



SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, March 4, 2021 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

Public Participation

In accordance with Executive Order N-29-20, the District Board Room will be closed to members of the public and all public participation will be handled remotely through the GoToWebinar listed below:

South Tahoe Public Utility District Board of Directors Meeting

Please join the meeting from your computer, tablet or smartphone:

Please register for South Tahoe Public Utility District Board Meeting – March 4, 2021 2:00 PM

<https://attendee.gotowebinar.com/register/706108979636132112>

After registering, you will receive a confirmation email containing information about joining the webinar.

You can also dial in using your phone:

1-877-568-4108

Access Code: 962 267 373

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)

4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. Sewer Line Spot Repair and Lateral Abandonment Services
(Doug Van Gorden, Underground Sewer Repair Supervisor)
 - 1) Award bid to the lowest responsive, responsible bidder, in an amount to be presented at the Board meeting; and, 2) Authorize staff to allow for changes (size estimates or repair site additions) in the Contract not to exceed an additional 10% of the Contract price.
 - b. Approve Payment of Claims (Debbie Henderson, Accounting Manager)
Approve Payment of Claims in the amount of \$1,319,882.15.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **EL DORADO WATER AGENCY PURVEYOR REPORT**
10. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
 - a. Staffing
 - b. COVID-19
 - c. CEO Roundtable
 - d. Tahoe Keys
11. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
 - a. 2019 Water Audit Results (Stephen Caswell, Principal Engineer)
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

Past Meetings/Events
02/18/2021 – 2:00 p.m. Regular Board Meeting at the District

Future Meetings/Events
03/02/2021 – 3:30 p.m. System Efficiency and Sustainability Committee Meeting at the District
03/03/2021 10:00 a.m. Finance Committee Meeting at the District
03/10/2021 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
03/15/2021 – 3:30 p.m. Operations Committee Meeting at the District
03/18/2021 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
 - a. Pursuant to Government Code Section 54957, consultation with South Tahoe Public Utility District Information Technology Manager, Chris Skelly.

- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

- c. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

ADJOURNMENT (The next Regular Board Meeting is Thursday, March 18, 2021, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, March 4, 2021

ITEMS FOR CONSENT

a. CHECK SIGNING AUTHORITY

(Debbie Henderson, Accounting Manager)

Adopt Resolution No. 3164-21 to designate authorized signatories of all District bank accounts, superseding Resolution 2840-07.

b. FINANCIAL TRANSACTION AUTHORIZATION

(Debbie Henderson, Accounting Manager)

Adopt Resolution No. 3165-21 authorizing certain staff to conduct financial transactions, superseding Resolution No. 2928-13.

c. KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 2

(Trevor Coolidge, Senior Engineer)

Authorize staff to advertise for construction bids for Phase 2 of the Keller-Heavenly Water System Improvements Project.

d. DECEMBER 31, 2020 FISCAL YEAR TO DATE FINANCIAL STATEMENTS

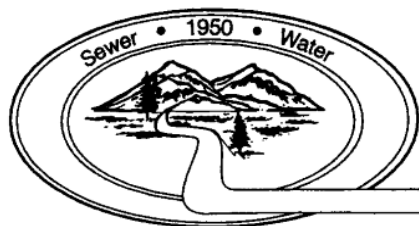
(Paul Hughes, Chief Financial Officer)

Receive and file the December 31, 2020, Income Statement and Balance Sheet Reports.

e. REGULAR BOARD MEETING MINUTES: February 18, 2021

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve February 18, 2021, Minutes.



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4a

TO: Board of Directors
FROM: Debbie Henderson, Accounting Manager
MEETING DATE: March 4, 2021
ITEM – PROJECT NAME: Check Signing Authority

REQUESTED BOARD ACTION: Adopt Resolution No. 3164-21 to designate authorized signatories of all District bank accounts, superseding Resolution 2840-07.

DISCUSSION: The Board of Directors approves Payment of Claims at each Board meeting. Upon Board approval, staff releases checks to the payees. Checks are printed on a laser printer with a facsimile signature. Control over the check stock, MICR toner ink, and access to necessary Enterprise Resource Planning (ERP) system software is tightly controlled to avoid misappropriation of funds. Several positions are involved in the automated check signing process to ensure proper internal controls are in place. In cases where a check is requested outside of the Payment of Claims process, checks are printed without signatures with the requirement that two of the authorized check signers manually sign the check.

Request is made to have check signers on the District's bank accounts be designated as any two of the following managers: General Manager, Chief Financial Officer, Human Resources Director and Executive Services Manager. Delegating this authority to these positions will provide for efficiency and safety over District funds. None of these positions have access to input data into the general ledger/District ERP system software.

SCHEDULE: Effective upon Board approval

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3164-21

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JT* NO _____
CHIEF FINANCIAL OFFICER: YES *PH* NO _____

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RESOLUTION NO. 3164-21

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
SOUTH TAHOE PUBLIC UTILITY DISTRICT
TO DESIGNATE AUTHORIZED SIGNATORIES OF ALL
DISTRICT BANK ACCOUNTS
SUPERSEDING RESOLUTION NO. 2840-07**

WHEREAS, at each board meeting of the South Tahoe Public Utility District the Board Directors review and authorize payment of claims.

WHEREAS, strong internal controls are in place for check issuance, including physical controls, computer software access controls, segregation of duties, and Payee Positive Pay.

WHEREAS, check signing is an administrative function best delegated to senior management staff.

WHEREAS, financial institutions require the Board of Directors designate the appropriate positions allowed to withdraw funds from all accounts by check, draft, or other items, for and on behalf of the South Tahoe Public Utility District.

NOW THEREFORE BE IT RESOLVED by the Board of Directors of the South Tahoe Public Utility District, a public agency in the County of El Dorado, State of California that any two of the following designated positions are authorized to withdraw funds from all accounts by check, draft, or other items, for and on behalf of the South Tahoe Public Utility District: General Manager, Chief Financial Officer, Human Resources Director and Executive Services Manager.

WE, THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution was duly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regularly scheduled meeting held on the 4th day of March, 2021, by the following vote:

- AYES:
- NOES:
- ABSENT:

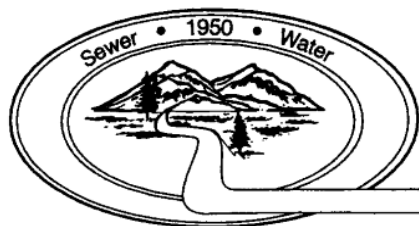
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Kelly Sheehan, Board President
South Tahoe Public Utility District

ATTEST:

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District

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South Tahoe Public Utility District

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BOARD AGENDA ITEM 4b

TO: Board of Directors
FROM: Debbie Henderson, Accounting Manager
MEETING DATE: March 4, 2021
ITEM – PROJECT NAME: Financial Transaction Authorization

REQUESTED BOARD ACTION: Adopt Resolution No. 3165-21 authorizing certain staff to conduct financial transactions, superseding Resolution No. 2928-13

DISCUSSION: This Resolution authorizes the following staff to perform transfers between authorized bank accounts and ACH/wire transfers between authorized banks of US Bank, CAMP and Local Agency Investment Funds:

Paul Hughes, Chief Financial Officer
Deborah Henderson, Accounting Manager
Gregory Dupree, Accounting Supervisor (conditions set forth in Resolution)
Kim Garon, Accounting Technician (conditions set forth in Resolution)

SCHEDULE: Effective upon Board approval

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3165-21

CONCURRENCE WITH REQUESTED ACTION: **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO

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WE, THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution was duly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regularly scheduled meeting held on the 4th day of March, 2021, by the following vote:

AYES:

NOES:

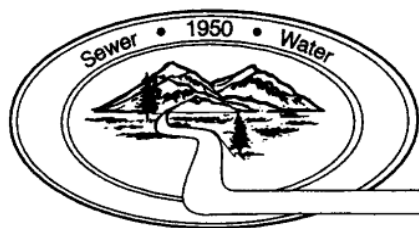
ABSENT:

Kelly Sheehan, Board President
South Tahoe Public Utility District

ATTEST:

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District

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March 4, 2021



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4c

TO: Board of Directors

FROM: Trevor Coolidge, Senior Engineer

MEETING DATE: March 4, 2021

ITEM – PROJECT NAME: Keller-Heavenly Water System Improvements Project, Phase 2

REQUESTED BOARD ACTION: Authorize staff to advertise for construction bids for Phase 2 of the Keller-Heavenly Water System Improvements Project.

DISCUSSION: The Keller-Heavenly Water System provides water to the area adjacent to and above the California Lodge at the Heavenly Ski Resort. The area is currently supplied by a high pressure main from the Keller Booster Pump Station that feeds two high elevation water tanks, before gravity feeding back into several subzones through a series of pressure reducing valves (PRVs). The service area includes both resort and residential properties within a wildland-urban interface (WUI) area.

The Keller-Heavenly Water System Improvements Project (Project) includes upsizing of water mains for improved firefighting flows, replacement and instrumentation of pressure reducing valves and vaults, communication upgrades, and replacement of the Keller water tanks that were constructed in the 1970s without foundations. Phase 1 of the Project is currently advertised and includes rockfall stabilization above the Keller Tank site, upsizing of watermains for fire flow, and construction of a new tank foundation.

Phase 2 of the Project will construct a new 150,000 gallon bolted-steel water tank, in addition to the installation of tank instrumentation and SCADA communication equipment. The proposed tank will be factory coated with an aluminum dome roof to minimize ongoing tank maintenance costs. Phase 2 cannot commence until the site work included in Phase 1 is complete. As a result, contractors will be given the flexibility to mobilize for tank construction in either September 2021 or June 2022, at their option.

Plans and specifications are currently being finalized by staff and the District's project design consultant, Farr West Engineering, to advertise following Board authorization in March 2021. The Project will be funded by the Drinking Water State Revolving Fund (DWSRF) Loan Program. The Engineer's Estimate for the Project is \$440,000.

Staff recommends that the Board authorize staff to advertise for Phase 2 of the Keller-Heavenly Water System Improvements Project.

