



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President  
Nick Haven, Director

BOARD MEMBERS  
Shane Romsos, Vice President

Kelly Sheehan, Director  
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT March 16, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

### ROLL CALL:

**Board of Directors:** President Peterson, Directors Haven, Romsos, Sheehan, Exline

**Staff:** John Thiel, Gary Kvistad, Paul Hughes, Melonie Gutfry, Art Zorio, Julie Ryan, Chris Skelly, Ross Cole, Megan Colvey, Liz Kauffman, Ryan Lee, Star Glaze, Jessica Mendoza, Shannon Chandler, Stephen Caswell, Brent Goligoski, Shelly Thomsen

### 1. PLEDGE OF ALLEGIANCE:

2. **COMMENTS FROM THE AUDIENCE:** **Melonie Gutfry** read a letter from Jack and Roberta Hanson regarding the monthly billing structure recently adopted at the District.

### 3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:**

**Melonie Gutfry** announced that there is a proposed change to Consent Item 4b – Keller-Heavenly Water System Improvements Project, Phase 2 to modify the requested Board action to read as: 1) Approve Change Order No. 2 to the District Contract with White Rock Construction, Inc.; and 2) Authorize the General Manager to execute Change Order No. 2 at no cost to the District.

### 4. **ADOPTION OF CONSENT CALENDAR:**

**Moved Romsos/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to approve the Consent Calendar with changes as presented.

#### a. **DECEMBER 31, 2022 FISCAL YEAR TO DATE FINANCIAL STATEMENTS**

(Paul Hughes, Chief Financial Officer)

Received and filed the December 31, 2022 Income Statement and Balance Sheet Reports.

- b. **KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 2**  
(Trevor Coolidge, Senior Engineer)  
1) Approved Change Order No. 2 to the District Contract with White Rock Construction, Inc.; and 2) Authorize the General Manager to execute Change Order No. 2 at no cost to the District.
- c. **2023 BARTON AREA VALVE INSTALLATION PROJECT**  
(Adrian Combes, Senior Engineer)  
Authorized staff to advertise for construction bids for the 2023 Barton Area Valve Installation Project.
- d. **AERATION BLOWER SYSTEM EMERGENCY POWER AND SECONDARY CLARIFIERS NO'S. 1 AND 2 PROJECT** (Brent Goligoski, Associate Engineer)  
1) Approved Change Order No. 5 to Vinciguerra Construction, Inc, in the amount of <\$2,843,948.74> for the Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Project; 2) Authorized the General Manager to execute Change Order No. 5; and 3) Authorized the General Manager to negotiate and approve the transfer of material purchase order contracts from Vinciguerra to the District.
- e. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)  
Received and filed Payment of Claims in the amount of \$3,288,537.95.
- f. **REGULAR BOARD MEETING MINUTES: February 16, 2023**  
(Melonie Guttry, Executive Services Manager/Clerk of the Board)  
Approved February 16, 2023, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

- a. 2023 Luther Pass and Heavenly Tanks Rehabilitation Project (Brent Goligoski, Associate Engineer) – **Brent Goligoski** provided details regarding the 2023 Luther Pass and Heavenly Tanks Rehabilitation Project.
- Moved Sheehan/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to 1) Find the bid from Euro Style Management non-responsive and reject Bid; 2) Find minor irregularities in the bid from Farr Construction Corporation, dba Resource Development Company (RDC) to be immaterial and waive immaterial irregularities; and 3) Award Project to the lowest responsive, responsible bidder RDC in the amount of \$1,178,000 including the Alternate Bid Item.
- b. Construction Inspection Services 2023 (Julie Ryan, Engineering Department Manager) - **Julie Ryan** provided details regarding Construction Inspection Services 2023 and addressed questions from the Board. **President Peterson** provided details as explained at the Finance Committee pertaining to these proposed services.

**Moved Sheehan/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to (1) Approve the proposed Scope of Work from Construction Materials Engineers to provide construction inspection and materials testing services; and, (2) Authorize the General Manager to execute Task Order No. 21 in an amount not to exceed \$474,030.

