



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
January 19, 2023
MINUTES**

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline (Director Sheehan arrived at 2:07 p.m.)

Staff: John Thiel, Gary Kvistad, Paul Hughes, Shannon Chandler, Ryan Lee, Chris Skelly, Julie Ryan, Shelly Thomsen, Liz Kauffman

1. PLEDGE OF ALLEGIANCE:

2. COMMENTS FROM THE AUDIENCE: None

3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR: None

4. ADOPTION OF CONSENT CALENDAR:

Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Exline Yes/Sheehan Absent to approve the Consent Calendar as presented.

a. SECONDARY CLARIFIER 3 REHABILITATION PROJECT

(Stephen Caswell, Principal Engineer)

Approved Change Order No. 3 to TNT Industrial Contractors, Inc. in the amount of \$8,041.59.

b. CALPERS REQUIRED PAY LISTING BY POSITION

(Greg Dupree, Accounting Supervisor)

Adopted Resolution No. 3238-23 which incorporates the Pay Listing by Position for the pay listing effective January 1, 2023.

c. RECEIVE AND FILE PAYMENT OF CLAIMS (Debbie Henderson, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,394,435.68

d. REGULAR BOARD MEETING MINUTES: December 15, 2022, and January 5, 2023

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved December 15, 2022 and January 5, 2023 Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

a. Sole Brand on Verkada for Access Control and Surveillance Solutions (Chris Skelly, Information Technology Manager) - **Chris Skelly** explained the purpose of the request to sole brand. There were no questions or comments from the Board.

Moved Exline/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Exline Yes/Sheehan Absent to authorize an exception to the purchasing policy for compatibility and allow staff to Sole Brand on Verkada for Access Control and Surveillance Solutions.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Exline reported that the System Efficiency & Sustainability Committee (SEC) meeting was positive. They discussed the solar project, grant opportunities, and generating partnerships with the community. A Memorandum of Understanding with South Tahoe Zero Emissions District will be coming to the Board soon. **Director Romsos** also attended the SEC meeting and concurred with **Director Exline** that the meeting was positive and productive.

Director Sheehan arrived at 2:07 p.m.

Director Romsos attended the Operations Committee meeting with **Director Haven**. The team is working on the Capital Improvement Program (CIP). He appreciates **Julie Ryan's** comprehensive overview of the committee's work and purpose. **Director Haven** concurred, and commended staff for doing a great job of managing the recent storms. **Julie Ryan** anticipates holding a Board Workshop in February.

8. BOARD MEMBER REPORTS:

Director Exline thanked **John Thiel** for the recap on what he missed since the last Board meeting. He complimented staff for their hard work during the storms.

9. EL DORADO WATER AGENCY PURVEYOR REPORT:

President Peterson met with the agency on January 11 and discussed the stormwater project they are doing in Cameron Park. The City's and County's stormwater management needs to be addressed as the District is faced with challenging issues such as "manhole popping," and other mechanisms of inflow of stormwater into the sewer system. This results in wasteful energy costs, greenhouse gas emissions, manpower, etc. **John Thiel** relayed that the District will continue to address this issue collaboratively with the City and County. The integrity of the system will be an issue this year and the District is looking for changes to processes, funding, and functionality, to address stormwater influx.

10. STAFF/ATTORNEY REPORTS:

Ryan Lee addressed the Board regarding an email that the Board received from a customer pertaining to sewer fees. Referencing the Administrative Code, he explained the sewer billing

policy; the idea of potential v. actual discharge; and the definition of a "sewer unit." The Board thanked **Ryan Lee** for replying to the customer and recommended an FAQ be posted on the website since this may be a common misunderstanding.

11. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Announced employment opportunities
- Provided a winter storms update
- Reported that Governor Newsom declared a State of Emergency and the District has been tracking costs for potential reimbursement
- Shared 2022 goals and accomplishments; and shared 2023 goals, in detail. A general discussion was held.
 - Complimented several staff members and departments for their incredible accomplishments in 2022
 - Stated he will be meeting with managers and Board members individually to finalize the goals statement for 2023
 - Stated he will highlight the more critical objectives in the 2023 goals

Board members commented they appreciate the plan details and the way it supports the District's over-arching goals. The goals and plan should be shared with staff so that one can see where they fit in. The plan represents the District's performance well. Board members expressed gratitude to all staff for their commitment and dedication in fulfilling the mission of the District. They asked that they be informed should any of their representative/liaison duties be helpful in facilitating the objectives of the District.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

13. BREAK AND ADJOURN TO CLOSED SESSION: 3:25 p.m.

- a. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

RECONVENE TO OPEN SESSION: 5:13 p.m.

No reportable Board Action

ADJOURNMENT: 5:14 p.m.

ATTEST:



 Shannon Chandler, Assistant Clerk of the Board
 South Tahoe Public Utility District



 David Peterson, Board President
 South Tahoe Public Utility District