SCHEDULE: Upon Board Approval

COSTS: \$440,000

ACCOUNT NO: 2030-7022 / KELHV2

BUDGETED AMOUNT AVAILABLE: \$1,958,838

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

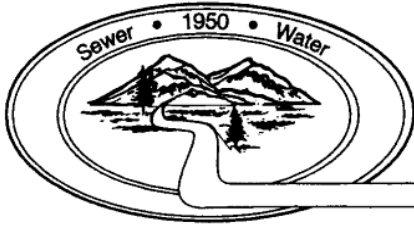
CATEGORY: Water

GENERAL MANAGER: YES *J* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

General Manager
John Thiel

Directors
Chris Cefalu
Duane Wallace
Randy Vogelgesang
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 4d

TO: Board of Directors

FROM: Paul Hughes, Chief Financial Officer

MEETING DATE: March 4, 2021

ITEM – PROJECT NAME: December 31, 2020 Fiscal Year to Date Financial Statements

REQUESTED BOARD ACTION: Receive and file the December 31, 2020, Income Statement and Balance Sheet Reports

DISCUSSION: The District auditors, Mann, Urrutia, Nelson CPA's and Associates, recommend that the District's quarterly Financial Statements be placed on the Board meeting Agenda for receipt and filed by the Board of Directors. Attached are the December 31, 2020, fiscal year to date Income Statements and Balance Sheet for the Water and Sewer Funds.

Water and sewer service charge revenues through the second quarter ending December 31, 2020, are at 53% and 48% of budget. Sewer charges are below budget due to the COVID rate relief program while water service charges remain over budget due to the increased consumption for irrigation during the first quarter of the fiscal year (July – September). As consumption decreases throughout the winter months, total water service charges are expected to be at or near budget. Other revenues included in the category "Charges for Sales and Services" include capacity fees, permit fees, and physical connection fees, the majority of which are usually collected near the beginning or end of the fiscal year, during construction season. During last summer, there were more water service connection requests than normal. This is why the total water and sewer connection and service fees are at 85% and 40% of budget at December 31, 2020. Collection of these fees slow down during quarters ending in December and March and pick back up during the last quarter of the year. Investment earnings and grants are currently reporting negative figures. This is normal and due to the timing of grant revenue receipts and reversal of year-end fair market value adjustments to investments and grant revenue accruals. Tax revenue is slightly above budget through December 31, 2020, with combined water and sewer amounts totaling 54% of budget.

Water and sewer operating expenses less depreciation through December 31, 2020, are at 47% and 44% of budget. Depreciation is generally recorded as part of the fiscal year-end process. Both funds are currently below budget at the end of the second quarter, but it is too early in the year to project whether this trend will continue through the year. Also, fourth quarter year-end payroll and other accrual entries can erase savings recorded early in the year. Debt service payments are recorded on specific due dates, not evenly distributed throughout the year, so the percent of budget spent is not a relevant statistic until all payments for the year have been made. Water and sewer capital outlay spending through December 31, 2020, is \$3.2 million and \$3.3 million representing 31% and 26% of budget. The majority of these expenditures are incurred at the beginning and end of the fiscal year, during construction season. At the end of the fiscal year, an analysis is performed to determine the status of projects and the potential need to roll budgeted funds into the next year for incomplete projects, or to increase capital reserves for future use.

District staff recommends the Board receive and file the attached December 31, 2020, Income Statements and Balance Sheet as presented.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: December 31, 2020 Income Statement and Balance Sheet

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JF* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____



Income Statement

Through 12/31/20
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds						
Fund Type Enterprise Funds						
Fund 10 - Sewer Fund						
<i>Operating Revenue</i>						
<i>Charges for sales and services</i>						
Service charges	15,160,000.00	(97,913.67)	7,349,194.78	7,810,805.22	48	15,221,137.04
Connection and service fees	1,125,000.00	15,573.00	455,436.00	669,564.00	40	1,341,638.00
Other operating income	109,695.00	832.36	82,836.08	26,858.92	76	103,124.15
<i>Charges for sales and services Totals</i>	\$16,394,695.00	(\$81,508.31)	\$7,887,466.86	\$8,507,228.14	48%	\$16,665,899.19
<i>Operating Revenue Totals</i>	\$16,394,695.00	(\$81,508.31)	\$7,887,466.86	\$8,507,228.14	48%	\$16,665,899.19
<i>Non Operating Revenue</i>						
Tax revenue	8,586,690.00	3,926,162.76	4,355,211.48	4,231,478.52	51	9,053,618.80
Investment earnings	383,500.00	102.68	(458,895.26)	842,395.26	(120)	1,060,677.01
Aid from governmental agencies	300,000.00	.00	(9,418.92)	309,418.92	(3)	180,908.17
Other nonoperating income	220,000.00	3,079.01	66,167.68	153,832.32	30	179,263.84
<i>Non Operating Revenue Totals</i>	\$9,490,190.00	\$3,929,344.45	\$3,953,064.98	\$5,537,125.02	42%	\$10,474,467.82
<i>Operating Expenses</i>						
Wages Full Time	7,598,500.00	1,169,602.69	3,834,592.86	3,763,907.14	50	6,466,338.39
Wages Part-Time	147,075.00	6,025.06	25,536.15	121,538.85	17	95,308.21
Benefits	4,138,225.00	333,181.29	1,710,731.92	2,427,493.08	41	4,552,715.81
Depreciation and amortization	5,113,000.00	.00	1,952,879.59	3,160,120.41	38	4,748,936.98
Utilities	2,203,575.00	48,250.02	815,953.36	1,387,621.64	37	1,925,547.39
Repairs and maintenance	1,435,550.00	50,174.75	408,184.36	1,027,365.64	28	1,201,358.75
Other operating expenses	2,449,600.00	175,892.78	1,164,456.90	1,285,143.10	48	2,560,164.55
<i>Operating Expenses Totals</i>	\$23,085,525.00	\$1,783,126.59	\$9,912,335.14	\$13,173,189.86	43%	\$21,550,370.08
<i>Nonoperating Expenses</i>						
Debt Service - Net	2,712,275.00	25,233.06	25,233.06	2,687,041.94	1	.00
Interest expense	773,375.00	196,911.19	198,626.39	574,748.61	26	744,359.85
Other expense	653,000.00	426,788.69	450,850.58	202,149.42	69	653,952.10
<i>Nonoperating Expenses Totals</i>	\$4,138,650.00	\$648,932.94	\$674,710.03	\$3,463,939.97	16%	\$1,398,311.95
Capital Outlay Expenditures	12,332,523.00	163,552.61	3,258,984.49	9,073,538.51	26	.00
Fund 10 - Sewer Fund Totals						
REVENUE TOTALS	25,884,885.00	3,847,836.14	11,840,531.84	14,044,353.16	46%	27,140,367.01
EXPENSE TOTALS	39,556,698.00	2,595,612.14	13,846,029.66	25,710,668.34	35%	22,948,682.03
Fund 10 - Sewer Fund Net Gain (Loss)	(\$13,671,813.00)	\$1,252,224.00	(\$2,005,497.82)	\$11,666,315.18	15%	\$4,191,684.98



Income Statement

Through 12/31/20
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category Proprietary Funds						
Fund Type Enterprise Funds						
Fund 20 - Water Fund						
<i>Operating Revenue</i>						
<i>Charges for sales and services</i>						
Service charges	13,360,000.00	(1,021.83)	6,362,535.97	6,997,464.03	48	13,018,242.56
Connection and service fees	564,000.00	25,247.87	481,864.60	82,135.40	85	1,323,130.07
Other operating income	177,000.00	2,630.00	24,454.96	152,545.04	14	208,610.23
<i>Charges for sales and services Totals</i>	\$14,101,000.00	\$26,856.04	\$6,868,855.53	\$7,232,144.47	49%	\$14,549,982.86
<i>Operating Revenue Totals</i>	\$14,101,000.00	\$26,856.04	\$6,868,855.53	\$7,232,144.47	49%	\$14,549,982.86
<i>Non Operating Revenue</i>						
Tax revenue	678,310.00	632,849.00	646,287.52	32,022.48	95	236,272.86
Investment earnings	97,000.00	34.49	(177,829.92)	274,829.92	(183)	417,069.14
Aid from governmental agencies	1,399,375.00	.00	(16,107.46)	1,415,482.46	(1)	397,542.55
Other nonoperating income	298,400.00	52,297.91	115,566.57	182,833.43	39	122,089.66
<i>Non Operating Revenue Totals</i>	\$2,473,085.00	\$685,181.40	\$567,916.71	\$1,905,168.29	23%	\$1,172,974.21
<i>Operating Expenses</i>						
Wages Full Time	4,830,675.00	756,392.59	2,458,075.34	2,372,599.66	51	3,903,546.05
Wages Part-Time	141,100.00	814.29	30,530.97	110,569.03	22	55,437.35
Benefits	2,591,400.00	220,835.21	1,077,779.83	1,513,620.17	42	2,855,032.71
Depreciation and amortization	4,100,000.00	.00	1,793,251.91	2,306,748.09	44	4,062,684.40
Utilities	813,475.00	46,357.02	473,426.86	340,048.14	58	751,140.08
Repairs and maintenance	1,604,075.00	78,963.38	847,614.17	756,460.83	53	1,731,216.07
Other operating expenses	2,247,225.00	117,678.71	881,202.08	1,366,022.92	39	2,012,536.41
<i>Operating Expenses Totals</i>	\$16,327,950.00	\$1,221,041.20	\$7,561,881.16	\$8,766,068.84	46%	\$15,371,593.07
<i>Nonoperating Expenses</i>						
Debt Service - Net	597,600.00	(25,233.06)	(25,233.06)	622,833.06	(4)	.00
Interest expense	256,625.00	23,635.74	(85,894.26)	342,519.26	(33)	60,730.52
Other expense	47,200.00	1,464.62	21,332.07	25,867.93	45	42,613.01
<i>Nonoperating Expenses Totals</i>	\$901,425.00	(\$132.70)	(\$89,795.25)	\$991,220.25	(10%)	\$103,343.53
Capital Outlay Expenditures	10,579,495.00	86,723.14	3,241,658.78	7,337,836.22	31	.00
Fund 20 - Water Fund Totals						
REVENUE TOTALS	16,574,085.00	712,037.44	7,436,772.24	9,137,312.76	45%	15,722,957.07
EXPENSE TOTALS	27,808,870.00	1,307,631.64	10,713,744.69	17,095,125.31	39%	15,474,936.60
Fund 20 - Water Fund Net Gain (Loss)	(\$11,234,785.00)	(\$595,594.20)	(\$3,276,972.45)	\$7,957,812.55	29%	\$248,020.47
Fund Type Enterprise Funds Totals						
REVENUE TOTALS	42,458,970.00	4,559,873.58	19,277,304.08	23,181,665.92	45%	42,863,324.08
EXPENSE TOTALS	67,365,568.00	3,903,243.78	24,559,774.35	42,805,793.65	36%	38,423,618.63



