



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT February 15, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:04 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: Paul Hughes, Andrea Salazar, Keith Collins, Melonie Guttery, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Chris Skelly, Stephen Caswell, Brent Goligoski, Donielle Morse, Cliff Bartlett, Vinny Stagnaro, Lauren Benefield, Liz Kauffman, Ryan Lee, Greg Dupree, Shelly Thomsen, Art Zorio, Gary Kvistad

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** Attorney Collins provided information regarding public comments at Board meetings via conference call.
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**
Moved Haven/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.
 - a. **WINTER STORMS EMERGENCY RESPONSE**
(Paul Hughes, General Manager)
Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.
 - b. **DECEMBER 31, 2023 FISCAL YEAR TO DATE FINANCIAL STATEMENTS**
(Andrea Salazar, Chief Financial Office)
Received and filed the December 31, 2023 Income Statement and Balance Sheet Reports.
 - c. **CALPERS REQUIRED PAY LISTING BY POSITION**
(Greg Dupree, Accounting Manager)
Adopted Resolution No. 3267-24 which incorporates the Pay Listing by Position for the pay listing effective February 01, 2024.

- d. **SECONDARY CLARIFIER NO. 2 REHABILITATION PROJECT** (Stephen Caswell, Principal Engineer)
Approved Change Order No. 1 to T&S Construction Co., Inc. in the amount of <\$161,599.49>.
- e. **BOBCAT/TOOLCAT 5600 AND A 74" SNOW BLOWER**
(Cliff Bartlett, Vehicle & Heavy Equipment Mechanic Supervisor)
Approved the purchase of a 2024 Bobcat Toolcat Model 5600 with a Bobcat snow blower Model Number M7045 through the Sourcewell procurement services Bid #040319-CEC awarded to Bobcat Central, Inc. in the amount of \$80,661.41 plus tax.
- f. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$1,568,441.43.
- g. **SPEICAL AND REGULAR BOARD MEETING MINUTES: February 1, 2024**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved Special and Regular February 1, 2024, Minutes.

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

- a. Ordinance No. 588-24 Amending Water Shortage and Drought Response Standards (Lauren Benefield, Water Conservation Specialist) – **Lauren Benefield** provided details regarding the draft Ordinance No. 588-24 and addressed questions from the Board. **Shelly Thomsen** provided details regarding the State's Model Water Efficient Landscape Ordinance.

Moved Romsos/Second Exline/Peterson No/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to adopt Ordinance No. 588-24, amending Administrative Code Section 3.4 regarding Water Shortage and Drought Response Standards; repealing Ordinance No. 561-15 and deleting Sections 3.1.56 and 1.1.158 regarding watering exemption inspection fee.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

Director Romsos provided details regarding the Operations Committee meeting on Monday, February 12, 2024. **President Peterson** reported that he attended the El Dorado Water Agency meeting on February 14, 2024, and the Board elected the same officers for another year. They also adopted the 2024 meeting schedule and provided a federal and state lobbying update.

8. **BOARD MEMBER REPORTS:**

Director Romsos reminded the Board to keep low-income and fixed income community members in mind as the District participates in the Proposition 218 process. **President Peterson** commented that today's Water Rights presentation provided lots of good information, but not enough time for Board discussion. He requested either another workshop or a future Agenda Item as an opportunity to allow for more Board discussion.

9. **STAFF/ATTORNEY REPORTS:**

Chris Skelly provided an update regarding the Local Area Technical Assistance Grant including a brief history regarding the District receiving these funds. **Ryan Lee** provided an update regarding the District's customer assistance program. The District is participating in a Liberty Utilities hosted event today, and he will report more about the event at a Board meeting in March. **Director Romsos** requested that Customer Service reach out to the two gentlemen who attended the Board Workshop two weeks ago, ensuring they have all the information they need.

10. GENERAL MANAGER REPORT:

Paul Hughes provided a staffing update.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

Paul Hughes reminded the Board that future meeting dates include the Employee Communications Committee Meeting on Wednesday, January 21, 2024; Finance Committee Meeting, Wednesday, February 28, 2024; and the first Public Meeting regarding the Capital Improvement Program and Rate Study on Thursday, February 29, 2024. Director Haven shared that the Tahoe Regional Planning Agency has compiled local community demographic research which may be helpful to review during the Rate Study.

12. BREAK AND ADJOURN TO CLOSED SESSION: 3:03 p.m.

President Peterson recused himself at 4:03 p.m.

RECONVENE TO OPEN SESSION: 4:16 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al

No reportable Board Action

- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

- a. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes/General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board Action

ADJOURNMENT: 4:17 p.m.



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



David Peterson, Board President
South Tahoe Public Utility District