- c. Winter Storms Emergency Response - **John Thiel** provided details regarding Winter Storms Emergency Response and addressed questions from the Board. **Shelly Thomsen** provided additional details regarding the press release being developed regarding community partnerships. **President Peterson** provided information regarding El Dorado Water Agencies storm water management in rural areas initiative and how to leverage these points in the press release. **Director Romsos** thanked staff for their efforts and long hours in responding to these emergencies. **Directors Exline** and **Haven** echoed his comments.

**Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes** to authorize the District to 1) Determine an emergency exists as defined in Section 1102 of the Public Contract Code; 2) Determine substantial evidence has been presented to authorize an exception be made pursuant to Section 22050 of the Public Contract Code that this emergency will not permit a delay resulting from a competitive solicitation for bids and compliance with the District purchasing requirements and that this action is necessary to respond to the emergency; 3) Adopt Resolution 3234-23 delegating authority to the General Manager to order any action necessary to respond to this emergency; 4) Determine this project is exempt from the California Environmental Quality Act pursuant to Public Resources Code section 210808(b)(2) and (4); 5) Authorizing filing a Notice of Exemption; and 6) Approve expenditures necessary to start emergency response not to exceed \$300,000.

**7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

**Director Exline** reported regarding the City Council Liaison meeting held February 21, 2023. **John Thiel** added that the City of South Lake Tahoe is working on a Request for Proposals to complete a study regarding power. The System Efficiency and Sustainability Committee is meeting on March 21, and he requested that the study be provided to that committee when available.

**Director Romsos** reported details regarding the Operations Committee meeting on Monday, March 13, 2023.

**Director Haven** reported details regarding the Finance Committee Meeting on March 10, 2023. He indicated staff did a great job providing budget details.

**President Peterson** reported details of the upcoming rate review in relation to the Proposition 218 process. The Finance Committee recommended a separate revenue line item for solar once it is installed, with a separate look at the Reserve Fund.

**8. BOARD MEMBER REPORTS:**

**President Peterson** reported District staff are experiencing these storms along with and as members of the community and asked that the public have patience during these disasters.

**Director Romsos** outlined information regarding a climate resiliency workshop that he attended.

**9. EL DORADO WATER AGENCY PURVEYOR REPORT:**

**President Peterson** provided details regarding the federal affairs meeting he recently attended as part of the El Dorado Water Agency.

**10. STAFF/ATTORNEY REPORTS:**

**Melonie Guftry** and **Chris Skelly** provided information regarding the District's Multi-Factor Authentication for all accounts and addressed questions from the Board. The Information

Technology Department will assist Board Members with installing the Authentication Application on their mobile devices over the next month.

**Ross Cole** presented the 2023 Water Leak Update and addressed questions from the Board.

**Ryan Lee** provided a monthly billing update and addressed questions from the Board.

Additionally, he addressed the concern from customers Hanson. He has spoken with these customers, who are sewer customers only, and for sewer only customers monthly billing may be a little more inconvenient. Options are being offered to customers who feel monthly billing is an inconvenience.

**Shelly Thomsen** provided a legislative affairs update and addressed questions from the Board.

**Attorney Kvistad** provided information regarding the Inflation Reduction Act.

**11. GENERAL MANAGER REPORT:**

**John Thiel** reported on several items:

- Provided a staffing update and introduced new Senior Engineer, **Megan Colvey**
- Provided details regarding a meeting with **Jennifer Lukins** who has notified the District that the state will likely be in touch regarding consolidation efforts.

**President Peterson** recused himself at 4:00 p.m.

- Provided details regarding the Tahoe Keys Property Owner's Association meeting he attended on March 15, 2023, and addressed questions from the Board.

**President Peterson** rejoined the meeting at 4:07 p.m.

**12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

**13. BREAK AND ADJOURN TO CLOSED SESSION:** 4:08 p.m.

**RECONVENE TO OPEN SESSION:** 5:02 p.m.

- Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

**ADJOURNMENT:** 5:03 p.m.

David Peterson, Board President  
South Tahoe Public Utility District

Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District