Income Statement

Through 12/31/20
Summary Listing

Classification		Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	Proprietary Funds						
Fund Type	Enterprise Funds Net Gain (Loss)	(\$24,906,598.00)	\$656,629.80	(\$5,282,470.27)	\$19,624,127.73	21%	\$4,439,705.45
Fund Category	Proprietary Funds Totals						
	REVENUE TOTALS	42,458,970.00	4,559,873.58	19,277,304.08	23,181,665.92	45%	42,863,324.08
	EXPENSE TOTALS	67,365,568.00	3,903,243.78	24,559,774.35	42,805,793.65	36%	38,423,618.63
Fund Category	Proprietary Funds Net Gain (Loss)	(\$24,906,598.00)	\$656,629.80	(\$5,282,470.27)	\$19,624,127.73	21%	\$4,439,705.45
	Grand Totals						
	REVENUE TOTALS	42,458,970.00	4,559,873.58	19,277,304.08	23,181,665.92	45%	42,863,324.08
	EXPENSE TOTALS	67,365,568.00	3,903,243.78	24,559,774.35	42,805,793.65	36%	38,423,618.63
	Grand Total Net Gain (Loss)	(\$24,906,598.00)	\$656,629.80	(\$5,282,470.27)	\$19,624,127.73	21%	\$4,439,705.45



Balance Sheet

Through 12/31/20
Consolidated Summary Listing

Classification	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category Proprietary Funds				
Fund Type Enterprise Funds				
ASSETS				
<i>Current Assets</i>				
Cash and Cash Equivalents	8,147,586.89	12,759,237.64	(4,611,650.75)	(36.14)
Investments	811,712.53	3,235,528.46	(2,423,815.93)	(74.91)
Accounts Receivable	2,036,592.10	2,070,935.33	(34,343.23)	(1.66)
Due From Governmental Agencies	108,874.12	592,101.14	(483,227.02)	(81.61)
Property Tax Receivable	.00	8,555,859.00	(8,555,859.00)	(100.00)
Interest Receivable	1,946.42	288,050.22	(286,103.80)	(99.32)
Other Current Assets	1,356,164.18	1,035,243.87	320,920.31	31.00
<i>Current Assets Totals</i>	<u>\$12,462,876.24</u>	<u>\$28,536,955.66</u>	<u>(\$16,074,079.42)</u>	<u>(56.33%)</u>
<i>Noncurrent Assets</i>				
<i>Restricted Assets</i>				
Cash and Cash Equivalents	555,724.44	555,246.85	477.59	.09
Certificate of Deposit	165,000.00	165,000.00	.00	.00
<i>Restricted Assets Totals</i>	<u>\$720,724.44</u>	<u>\$720,246.85</u>	<u>\$477.59</u>	<u>0.07%</u>
Long-Term Accounts Receivable	108,925.46	182,427.50	(73,502.04)	(40.29)
Due From Other Governmental Agencies	146,040.00	146,040.00	.00	.00
Interfund Loan Receivable	3,000,000.00	3,000,000.00	.00	.00
Investments	33,835,660.91	31,900,571.57	1,935,089.34	6.07
Capital Assets	204,021,592.70	207,767,724.20	(3,746,131.50)	(1.80)
Construction in Progress	21,901,857.32	21,901,857.32	.00	.00
<i>Noncurrent Assets Totals</i>	<u>\$263,734,800.83</u>	<u>\$265,618,867.44</u>	<u>(\$1,884,066.61)</u>	<u>(0.71%)</u>
<i>Deferred Outflows of Resources</i>				
Refunding Loan Costs	143,754.89	156,500.09	(12,745.20)	(8.14)
Changes in the Pension Liability	3,704,193.00	3,704,193.00	.00	.00
<i>Deferred Outflows of Resources Totals</i>	<u>\$3,847,947.89</u>	<u>\$3,860,693.09</u>	<u>(\$12,745.20)</u>	<u>(0.33%)</u>
ASSETS TOTALS	<u>\$280,045,624.96</u>	<u>\$298,016,516.19</u>	<u>(\$17,970,891.23)</u>	<u>(6.03%)</u>
LIABILITIES AND FUND EQUITY				
LIABILITIES				
<i>Current Liabilities</i>				
Accounts Payable and Other Liabilities	1,133,936.09	3,044,610.75	(1,910,674.66)	(62.76)
Unearned Revenue	28,729.00	20,193.00	8,536.00	42.27
Accrued Expenses	653,624.49	1,255,197.78	(601,573.29)	(47.93)
Accrued Interest Payable	.00	524,300.74	(524,300.74)	(100.00)
Compensated Absences	1,250,095.72	1,164,141.72	85,954.00	7.38
Long Term Liabilities - Current Portion	6,309,842.86	6,309,842.86	.00	.00
<i>Current Liabilities Totals</i>	<u>\$9,376,228.16</u>	<u>\$12,318,286.85</u>	<u>(\$2,942,058.69)</u>	<u>(23.88%)</u>



Balance Sheet

Through 12/31/20
Consolidated Summary Listing

Classification	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category Proprietary Funds				
Fund Type Enterprise Funds				
LIABILITIES AND FUND EQUITY				
LIABILITIES				
<i>Noncurrent Liabilities</i>				
Compensated Absences - Long Term Portion	2,350,434.80	2,185,495.93	164,938.87	7.55
Long Term Liabilities - Long Term Portion	46,492,497.32	47,729,940.47	(1,237,443.15)	(2.59)
Net Pension Liability	10,850,331.00	10,859,922.00	(9,591.00)	(.09)
<i>Noncurrent Liabilities Totals</i>	\$59,693,263.12	\$60,775,358.40	(\$1,082,095.28)	(1.78%)
<i>Deferred Inflows of Resources</i>				
Property Tax Receivable	.00	8,555,859.00	(8,555,859.00)	(100.00)
Changes in Net Pension Liability	431,880.00	431,880.00	.00	.00
<i>Deferred Inflows of Resources Totals</i>	\$431,880.00	\$8,987,739.00	(\$8,555,859.00)	(95.19%)
LIABILITIES TOTALS	\$69,501,371.28	\$82,081,384.25	(\$12,580,012.97)	(15.33%)
FUND EQUITY				
Restricted for capital asset purchases	114,413,544.99	114,413,544.99	.00	.00
Unrestricted	101,521,586.95	101,521,586.95	.00	.00
FUND EQUITY TOTALS Prior to Current Year Changes	\$215,935,131.94	\$215,935,131.94	\$0.00	0.00%
Prior Year Fund Equity Adjustment	.00			
Fund Revenues	(19,168,896.09)			
Fund Expenses	24,559,774.35			
FUND EQUITY TOTALS	\$210,544,253.68	\$215,935,131.94	(\$5,390,878.26)	(2.50%)
LIABILITIES AND FUND EQUITY	\$280,045,624.96	\$298,016,516.19	(\$17,970,891.23)	(6.03%)
Fund Type Enterprise Funds Totals	\$0.00	\$0.00	\$0.00	+++
Fund Category Proprietary Funds Totals	\$0.00	\$0.00	\$0.00	+++
Grand Totals	\$0.00	\$0.00	\$0.00	+++



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
February 18, 2021
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., via GotoWebinar in accordance with Executive Order N-29-20.

ROLL CALL:

Board of Directors: President Sheehan, Directors Cefalu, Romsos, Peterson, Exline

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Ryan Lee, Brian Bartlett, Cliff Bartlett, Heidi Baugh, Bren Borley, Stephen Caswell, Trevor Coolidge, Star Glaze, IV Jones, Julie Ryan, Marla Sharp, Chris Skelly, Shelly Thomsen

Guests: Rick Lind

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

President Sheehan announced proposed Agenda Action Item 6d – Department of Energy, Connected Communities Grant requires a 4/5's vote of the Board to be added. This item was brought to the Board's attention after the Agenda posted and is time sensitive, with a deadline of March 2, 2021, before the next Regular Board Meeting on March 4, 2021.

Moved Peterson/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the addition of Action Item 6d – Department of Energy Connected Communities Grant to the Agenda.

CONSENT CALENDAR:

Moved Peterson/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

- a. **RESOLUTION FOR BUREAU OF RECLAMATION WATERSMART SMALL-SCALE WATER EFFICIENCY PROJECTS FISCAL YEAR 2021 GRANT** (Lynn Nolan, Grants Coordinator)
Adopted Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Projects Grant Program Resolution No. 3163-21 approving grant funding for a pressure reducing valve program.

