline Zone known as the Y - would impact District water supply in the area and reduce available flow and pressure to the TKPOA intertie which is now being prioritized for domestic water service to TKPOA given its loss of one well, and possibly a second well in the near future, due to uranium contamination.

District options include the following:

- 1) Prohibition - Do not permit water trucks for landscape irrigation. The Board would need to adopt a Resolution prohibiting such use an exception to the Administrative Code.
- 2) Lukins Brothers Water Company (Lukins) Partnership - Lukins to provide a fill station and manage all customer interactions including compliance with Lukins water conservation requirements. The District to support Lukins if needed through the existing Dunlap intertie along with a pressure sustaining valve to help maintain District flows and pressures throughout the day. The new Lukins' storage tank will help balance system demands. The District will utilize the existing Mutual Aid Agreement with Lukins for administration and billing purposes. The Board would need to adopt a Resolution prohibiting such use as an exception to the Administrative Code.

3) District Fill Station - Construct a fill station and permit water trucks for landscape irrigation. The District will seek a location which limits system and customer impacts. Distance to the Tahoe Keys, traffic, and neighborhood impacts must also be considered. The Board will need to adopt a resolution approving an exception to the Administrative Code which allows this use and provides for a specific process and separate fee structure to achieve appropriate cost recovery.

After careful consideration, District staff recommends that the District proceed with Option 2, above, for a number of reasons including:

- 1) Presents a community approach to help solve a water supply challenge - Lukins is in support of Option 2
- 2) Provides a managed, one-stop fill location next to the Tahoe Keys which minimizes vehicle miles traveled
- 3) Offers on-site supervision at the fill site with controls for responsible water use
- 4) Minimizes flow and pressure impacts on the District system
- 5) Maximizes flow and pressure at the Tahoe Keys intertie
- 6) Utilizes local available storage to help manage peak demands for Lukins, Keys, and District systems
- 7) Supports efficient use of community water purveyor resources

Discussion and direction by the Board is requested.

SCHEDULE: Upon Board direction

COSTS: To be determined

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution for Exception to the Administrative Code to be presented prior to and at the Board meeting

CONCURRENCE WITH REQUESTED ACTION:

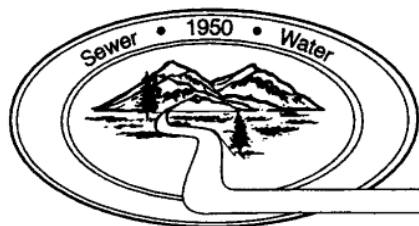
CATEGORY: Water

GENERAL MANAGER: YES *JT* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

General Manager
John Thiel

Directors
Chris Cefalu
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 14a

TO: Board of Directors

FROM: John Thiel, General Manager
Paul Hughes, Chief Financial Officer
Liz Kauffman, Human Resources Director

MEETING DATE: April 15, 2021

ITEM – PROJECT NAME: Closed Session – New Union Memorandum of Understanding Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

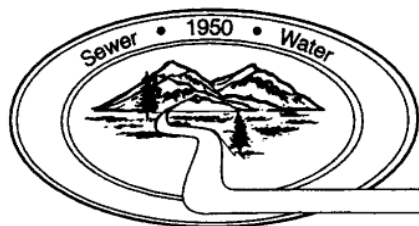
CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JT* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

General Manager
John Thiel

Directors
Chris Cefalu
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 14b

TO: Board of Directors

FROM: John Thiel, General Manager
Paul Hughes, Chief Financial Officer
Liz Kauffman, Human Resources Director

MEETING DATE: April 15, 2021

ITEM – PROJECT NAME: Closed Session – New Management Memorandum of Understanding Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JT* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____