- b. **UNIFORM AND LINEN SERVICE CONTRACT**
(Heidi Baugh, Purchasing Agent)
Authorized a 2-year Contract renewal with Aramark Uniform Services, formerly AmeriPride Services, in an estimated amount of \$33,000 per year.
- c. **2020 LUTHER PASS PUMP STATION IMPROVEMENTS PROJECT**
(Brent Goligoski, Associate Engineer)
Approved Change Order No. 2 to TNT Industrial Contractors, Inc., in the amount of \$30,660.66.
- d. **MIGRATION AND IMPLEMENTATION SERVICES FOR MICROSOFT OFFICE 365**
(Chris Skelly, Information Technology Manager and Brian Bartlett, Network/Telecom System Administrator)
Authorized staff to enter into a professional services Contract with Communication Square LLC as the responsive, responsible bidder on the Migration and Implementation Services for Microsoft Office 365, not to exceed \$35,000.
- e. **REGULAR BOARD MEETING MINUTES: February 4, 2021**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved February 4, 2021, Minutes

ITEMS FOR BOARD ACTION

- a. Purchase of a 2022 Western Star 4700 Chassis Dump Truck (Cliff Bartlett, Fleet/Equipment Supervisor) – **Cliff Bartlett** provided details regarding the purchase of a 2022 Western Star 4700 chassis dump truck and addressed questions from the Board. **John Thiel** will follow up to be sure that Diamond Valley Ranch needs the replaced truck at the ranch or if it should be auctioned.
- Moved Peterson/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to 1) Approve exception from formal competitive solicitation based on the District's Purchasing Policy exemption when using competitively awarded cooperative agreements that leverage the state's buying power; and, 2) Approve the purchase of one 2022 Western Star 4700 Chassis with a 15 foot/12 yard dump bed from the National Auto Fleet Group in conjunction with the Sourcewell Contract Number 060920-NAF in the estimated amount of \$172,523.91.
- b. Electronic Signature Ordinance (Tim Bledsoe, Manager of Customer Service) – **Chris Skelly** provided details regarding the Ordinance to utilize electronic signatures to streamline the signature process and addressed questions from the Board. **Attorney Kvistad** explained that recorded and certain other documents will still require wet signatures.
- Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to approve Ordinance No. 579-21 to permit the South Tahoe Public Utility District to utilize electronic signatures.
- c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)
- Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes** to approve Payment of Claims in the amount of \$1,704,090.44.
- d. Department of Energy, Connected Communities Grant (John Thiel, General Manager) – **John Thiel** provided details regarding the grant opportunity and addressed questions from the Board.

Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to authorize the District to join the City of South Lake Tahoe and other community partners in the submittal of an Application to the Department of Energy for a potential Connected Communities Grant.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

President Sheehan appointed **Directors Romsos** and **Exline** to the newly created Ad-Hoc Solar Committee. **Director Romsos** stated this is an opportunity to put forward a package that makes sense to address reliability and resilience.

Director Peterson provided a report regarding the February 16 Operations Committee meeting, stating the committee plans to move forward with shorter meetings concentrating on key issues.

Director Exline reported the first System Efficiency meeting took place February 11, which was productive.

BOARD MEMBER REPORTS:

Director Peterson mentioned a recent news article regarding an information technology hacking that took place at a water utility in Florida. The Board would like to learn more in a future Closed Session regarding how the District is combating these issues and what measures the District has taken to prevent these issues.

Director Romsos reported he represented the Board at the Employee Communications Committee meeting on Wednesday.

EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported he participated in the El Dorado Water Agency virtual meeting on February 10, where Lori Parlin was elected Chairperson and he was elected Vice Chairperson.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided a COVID-19 update

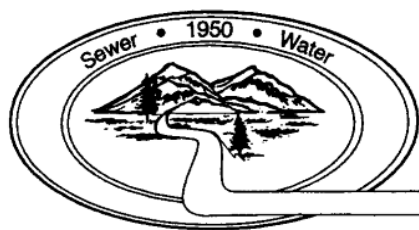
STAFF/ATTORNEY REPORTS:

Ryan Lee, Asset Management Analyst, provided a sewer inspection annual update via PowerPoint presentation and addressed questions from the Board.

ADJOURNMENT: 3:21 p.m.

Kelly Sheehan, Board President
South Tahoe Public Utility District

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6a

TO: Board of Directors

FROM: Doug Van Gorden, Underground Sewer Repair Supervisor

MEETING DATE: March 4, 2021

ITEM – PROJECT NAME: Sewer Line Spot Repair and Lateral Abandonment Services

REQUESTED BOARD ACTION: 1) Award bid to the lowest responsive, responsible bidder, in an amount to be presented at the Board meeting; and, 2) Authorize staff to allow for changes (size estimates or repair site additions) in the Contract not to exceed an additional 10% of the Contract price.

DISCUSSION: On March 4, 2021, at 10 o'clock a.m. bids were received and opened via web conference online through the District's electronic bidding system for sewer line spot repair and lateral abandonment services. Bid reviews will be conducted prior to the Board meeting, and a summary will be provided at the time of the meeting unless additional review is required. If additional review is required, the Agenda Item will be pulled and rescheduled to the March 18, 2021, Board meeting. The budget for this work includes \$181,000 with an additional estimated sum of \$25,000 from California Tahoe Conservancy (CTC).

During the previous Contract period for this work, District staff worked with CTC in order to cap off laterals to various vacant parcels owned by CTC. The "lateral abandonments" reduce infiltration and inflow to District mains and saves the CTC sewer service charges on the applicable parcels. Staff will be working with District legal counsel to review CTC Contract documentation for reimbursement of charges in the approximate amount of \$25,000, which will be brought to the Board of Directors for approval once finalized.

The District expects that there will be additional repairs to add to the list due to new equipment which has and will continue to identify more sewer line faults to be repaired. A 10% contingency is recommended to address potential additional repairs.

The District's Purchasing Agent has reviewed this item.

SCHEDULE: As soon as possible, for 2021 construction season

COSTS:

ACCOUNT NO: 1022-6055

BUDGETED AMOUNT AVAILABLE: \$141,899 2020/21; \$181,000 2021/22; \$25,000 from California Tahoe Conservancy

ATTACHMENTS: Summary to be provided prior to and at the Board meeting

CONCURRENCE WITH REQUESTED ACTION: **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JF* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO

PAYMENT OF CLAIMS

FOR APPROVAL
March 4, 2021

Payroll 2/23/21	516,851.92
Total Payroll	516,851.92
ADP & Insight eTools	0.00
AFLAC/WageWorks claims and fees	230.42
BBVA Compass Bank	0.00
Cal Bank & Trust fiscal agent fees	0.00
California SWRCB SRF loan payments	0.00
Prominence - health care payments	0.00
Total Vendor EFT	230.42
Accounts Payable Checks-Sewer Fund	639,950.17
Accounts Payable Checks-Water Fund	161,641.23
Total Accounts Payable Checks	801,591.40
Utility Management Refunds	1,208.41
Total Utility Management Checks	1,208.41
Grand Total	1,319,882.15

<u>Payroll EFTs & Checks</u>		<u>2/23/2021</u>
EFT	CA Employment Taxes & W/H	23,566.21
EFT	Federal Employment Taxes & W/H	109,043.55
EFT	CalPERS Contributions	79,762.31
EFT	Empower Retirement-Deferred Comp	25,827.14
EFT	Stationary Engineers Union Dues	2,613.40
EFT	CDHP Health Savings (HSA)	4,822.13
EFT	Retirement Health Savings	0.00
EFT	United Way Contributions	51.00
EFT	Employee Direct Deposits	270,433.91
CHK	Employee Garnishments	732.27
CHK	Employee Paychecks	0.00
	<i>Total</i>	<u>516,851.92</u>



Payment of Claims

Payment Date Range 03/04/21 - 03/04/21
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 48605 - AIRGAS USA LLC										
9108863286	Janitorial Supplies Inventory	Paid by Check #106118		01/12/2021	03/04/2021	02/28/2021		03/04/2021	774.24	
							Vendor 48605 - AIRGAS USA LLC Totals	Invoices	1	<u>\$774.24</u>
Vendor 48684 - ALLIED ELECTRONICS INC										
9013840964	Primary Equipment	Paid by Check #106119		02/01/2021	03/04/2021	02/28/2021		03/04/2021	273.93	
9013857771	Pump Stations	Paid by Check #106119		02/03/2021	03/04/2021	02/28/2021		03/04/2021	467.94	
							Vendor 48684 - ALLIED ELECTRONICS INC Totals	Invoices	2	<u>\$741.87</u>
Vendor 43949 - ALPEN SIERRA COFFEE										
215326	Office Supply Issues	Paid by Check #106120		02/09/2021	03/04/2021	02/28/2021		03/04/2021	89.00	
215327	Office Supply Issues	Paid by Check #106120		02/09/2021	03/04/2021	02/28/2021		03/04/2021	44.25	
215463	Office Supply Issues	Paid by Check #106120		02/16/2021	03/04/2021	02/28/2021		03/04/2021	89.00	
215464	Office Supply Issues	Paid by Check #106120		02/16/2021	03/04/2021	02/28/2021		03/04/2021	44.25	
							Vendor 43949 - ALPEN SIERRA COFFEE Totals	Invoices	4	<u>\$266.50</u>
Vendor 49337 - AMAZON CAPITAL SERVICES INC.										
1LFL-YC9D-3GCC	Small Tools	Paid by Check #106121		02/07/2021	03/04/2021	02/28/2021		03/04/2021	118.51	
1RRV-YLXQ-VRCV	Safety Equipment - Physicals	Paid by Check #106121		02/12/2021	03/04/2021	02/28/2021		03/04/2021	(107.74)	
							Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals	Invoices	2	<u>\$10.77</u>
Vendor 44580 - ARAMARK UNIFORM SERVICES										
1102491898	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	84.67	
1102491907	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	87.19	
1102491913	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	86.81	
1102491923	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	100.51	
1102491927	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	42.02	
1102491930	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	21.17	
1102491933	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	4.49	
1102491940	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	101.71	
1102491944	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	22.63	
1102491951	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	8.36	
1102491956	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	13.34	
1102491959	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	15.14	
1102491964	Uniform Payable	Paid by Check #106122		02/09/2021	03/04/2021	02/28/2021		03/04/2021	17.98	
1102495633	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	84.67	
1102495638	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	87.19	
1102495644	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	87.77	
1102495655	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	100.51	
1102495661	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	42.02	
1102495666	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	21.17	
1102495670	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	4.49	
1102495676	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	101.71	



Payment of Claims

Payment Date Range 03/04/21 - 03/04/21
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1102495681	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	19.52
1102495684	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	8.36
1102495689	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	13.34
1102495691	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	15.14
1102495694	Uniform Payable	Paid by Check #106123		02/16/2021	03/04/2021	02/28/2021		03/04/2021	17.98
1102499262	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	84.67
1102499267	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	87.19
1102499273	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	87.77
1102499283	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	100.51
1102499289	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	42.02
1102499294	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	21.17
1102499296	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	4.49
1102499300	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	101.71
1102499304	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	19.52
1102499309	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	8.36
1102499312	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	13.34
1102499314	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	15.14
1102499316	Uniform Payable	Paid by Check #106124		02/23/2021	03/04/2021	02/28/2021		03/04/2021	2.00
Vendor 44580 - ARAMARK UNIFORM SERVICES Totals						Invoices	39		<u>\$1,797.78</u>
Vendor 48759 - AT&T									
FEBRUARY2021	TELEPHONE	Paid by Check #106125		01/19/2021	03/04/2021	02/28/2021		03/04/2021	1,245.94
Vendor 48759 - AT&T Totals						Invoices	1		<u>\$1,245.94</u>
Vendor 48000 - AT&T/CALNET 3									
FEBRUARY2021-2	TELEPHONE	Paid by Check #106126		02/28/2021	03/04/2021	02/28/2021		03/04/2021	1,694.43
Vendor 48000 - AT&T/CALNET 3 Totals						Invoices	1		<u>\$1,694.43</u>
Vendor 49512 - AVALON EQUIPMENT CORPORATION									
SIP065399	Service Contracts	Paid by Check #106127		02/12/2021	03/04/2021	02/28/2021		03/04/2021	757.44
Vendor 49512 - AVALON EQUIPMENT CORPORATION Totals						Invoices	1		<u>\$757.44</u>
Vendor 11551 - AXELSON IRON SHOP									
290530	Pump Stations	Paid by Check #106128		02/08/2021	03/04/2021	02/28/2021		03/04/2021	51.72
Vendor 11551 - AXELSON IRON SHOP Totals						Invoices	1		<u>\$51.72</u>
Vendor 44109 - BB&H BENEFIT DESIGNS									
53875	Contractual Services	Paid by Check #106129		02/03/2021	03/04/2021	02/28/2021		03/04/2021	232.00
Vendor 44109 - BB&H BENEFIT DESIGNS Totals						Invoices	1		<u>\$232.00</u>
Vendor 49419 - BEND GENETICS LLC									
ST2102	Monitoring	Paid by Check #106130		02/05/2021	03/04/2021	02/28/2021		03/04/2021	225.00
Vendor 49419 - BEND GENETICS LLC Totals						Invoices	1		<u>\$225.00</u>



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Vendor 45009 - BENTLY AGROWDYNAMICS									
203923	Biosolid Disposal Costs	Paid by Check #106131		01/27/2021	03/04/2021	02/28/2021		03/04/2021	1,495.05
203959	Biosolid Disposal Costs	Paid by Check #106131		02/03/2021	03/04/2021	02/28/2021		03/04/2021	1,432.65
203974	Biosolid Disposal Costs	Paid by Check #106131		02/03/2021	03/04/2021	02/28/2021		03/04/2021	1,733.10
204078	Biosolid Disposal Costs	Paid by Check #106131		02/15/2021	03/04/2021	02/28/2021		03/04/2021	1,550.40
Vendor 45009 - BENTLY AGROWDYNAMICS Totals							Invoices	4	\$6,211.20
Vendor 48291 - BEST BEST & KRIEGER LLP									
897604	Legal-Special Projects	Paid by Check #106132		02/09/2021	03/04/2021	02/28/2021		03/04/2021	3,912.00
897605	Personnel Legal	Paid by Check #106132		02/09/2021	03/04/2021	02/28/2021		03/04/2021	3,097.00
Vendor 48291 - BEST BEST & KRIEGER LLP Totals							Invoices	2	\$7,009.00
Vendor 43828 - BLUE RIBBON TEMP PERSONNEL									
9263	Contractual Services	Paid by Check #106133		02/05/2021	03/04/2021	02/28/2021		03/04/2021	687.40
9264	Contractual Services	Paid by Check #106133		02/05/2021	03/04/2021	02/28/2021		03/04/2021	1,049.88
9265	Contractual Services	Paid by Check #106133		02/05/2021	03/04/2021	02/28/2021		03/04/2021	1,065.47
9266	Contractual Services	Paid by Check #106133		02/05/2021	03/04/2021	02/28/2021		03/04/2021	395.92
9267	Contractual Services	Paid by Check #106133		02/05/2021	03/04/2021	02/28/2021		03/04/2021	1,393.84
9323	Contractual Services	Paid by Check #106133		02/12/2021	03/04/2021	02/28/2021		03/04/2021	687.40
9324	Contractual Services	Paid by Check #106133		02/12/2021	03/04/2021	02/28/2021		03/04/2021	1,076.80
9325	Contractual Services	Paid by Check #106133		02/12/2021	03/04/2021	02/28/2021		03/04/2021	962.36
9326	Contractual Services	Paid by Check #106133		02/12/2021	03/04/2021	02/28/2021		03/04/2021	452.48
9327	Contractual Services	Paid by Check #106133		02/12/2021	03/04/2021	02/28/2021		03/04/2021	1,164.59
9383	Contractual Services	Paid by Check #106133		02/19/2021	03/04/2021	02/28/2021		03/04/2021	687.40
9384	Contractual Services	Paid by Check #106133		02/19/2021	03/04/2021	02/28/2021		03/04/2021	1,076.80
9385	Contractual Services	Paid by Check #106133		02/19/2021	03/04/2021	02/28/2021		03/04/2021	1,254.51
9386	Contractual Services	Paid by Check #106133		02/19/2021	03/04/2021	02/28/2021		03/04/2021	565.60
9387	Contractual Services	Paid by Check #106133		02/19/2021	03/04/2021	02/28/2021		03/04/2021	1,467.20
Vendor 43828 - BLUE RIBBON TEMP PERSONNEL Totals							Invoices	15	\$13,987.65
Vendor 42978 - BROWNSTEIN HYATT									
832082	Legal Services	Paid by EFT #39		02/10/2021	03/04/2021	02/28/2021		03/04/2021	27,417.50
832092	Personnel Legal Services	Paid by EFT #39		02/10/2021	03/04/2021	02/28/2021		03/04/2021	1,537.50
Vendor 42978 - BROWNSTEIN HYATT Totals							Invoices	2	\$28,955.00
Vendor 13230 - CAROLLO ENGINEERS									
0192812	Sewer Flow Meters	Paid by Check #106134		11/16/2020	03/04/2021	02/28/2021		03/04/2021	6,089.75
0195325	Sewer Flow Meters	Paid by Check #106134		02/10/2021	03/04/2021	02/28/2021		03/04/2021	5,596.00
0195424	Secondary Clarifier #3 Rehab	Paid by Check #106134		02/11/2021	03/04/2021	02/28/2021		03/04/2021	9,275.25
Vendor 13230 - CAROLLO ENGINEERS Totals							Invoices	3	\$20,961.00
Vendor 42328 - CDW-G CORP									
7722505	District Computer Supplies	Paid by Check #106135		02/06/2021	03/04/2021	02/28/2021		03/04/2021	268.88



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7857214	District Computer Supplies	Paid by Check #106135		02/10/2021	03/04/2021	02/28/2021			180.31
		Vendor 42328 - CDW-G CORP Totals				Invoices	2		\$449.19
Vendor 48406 - CHARTER COMMUNICATIONS FEBRUARY2021	TELEPHONE	Paid by Check #106136		02/13/2021	03/04/2021	02/28/2021		03/04/2021	124.98
		Vendor 48406 - CHARTER COMMUNICATIONS Totals				Invoices	1		\$124.98
Vendor 49016 - MICHAEL CHIEFFO SWRCB D3 2021	Dues - Memberships - Certification	Paid by Check #106137		01/28/2021	03/04/2021	02/28/2021		03/04/2021	90.00
		Vendor 49016 - MICHAEL CHIEFFO Totals				Invoices	1		\$90.00
Vendor 48654 - D&H BROADCASTING LLC JAN2021	Public Relations Expense	Paid by Check #106138		02/10/2021	03/04/2021	02/28/2021		03/04/2021	1,120.00
		Vendor 48654 - D&H BROADCASTING LLC Totals				Invoices	1		\$1,120.00
Vendor 49051 - DELTA FIRE SYSTEMS INC 1037-F043879	Buildings	Paid by Check #106139		02/15/2021	03/04/2021	02/28/2021		03/04/2021	787.50
		Vendor 49051 - DELTA FIRE SYSTEMS INC Totals				Invoices	1		\$787.50
Vendor 48289 - DIY HOME CENTER 7753/21	Shop Supplies	Paid by Check #106140		01/22/2021	03/04/2021	02/28/2021		03/04/2021	134.59
7878/21	Grounds & Maintenance	Paid by Check #106140		01/29/2021	03/04/2021	02/28/2021		03/04/2021	16.95
7992/21	Shop Supplies	Paid by Check #106140		02/04/2021	03/04/2021	02/28/2021		03/04/2021	31.01
8034/21	Shop Supplies	Paid by Check #106140		02/05/2021	03/04/2021	02/28/2021		03/04/2021	8.70
8169/21	Buildings	Paid by Check #106140		02/11/2021	03/04/2021	02/28/2021		03/04/2021	23.25
8204/21	Pump Stations	Paid by Check #106140		02/14/2021	03/04/2021	02/28/2021		03/04/2021	19.38
8258/21	Buildings	Paid by Check #106140		02/17/2021	03/04/2021	02/28/2021		03/04/2021	10.65
8184/21	Biosolids Equipment - Building	Paid by Check #106140		02/21/2021	03/04/2021	02/28/2021		03/04/2021	13.91
		Vendor 48289 - DIY HOME CENTER Totals				Invoices	8		\$258.44
Vendor 48169 - ECS IMAGING INC 15722	Service Contracts	Paid by Check #106141		02/09/2021	03/04/2021	02/28/2021		03/04/2021	14,146.00
		Vendor 48169 - ECS IMAGING INC Totals				Invoices	1		\$14,146.00
Vendor 14683 - EL DORADO COUNTY 16685	Forcemain Bypass Upper Truckee PS	Paid by Check #106142		12/29/2020	03/04/2021	02/28/2021		03/04/2021	13,258.08
		Vendor 14683 - EL DORADO COUNTY Totals				Invoices	1		\$13,258.08
Vendor 44263 - ENS RESOURCES INC 2797	Contractual Services	Paid by Check #106143		02/08/2021	03/04/2021	02/28/2021		03/04/2021	7,300.00
		Vendor 44263 - ENS RESOURCES INC Totals				Invoices	1		\$7,300.00
Vendor 48224 - ERA									



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959090	Laboratory Supplies	Paid by Check #106144		01/19/2021	03/04/2021	02/28/2021		03/04/2021	161.43
960638	Laboratory Supplies	Paid by Check #106144		02/08/2021	03/04/2021	02/28/2021		03/04/2021	1,115.92
960841	Laboratory Supplies	Paid by Check #106144		02/15/2021	03/04/2021	02/28/2021		03/04/2021	1,011.25
Vendor 48224 - ERA Totals							Invoices	3	<u>\$2,288.60</u>
Vendor 18550 - EUROFINS EATON ANALYTICAL LLC									
L0554594	Monitoring	Paid by Check #106145		02/12/2021	03/04/2021	02/28/2021		03/04/2021	50.00
L0555475	Monitoring	Paid by Check #106145		02/18/2021	03/04/2021	02/28/2021		03/04/2021	40.00
L0555644	Monitoring	Paid by Check #106145		02/19/2021	03/04/2021	02/28/2021		03/04/2021	210.00
Vendor 18550 - EUROFINS EATON ANALYTICAL LLC Totals							Invoices	3	<u>\$300.00</u>
Vendor 47960 - FARR WEST ENGINEERING INC									
14762	Keller Heavenly Water System Improvement	Paid by Check #106146		01/08/2021	03/04/2021	02/28/2021		03/04/2021	1,187.50
14877	Keller Heavenly Water System Improvement	Paid by Check #106146		02/05/2021	03/04/2021	02/28/2021		03/04/2021	3,424.75
Vendor 47960 - FARR WEST ENGINEERING INC Totals							Invoices	2	<u>\$4,612.25</u>
Vendor 48847 - THOMAS FAY									
69171	Safety Equipment - Physicals	Paid by Check #106147		02/17/2021	03/04/2021	02/28/2021		03/04/2021	225.94
Vendor 48847 - THOMAS FAY Totals							Invoices	1	<u>\$225.94</u>
Vendor 14890 - FEDEX									
7-275-37133	Postage Expenses	Paid by Check #106148		02/12/2021	03/04/2021	02/28/2021		03/04/2021	18.86
Vendor 14890 - FEDEX Totals							Invoices	1	<u>\$18.86</u>
Vendor 15000 - FISHER SCIENTIFIC									
9588467	Laboratory Supplies	Paid by Check #106149		01/15/2021	03/04/2021	02/28/2021		03/04/2021	586.16
1799464	Laboratory Supplies	Paid by Check #106149		01/26/2021	03/04/2021	02/28/2021		03/04/2021	57.06
Vendor 15000 - FISHER SCIENTIFIC Totals							Invoices	2	<u>\$643.22</u>
Vendor 48402 - FLYERS ENERGY LLC									
21-268841	Diesel Fuel Inventory	Paid by Check #106150		02/17/2021	03/04/2021	02/28/2021		03/04/2021	8,346.63
21-270602	Diesel Fuel Inventory	Paid by Check #106150		02/19/2021	03/04/2021	02/28/2021		03/04/2021	3,642.45
Vendor 48402 - FLYERS ENERGY LLC Totals							Invoices	2	<u>\$11,989.08</u>
Vendor 49329 - GfG INSTRUMENTATION INC									
298988	Safety Equipment - Physicals	Paid by Check #106151		01/06/2021	03/04/2021	02/28/2021		03/04/2021	529.92
Vendor 49329 - GfG INSTRUMENTATION INC Totals							Invoices	1	<u>\$529.92</u>
Vendor 43111 - GFS CHEMICALS INC									
CINV-068151	Laboratory Supplies	Paid by Check #106152		02/08/2021	03/04/2021	02/28/2021		03/04/2021	110.12
Vendor 43111 - GFS CHEMICALS INC Totals							Invoices	1	<u>\$110.12</u>
Vendor 48840 - RON GORALSKI									



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GORALSKI21	Dues - Memberships - Certification	Paid by Check #106153		02/17/2021	03/04/2021	02/28/2021		03/04/2021	96.00		
							Vendor	48840 - RON GORALSKI Totals	Invoices	1	<hr/> \$96.00
Vendor 15600 - GRAINGER											
9781184586	Small Tools	Paid by Check #106154		01/22/2021	03/04/2021	02/28/2021		03/04/2021	315.25		
9790620935	Small Tools	Paid by Check #106154		01/29/2021	03/04/2021	02/28/2021		03/04/2021	288.29		
9792006224	Buildings	Paid by Check #106154		02/01/2021	03/04/2021	02/28/2021		03/04/2021	369.70		
9800208036	Shop Supplies	Paid by Check #106154		02/09/2021	03/04/2021	02/28/2021		03/04/2021	62.84		
9803711010	Biosolids Equipment - Building	Paid by Check #106154		02/11/2021	03/04/2021	02/28/2021		03/04/2021	1,211.93		
							Vendor	15600 - GRAINGER Totals	Invoices	5	<hr/> \$2,248.01
Vendor 15800 - HACH CO											
12305084	Laboratory Supplies	Paid by Check #106155		02/01/2021	03/04/2021	02/28/2021		03/04/2021	98.47		
							Vendor	15800 - HACH CO Totals	Invoices	1	<hr/> \$98.47
Vendor 49561 - EDWARD HENRY											
3337119-001	Clothes Washer Rebate Program	Paid by Check #106156		02/22/2021	03/04/2021	02/28/2021		03/04/2021	200.00		
							Vendor	49561 - EDWARD HENRY Totals	Invoices	1	<hr/> \$200.00
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS											
115106	Service Contracts	Paid by Check #106157		02/01/2021	03/04/2021	02/28/2021		03/04/2021	734.22		
115257	Service Contracts	Paid by Check #106157		02/03/2021	03/04/2021	02/28/2021		03/04/2021	34.68		
							Vendor	44430 - HIGH SIERRA BUSINESS SYSTEMS Totals	Invoices	2	<hr/> \$768.90
Vendor 48140 - INTEGRITY LOCKSMITH											
I30040	Grounds & Maintenance	Paid by Check #106158		02/19/2021	03/04/2021	02/28/2021		03/04/2021	98.27		
							Vendor	48140 - INTEGRITY LOCKSMITH Totals	Invoices	1	<hr/> \$98.27
Vendor 44110 - J&L PRO KLEEN INC											
28747	Janitorial Services	Paid by Check #106159		02/16/2021	03/04/2021	02/28/2021		03/04/2021	4,242.00		
							Vendor	44110 - J&L PRO KLEEN INC Totals	Invoices	1	<hr/> \$4,242.00
Vendor 40821 - KENNEDY/JENKS CONSULTANTS INC											
144829	Grounds & Maintenance, Oil & Lubricants	Paid by Check #106160		02/11/2021	03/04/2021	02/28/2021		03/04/2021	7,458.10		
144830	Grounds & Maintenance	Paid by Check #106160		02/11/2021	03/04/2021	02/28/2021		03/04/2021	6,696.30		
							Vendor	40821 - KENNEDY/JENKS CONSULTANTS INC Totals	Invoices	2	<hr/> \$14,154.40
Vendor 43694 - KIMBALL MIDWEST											
8550751	Shop Supplies	Paid by Check #106161		01/25/2021	03/04/2021	02/28/2021		03/04/2021	742.15		
							Vendor	43694 - KIMBALL MIDWEST Totals	Invoices	1	<hr/> \$742.15
Vendor 41700 - LAKE VALLEY FIRE DISTRICT											
2021	Regulatory Operating Permits	Paid by Check #106162		02/17/2021	03/04/2021	03/31/2021		03/04/2021	6,872.02		



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		Vendor 41700 - LAKE VALLEY FIRE DISTRICT Totals					Invoices	1	\$6,872.02
Vendor 22200 - LANGENFELD ACE HARDWARE									
JAN2021	Buildings & Shop Supplies	Paid by Check #106163		01/31/2021	03/04/2021	02/28/2021		03/04/2021	90.48
		Vendor 22200 - LANGENFELD ACE HARDWARE Totals					Invoices	1	\$90.48
Vendor 22550 - LIBERTY UTILITIES									
FEBRUARY2021-2	ELECTRICITY	Paid by Check #106164		02/23/2021	03/04/2021	02/28/2021		03/04/2021	246,171.46
		Vendor 22550 - LIBERTY UTILITIES Totals					Invoices	1	\$246,171.46
Vendor 49560 - MARCUS MATTILA									
2344115-001	Clothes Washer Rebate Program	Paid by Check #106165		02/22/2021	03/04/2021	02/28/2021		03/04/2021	200.00
		Vendor 49560 - MARCUS MATTILA Totals					Invoices	1	\$200.00
Vendor 18150 - MEEKS BUILDING CENTER									
2558150	Small Tools	Paid by Check #106166		01/07/2021	03/04/2021	02/28/2021		03/04/2021	139.19
2558277	Shop Supplies	Paid by Check #106166		01/07/2021	03/04/2021	02/28/2021		03/04/2021	30.27
		Vendor 18150 - MEEKS BUILDING CENTER Totals					Invoices	2	\$169.46
Vendor 49457 - MATTHEW MENDOZA									
US16002267	Office Supplies	Paid by Check #106167		02/09/2021	03/04/2021	02/28/2021		03/04/2021	121.75
		Vendor 49457 - MATTHEW MENDOZA Totals					Invoices	1	\$121.75
Vendor 19200 - NELS TAHOE HARDWARE									
2101-062625	Shop Supplies	Paid by Check #106168		01/22/2021	03/04/2021	02/28/2021		03/04/2021	27.65
		Vendor 19200 - NELS TAHOE HARDWARE Totals					Invoices	1	\$27.65
Vendor 19355 - NEWARK IN ONE									
33479572	Secondary Equipment	Paid by Check #106169		02/03/2021	03/04/2021	02/28/2021		03/04/2021	20.43
33482732	Secondary Equipment	Paid by Check #106169		02/04/2021	03/04/2021	02/28/2021		03/04/2021	221.28
33518794	Pump Stations	Paid by Check #106169		02/15/2021	03/04/2021	02/28/2021		03/04/2021	73.97
		Vendor 19355 - NEWARK IN ONE Totals					Invoices	3	\$315.68
Vendor 48813 - NORTH TAHOE PUD									
15NTPUDP84	Water Conservation Program, Pass Through	Paid by Check #106170		02/16/2021	03/04/2021	02/28/2021		03/04/2021	329.61
		Vendor 48813 - NORTH TAHOE PUD Totals					Invoices	1	\$329.61
Vendor 43796 - NORTHWEST HYD CONSULT INC									
26322	Upper Truckee Marsh Adaptive Management	Paid by Check #106171		02/12/2021	03/04/2021	02/28/2021		03/04/2021	2,756.02
		Vendor 43796 - NORTHWEST HYD CONSULT INC Totals					Invoices	1	\$2,756.02
Vendor 44607 - OLIN CORPORATION									
2931387	Hypochlorite	Paid by Check #106172		02/04/2021	03/04/2021	02/28/2021		03/04/2021	4,274.81



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor 44607 - OLIN CORPORATION Totals				Invoices	1		\$4,274.81
Vendor 48567 - PERISCOPE HOLDINGS INC SI-6886	Service Contracts	Paid by Check #106173		12/01/2020	03/04/2021	02/28/2021		03/04/2021	560.00
		Vendor 48567 - PERISCOPE HOLDINGS INC Totals				Invoices	1		\$560.00
Vendor 48300 - PIPETTE.COM 0821-013631	Laboratory Equipment	Paid by Check #106174		11/12/2020	03/04/2021	02/28/2021		03/04/2021	257.93
		Vendor 48300 - PIPETTE.COM Totals				Invoices	1		\$257.93
Vendor 47903 - PRAXAIR 174 61324456	Shop Supplies	Paid by Check #106175		01/22/2021	03/04/2021	02/28/2021		03/04/2021	54.31
		Vendor 47903 - PRAXAIR 174 Totals				Invoices	1		\$54.31
Vendor 47803 - REDWOOD PRINTING 31497	Rocky Point 1 Waterline	Paid by Check #106176		02/09/2021	03/04/2021	02/28/2021		03/04/2021	341.26
		Vendor 47803 - REDWOOD PRINTING Totals				Invoices	1		\$341.26
Vendor 49497 - REGULATORY INTELLIGENCE LLC STPD221	Advisory	Paid by Check #106177		02/08/2021	03/04/2021	02/28/2021		03/04/2021	2,349.47
		Vendor 49497 - REGULATORY INTELLIGENCE LLC Totals				Invoices	1		\$2,349.47
Vendor 21116 - RENO GAZETTE-JOURNAL 0003675109	Keller Heavenly Water System Improvement	Paid by Check #106178		01/31/2021	03/04/2021	02/28/2021		03/04/2021	467.00
		Vendor 21116 - RENO GAZETTE-JOURNAL Totals				Invoices	1		\$467.00
Vendor 48727 - RESERVE ACCOUNT FEB2021	Postage prepaid	Paid by Check #106179		02/19/2021	03/04/2021	02/28/2021		03/04/2021	1,200.00
		Vendor 48727 - RESERVE ACCOUNT Totals				Invoices	1		\$1,200.00
Vendor 21701 - THE SACRAMENTO BEE I04851809	Rocky Point 1 Waterline	Paid by Check #106180		01/15/2021	03/04/2021	02/28/2021		03/04/2021	1,285.38
		Vendor 21701 - THE SACRAMENTO BEE Totals				Invoices	1		\$1,285.38
Vendor 49555 - ANDREA SALAZAR 3368406-001	Clothes Washer Rebate Program	Paid by Check #106181		02/10/2021	03/04/2021	02/28/2021		03/04/2021	200.00
		Vendor 49555 - ANDREA SALAZAR Totals				Invoices	1		\$200.00
Vendor 44856 - SCIENTIFIC CONSUMABLES & INSTRUMENTATION 71224	Laboratory Supplies	Paid by Check #106182		02/04/2021	03/04/2021	02/28/2021		03/04/2021	369.80
		Vendor 44856 - SCIENTIFIC CONSUMABLES & INSTRUMENTATION Totals				Invoices	1		\$369.80
Vendor 49556 - VIRGINIA SHANNON 8113117-001	Clothes Washer Rebate Program	Paid by Check #106183		02/12/2021	03/04/2021	02/28/2021		03/04/2021	200.00



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 49556 - VIRGINIA SHANNON Totals				Invoices	1	\$200.00
Vendor 48622 - SIERRA ECOTONE SOLUTIONS									
1054	Contractual Services	Paid by Check #106184		02/01/2021	03/04/2021	02/28/2021		03/04/2021	21,045.00
			Vendor 48622 - SIERRA ECOTONE SOLUTIONS Totals				Invoices	1	\$21,045.00
Vendor 45014 - SMITH POWER PRODUCTS INC									
3135747	Automotive	Paid by Check #106185		02/15/2021	03/04/2021	02/28/2021		03/04/2021	99.42
			Vendor 45014 - SMITH POWER PRODUCTS INC Totals				Invoices	1	\$99.42
Vendor 45103 - SOCIETY FOR HR MANAGEMENT									
S0877605	Dues - Memberships - Certification	Paid by Check #106186		01/29/2021	03/04/2021	02/28/2021		03/04/2021	219.00
			Vendor 45103 - SOCIETY FOR HR MANAGEMENT Totals				Invoices	1	\$219.00
Vendor 23400 - SOUTH TAHOE PUB UTILITY DIST									
2506132 - 093020	Utility Billing Customer Receivable	Paid by Check #106187		07/01/2020	03/04/2021	02/28/2021		03/04/2021	3,421.53
2612107 - 093020	Utility Billing Customer Receivable	Paid by Check #106187		07/01/2020	03/04/2021	02/28/2021		03/04/2021	253.66
2718021 - 093020	Utility Billing Customer Receivable	Paid by Check #106187		07/01/2020	03/04/2021	02/28/2021		03/04/2021	382.65
3102034 - 093020	Utility Billing Customer Receivable	Paid by Check #106187		07/01/2020	03/04/2021	02/28/2021		03/04/2021	748.33
3103021 - 093020	Utility Billing Customer Receivable	Paid by Check #106187		07/01/2020	03/04/2021	02/28/2021		03/04/2021	382.65
3122506 - 093020	Utility Billing Customer Receivable	Paid by Check #106187		07/01/2020	03/04/2021	02/28/2021		03/04/2021	235.00
3221118 - 093020	Utility Billing Customer Receivable	Paid by Check #106187		07/01/2020	03/04/2021	02/28/2021		03/04/2021	88.92
2506132 - 123120	Utility Billing Customer Receivable	Paid by Check #106187		10/01/2020	03/04/2021	02/28/2021		03/04/2021	3,499.79
2612107 - 123120	Utility Billing Customer Receivable	Paid by Check #106187		10/01/2020	03/04/2021	02/28/2021		03/04/2021	253.66
2718021 - 123120	Utility Billing Customer Receivable	Paid by Check #106187		10/01/2020	03/04/2021	02/28/2021		03/04/2021	382.65
3102034 - 123120	Utility Billing Customer Receivable	Paid by Check #106187		10/01/2020	03/04/2021	02/28/2021		03/04/2021	735.37
3103021 - 123120	Utility Billing Customer Receivable	Paid by Check #106187		10/01/2020	03/04/2021	02/28/2021		03/04/2021	382.65
3122506 - 123120	Utility Billing Customer Receivable	Paid by Check #106187		10/01/2020	03/04/2021	02/28/2021		03/04/2021	235.93
3221118 - 123120	Utility Billing Customer Receivable	Paid by Check #106187		10/01/2020	03/04/2021	02/28/2021		03/04/2021	88.92
2506132 - 033121	Utility Billing Customer Receivable	Paid by Check #106187		01/01/2021	03/04/2021	02/28/2021		03/04/2021	3,446.99
2612107 - 033121	Utility Billing Customer Receivable	Paid by Check #106187		01/01/2021	03/04/2021	02/28/2021		03/04/2021	253.66
2718021 - 033121	Utility Billing Customer Receivable	Paid by Check #106187		01/01/2021	03/04/2021	02/28/2021		03/04/2021	382.65
3102034 - 033121	Utility Billing Customer Receivable	Paid by Check #106187		01/01/2021	03/04/2021	02/28/2021		03/04/2021	733.75
3103021 - 033121	Utility Billing Customer Receivable	Paid by Check #106187		01/01/2021	03/04/2021	02/28/2021		03/04/2021	382.65
3122506 - 033120	Utility Billing Customer Receivable	Paid by Check #106187		01/01/2021	03/04/2021	02/28/2021		03/04/2021	235.41
3221118 - 033121	Utility Billing Customer Receivable	Paid by Check #106187		01/01/2021	03/04/2021	02/28/2021		03/04/2021	88.92
			Vendor 23400 - SOUTH TAHOE PUB UTILITY DIST Totals				Invoices	21	\$16,615.74
Vendor 45168 - SOUTHWEST GAS									
FEBRUARY2021-2	NATURAL GAS	Paid by Check #106188		02/08/2021	03/04/2021	02/28/2021		03/04/2021	12.19
			Vendor 45168 - SOUTHWEST GAS Totals				Invoices	1	\$12.19
Vendor 48774 - SQUAW VALLEY PUBLIC SER DIST									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
15SVSPDP84	Water Conservation Program, Pass Through	Paid by Check #106189		02/16/2021	03/04/2021	02/28/2021		03/04/2021	1,350.00
Vendor 48774 - SQUAW VALLEY PUBLIC SER DIST Totals							Invoices	1	<u>\$1,350.00</u>
Vendor 49032 - TAHOE BEACH & SKI CLUB									
973270	Standby Accommodations	Paid by Check #106190		01/14/2021	03/04/2021	02/28/2021		03/04/2021	956.70
976198	Standby Accommodations	Paid by Check #106190		01/22/2021	03/04/2021	02/28/2021		03/04/2021	212.60
976199	Standby Accommodations	Paid by Check #106190		01/26/2021	03/04/2021	02/28/2021		03/04/2021	106.30
987462	Standby Accommodations	Paid by Check #106190		01/26/2021	03/04/2021	02/28/2021		03/04/2021	318.90
976197	Standby Accommodations	Paid by Check #106190		02/19/2021	03/04/2021	02/28/2021		03/04/2021	212.60
Vendor 49032 - TAHOE BEACH & SKI CLUB Totals							Invoices	5	<u>\$1,807.10</u>
Vendor 42489 - TAHOE MOUNTAIN NEWS									
FEB 2021	Public Relations Expense	Paid by Check #106191		02/01/2021	03/04/2021	02/28/2021		03/04/2021	170.00
Vendor 42489 - TAHOE MOUNTAIN NEWS Totals							Invoices	1	<u>\$170.00</u>
Vendor 24315 - TAHOE PARADISE CHEVRON									
JAN2021	Diesel	Paid by Check #106192		01/31/2021	03/04/2021	02/28/2021		03/04/2021	241.33
Vendor 24315 - TAHOE PARADISE CHEVRON Totals							Invoices	1	<u>\$241.33</u>
Vendor 47830 - TAHOE RESOURCE CONS DISTRICT									
15TRCDP84	Water Conservation Program, Pass Through	Paid by Check #106193		02/16/2021	03/04/2021	02/28/2021		03/04/2021	5,289.57
Vendor 47830 - TAHOE RESOURCE CONS DISTRICT Totals							Invoices	1	<u>\$5,289.57</u>
Vendor 49562 - SHELLI JO THOMAS									
2354306-001	Clothes Washer Rebate Program	Paid by Check #106194		02/22/2021	03/04/2021	02/28/2021		03/04/2021	200.00
Vendor 49562 - SHELLI JO THOMAS Totals							Invoices	1	<u>\$200.00</u>
Vendor 48748 - THUNDERBIRD COMMUNICATIONS									
3019	SCADA Inventory	Paid by Check #106195		02/16/2021	03/04/2021	02/28/2021		03/04/2021	2,221.60
Vendor 48748 - THUNDERBIRD COMMUNICATIONS Totals							Invoices	1	<u>\$2,221.60</u>
Vendor 49378 - TNT INDUSTRIAL CONTRACTORS INC									
20-07A	LPPS Valve and Pipe Improvements	Paid by Check #106196		02/19/2021	03/04/2021	02/28/2021		03/04/2021	130,393.62
20-07AR	Accrued Construction Retainage	Paid by Check #106196		02/19/2021	03/04/2021	02/28/2021		03/04/2021	(13,039.36)
Vendor 49378 - TNT INDUSTRIAL CONTRACTORS INC Totals							Invoices	2	<u>\$117,354.26</u>
Vendor 40114 - TRPA									
FEB2021	Secondary Clarifier #3 Rehab	Paid by Check #106197		02/16/2021	03/04/2021	02/28/2021		03/04/2021	638.00
FEB2021-2	Sewer Field Communication Upgrades Phase 2	Paid by Check #106197		02/16/2021	03/04/2021	02/28/2021		03/04/2021	3,967.50
Vendor 40114 - TRPA Totals							Invoices	2	<u>\$4,605.50</u>



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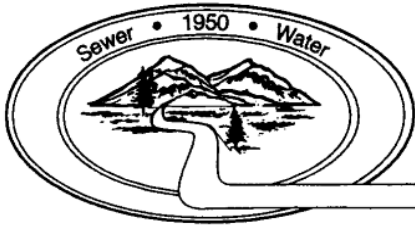
Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 48085 - ULINE									
128784651	Laboratory Supplies	Paid by Check #106198		01/11/2021	03/04/2021	02/28/2021		03/04/2021	178.37
							Vendor 48085 - ULINE Totals		
							Invoices	1	<u>\$178.37</u>
Vendor 47973 - US BANK CORPORATE									
ARCE0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	1,421.96
ASCHENBACH0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	1,140.64
BARTLETTB0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	373.96
BARTLETTC0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	221.00
BAUGH0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	885.58
BERGSOHN0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	215.00
BLEDSE0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	754.09
COMBES0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	116.00
GLAZEJ0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	960.09
GUTTRY0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	368.04
HENDERSON0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	57.40
HUGHES0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	151.28
KAUFFMAN0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	1,010.00
KOSCIOLEK0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	643.22
LEE0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	165.00
NOLAN0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	45.35
NUROCK0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	15.19
PRIETO0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	120.72
RUTHERDALE0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	1,587.46
SCHRAUBEN0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	689.58
SIANO0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	571.25
SKELLY0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	74.00
STANLEY0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	101.00
THIEL0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	36.70
THOMSEN0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	866.88
VAN GORDEN0121	Jan 2021 Stmt	Paid by Check #106199		01/22/2021	03/04/2021	02/28/2021		03/04/2021	1,521.84
							Vendor 47973 - US BANK CORPORATE Totals		
							Invoices	26	<u>\$14,113.23</u>
Vendor 48794 - VERIZON CONNECT NWF INC									
OSV000002345358	Service Contracts	Paid by Check #106200		02/01/2021	03/04/2021	02/28/2021		03/04/2021	317.46
							Vendor 48794 - VERIZON CONNECT NWF INC Totals		
							Invoices	1	<u>\$317.46</u>
Vendor 25700 - WEDCO INC									
668297	Small Tools	Paid by Check #106201		01/25/2021	03/04/2021	02/28/2021		03/04/2021	423.08
670212	Secondary Equipment	Paid by Check #106201		02/04/2021	03/04/2021	02/28/2021		03/04/2021	370.04
670421	Buildings	Paid by Check #106201		02/05/2021	03/04/2021	02/28/2021		03/04/2021	153.83
672143	Buildings	Paid by Check #106201		02/15/2021	03/04/2021	02/28/2021		03/04/2021	302.47
672439	Buildings	Paid by Check #106201		02/16/2021	03/04/2021	02/28/2021		03/04/2021	21.82



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
672440	Buildings	Paid by Check #106201		02/16/2021	03/04/2021	02/28/2021		03/04/2021	56.53
Vendor 25700 - WEDCO INC Totals							Invoices	6	\$1,327.77
Vendor 25850 - WESTERN NEVADA SUPPLY									
38520479	Pipe - Covers & Manholes	Paid by Check #106202		10/10/2020	03/04/2021	02/28/2021		03/04/2021	51.72
38634724	Buildings	Paid by Check #106202		01/19/2021	03/04/2021	02/28/2021		03/04/2021	266.10
38643959	HVAC Air Filters & Parts	Paid by Check #106202		01/27/2021	03/04/2021	02/28/2021		03/04/2021	1,583.93
18591509-2	Boxes-Lids-Extensions Inventory	Paid by Check #106202		02/01/2021	03/04/2021	02/28/2021		03/04/2021	3,467.93
18599945	Boxes-Lids-Extensions Inventory	Paid by Check #106202		02/02/2021	03/04/2021	02/28/2021		03/04/2021	11,741.30
38658245	Small Tools	Paid by Check #106202		02/05/2021	03/04/2021	02/28/2021		03/04/2021	45.23
18599049	PRV at Wildwood and Saddle, 6"	Paid by Check #106202		02/08/2021	03/04/2021	02/28/2021		03/04/2021	6,581.37
18615045-1	Boxes-Lids-Extensions Inventory	Paid by Check #106202		02/08/2021	03/04/2021	02/28/2021		03/04/2021	972.98
18614888-1	Boxes-Lids-Extensions Inventory	Paid by Check #106202		02/10/2021	03/04/2021	02/28/2021		03/04/2021	9,577.41
18626833	Boxes-Lids-Extensions Inventory	Paid by Check #106202		02/11/2021	03/04/2021	02/28/2021		03/04/2021	9,577.41
Vendor 25850 - WESTERN NEVADA SUPPLY Totals							Invoices	10	\$43,865.38
Vendor 44684 - GEA WESTFALIA SEPARATOR INC									
0586518901	Centrifuge #2 Rebuild and Motor Replacement	Paid by Check #106203		12/23/2020	03/04/2021	02/28/2021		03/04/2021	42,256.56
0586519160	Centrifuge #2 Rebuild and Motor Replacement	Paid by Check #106203		12/29/2020	03/04/2021	02/28/2021		03/04/2021	47,403.49
Vendor 44684 - GEA WESTFALIA SEPARATOR INC Totals							Invoices	2	\$89,660.05
Grand Totals							Invoices	239	\$755,128.98
									AC AWCA 106111 + \$46,462.42
									\$801,591.40



South Tahoe Public Utility District

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BOARD AGENDA ITEM 13a

TO: Board of Directors
FROM: Chris Skelly, Information Technology Manager
MEETING DATE: March 4, 2021
ITEM – PROJECT NAME: Closed Session – Information Technology
REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957, consultation with South Tahoe Public Utility District Information Technology Manager, Chris Skelly.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

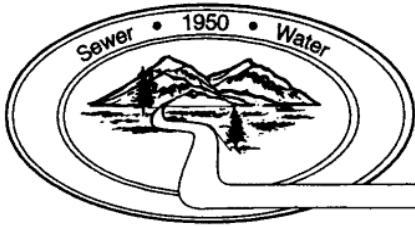
BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JS* NO _____

CHIEF FINANCIAL OFFICER: YES *PKH* NO _____



South Tahoe Public Utility District

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BOARD AGENDA ITEM 13b

TO: Board of Directors

FROM: John Thiel, General Manager
Paul Hughes, Chief Financial Officer
Liz Kauffman, Human Resources Director

MEETING DATE: March 4, 2021

ITEM – PROJECT NAME: Closed Session – New Union Memorandum of Understanding
Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

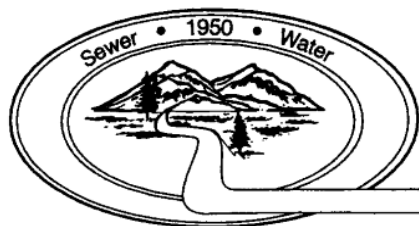
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO



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BOARD AGENDA ITEM 13c

TO: Board of Directors

FROM: John Thiel, General Manager
Paul Hughes, Chief Financial Officer
Liz Kauffman, Human Resources Director

MEETING DATE: March 4, 2021

ITEM – PROJECT NAME: Closed Session – New Management Memorandum of Understanding Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION: **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO