



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**REGULAR BOARD MEETING AGENDA**  
**Thursday, January 5, 2023 - 2:00 p.m.**  
**District Board Room**  
**1275 Meadow Crest Drive, South Lake Tahoe, California**

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**David Peterson, President**  
**Nick Haven, Director**

**BOARD MEMBERS**  
**Shane Romsos, Vice President**

**Kelly Sheehan, Director**  
**Nick Exline, Director**

**John Thiel, General Manager**

**Paul Hughes, Chief Financial Officer**

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1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
  - a. Diamond Valley Ranch Facilities Emergency Repairs Project  
(Julie Ryan, Engineering Department Manager)  
Continue the emergency action to repair the Diamond Valley Ranch Facilities per Resolution No. 3230-22.
  - b. Interim Groundwater Program Management  
(Julie Ryan, Engineering Department Manager)  
(1) Approve the proposed Scope of Work from Kennedy Jenks to provide consulting support services; and (2) Authorize the General Manager to execute Task Order No. 15A in the amount \$153,683.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
  - a. Committee Assignments
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)

9. **EL DORADO WATER AGENCY PURVEYOR REPORT**
10. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
11. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- a. Staffing Update
  - b. United States Forest Service Meetings
  - c. 2022 and 2023 Goals
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
- Past Meetings/Events**  
12/15/2022 – 2:00 p.m. Regular Board Meeting at the District
- Future Meetings/Events**  
01/11/2023 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville  
01/16/2023 - Martin Luther King, Jr. Holiday - District Offices Closed  
01/17/2023 – 3:30 p.m. Operations Committee Meeting at the District  
01/18/2023 – 3:30 p.m. System Efficiency and Sustainability Committee  
01/19/2023 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Government Code Section 54956.9(b) of the California Government Code, Conference with Legal Counsel regarding Potential Litigation (two cases).

**ADJOURNMENT** (The next Regular Board Meeting is Thursday, January 19, 2023, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



**SOUTH TAHOE PUBLIC UTILITY DISTRICT**  
**CONSENT CALENDAR**  
**Thursday, January 5, 2023**

**ITEMS FOR CONSENT**

**a. KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 1 – REBID**

(Trevor Coolidge, Senior Engineer)

Approve Final Balancing Change Order No. 2 to White Rock Construction, Inc., in the credit amount of <\$57,121>, and (2) Authorize the General Manager to approve and execute the Closeout Agreement and Release of Claims for White Rock Construction Inc., for the Keller-Heavenly Water System Improvements Project, Phase I – Rebid.

**b. 2021-2022 TANK COATING TOUCHUPS PROJECT**

(Julie Ryan, Engineering Department Manager and Heidi Baugh, Purchasing Agent)

Authorize the General Manager to execute the Closeout Agreement and Release of Claims for Topline Engineers, for the 2021-2022 Tank Coating Touchups Project, pending end of the 30-day filing period without receipt of Stop Notice.

**c. SEPTEMBER 30, 2022, FISCAL YEAR TO DATE FINANCIAL STATEMENTS**

(Paul Hughes, Chief Financial Officer)

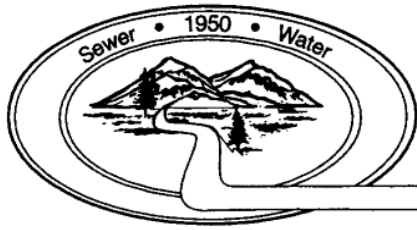
Receive and file the September 30, 2022, Income Statement and Balance Sheet Reports

**d. RECEIVE AND FILE PAYMENT OF CLAIMS (Debbie Henderson, Accounting Manager)**

Receive and file Payment of Claims in the amount of \$1,988,221.99

General Manager  
John Thiel

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4a

**TO:** Board of Directors

**FROM:** Trevor Coolidge, Senior Engineer

**MEETING DATE:** January 5, 2023

**ITEM – PROJECT NAME:** Keller-Heavenly Water System Improvements Project, Phase I  
- Rebid

**REQUESTED BOARD ACTION:** Approve Final Balancing Change Order No. 2 to White Rock Construction, Inc., in the credit amount of <\$57,121>, and (2) Authorize the General Manager to approve and execute the Closeout Agreement and Release of Claims for White Rock Construction Inc., for the Keller-Heavenly Water System Improvements Project, Phase I – Rebid.

**DISCUSSION:** The first phase of the Keller-Heavenly Water System Improvements Project completed construction of a new water tank foundation, upsized water mains, replaced a pressure reducing valve (PRV) station, and completed various improvements within the Keller area prior to two subsequent phases of the project that are currently under contract.

(1) Change Order No. 2 decreases the overall contract amount by <\$57,212> as included in the proposed Final Balancing Change Order No. 2, reducing the final Contract cost to \$1,857,605.74. Staff recommends that the Board approve Change Order No. 2.

(2) The Board approved filing a Notice of Completion (NOC) with El Dorado County. The 30-day period for filing stop notices closed on December 15, and no stop notices were received. Staff requests that the Board authorize the General Manger to approve and execute the Closeout Agreement and Release of Claims following the Stop Notice period.

**SCHEDULE:** Upon Board Approval

**COSTS:** <\$57,212.00>

**ACCOUNT NO:** KELHV1 / 2021-1034

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Final Balancing Change Order, Closeout Agreement

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES     *CC*     NO                     

**CHIEF FINANCIAL OFFICER:** YES     *AT*     NO



## CHANGE ORDER NUMBER 02

**Project:** Keller-Heavenly Water System Improvements Project, Phase1 Rebid

**Contractor:** White Rock Construction, Inc.

**Date:** January 5, 2023

**PO #:** 2021-1034

**The Contract Shall Be Changed As Follows:**

**TOTAL FOR CHANGE ORDER NO. 2 IS A+B+C+D+E+F+G+H+I+J+K+L =  
<\$57,121.00>**

	Dollar Amounts	Contract Time
<b>Original Contract</b>	<b>\$1,828,775.00</b>	147 Calendar Days
<b>Previous Change Order</b>	<b>\$85,951.74</b>	0 Calendar Days
<b>Current Contract</b>	<b>\$1,914,726.74</b>	147 Calendar Days
<b>THIS CHANGE ORDER</b>	<b>&lt;\$57,121.00&gt;</b>	351 Calendar Days
<b>New Contract Total</b>	<b>\$1,857,605.74</b>	498 Calendar Days

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred because of the change(s) described, unless specifically noted in individual description(s).

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Authorized By STPUD Board President**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Accepted By Contractor**

\_\_\_\_\_ **Date:** \_\_\_\_\_  
**Reviewed By**

- A. Amend Bid Item 8 to reflect an 83 unit increase in the volume of cubic yards removed for Slope Debris Removal. At the contract rate of \$121.00 per CY, the additional cost to the District is \$10,043.00.

**TOTAL FOR ITEM A IS \$10,043.00**

- B. Amend Bid Item 13 to reflect a 27 unit decrease in the volume of Contaminated Soil Disposal, for work not performed. At the contract rate of \$300.00 per CY, the reduction in the Contract quantity results in a credit to the District in the amount of \$8100.00.

**TOTAL FOR ITEM B IS <\$8,100.00>**

- C. Amend Bid Item 26 to reflect a 64 unit decrease in the area of Gravity Block Wall, for work not performed. At the contract rate of \$88.00 per SF, the reduction in the Contract quantity results in a credit to the District in the amount of \$5632.00.

**TOTAL FOR ITEM C IS <\$5,632.00>**

- D. Amend Bid Item 28 to reflect a 25 unit decrease in the length of 8" C900 PVC Pipe - Class 235, for work not performed. At the contract rate of \$153.00 per LF, the reduction in the Contract quantity results in a credit to the District in the amount of \$3825.00.

**TOTAL FOR ITEM D IS <\$3,825.00>**

- E. Amend Bid Item 29 to reflect a 40 unit decrease in the length of 8" SDR-26 PVC Drain Line, for work not performed. At the contract rate of \$140.00 per LF, the reduction in the Contract quantity results in a credit to the District in the amount of \$5600.00.

**TOTAL FOR ITEM E IS <\$5,600.00>**

- F. Amend Bid Item 32 to reflect a 1 unit decrease in the number of 8" Cleanouts, for work not performed. At the contract rate of \$1500.00 per EA, the reduction in the Contract quantity results in a credit to the District in the amount of \$1500.00.

**TOTAL FOR ITEM F IS <\$1,500.00>**

- G. Amend Bid Item 37 to reflect an 85 unit decrease in the volume of Non Excavatable Rock Removal (Trenching), for work not performed. At the contract rate of \$60.00 per CY, the reduction in the Contract quantity results in a credit to the District in the amount of \$5100.00.

**TOTAL FOR ITEM G IS <\$5,100.00>**

- H. Amend Bid Item 48 to reflect a 292 unit decrease in the area of Remove and Replace AC Curb, for work not performed. At the contract rate of \$74.00 per LF, the reduction in the Contract quantity results in a credit to the District in the amount of \$21608.00.

**TOTAL FOR ITEM H IS <\$21,608.00>**

- I. Amend Bid Item 49 to reflect a 100 unit decrease in the area of 2" Plantmix Bituminous Trench Patch (PG64-28), for work not performed. At the contract rate of \$9.00 per SF, the reduction in the Contract quantity results in a credit to the District in the amount of \$900.00.

**TOTAL FOR ITEM I IS <\$900.00>**

- J. Amend Bid Item 50 to reflect a 2,579 unit decrease in the area of 2" Mill and Overlay (PG64-28 PM), for work not performed. At the contract rate of \$5.00 per SF, the reduction in the Contract quantity results in a credit to the District in the amount of \$12895.00.

**TOTAL FOR ITEM J IS <\$12,895.00>**

- K. Amend Bid Item 51 to reflect a 167 unit decrease in the area of 3" Miscellaneous Patch Paving, for work not performed. At the contract rate of \$12.00 per SF, the reduction in the Contract quantity results in a credit to the District in the amount of \$2004.00.

**TOTAL FOR ITEM K IS <\$2,004.00>**

- L. Change the Contract Time, identified in Section 007200, Part 2.04 of the Contract Specifications, from one-hundred-forty-seven (147) calendar days to four-hundred-ninety-eight (498) calendar days, to account for additions to the Scope of Work. This item addresses in full, additional time required to complete extra work and the procurement of materials requested by the District. This change is made due to added work associated with Pioneer Trail connections, delays and added work as a result of the Caldor and Tamarack Fires, and supplier issues. No compensation is awarded due to the time extension. All additional costs for the extra work related to this item are addressed separately.

**TOTAL FOR ITEM L IS \$0.00**

**TOTAL FOR CHANGE ORDER NUMBER 2 IS  
A+B+C+D+E+F+G+H+I+J+K+L = <\$57,121.00>**



## CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS AGREEMENT AND RELEASE OF CLAIMS is made in South Lake Tahoe, California, on the 5<sup>th</sup> day of January, 2023, by and between South Tahoe Public Utility DISTRICT, hereinafter referred to as "DISTRICT", and White Rock Construction, Inc., hereinafter referred to as "CONTRACTOR".

KNOW ALL PERSONS BY THESE PRESENTS:

1. That the undersigned, as the authorized representative of CONTRACTOR, for and in consideration of One Million Eight Hundred Twenty-Eight Thousand Seven Hundred Seventy-Five Dollars (\$1,828,775.00) contract amount, and the sum of Twenty-Eight Thousand Eight Hundred Thirty Dollars and Seventy-Four Cents (\$28,830.74) for said Contract Change Orders Nos. 1 through 2, receipt of which is hereby acknowledged, has submitted waivers from all subcontractors and suppliers in the form required by Civil Code §8132 - 8138, and does hereby and for each of its successors, assigns and partners, release acquit and forever discharge the SOUTH TAHOE PUBLIC UTILITY DISTRICT OF EL DORADO COUNTY, CALIFORNIA, and each of its successors, assigns, officers, agents, servants, and employees, from any and all rights, claims, demands, debts, obligations, liabilities, actions, damages, costs, expenses and other claims whatsoever, which might have been asserted against DISTRICT by reason of any matter or thing which was the subject matter of or basis for:
  - A. The performance of all terms and conditions of that certain agreement dated April 26, 2021 for Purchase Order Nos. 2021-1034, 2021-1035, and 2021-1036 DISTRICT project described as **Keller-Heavenly Water System Improvements – Phase 1 Rebid.**
  - B. Change Orders Nos. 1 through 2 as approved by the parties, pertaining to Purchase Order Nos. 2021-1034, 2021-1035, and 2021-1036 and shown in Payment Request No. 11, dated January 5, 2023.
  
2. That the undersigned, as the authorized representative of DISTRICT, for and in consideration of the CONTRACTOR's completion of Purchase Order Nos. 2021-1034, 2021-1035, and 2021-1036 does hereby and for each of its successors, and assigns, releases, acquits and forever discharge CONTRACTOR, and each of its successors, assigns, officers, agents, servants, and employees, and sureties from any and all rights, claims, demands, debts, obligations, liability, actions, costs, expenses whatsoever which might have been asserted against CONTRACTOR, except for the rights accruing to the DISTRICT in California Code of Civil Procedure Section 337.15, Entitled "Ten Years - Action to Recover Damage from Latent Deficiencies in Planning or Construction of Improvements to Real Property," which rights are specifically not released, and except for warranties and sureties provided by reason of any matter or thing which was the subject matter of or basis for:
  - A. The performance of all terms and conditions of that certain agreement dated April 26, 2021 for Purchase Order Nos. 2021-1034, 2021-1035, and 2021-1036 DISTRICT project described as **Keller-Heavenly Water System Improvements – Phase 1 Rebid.**

- B. Change Orders Nos. 1 through 2 and as approved by the parties, pertaining to Purchase Order Nos. 2021-1034, 2021-1035, and 2021-1036 and shown in Payment Request No. 1 1 dated January 5, 2023.
- 3. Nothing contained herein shall waive or alter the rights, privileges, and powers of the DISTRICT or the duties, liabilities and obligations of the CONTRACTOR and its surety in respect to any portions of the Specifications for Purchase Order Nos. 2021-1034, 2021-1035, and 2021-1036.
- 4. The DISTRICT has received no claims from the CONTRACTOR.
- 5. The DISTRICT filed and recorded a NOTICE OF COMPLETION with the El Dorado County Recorder on November 9, 2022. As such, the statutory stop notice period expired on December 14, 2022.

6.

The presently retained amount is	\$92,880.29
Original Contract amount	\$1,828,775.00
Total Change Order Amount	\$28,830.74
Less: Amount Previously Paid (Request Nos. 1 through 14)	\$1,764,725.45
Retainage	\$92,880.29
BALANCE:	\$92,880.29

The retainage will be released to the CONTRACTOR at the expiration of the lien period 35 (thirty-five) calendar days after date of recording a NOTICE OF COMPLETION by El Dorado County Recorder or when all liens have been released, whichever last occurs. Release pursuant to this agreement shall not apply to CONTRACTOR's rights to the presently retained amount until such time as such amounts are received in full by CONTRACTOR.

- 7. CONTRACTOR and DISTRICT agree that the total adjusted contract price and time of performance for Purchase Order No. after the execution of change orders shall be as follows:

Original Contract Price	\$1,828,775.00
Original Contract Days	\$147
Total Adjusted Price	\$1, 857, 605.74
Total Adjusted Calendar Days	498

- 8. It is understood and agreed by the undersigneds that the facts with respect to which the foregoing Release is given may hereafter turn out to be other than or different from the facts in that connection now known to be or believed by said undersigneds to be true, and the undersigneds hereto expressly assume the risk of the facts turning out to be different than they now so appear, and agree that the foregoing Release shall be, in all respects, effective and not subject to termination or recession by any such difference in facts and undersigneds hereby expressly waive any and all rights the undersigneds have or may have under California Civil Code Section 1542, which provides as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the Release which if known by him must have materially affected his settlement with the debtor."

9. The releases made by the CONTRACTOR and the DISTRICT herein are not to be construed as an admission or admissions of liability on the part of either party and that the parties deny liability hereof. The undersigneds agree that they will forever refrain and forebear from commencing, instituting, or prosecuting any lawsuit, action or other proceeding against the other party based on, arising out of, or in any way connected with the subject matter of this Release.
10. The CONTRACTOR hereby releases the DISTRICT from all claims, including those of its Subcontractors for all delay and impact costs, if any.
11. The CONTRACTOR represents and warrants to the DISTRICT that the CONTRACTOR has not heretofore assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, damages, costs, expenses and other claims whatsoever and the CONTRACTOR agrees to indemnify and hold harmless the DISTRICT against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, damages, costs, expenses and other claims, including attorney's fees, arising out of or connected with any such assignment or transfer or purported assignment or transfer.
12. The undersigned acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Closeout Agreement and Release of Claims. The undersigned acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained herein.
13. The undersigned further declare and represent that no promise, inducement, or agreement, not herein expressed, have been made to the undersigned and that this Release contains the entire agreement among the parties hereto and that the terms of the Release are contractual and not a mere recital.
14. The persons executing this Closeout Agreement and Release of Claims represent and warrant to the other party that the execution and performance of the terms of this Release have been duly authorized by all requisite corporate, partnership, individual, or other entity requirements and that said persons have the right, power, legal capacity, and authority to execute and enter in the Closeout Agreement and Release of Claims.

\_\_\_\_\_  
JOHN THIEL, GENERAL MANAGER

\_\_\_\_\_  
DATED

\_\_\_\_\_  
ATTEST: MELONIE GUTTRY, CLERK OF BOARD

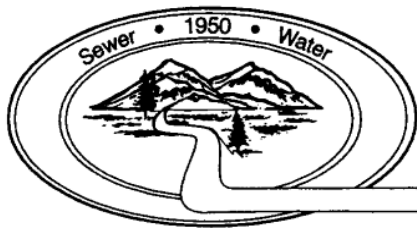
\_\_\_\_\_  
DATED

\_\_\_\_\_  
CONTRACTOR

\_\_\_\_\_  
DATED

General Manager  
John Thiel

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpub.us

## BOARD AGENDA ITEM 4b

**TO:** Board of Directors

**FROM:** Julie Ryan, Engineering Department Manager  
Heidi Baugh, Purchasing Agent

**MEETING DATE:** January 5, 2023

**ITEM – PROJECT NAME:** 2021-2022 Tank Coating Touchups Project

**REQUESTED BOARD ACTION:** Authorize the General Manager to execute the Closeout Agreement and Release of Claims for Topline Engineers, for the 2021-2022 Tank Coating Touchups Project, pending end of the 30-day filing period without receipt of Stop Notice.

**DISCUSSION:** On December 1, 2022, the Board approved filing a Notice of Completion (NOC) with El Dorado County. The NOC was recorded on December 12, 2022, and the 30-day period for filing Stop Notices will end on January 11, 2023. No Preliminary Stop Notices have been received to date. Staff requests that the Board authorize the General Manager to approve and execute the Closeout Agreement and Release of Claims following the Stop Notice period, if no Stop Notices are received.

**SCHEDULE:** ASAP

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** Closeout Agreement

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES    *JA*    NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES    *AA*    NO \_\_\_\_\_

## CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS (Agreement) is made in South Lake Tahoe, California, this \_\_\_\_\_ day of December 2022 by and between the South Tahoe Public Utility DISTRICT, hereinafter referred to as "DISTRICT", and Top Line Engineers, Inc., hereinafter referred to as "CONTRACTOR".

KNOW ALL PERSONS BY THESE PRESENTS:

1. The DISTRICT and CONTRACTOR entered into that agreement for Purchase Order Nos. 2022-0222, -0223 -0224, -0225, -0226, -0227, and 2023-0540 for DISTRICT project described as 2021-22 TANK COATING TOUCHUPS on June 22, 2021 ("Contract"). The Contract was amended through Change Order No.s 1 and 2 by the parties, pertaining to Purchase Orders referenced above.
2. CONTRACTOR and DISTRICT agree that the total adjusted Contract price is as follows:  
Original Contract Price: \$158,300.00  
Adjusted Contract Price: \$203,369.85
3. The DISTRICT and CONTRACTOR, by way of this Agreement fully closeout the Contract.
4. That the undersigned, as the authorized representative of CONTRACTOR, and for each of its successors, assigns and partners, for and in consideration of Two Hundred Three Thousand Three Hundred Sixty-Nine Dollars and Eighty-Five Cents (\$203,369.85), receipt of which is acknowledged, does release and forever discharge the DISTRICT, and each of its successors, assigns, directors, officers, agents, servants, volunteers and employees, from any and all rights, claims, causes of action, demands, debts, obligations, liabilities, actions, damages, costs and expenses (including but not limited to attorneys, paralegal and experts' fees, costs and expenses) and other claims, which may be asserted against DISTRICT by reason of any matter or thing which was the subject matter of or basis for:
  - A. The performance of all terms and conditions of the Contract; and,
  - B. Change Order No.s 1 and 2, as approved by the parties, pertaining to the Contract.
5. Nothing contained in this Agreement shall waive or alter the rights, privileges, and powers of the DISTRICT or the duties, liabilities and obligations of the CONTRACTOR and its surety(ies) in respect to any portions of the Contract Documents for the Contract.
6. The DISTRICT has received the following claims from the CONTRACTOR: None.
7. The DISTRICT has recorded a NOTICE OF COMPLETION with the El Dorado County Recorder.
8. The current retention amount is:

The current retention amount is:	\$ 10,193.50
Original Contract amount:	\$158,300.00
Total Change Order Amount:	\$ 45,069.85
Less: Amount Previously Paid:	
(Request Nos. 1-4)	\$193,176.35
Retainage:	\$ 10,193.50
BALANCE:	\$ - 0 -

The retainage will be released to the CONTRACTOR at the expiration of thirty (30) calendar days after date of recording the NOTICE OF COMPLETION by El Dorado County Recorder or when all stop notices have been released, whichever last occurs. The release provided pursuant to this Agreement shall not apply to CONTRACTOR'S right to the retention amount until and to the extent such amounts are received by CONTRACTOR.

9. It is understood and agreed by CONTRACTOR that the facts with respect to which the release provided pursuant to this Agreement is given may turn out to be other than or different from the facts as now known or believed to be, and CONTRACTOR expressly assumes the risk of the facts turning out to be different than they now appear, and agrees that the release provided pursuant to this Agreement shall be, in all respects, effective and not subject to termination or rescission by any such difference in facts and CONTRACTOR expressly waives any and all rights it has or may have under California Civil Code Section 1542, which provides as follows:

“A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the Release which if known by him must have materially affected his settlement with the debtor.”

10. The release made by the CONTRACTOR is not to be construed as an admission or admissions of liability and the CONTRACTOR denies any such liability. CONTRACTOR agrees that it will forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against the DISTRICT based on, arising out of, or in any way connected with the subject matter of this release.
11. The CONTRACTOR releases the DISTRICT from all claims, including but not limited to those of its Subcontractors for all delay and impact costs, if any.
12. The CONTRACTOR represents and warrants to the DISTRICT that the CONTRACTOR has not assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims and the CONTRACTOR agrees to indemnify and hold harmless the DISTRICT, its successors, assigns, directors, officers, agents, servants, volunteers and employees, from and against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims, including but not limited to attorneys', paralegal and experts' fees, costs and expenses arising out of or connected with any such assignment or transfer or purported assignment or transfer.
13. The parties acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Agreement. The parties acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained in this Agreement.
14. The parties further acknowledge and represent that no promise, inducement or agreement, not expressed in this Agreement, have been made and that this Agreement contains the entire agreement among the parties and that the terms of the Agreement are contractual and not a mere recital.
15. The persons executing this Agreement represent and warrant to the other party that the execution and performance of the terms of this Agreement have been duly authorized by

all corporate, partnership, individual, or other entity requirements and that said persons have the right, power, legal capacity, and authority to execute and enter into this Agreement.

SOUTH TAHOE PUBLIC UTILITY DISTRICT

\_\_\_\_\_  
JOHN THIEL, GENERAL MANAGER

\_\_\_\_\_  
DATED

\_\_\_\_\_  
ATTEST: MELONIE GUTTRY, CLERK OF BOARD

\_\_\_\_\_  
DATED

TOP LINE ENGINEERS, INC.

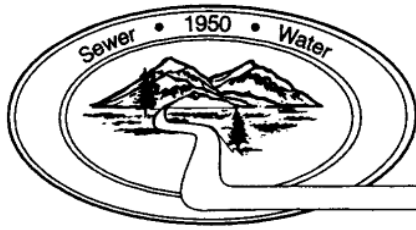
By:

\_\_\_\_\_  
EVERARDO H. GUTIERREZ, PRESIDENT

\_\_\_\_\_  
DATED

General Manager  
John Thiel

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline



# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 4c

**TO:** Board of Directors

**FROM:** Paul Hughes, Chief Financial Officer

**MEETING DATE:** January 5, 2023

**ITEM – PROJECT NAME:** September 30, 2022, Fiscal Year to Date Financial Statements

**REQUESTED BOARD ACTION:** Receive and file the September 30, 2022, Income Statement and Balance Sheet Reports

**DISCUSSION:** The District auditors Mann, Urrutia, Nelson CPA's and Associates recommend that the District's quarterly financial statements be placed on the Board meeting Agenda for receipt and file by the Board of Directors. Attached are the September 30, 2022, fiscal year to date income statements and balance sheet for the water and sewer funds.

Water and sewer service charge revenues through first quarter ending September 30, 2021, are at 28% and 25% of budget. Sewer charges are right on budget while water service charges are over budget due to the increased consumption for irrigation during the summer. As consumption decreases throughout the winter months, total water service charges are expected to be at or near budget. Other revenues included in the category "Charges for Sales and Services" include capacity fees and permit fees, the majority of which are collected near the beginning or end of the fiscal year, during construction season. This is why the total water and sewer connection, and service fees are at 117% and 41% of budget at September 30, 2022. Water connection fees are greater than the entire annual budget due to the receipt of fees associated with the Sugar Pine development which were expected to be received in fiscal year 2022. Collection of these fees slow down during quarters ending in December and March and pick back up during the last quarter of the year. Combined water and sewer tax revenue is only at 2.2% of budget because nearly all tax revenue is received in the months of December and April. Total investment earnings through September 30, 2022, are currently well over budget due to the reversal of year-end fair market value adjustments. Grant revenues are currently negative due to the reversal of year-end accrual adjustments. This will normalize throughout the year as grant revenue is



recognized. Combined other operating and nonoperating revenues are at 34% of budget. These revenues are not received evenly throughout the year like service charges, so we don't expect to be right at 25% of budget at the end of September.

Water and sewer operating expenses less depreciation through September 30, 2022, are at 23% and 22% of budget. Depreciation is generally recorded as part of the fiscal year-end process. Both funds are currently below budget at the end of the first quarter, but it is too early in the year to project whether this trend will continue through the year. Also, fourth quarter year-end payroll and other accrual entries can erase savings recorded early in the year. Debt service payments are recorded on specific due dates, not evenly distributed throughout the year, so the percent of budget spent is not a relevant statistic until all payments for the year have been made. Water and sewer capital outlay spending through September 30, 2022, is \$2.5 million and \$1.8 million representing 15% and 12% of budget. The majority of these expenditures are incurred at the beginning and end of the fiscal year, during construction season. At the end of the fiscal year an analysis is performed to determine the status of projects and the potential need to roll budgeted funds into the next year for incomplete projects, or to increase capital reserves for future use.

District staff recommends the Board receive and file the attached September 30, 2022, income statements and balance sheet as presented.

**SCHEDULE:** N/A

**COSTS:** N/A

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** September 30, 2022, Income Statement and Balance Sheet

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Sewer/Water

**GENERAL MANAGER:** YES   *PH*   NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES   *AA*   NO \_\_\_\_\_



# Income Statement

Through 09/30/22  
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category <b>Proprietary Funds</b>						
Fund Type <b>Enterprise Funds</b>						
Fund <b>10 - Sewer Fund</b>						
<i>Operating Revenue</i>						
<i>Charges for sales and services</i>						
Service charges	16,583,112.00	(43.95)	4,127,345.45	12,455,766.55	25	15,252,704.00
Connection and service fees	913,585.00	61,228.74	372,211.91	541,373.09	41	1,090,181.73
Other operating income	332,750.00	42,039.89	138,131.10	194,618.90	42	521,436.69
<i>Charges for sales and services Totals</i>	<i>\$17,829,447.00</i>	<i>\$103,224.68</i>	<i>\$4,637,688.46</i>	<i>\$13,191,758.54</i>	<i>26%</i>	<i>\$16,864,322.42</i>
<i>Operating Revenue Totals</i>	<i>\$17,829,447.00</i>	<i>\$103,224.68</i>	<i>\$4,637,688.46</i>	<i>\$13,191,758.54</i>	<i>26%</i>	<i>\$16,864,322.42</i>
<i>Non Operating Revenue</i>						
Tax revenue	7,795,806.00	207,610.38	211,364.94	7,584,441.06	3	8,878,419.11
Investment earnings	370,032.00	136.36	941,337.55	(571,305.55)	254	(857,713.74)
Aid from governmental agencies	1,916,655.00	.00	(169,325.38)	2,085,980.38	(9)	356,602.01
Other nonoperating income	32,000.00	2,836.74	8,369.44	23,630.56	26	51,622.12
<i>Non Operating Revenue Totals</i>	<i>\$10,114,493.00</i>	<i>\$210,583.48</i>	<i>\$991,746.55</i>	<i>\$9,122,746.45</i>	<i>10%</i>	<i>\$8,428,929.50</i>
<i>Operating Expenses</i>						
Wages Full Time	7,960,573.00	1,107,172.42	1,880,976.30	6,079,596.70	24	7,425,404.19
Wages Part-Time	93,160.00	8,462.83	23,370.71	69,789.29	25	54,819.46
Benefits	4,261,187.00	339,855.61	871,261.50	3,389,925.50	20	3,612,996.84
Depreciation and amortization	5,004,000.00	478,401.96	1,435,205.31	3,568,794.69	29	5,423,951.34
Utilities	2,731,530.00	272,586.73	656,951.52	2,074,578.48	24	2,661,856.75
Repairs and maintenance	2,225,501.00	85,642.48	279,231.68	1,946,269.32	13	1,384,208.65
Other operating expenses	3,698,283.00	389,259.09	834,203.85	2,864,079.15	23	3,549,597.59
<i>Operating Expenses Totals</i>	<i>\$25,974,234.00</i>	<i>\$2,681,381.12</i>	<i>\$5,981,200.87</i>	<i>\$19,993,033.13</i>	<i>23%</i>	<i>\$24,112,834.82</i>
<i>Nonoperating Expenses</i>						
Debt Service - Net	2,736,300.00	.00	.00	2,736,300.00	0	.00
Interest expense	493,515.00	195,265.01	136,935.95	356,579.05	28	514,815.02
Other expense	762,656.00	12,501.50	17,198.28	745,457.72	2	687,963.82
<i>Nonoperating Expenses Totals</i>	<i>\$3,992,471.00</i>	<i>\$207,766.51</i>	<i>\$154,134.23</i>	<i>\$3,838,336.77</i>	<i>4%</i>	<i>\$1,202,778.84</i>
Capital Outlay Expenditures	15,839,012.00	1,131,823.00	1,839,119.02	13,999,892.98	12	.00
Fund <b>10 - Sewer Fund Totals</b>						
REVENUE TOTALS	27,943,940.00	313,808.16	5,629,435.01	22,314,504.99	20%	25,293,251.92
EXPENSE TOTALS	45,805,717.00	4,020,970.63	7,974,454.12	37,831,262.88	17%	25,315,613.66
Fund <b>10 - Sewer Fund Net Gain (Loss)</b>	<b>(\$17,861,777.00)</b>	<b>(\$3,707,162.47)</b>	<b>(\$2,345,019.11)</b>	<b>\$15,516,757.89</b>	<b>13%</b>	<b>(\$22,361.74)</b>



# Income Statement

Through 09/30/22  
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
<b>Fund Category Proprietary Funds</b>						
<b>Fund Type Enterprise Funds</b>						
<b>Fund 20 - Water Fund</b>						
<i>Operating Revenue</i>						
<i>Charges for sales and services</i>						
Service charges	14,385,000.00	1,406,313.42	4,014,230.91	10,370,769.09	28	12,713,082.54
Connection and service fees	635,000.00	71,412.34	746,020.69	(111,020.69)	117	915,461.21
Other operating income	193,000.00	15,702.38	67,870.70	125,129.30	35	220,655.15
<i>Charges for sales and services Totals</i>	<b>\$15,213,000.00</b>	<b>\$1,493,428.14</b>	<b>\$4,828,122.30</b>	<b>\$10,384,877.70</b>	<b>32%</b>	<b>\$13,849,198.90</b>
<i>Operating Revenue Totals</i>	<b>\$15,213,000.00</b>	<b>\$1,493,428.14</b>	<b>\$4,828,122.30</b>	<b>\$10,384,877.70</b>	<b>32%</b>	<b>\$13,849,198.90</b>
<i>Non Operating Revenue</i>						
Tax revenue	2,598,000.00	14,865.99	14,865.99	2,583,134.01	1	1,470,552.84
Investment earnings	83,000.00	34.36	375,066.98	(292,066.98)	452	(340,478.43)
Aid from governmental agencies	3,789,000.00	.00	(447,107.76)	4,236,107.76	(12)	552,007.04
Other nonoperating income	239,000.00	50,805.62	57,588.32	181,411.68	24	305,956.28
<i>Non Operating Revenue Totals</i>	<b>\$6,709,000.00</b>	<b>\$65,705.97</b>	<b>\$413.53</b>	<b>\$6,708,586.47</b>	<b>0%</b>	<b>\$1,988,037.73</b>
<i>Operating Expenses</i>						
Wages Full Time	5,197,098.00	710,043.69	1,206,978.07	3,990,119.93	23	4,173,931.13
Wages Part-Time	155,460.00	12,388.09	39,250.78	116,209.22	25	63,758.55
Benefits	2,702,134.00	213,153.44	528,692.40	2,173,441.60	20	2,091,925.10
Depreciation and amortization	4,510,000.00	384,255.23	1,152,765.18	3,357,234.82	26	4,527,888.87
Utilities	1,230,080.00	95,800.08	229,408.27	1,000,671.73	19	1,073,413.73
Repairs and maintenance	2,123,238.00	341,078.61	680,854.05	1,442,383.95	32	2,072,571.42
Other operating expenses	1,888,857.00	195,303.60	377,326.93	1,511,530.07	20	2,006,564.93
<i>Operating Expenses Totals</i>	<b>\$17,806,867.00</b>	<b>\$1,952,022.74</b>	<b>\$4,215,275.68</b>	<b>\$13,591,591.32</b>	<b>24%</b>	<b>\$16,010,053.73</b>
<i>Nonoperating Expenses</i>						
Debt Service - Net	860,775.00	.00	.00	860,775.00	0	.00
Interest expense	280,300.00	112,418.44	83,946.75	196,353.25	30	255,325.75
Other expense	53,930.00	17,554.08	17,198.27	36,731.73	32	45,778.40
<i>Nonoperating Expenses Totals</i>	<b>\$1,195,005.00</b>	<b>\$129,972.52</b>	<b>\$101,145.02</b>	<b>\$1,093,859.98</b>	<b>8%</b>	<b>\$301,104.15</b>
Capital Outlay Expenditures	16,268,778.00	1,114,808.90	2,497,914.60	13,770,863.40	15	.00
<b>Fund 20 - Water Fund Totals</b>						
<b>REVENUE TOTALS</b>	21,922,000.00	1,559,134.11	4,828,535.83	17,093,464.17	22%	15,837,236.63
<b>EXPENSE TOTALS</b>	35,270,650.00	3,196,804.16	6,814,335.30	28,456,314.70	19%	16,311,157.88
<b>Fund 20 - Water Fund Net Gain (Loss)</b>	<b>(\$13,348,650.00)</b>	<b>(\$1,637,670.05)</b>	<b>(\$1,985,799.47)</b>	<b>\$11,362,850.53</b>	<b>15%</b>	<b>(\$473,921.25)</b>
<b>Fund Type Enterprise Funds Totals</b>						
<b>REVENUE TOTALS</b>	49,865,940.00	1,872,942.27	10,457,970.84	39,407,969.16	21%	41,130,488.55
<b>EXPENSE TOTALS</b>	81,076,367.00	7,217,774.79	14,788,789.42	66,287,577.58	18%	41,626,771.54



# Income Statement

Through 09/30/22  
Summary Listing

Classification	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category <b>Proprietary Funds</b>						
Fund Type <b>Enterprise Funds</b> Net Gain (Loss)	(\$31,210,427.00)	(\$5,344,832.52)	(\$4,330,818.58)	\$26,879,608.42	14%	(\$496,282.99)
Fund Category <b>Proprietary Funds</b> Totals						
<b>REVENUE TOTALS</b>	49,865,940.00	1,872,942.27	10,457,970.84	39,407,969.16	21%	41,130,488.55
<b>EXPENSE TOTALS</b>	81,076,367.00	7,217,774.79	14,788,789.42	66,287,577.58	18%	41,626,771.54
Fund Category <b>Proprietary Funds</b> Net Gain (Loss)	(\$31,210,427.00)	(\$5,344,832.52)	(\$4,330,818.58)	\$26,879,608.42	14%	(\$496,282.99)
Grand Totals						
<b>REVENUE TOTALS</b>	49,865,940.00	1,872,942.27	10,457,970.84	39,407,969.16	21%	41,130,488.55
<b>EXPENSE TOTALS</b>	81,076,367.00	7,217,774.79	14,788,789.42	66,287,577.58	18%	41,626,771.54
Grand Total Net Gain (Loss)	(\$31,210,427.00)	(\$5,344,832.52)	(\$4,330,818.58)	\$26,879,608.42	14%	(\$496,282.99)



# Balance Sheet

Through 09/30/22  
Consolidated Summary Listing

Classification	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category <b>Proprietary Funds</b>				
Fund Type <b>Enterprise Funds</b>				
<b>ASSETS</b>				
<i>Current Assets</i>				
Cash and Cash Equivalents	4,825,790.14	11,514,478.20	(6,688,688.06)	(58.09)
Investments	2,484,019.42	2,449,816.12	34,203.30	1.40
Accounts Receivable	2,214,649.18	1,908,810.95	305,838.23	16.02
Current Lease Receivable	77,682.00	77,682.00	.00	.00
Due From Governmental Agencies	155,814.31	1,313,405.43	(1,157,591.12)	(88.14)
Property Tax Receivable	9,745,001.00	10,006,301.00	(261,300.00)	(2.61)
Interest Receivable	117,207.74	108,761.69	8,446.05	7.77
Other Current Assets	1,504,283.46	1,452,863.33	51,420.13	3.54
<i>Current Assets Totals</i>	<u>\$21,124,447.25</u>	<u>\$28,832,118.72</u>	<u>(\$7,707,671.47)</u>	<u>(26.73%)</u>
<i>Noncurrent Assets</i>				
<i>Restricted Assets</i>				
Cash and Cash Equivalents	118,850.37	118,843.55	6.82	.01
Certificate of Deposit	165,000.00	165,000.00	.00	.00
<i>Restricted Assets Totals</i>	<u>\$283,850.37</u>	<u>\$283,843.55</u>	<u>\$6.82</u>	<u>0.00%</u>
Long-Term Accounts Receivable	553,904.02	561,245.00	(7,340.98)	(1.31)
Long Term Lease Receivable	1,750,802.00	1,750,802.00	.00	.00
Due From Other Governmental Agencies	146,040.00	146,040.00	.00	.00
Investments	32,563,803.89	31,372,537.17	1,191,266.72	3.80
Capital Assets	220,055,251.81	222,643,222.30	(2,587,970.49)	(1.16)
Construction in Progress	13,354,270.18	13,354,270.18	.00	.00
<i>Noncurrent Assets Totals</i>	<u>\$268,707,922.27</u>	<u>\$270,111,960.20</u>	<u>(\$1,404,037.93)</u>	<u>(0.52%)</u>
<i>Deferred Outflows of Resources</i>				
Refunding Loan Costs	99,146.69	105,519.29	(6,372.60)	(6.04)
Changes in the Pension Liability	3,440,594.00	3,440,594.00	.00	.00
<i>Deferred Outflows of Resources Totals</i>	<u>\$3,539,740.69</u>	<u>\$3,546,113.29</u>	<u>(\$6,372.60)</u>	<u>(0.18%)</u>
<b>ASSETS TOTALS</b>	<u>\$293,372,110.21</u>	<u>\$302,490,192.21</u>	<u>(\$9,118,082.00)</u>	<u>(3.01%)</u>
<b>LIABILITIES AND FUND EQUITY</b>				
<b>LIABILITIES</b>				
<i>Current Liabilities</i>				
Accounts Payable and Other Liabilities	3,321,454.08	6,560,030.85	(3,238,576.77)	(49.37)
Unearned Revenue	20,829.00	210,913.00	(190,084.00)	(90.12)
Accrued Expenses	1,438,951.41	2,234,911.30	(795,959.89)	(35.61)
Accrued Interest Payable	294,778.86	370,664.79	(75,885.93)	(20.47)
Compensated Absences	1,516,684.01	1,520,857.09	(4,173.08)	(.27)
Long Term Liabilities - Current Portion	3,648,180.39	3,648,180.39	.00	.00
<i>Current Liabilities Totals</i>	<u>\$10,240,877.75</u>	<u>\$14,545,557.42</u>	<u>(\$4,304,679.67)</u>	<u>(29.59%)</u>



# Balance Sheet

Through 09/30/22  
Consolidated Summary Listing

Classification	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category <b>Proprietary Funds</b>				
Fund Type <b>Enterprise Funds</b>				
<b>LIABILITIES AND FUND EQUITY</b>				
<b>LIABILITIES</b>				
<i>Noncurrent Liabilities</i>				
Compensated Absences - Long Term Portion	1,759,980.64	1,841,547.31	(81,566.67)	(4.43)
Long Term Liabilities - Long Term Portion	45,201,402.19	45,350,505.96	(149,103.77)	(.33)
Net Pension Liability	5,817,927.00	5,830,237.00	(12,310.00)	(.21)
<i>Noncurrent Liabilities Totals</i>	<b>\$52,779,309.83</b>	<b>\$53,022,290.27</b>	<b>(\$242,980.44)</b>	<b>(0.46%)</b>
<i>Deferred Inflows of Resources</i>				
Property Tax Receivable	9,745,001.00	10,006,301.00	(261,300.00)	(2.61)
Lease Receivable	1,780,184.00	1,780,184.00	.00	.00
Changes in Net Pension Liability	5,100,556.00	5,100,556.00	.00	.00
<i>Deferred Inflows of Resources Totals</i>	<b>\$16,625,741.00</b>	<b>\$16,887,041.00</b>	<b>(\$261,300.00)</b>	<b>(1.55%)</b>
<b>LIABILITIES TOTALS</b>	<b>\$79,645,928.58</b>	<b>\$84,454,888.69</b>	<b>(\$4,808,960.11)</b>	<b>(5.69%)</b>
<b>FUND EQUITY</b>				
Restricted for capital asset purchases	116,014,456.32	116,014,456.32	.00	.00
Unrestricted	102,517,130.19	102,517,130.19	.00	.00
<b>FUND EQUITY TOTALS Prior to Current Year Changes</b>	<b>\$218,531,586.51</b>	<b>\$218,531,586.51</b>	<b>\$0.00</b>	<b>0.00%</b>
Prior Year Fund Equity Adjustment	496,282.99			
Fund Revenues	(10,479,667.53)			
Fund Expenses	14,788,789.42			
<b>FUND EQUITY TOTALS</b>	<b>\$213,726,181.63</b>	<b>\$218,531,586.51</b>	<b>(\$4,805,404.88)</b>	<b>(2.20%)</b>
<b>LIABILITIES AND FUND EQUITY</b>	<b>\$293,372,110.21</b>	<b>\$302,986,475.20</b>	<b>(\$9,614,364.99)</b>	<b>(3.17%)</b>
Fund Type <b>Enterprise Funds</b> Totals	\$0.00	(\$496,282.99)	\$496,282.99	100.00%
Fund Category <b>Proprietary Funds</b> Totals	\$0.00	(\$496,282.99)	\$496,282.99	100.00%
Grand Totals	\$0.00	(\$496,282.99)	\$496,282.99	100.00%

**PAYMENT OF CLAIMS**

**FOR APPROVAL  
January 5, 2023**

Payroll	12/13/22	711,389.37
Payroll	12/27/22	529,606.40
Total Payroll		1,240,995.77

ADP & Insight eTools		5,324.28
Cal Bank & Trust fiscal agent fees		58,475.26
Ameritas - Insurance Payments		13,057.06
Total Vendor EFT		76,856.60

<b><u>Weekly Approved Check Batches</u></b>	<b><u>Water</u></b>	<b><u>Sewer</u></b>	<b><u>Total</u></b>
Wednesday, December 14, 2022	81,124.15	176,186.14	257,310.29
Wednesday, December 20, 2022	101,674.40	311,384.93	413,059.33
Total Accounts Payable Checks			670,369.62
<b>Grand Total</b>			<b>\$1,988,221.99</b>

<b><u>Payroll EFTs &amp; Checks</u></b>	<b><u>12/13/2022</u></b>	<b><u>12/27/2022</u></b>
EFT CA Employment Taxes & W/H	36,760.36	22,877.39
EFT Federal Employment Taxes & W/H	160,138.08	105,493.35
EFT CalPERS Contributions	76,179.53	77,466.72
EFT Empower Retirement-Deferred Comp	27,860.67	26,371.26
EFT Stationary Engineers Union Dues	2,694.03	2,698.32
EFT CDHP Health Savings (HSA)	8,116.16	4,080.38
EFT Retirement Health Savings	15,470.97	0.00
EFT United Way Contributions	20.00	20.00
EFT Employee Direct Deposits	325,756.27	290,439.75
CHK Employee Garnishments	159.23	159.23
CHK Employee Paychecks	58,234.07	0.00
<i>Total</i>		529,606.40
		711,389.37



# Payment of Claims

Payment Date Range 12/08/22 - 12/22/22  
 Report By Vendor - Invoice  
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 44039 - AFLAC</b>									
730770	Insurance Supplement Payable	Paid by Check #111107		11/01/2022	12/14/2022	11/30/2022		12/14/2022	1,273.08
				<b>Vendor 44039 - AFLAC Totals</b>		Invoices	1		\$1,273.08
<b>Vendor 48605 - AIRGAS USA LLC</b>									
9132584760	Field, Shop & Safety Supplies Inventory	Paid by Check #111108		11/30/2022	12/14/2022	12/31/2022		12/14/2022	328.41
				<b>Vendor 48605 - AIRGAS USA LLC Totals</b>		Invoices	1		\$328.41
<b>Vendor 48684 - ALLIED ELECTRONICS INC</b>									
9017165003	Pump Stations	Paid by Check #111109		11/18/2022	12/14/2022	11/30/2022		12/14/2022	1,686.36
9017222123	Primary Equipment	Paid by Check #111174		12/02/2022	12/21/2022	12/31/2022		12/20/2022	2,067.49
9017224286	Buildings	Paid by Check #111174		12/05/2022	12/21/2022	12/31/2022		12/20/2022	1,233.49
9017229179	Buildings	Paid by Check #111174		12/05/2022	12/21/2022	12/31/2022		12/20/2022	361.60
				<b>Vendor 48684 - ALLIED ELECTRONICS INC Totals</b>		Invoices	4		\$5,348.94
<b>Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO</b>									
228436	Office Supply Issues	Paid by Check #111110		12/06/2022	12/14/2022	12/31/2022		12/14/2022	101.75
228437	Office Supply Issues	Paid by Check #111110		12/06/2022	12/14/2022	12/31/2022		12/14/2022	60.00
228584	Office Supply Issues	Paid by Check #111175		12/13/2022	12/21/2022	12/31/2022		12/20/2022	101.75
228585	Office Supply Issues	Paid by Check #111175		12/13/2022	12/21/2022	12/31/2022		12/20/2022	60.50
				<b>Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals</b>		Invoices	4		\$324.00
<b>Vendor 49625 - AMERICAN AVK COMPANY</b>									
SI-158488	Valves Elbows Ts Flanges Inventory	Paid by Check #111111		12/01/2022	12/14/2022	12/31/2022		12/14/2022	2,504.76
				<b>Vendor 49625 - AMERICAN AVK COMPANY Totals</b>		Invoices	1		\$2,504.76
<b>Vendor 49907 - DEBRA ANESIN</b>									
6044 REIMB	Bijou #2 & #3 Waterline Replacement	Paid by Check #111112		12/06/2022	12/14/2022	12/31/2022		12/14/2022	150.00
				<b>Vendor 49907 - DEBRA ANESIN Totals</b>		Invoices	1		\$150.00
<b>Vendor 47919 - AQUATIC INFORMATICS INC</b>									
102551	Service Contracts	Paid by Check #111176		11/09/2022	12/21/2022	12/31/2022		12/20/2022	141.00
102923	Service Contracts	Paid by Check #111113		11/30/2022	12/14/2022	11/30/2022		12/14/2022	73.00
				<b>Vendor 47919 - AQUATIC INFORMATICS INC Totals</b>		Invoices	2		\$214.00
<b>Vendor 44580 - ARAMARK UNIFORM SERVICES</b>									
598000282	Uniform Payable	Paid by Check #111177		11/03/2022	12/21/2022	12/31/2022		12/20/2022	(53.36)
5980048925	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	68.84
5980048930	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	66.91
5980048932	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	70.55
5980048934	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	46.53
5980048940	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	87.46





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5980048942	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	16.25
5980048946	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	94.60
5980048948	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	28.25
5980048949	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	7.49
5980048952	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	8.93
5980048954	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	18.14
5980048955	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	14.55
5980048958	Uniform Payable	Paid by Check #111177		11/29/2022	12/21/2022	12/31/2022		12/20/2022	20.98
5980051355	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	68.84
5980051361	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	66.91
5980051366	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	70.55
5980051372	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	46.53
5980051379	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	87.46
5980051386	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	94.60
5980051389	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	247.65
5980051394	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	28.25
5980051395	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	7.49
5980051398	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	8.93
5980051402	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	18.14
5980051404	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	14.55
5980051408	Uniform Payable	Paid by Check #111177		12/07/2022	12/21/2022	12/31/2022		12/20/2022	20.98
5980053454	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	68.84
5980053458	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	66.91
5980053460	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	70.55
5980053462	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	46.53
5980053467	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	87.46
5980053470	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	94.60
5980053477	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	28.25
5980053479	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	7.49
5980053483	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	8.93
5980053484	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	18.14
5980053485	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	14.55
5980053488	Uniform Payable	Paid by Check #111177		12/14/2022	12/21/2022	12/31/2022		12/20/2022	20.98
Vendor <b>44580 - ARAMARK UNIFORM SERVICES</b> Totals							Invoices	39	<u>\$1,810.23</u>
Vendor <b>40521 - AT&amp;T</b>	DECEMBER 2022	Telephone	Paid by Check #111114	11/28/2022	12/14/2022	12/31/2022		12/14/2022	200.00
Vendor <b>40521 - AT&amp;T</b> Totals							Invoices	1	<u>\$200.00</u>
Vendor <b>45202 - AT&amp;T MOBILITY</b>	SEPTEMBER 2022-2	Telephone	Paid by Check #111178	09/19/2022	12/21/2022	12/31/2022		12/20/2022	591.10
	OCTOBER 2022-2	Telephone	Paid by Check #111178	10/19/2022	12/21/2022	12/31/2022		12/20/2022	610.43



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NOVEMBER 2022-2	Telephone	Paid by Check #111178		11/19/2022	12/21/2022	12/31/2022		12/20/2022	611.03	
NOVEMBER 2022	Telephone	Paid by Check #111178		12/02/2022	12/21/2022	12/31/2022		12/20/2022	2,918.98	
Vendor <b>45202 - AT&amp;T MOBILITY</b> Totals								Invoices	4	\$4,731.54
<b>Vendor 48000 - AT&amp;T/CALNET 3</b>										
000019153463	Telephone	Paid by Check #111115		12/01/2022	12/14/2022	12/31/2022		12/14/2022	23.63	
000019153465	Telephone	Paid by Check #111116		12/01/2022	12/14/2022	12/31/2022		12/14/2022	23.63	
000019158666	Telephone	Paid by Check #111117		12/01/2022	12/14/2022	12/31/2022		12/14/2022	1,046.42	
000019180040	Telephone	Paid by Check #111118		12/07/2022	12/14/2022	12/31/2022		12/14/2022	24.04	
000019180041	Telephone	Paid by Check #111119		12/07/2022	12/14/2022	12/31/2022		12/14/2022	24.04	
000019180042	Telephone	Paid by Check #111120		12/07/2022	12/14/2022	12/31/2022		12/14/2022	30.30	
000019180043	Telephone	Paid by Check #111121		12/07/2022	12/14/2022	12/31/2022		12/14/2022	32.02	
Vendor <b>48000 - AT&amp;T/CALNET 3</b> Totals								Invoices	7	\$1,204.08
<b>Vendor 11800 - BARTON HEALTHCARE SYSTEM</b>										
144-82716	Safety Equipment - Physicals	Paid by Check #111122		12/06/2022	12/14/2022	11/30/2022		12/14/2022	2,203.00	
Vendor <b>11800 - BARTON HEALTHCARE SYSTEM</b> Totals								Invoices	1	\$2,203.00
<b>Vendor 45009 - BENTLY AGROWDYNAMICS</b>										
209452	Biosolid Disposal Costs	Paid by Check #111123		12/06/2022	12/14/2022	12/31/2022		12/14/2022	978.45	
209468	Biosolid Disposal Costs	Paid by Check #111123		12/09/2022	12/14/2022	12/31/2022		12/14/2022	1,183.65	
Vendor <b>45009 - BENTLY AGROWDYNAMICS</b> Totals								Invoices	2	\$2,162.10
<b>Vendor 49908 - CHELSEA BLOCK</b>										
121322REIMB	Incentive & Recognition Program	Paid by Check #111179		12/13/2022	12/21/2022	12/31/2022		12/20/2022	240.39	
Vendor <b>49908 - CHELSEA BLOCK</b> Totals								Invoices	1	\$240.39
<b>Vendor 43828 - BLUE RIBBON TEMP PERSONNEL</b>										
15227	Contractual Services	Paid by Check #111124		11/30/2022	12/14/2022	11/30/2022		12/14/2022	791.63	
Vendor <b>43828 - BLUE RIBBON TEMP PERSONNEL</b> Totals								Invoices	1	\$791.63
<b>Vendor 48655 - BOARD OF REGENTS</b>										
CI-06-8178/31	Wells	Paid by Check #111180		12/12/2022	12/21/2022	12/31/2022		12/20/2022	3,468.58	
Vendor <b>48655 - BOARD OF REGENTS</b> Totals								Invoices	1	\$3,468.58
<b>Vendor 42978 - BROWNSTEIN HYATT</b>										
917869	Legal Services November 2022 HR	Paid by EFT #66		12/07/2022	12/21/2022	12/31/2022		12/20/2022	1,162.50	
917877	Legal Services November 2022	Paid by EFT #66		12/08/2022	12/21/2022	12/31/2022		12/20/2022	38,440.20	
Vendor <b>42978 - BROWNSTEIN HYATT</b> Totals								Invoices	2	\$39,602.70
<b>Vendor 48767 - CALIFORNIA LAB SERVICE</b>										
2120222	Monitoring	Paid by Check #111125		12/06/2022	12/14/2022	12/31/2022		12/14/2022	160.00	
2120361	Monitoring	Paid by Check #111125		12/08/2022	12/14/2022	12/31/2022		12/14/2022	118.00	



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		Vendor <b>48767 - CALIFORNIA LAB SERVICE</b> Totals					Invoices	2	\$278.00
Vendor <b>49220 - CAMPORA PROPANE</b>									
2219602	Propane	Paid by Check #111126		11/28/2022	12/14/2022	12/31/2022		12/14/2022	401.15
2247842	Propane	Paid by Check #111126		11/28/2022	12/14/2022	12/31/2022		12/14/2022	162.89
2247865	Propane	Paid by Check #111126		11/28/2022	12/14/2022	12/31/2022		12/14/2022	595.44
		Vendor <b>49220 - CAMPORA PROPANE</b> Totals					Invoices	3	\$1,159.48
Vendor <b>13230 - CAROLLO ENGINEERS</b>									
FB30451	Tahoe Keys Sewer PS Rehab	Paid by Check #111127		12/09/2022	12/14/2022	12/31/2022		12/14/2022	406.00
		Vendor <b>13230 - CAROLLO ENGINEERS</b> Totals					Invoices	1	\$406.00
Vendor <b>40176 - CASHMAN EQUIPMENT</b>									
INPS3688390 9226	Automotive	Paid by Check #111128		11/17/2022	12/14/2022	11/30/2022		12/14/2022	51.92
		Vendor <b>40176 - CASHMAN EQUIPMENT</b> Totals					Invoices	1	\$51.92
Vendor <b>42328 - CDW-G CORP</b>									
FG76193	Computer Purchases	Paid by Check #111129		11/23/2022	12/14/2022	12/31/2022		12/14/2022	906.06
FM99890	Backup Power - Sever Room	Paid by Check #111129		12/08/2022	12/14/2022	12/31/2022		12/14/2022	3,031.56
		Vendor <b>42328 - CDW-G CORP</b> Totals					Invoices	2	\$3,937.62
Vendor <b>40343 - CHEMSEARCH INC</b>									
8022784	Service Contracts	Paid by Check #111130		11/20/2022	12/14/2022	11/30/2022		12/14/2022	397.83
		Vendor <b>40343 - CHEMSEARCH INC</b> Totals					Invoices	1	\$397.83
Vendor <b>48672 - CINTAS CORP</b>									
5135888661	Safety Equipment - Physicals	Paid by Check #111181		12/07/2022	12/21/2022	12/31/2022		12/20/2022	540.36
		Vendor <b>48672 - CINTAS CORP</b> Totals					Invoices	1	\$540.36
Vendor <b>49778 - COLUMN SOFTWARE PBC</b>									
B41A7C18-0013	Upper Truckee Sewer PS Rehab	Paid by Check #111182		10/11/2022	12/21/2022	12/31/2022		12/20/2022	391.95
		Vendor <b>49778 - COLUMN SOFTWARE PBC</b> Totals					Invoices	1	\$391.95
Vendor <b>44779 - CPI INTERNATIONAL</b>									
20058733	Laboratory Supplies	Paid by Check #111131		12/01/2022	12/14/2022	12/31/2022		12/14/2022	1,198.99
		Vendor <b>44779 - CPI INTERNATIONAL</b> Totals					Invoices	1	\$1,198.99
Vendor <b>48654 - D&amp;H BROADCASTING LLC</b>									
Nov 22 Stmt	Public Relations Expense	Paid by Check #111132		12/13/2022	12/14/2022	12/31/2022		12/14/2022	1,120.00
		Vendor <b>48654 - D&amp;H BROADCASTING LLC</b> Totals					Invoices	1	\$1,120.00
Vendor <b>49912 - JENNIFER DICKINSON</b>									
3527320	Clothes Washer Rebate Program	Paid by Check #111133		12/13/2022	12/14/2022	12/31/2022		12/14/2022	200.00
		Vendor <b>49912 - JENNIFER DICKINSON</b> Totals					Invoices	1	\$200.00
Vendor <b>12350 - DOI/BLM</b>									



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2023002817	Regulatory Operating Permits	Paid by Check #111134		10/24/2022	12/14/2022	11/30/2022			4,700.00
									<hr/>
Vendor <b>12350 - DOI/BLM</b> Totals							Invoices	1	\$4,700.00
Vendor <b>43649 - DOUGLAS DISPOSAL</b>									
2627836	Refuse Disposal	Paid by Check #111135		12/01/2022	12/14/2022	12/31/2022		12/14/2022	20.96
Vendor <b>43649 - DOUGLAS DISPOSAL</b> Totals							Invoices	1	<hr/> \$20.96
Vendor <b>49913 - ROBIN EELLS</b>									
2713104	Toilet Rebate Program	Paid by Check #111136		12/13/2022	12/14/2022	12/31/2022		12/14/2022	100.00
Vendor <b>49913 - ROBIN EELLS</b> Totals							Invoices	1	<hr/> \$100.00
Vendor <b>14683 - EL DORADO COUNTY TRANSPORTATION DEPT</b>									
18151	Regulatory Operating Permits	Paid by Check #111183		12/05/2022	12/21/2022	12/31/2022		12/20/2022	3,332.81
Vendor <b>14683 - EL DORADO COUNTY TRANSPORTATION DEPT</b> Totals							Invoices	1	<hr/> \$3,332.81
Vendor <b>49573 - EUROFINS TESTAMERICA</b>									
3800013847	Monitoring	Paid by Check #111184		12/15/2022	12/21/2022	12/31/2022		12/20/2022	150.00
Vendor <b>49573 - EUROFINS TESTAMERICA</b> Totals							Invoices	1	<hr/> \$150.00
Vendor <b>47836 - EVOQUA WATER TECHNOLOGIES LLC</b>									
905630369	Service Contracts	Paid by Check #111137		12/01/2022	12/14/2022	12/31/2022		12/14/2022	122.20
Vendor <b>47836 - EVOQUA WATER TECHNOLOGIES LLC</b> Totals							Invoices	1	<hr/> \$122.20
Vendor <b>47960 - FARR WEST ENGINEERING INC</b>									
R4079.2180-1	Paloma Well Rehabilitation 2021	Paid by Check #111185		12/12/2022	12/21/2022	12/31/2022		12/20/2022	326.00
Vendor <b>47960 - FARR WEST ENGINEERING INC</b> Totals							Invoices	1	<hr/> \$326.00
Vendor <b>41263 - FERGUSON ENTERPRISES LLC</b>									
0295872-1	Buildings	Paid by Check #111186		11/22/2022	12/21/2022	12/31/2022		12/20/2022	13.83
0322658	Pump Stations	Paid by Check #111138		12/05/2022	12/14/2022	12/31/2022		12/14/2022	197.50
Vendor <b>41263 - FERGUSON ENTERPRISES LLC</b> Totals							Invoices	2	<hr/> \$211.33
Vendor <b>15000 - FISHER SCIENTIFIC</b>									
8535621	Laboratory Supplies	Paid by Check #111139		11/29/2022	12/14/2022	12/31/2022		12/14/2022	59.32
Vendor <b>15000 - FISHER SCIENTIFIC</b> Totals							Invoices	1	<hr/> \$59.32
Vendor <b>48402 - FLYERS ENERGY LLC</b>									
22-690147	Diesel Fuel Inventory	Paid by Check #111140		11/15/2022	12/14/2022	12/31/2022		12/14/2022	1,606.28
22-702427	Diesel Expense	Paid by Check #111140		12/08/2022	12/14/2022	12/31/2022		12/14/2022	1,478.35
Vendor <b>48402 - FLYERS ENERGY LLC</b> Totals							Invoices	2	<hr/> \$3,084.63
Vendor <b>48288 - FRONTIER COMMUNICATIONS</b>									
DECEMBER 2022	Telephone	Paid by Check #111141		12/01/2022	12/14/2022	12/31/2022		12/14/2022	341.66
Vendor <b>48288 - FRONTIER COMMUNICATIONS</b> Totals							Invoices	1	<hr/> \$341.66



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
<b>Vendor 49458 - GEOTAB USA INC</b>									
IN322510	Service Contracts	Paid by Check #111142		11/30/2022	12/14/2022	11/30/2022		12/14/2022	691.25
									\$691.25
<b>Vendor 43111 - GFS CHEMICALS INC</b>									
CINV-108597	Laboratory Supplies	Paid by Check #111143		12/02/2022	12/14/2022	12/31/2022		12/14/2022	132.08
CINV-108727	Laboratory Supplies	Paid by Check #111143		12/05/2022	12/14/2022	12/31/2022		12/14/2022	543.38
									\$675.46
<b>Vendor 15600 - GRAINGER</b>									
9526246013	Buildings	Paid by Check #111187		11/28/2022	12/21/2022	12/31/2022		12/20/2022	141.36
9527766563	Pump Stations	Paid by Check #111144		11/29/2022	12/14/2022	11/30/2022		12/14/2022	370.41
9528280382	Pump Stations	Paid by Check #111144		11/30/2022	12/14/2022	11/30/2022		12/14/2022	95.27
9530572420	Buildings	Paid by Check #111144		12/01/2022	12/14/2022	12/31/2022		12/14/2022	84.00
9534872172	Primary Equipment	Paid by Check #111187		12/06/2022	12/21/2022	12/31/2022		12/20/2022	1,723.07
9537280076	Buildings	Paid by Check #111144		12/07/2022	12/14/2022	12/31/2022		12/14/2022	46.55
9539822057	Safety Equipment - Physicals	Paid by Check #111187		12/09/2022	12/21/2022	12/31/2022		12/20/2022	113.48
									\$2,574.14
<b>Vendor 49768 - GTG LLC</b>									
120	Strategic Plan Update	Paid by Check #111188		11/16/2022	12/21/2022	12/31/2022		12/20/2022	23,502.00
									\$23,502.00
<b>Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS</b>									
128257	Engineering Copier	Paid by Check #111189		11/17/2022	12/21/2022	12/31/2022		12/20/2022	11,665.05
									\$11,665.05
<b>Vendor 42102 - HOLT OF CALIFORNIA</b>									
C4669201	Equipment Rental- Lease	Paid by Check #111190		11/28/2022	12/21/2022	12/31/2022		12/20/2022	19,922.88
C4669202	Equipment Rental- Lease	Paid by Check #111190		12/01/2022	12/21/2022	12/31/2022		12/20/2022	2,645.40
									\$22,568.28
<b>Vendor 43208 - IN-SITU INC</b>									
00157351	Laboratory Supplies	Paid by Check #111145		12/05/2022	12/14/2022	12/31/2022		12/14/2022	253.07
									\$253.07
<b>Vendor 48056 - INFOSEND INC</b>									
216740	Printing	Paid by Check #111191		07/10/2022	12/21/2022	12/31/2022		12/20/2022	11,577.66
223252	Office Supplies	Paid by Check #111146		10/31/2022	12/14/2022	11/30/2022		12/14/2022	120.86
223792	Printing & Postage Expenses	Paid by Check #111146		10/31/2022	12/14/2022	11/30/2022		12/14/2022	11,999.35
									\$23,697.87
<b>Vendor 49914 - WES IRWIN</b>									
2213304	Clothes Washer Rebate Program	Paid by Check #111147		12/13/2022	12/14/2022	12/31/2022		12/14/2022	200.00



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor <b>49914 - WES IRWIN</b> Totals				Invoices	1	\$200.00
Vendor <b>48723 - ISLE INC</b>									
INV-1177	Dues - Memberships - Certification	Paid by Check #111148		11/29/2022	12/14/2022	12/31/2022		12/14/2022	13,200.00
			Vendor <b>48723 - ISLE INC</b> Totals				Invoices	1	\$13,200.00
Vendor <b>44110 - J&amp;L PRO KLEEN INC</b>									
29355	Janitorial Services	Paid by Check #111192		12/15/2022	12/21/2022	12/31/2022		12/20/2022	4,666.20
			Vendor <b>44110 - J&amp;L PRO KLEEN INC</b> Totals				Invoices	1	\$4,666.20
Vendor <b>43694 - KIMBALL MIDWEST</b>									
100540067	Shop Supplies	Paid by Check #111149		12/01/2022	12/14/2022	12/31/2022		12/14/2022	456.75
100567364	Shop Supplies	Paid by Check #111193		12/12/2022	12/21/2022	12/31/2022		12/20/2022	65.18
100573571	Shop Supplies	Paid by Check #111193		12/13/2022	12/21/2022	12/31/2022		12/20/2022	870.66
			Vendor <b>43694 - KIMBALL MIDWEST</b> Totals				Invoices	3	\$1,392.59
Vendor <b>49879 - MARK LEHMANN</b>									
2576526	Toilet Rebate Program	Paid by Check #111150		12/06/2022	12/14/2022	12/31/2022		12/14/2022	140.00
			Vendor <b>49879 - MARK LEHMANN</b> Totals				Invoices	1	\$140.00
Vendor <b>45135 - LES SCHWAB TIRE CENTER</b>									
66100442623	Automotive	Paid by Check #111151		12/06/2022	12/14/2022	12/31/2022		12/14/2022	1,596.64
66100442944	Automotive	Paid by Check #111194		12/08/2022	12/21/2022	12/31/2022		12/20/2022	1,540.13
66100443594	Automotive	Paid by Check #111194		12/13/2022	12/21/2022	12/31/2022		12/20/2022	69.00
95300667507	Automotive	Paid by Check #111194		12/14/2022	12/21/2022	12/31/2022		12/20/2022	140.95
			Vendor <b>45135 - LES SCHWAB TIRE CENTER</b> Totals				Invoices	4	\$3,346.72
Vendor <b>22550 - LIBERTY UTILITIES</b>									
NOVEMBER 2022-2	Electricity	Paid by Check #111152		12/06/2022	12/14/2022	12/31/2022		12/14/2022	79,894.08
NOVEMBER 2022-3	Electricity	Paid by Check #111195		12/12/2022	12/21/2022	12/31/2022		12/20/2022	4,292.72
			Vendor <b>22550 - LIBERTY UTILITIES</b> Totals				Invoices	2	\$84,186.80
Vendor <b>47903 - LINDE GAS &amp; EQUIPMENT INC</b>									
32360621	Shop Supplies & Small Tools	Paid by Check #111196		11/09/2022	12/21/2022	12/31/2022		12/20/2022	191.42
32958806	Buildings	Paid by Check #111153		12/10/2022	12/14/2022	12/31/2022		12/14/2022	138.19
			Vendor <b>47903 - LINDE GAS &amp; EQUIPMENT INC</b> Totals				Invoices	2	\$329.61
Vendor <b>45059 - LUMOS &amp; ASSOCIATES</b>									
115626	Tallac Creek Sewer Crossing	Paid by Check #111197		12/05/2022	12/21/2022	12/31/2022		12/20/2022	1,425.00
115655	Waterline Improvements	Paid by Check #111154		12/07/2022	12/14/2022	12/31/2022		12/14/2022	23,985.00
			Vendor <b>45059 - LUMOS &amp; ASSOCIATES</b> Totals				Invoices	2	\$25,410.00
Vendor <b>49400 - TIMOTHY MAZZONI</b>									
8007127	Toilet Rebate Program	Paid by Check #111155		12/05/2022	12/14/2022	12/31/2022		12/14/2022	90.00





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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor <b>49400 - TIMOTHY MAZZONI</b> Totals				Invoices	1	\$90.00
Vendor <b>43796 - NORTHWEST HYD CONSULT INC</b> 28976	Tallac Creek Sewer Crossing	Paid by Check #111198		12/12/2022	12/21/2022	12/31/2022		12/20/2022	4,655.00
			Vendor <b>43796 - NORTHWEST HYD CONSULT INC</b> Totals				Invoices	1	\$4,655.00
Vendor <b>48567 - PERISCOPE INTERMEDIATE INC</b> SI-8540	Service Contracts	Paid by Check #111199		12/01/2022	12/21/2022	12/31/2022		12/20/2022	605.00
			Vendor <b>48567 - PERISCOPE INTERMEDIATE INC</b> Totals				Invoices	1	\$605.00
Vendor <b>48875 - PITNEY BOWES GLOBAL FIN SERV LLC</b> 3105813497	Equipment Rental- Lease	Paid by Check #111156		11/25/2022	12/14/2022	12/31/2022		12/14/2022	542.76
			Vendor <b>48875 - PITNEY BOWES GLOBAL FIN SERV LLC</b> Totals				Invoices	1	\$542.76
Vendor <b>49716 - PRISM PHOTOGRAPHICS INC</b> 2211-1801	Incentive & Recognition Program	Paid by Check #111157		11/28/2022	12/14/2022	12/31/2022		12/14/2022	39.40
			Vendor <b>49716 - PRISM PHOTOGRAPHICS INC</b> Totals				Invoices	1	\$39.40
Vendor <b>49915 - JACQUELINE PROULX</b> 2563329	Clothes Washer Rebate Program	Paid by Check #111158		12/13/2022	12/14/2022	12/31/2022		12/14/2022	200.00
			Vendor <b>49915 - JACQUELINE PROULX</b> Totals				Invoices	1	\$200.00
Vendor <b>47803 - REDWOOD PRINTING</b> 33428	Printing	Paid by Check #111159		12/05/2022	12/14/2022	12/31/2022		12/14/2022	957.00
			Vendor <b>47803 - REDWOOD PRINTING</b> Totals				Invoices	1	\$957.00
Vendor <b>49911 - SEARCHPROS STAFFING LLC</b> 22120655	Contractual Services	Paid by Check #111200		12/06/2022	12/21/2022	12/31/2022		12/20/2022	736.40
			Vendor <b>49911 - SEARCHPROS STAFFING LLC</b> Totals				Invoices	1	\$736.40
Vendor <b>43552 - SHERWIN-WILLIAMS</b> 2415-7	Buildings	Paid by Check #111160		11/29/2022	12/14/2022	12/31/2022		12/14/2022	167.28
2426-4	Buildings	Paid by Check #111160		11/29/2022	12/14/2022	12/31/2022		12/14/2022	142.98
			Vendor <b>43552 - SHERWIN-WILLIAMS</b> Totals				Invoices	2	\$310.26
Vendor <b>48172 - SNAP ON TOOLS</b> 11302257608	Small Tools	Paid by Check #111161		11/30/2022	12/14/2022	12/31/2022		12/14/2022	128.33
			Vendor <b>48172 - SNAP ON TOOLS</b> Totals				Invoices	1	\$128.33
Vendor <b>47876 - SOUTH TAHOE CHAMBER</b> 1051	Dues - Memberships - Certification	Paid by Check #111162		12/01/2022	12/14/2022	12/31/2022		12/14/2022	75.00
			Vendor <b>47876 - SOUTH TAHOE CHAMBER</b> Totals				Invoices	1	\$75.00
Vendor <b>45168 - SOUTHWEST GAS</b> NOVEMBER 2022-2	Natural Gas	Paid by Check #111163		12/06/2022	12/14/2022	12/31/2022		12/14/2022	892.86



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
NOVEMBER 2022-3	Natural Gas	Paid by Check #111201		12/08/2022	12/21/2022	12/31/2022		12/20/2022	102.28
Vendor 45168 - SOUTHWEST GAS Totals							Invoices	2	\$995.14
Vendor 49918 - CAROL SPOELSTRA									
2337504	Water Use Reduction Rebates	Paid by Check #111202		12/06/2022	12/21/2022	12/31/2022		12/20/2022	500.00
Vendor 49918 - CAROL SPOELSTRA Totals							Invoices	1	\$500.00
Vendor 48617 - STEEL-TOE-SHOES.COM									
STP120822	Safety Equipment - Physicals	Paid by Check #111164		12/08/2022	12/14/2022	12/31/2022		12/14/2022	266.43
Vendor 48617 - STEEL-TOE-SHOES.COM Totals							Invoices	1	\$266.43
Vendor 48267 - SUMMIT COMPANIES ABC FIRE									
571054835	Safety Equipment - Physicals	Paid by Check #111165		11/04/2022	12/14/2022	11/30/2022		12/14/2022	1,450.80
Vendor 48267 - SUMMIT COMPANIES ABC FIRE Totals							Invoices	1	\$1,450.80
Vendor 48218 - SUSAN LINDSTROM ARCHAEOLOGICAL									
12142022	Tahoe Mtn WL	Paid by Check #111203		12/14/2022	12/21/2022	12/31/2022		12/20/2022	720.00
Vendor 48218 - SUSAN LINDSTROM ARCHAEOLOGICAL Totals							Invoices	1	\$720.00
Vendor 49916 - SCOTT SUTTERFIELD									
3516104	Toilet Rebate Program	Paid by Check #111166		12/13/2022	12/14/2022	12/31/2022		12/14/2022	100.00
Vendor 49916 - SCOTT SUTTERFIELD Totals							Invoices	1	\$100.00
Vendor 48412 - SWRCB									
WD-0216978	Regulatory Operating Permits	Paid by Check #111204		12/08/2022	12/21/2022	12/31/2022		12/20/2022	180,398.00
WD-0217021	Regulatory Operating Permits	Paid by Check #111204		12/08/2022	12/21/2022	12/31/2022		12/20/2022	3,453.00
WD-0217034	Regulatory Operating Permits	Paid by Check #111204		12/08/2022	12/21/2022	12/31/2022		12/20/2022	3,453.00
WD-0217064	Regulatory Operating Permits	Paid by Check #111204		12/08/2022	12/21/2022	12/31/2022		12/20/2022	3,274.00
Vendor 48412 - SWRCB Totals							Invoices	4	\$190,578.00
Vendor 24450 - TAHOE VALLEY ELECTRIC SUPPLY									
5120123	Pipe - Covers & Manholes	Paid by Check #111167		12/01/2022	12/14/2022	12/31/2022		12/14/2022	95.27
Vendor 24450 - TAHOE VALLEY ELECTRIC SUPPLY Totals							Invoices	1	\$95.27
Vendor 49420 - THATCHER COMPANY OF NEVADA INC									
2022400109353	Hypochlorite	Paid by Check #111168		12/06/2022	12/14/2022	12/31/2022		12/14/2022	8,775.00
2022400109352	Hypochlorite	Paid by Check #111168		12/08/2022	12/14/2022	12/31/2022		12/14/2022	2,551.96
2022400109354	Hypochlorite	Paid by Check #111168		12/08/2022	12/14/2022	12/31/2022		12/14/2022	1,260.51
2022400109382	Hypochlorite	Paid by Check #111168		12/08/2022	12/14/2022	12/31/2022		12/14/2022	(1,260.51)
2022400109383	Hypochlorite	Paid by Check #111205		12/08/2022	12/21/2022	12/31/2022		12/20/2022	1,263.78
2022400109384	Hypochlorite	Paid by Check #111168		12/08/2022	12/14/2022	12/31/2022		12/14/2022	(2,551.96)
2022400109385	Hypochlorite	Paid by Check #111205		12/08/2022	12/21/2022	12/31/2022		12/20/2022	2,558.58
Vendor 49420 - THATCHER COMPANY OF NEVADA INC Totals							Invoices	7	\$12,597.36
Vendor 48877 - SHELLY THOMSEN									





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DollarTree REIMB	Incentive & Recognition Program	Paid by Check #111169		12/04/2022	12/14/2022	12/31/2022		12/14/2022	58.38	
Vendor <b>48877 - SHELLY THOMSEN</b> Totals								Invoices	1	\$58.38
Vendor <b>44519 - UNITED RENTALS INC</b>										
213600766-001	Safety Equipment - Physicals	Paid by Check #111206		11/30/2022	12/21/2022	12/31/2022		12/20/2022	7,438.50	
213600766-002	Safety Equipment - Physicals	Paid by Check #111206		12/01/2022	12/21/2022	12/31/2022		12/20/2022	(7,438.50)	
213620286-001	Safety Equipment - Physicals	Paid by Check #111206		12/01/2022	12/21/2022	12/31/2022		12/20/2022	6,840.00	
Vendor <b>44519 - UNITED RENTALS INC</b> Totals								Invoices	3	\$6,840.00
Vendor <b>43718 - USA BLUE BOOK</b>										
160372	Laboratory Supplies	Paid by Check #111170		10/31/2022	12/14/2022	12/31/2022		12/14/2022	837.56	
202264	Laboratory Supplies	Paid by Check #111170		12/12/2022	12/14/2022	12/31/2022		12/14/2022	(363.57)	
Vendor <b>43718 - USA BLUE BOOK</b> Totals								Invoices	2	\$473.99
Vendor <b>48586 - VINCIGUERRA CONSTRUCTION INC</b>										
23-01A	Waterline, Black Bart	Paid by Check #111207		11/30/2022	12/21/2022	12/31/2022		12/20/2022	50,000.00	
23-01AR	Waterline, Black Bart Retainage	Paid by Check #111207		11/30/2022	12/21/2022	12/31/2022		12/20/2022	(2,500.00)	
23-01B	Ham Ln Waterline Repl	Paid by Check #111207		11/30/2022	12/21/2022	12/31/2022		12/20/2022	6,250.00	
23-01BR	Ham Ln Waterline Repl Retainage	Paid by Check #111207		11/30/2022	12/21/2022	12/31/2022		12/20/2022	(312.50)	
23-18A	Generator, Emergency Blower	Paid by Check #111171		11/30/2022	12/14/2022	12/31/2022		12/14/2022	6,916.77	
23-18AB	Generator, Emergency Blower	Paid by Check #111171		11/30/2022	12/14/2022	12/31/2022		12/14/2022	.00	
23-18AR	Generator, Emergency Blower Retainage	Paid by Check #111171		11/30/2022	12/14/2022	12/31/2022		12/14/2022	64,716.14	
Vendor <b>48586 - VINCIGUERRA CONSTRUCTION INC</b> Totals								Invoices	7	\$125,070.41
Vendor <b>49845 - WAGEWORKS INC</b>										
1122-TR106660	Nov Cobra Admin Fee	Paid by Check #111208		11/01/2022	12/21/2022	12/31/2022		12/20/2022	130.80	
Vendor <b>49845 - WAGEWORKS INC</b> Totals								Invoices	1	\$130.80
Vendor <b>25700 - WEDCO INC</b>										
801974	Wells	Paid by Check #111172		12/06/2022	12/14/2022	12/31/2022		12/14/2022	384.20	
801975	Buildings	Paid by Check #111172		12/06/2022	12/14/2022	12/31/2022		12/14/2022	608.34	
803531	Buildings	Paid by Check #111209		12/14/2022	12/21/2022	12/31/2022		12/20/2022	67.01	
Vendor <b>25700 - WEDCO INC</b> Totals								Invoices	3	\$1,059.55
Vendor <b>25850 - WESTERN NEVADA SUPPLY</b>										
39527855	Primary Equipment	Paid by Check #111173		11/11/2022	12/14/2022	12/31/2022		12/14/2022	1,546.32	
19565966	Saddles & Fittings Inventory	Paid by Check #111173		11/30/2022	12/14/2022	12/31/2022		12/14/2022	4,621.88	
39583711	Buildings	Paid by Check #111210		12/14/2022	12/21/2022	12/31/2022		12/20/2022	388.65	
19569937	Saddles & Fittings Inventory	Paid by Check #111210		12/15/2022	12/21/2022	12/31/2022		12/20/2022	3,251.67	
Vendor <b>25850 - WESTERN NEVADA SUPPLY</b> Totals								Invoices	4	\$9,808.52
Vendor <b>49917 - ZTEC SERVICES INC</b>										
1549	Miscellaneous Liability Claims	Paid by Check #111211		07/05/2022	12/21/2022	12/31/2022		12/20/2022	4,098.28	

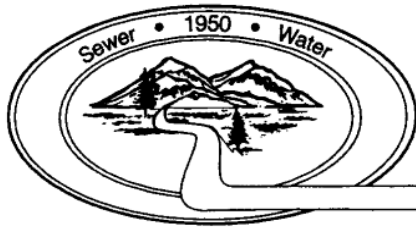


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		Vendor	<b>49917 - ZTEC SERVICES INC</b>	Totals		Invoices	1		\$4,098.28
				Grand Totals		Invoices	189		\$670,369.62





# South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 6b

**TO:** Board of Directors

**FROM:** Julie Ryan, Engineering Department Manager

**MEETING DATE:** January 5, 2023

**ITEM – PROJECT NAME:** Interim Groundwater Program Management

**REQUESTED BOARD ACTION:** (1) Approve the proposed Scope of Work from Kennedy Jenks to provide consulting support services; and (2) Authorize the General Manager to execute Task Order No. 15A in the amount \$153,683.

**DISCUSSION:** On November 3, 2022, the Board authorized staff to contract with Kennedy Jenks (KJ) to provide interim groundwater management services, preparing an application for the Sustainable Groundwater Management (SGM) Round 2 Grant Funding. This application was submitted on December 16, and requests \$2.62M in grant funding on a compilation of projects totaling \$2.75M (95% match). With that effort behind us, Kennedy Jenks is now planning to turn its attention to the District's ongoing role as lead of the Groundwater Sustainability Alternative Plan (Plan) and various annual reporting requirements, tasks which were previously completed by the District's former Hydrogeologist who is retiring January 5, 2023.

At staff's request, KJ has prepared the attached Scope of Work, detailing their proposal to complete the following groundwater management activities:

- Indian Creek Reservoir TMDL Annual Report
- Water Year 2022 Annual Report
- Annual Water Supply and Demand Assessment
- GSA Outreach Support
- As-Needed Plan Management Activities

The proposed budget of \$153,683 is expected to cover their effort through the end of June 2023. Staff recommends that the Board approve the proposed Scope of Work, and authorize the General Manager to execute Amendment A to Task Order 15 under the existing Master Services Agreement.

**SCHEDULE:** Attached

**COSTS:** \$153,683.00

**ACCOUNT NO:** 2030-6050

**BUDGETED AMOUNT AVAILABLE:** \$28,001

**ATTACHMENTS:** Scope of Work and Cost Estimate

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**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water

**GENERAL MANAGER:** YES   *AR*   NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES   *AT*   NO \_\_\_\_\_

20 December 2022

Ms. Julie Ryan  
Engineering Manager  
South Tahoe Public Utility District  
1275 Meadow Crest Drive  
South Lake Tahoe, CA 96150

Subject: Proposal to Provide Professional Services for Groundwater and Water Quality Compliance Support

Dear Ms. Ryan:

As requested, Kennedy/Jenks Consultants (KJ) is pleased to provide this proposal for services to support the South Tahoe Public Utility District (District) to support the Sustainable Groundwater Management Act (SGMA) program for the Tahoe Valley South (TVS) subbasin and water quality compliance reporting at Indian Creek Reservoir (ICR) through June 30, 2023. Based on our discussions on 17 October 2022 and the 5-year Workload Projection provided by the District's hydrogeologist, the following activities are included in the scope of work:

Task 1: Indian Creek Reservoir Total Maximum Daily Load (TMDL) Annual Report due March 1, 2023

Task 2: Groundwater Annual Report for Water Year (WY) 2022 due April 1, 2023

Task 3: Annual Water Supply and Demand Assessment due July 1, 2023

Task 4: Groundwater Sustainable Agency Outreach

Task 5: Optional As-Needed Services

This letter proposal provides a scope of work and budget that builds on our prior work for District water planning activities.

## **Scope of Work**

### **Task 1 Indian Creek Reservoir (ICR) Phosphorus Total Maximum Daily Load (TMDL) Annual Report Preparation**

This task is to prepare the ICR Phosphorus TMDL annual report (TMDL Annual Report) and submit to the Lahontan Regional Water Quality Control Board by March 1, 2023. Preparation of the TMDL Annual Report will require the activities below

### **1.1 Review prior reports and source documents/files**

This subtask is to review prior annual reports and the source word documents, spreadsheet files, Geographic Information System (GIS) map files, provided by the District, which are necessary to prepare the TMDL Annual Report.

### **1.2 Collect, review, and compile 2021-2022 data**

This subtask is to coordinate collection of:

- operational information such as run time, cost, pounds of oxygen produced of the hypolimnetic oxygenation system,
- estimate of inflow into ICR as measured at the District's Upper Dressler Ditch Parshall Flume,
- water quality data with a focus on Phosphorus, dissolved oxygen, Secchi Depth, Chlorophyll a and Trophic State Index, and
- other information necessary for the TMDL Annual Report.

The information will be reviewed to confirm that it is sufficient to update the tables, figures and report narrative in subtasks 1.3 and 1.4.

### **1.3 Update tables and figures**

This subtask is to use the data collected in subtask 1.2 to update the 4 tables and 9 figures in the TMDL Annual Report.

### **1.4 Prepare draft TMDL Annual Report**

This subtask is to update the narrative to reflect the results in the tables and figures from subtask 1.2 and submit a word document for editing and a compiled pdf with all content for District review.

### **1.5 Prepare final TMDL Annual Report**

This subtask is to incorporate responses to District comments on the draft TMDL Annual Report and prepare a final TMDL Annual Report and submit it to the Lahontan RWQCB by March 1, 2023.

### **1.6 Coordination Calls**

This subtask is to convene up to 3 coordination calls with District staff to discuss topics such as the data, interpretation of the data, review of the draft TMDL Annual Report, etc.

### **1.7 Project Coordination/Management and QA/QC**

This subtask is to provide day to day coordination of internal staff, prepare invoices, and provide Quality Assurance/ Quality Control review of the draft and final TMDL Annual Report.

Assumptions:

- District will provide prior reports and data in electronically in the native file format necessary to prepare the annual report
- District will provide consolidated review comments within 7 calendar days of submittal of draft TMDL report

Deliverables:

- Draft ICR Phosphorus TMDL Annual Report with tables, figures and narrative
- Final ICR Phosphorus TMDL Annual Report with tables, figures and narrative
- Coordination call agenda and e-mail summaries.

## **Task 2 –Groundwater Annual Report for WY2022**

This task is to update the Groundwater Annual Report (Annual Report) content from water year (WY) 2021 to reflect conditions in WY 2022 using information collected by the District and in coordination with groundwater modeling by Desert Research Institute (DRI). DRI is contracted separately by the District. The update will require activities as follows:

### **2.1 Coordinate Data Gathering**

This task is to coordinate water level, water quality, surface water flow, groundwater pumping, and other relevant information from up to 11 different sources/ entities necessary to prepare the WY2022 Annual Report. This will require coordination with District and DRI staff.

### **2.2 Update Executive Summary**

This task is to synthesize the content of the revised sections of the WY 2022 Annual Report and update the Executive Summary

### **2.3 Update Section 1 – Introduction**

This task is to review and update the narrative in the introductory section as well as updating 2 figures related to precipitation data and 2 tables including 2 Water Year Classification to include WY2022 information.

### **2.4 Update Section 2 – Groundwater Conditions**

This task is to review and update the narrative in the Groundwater Conditions section as well as updating up to 10 figures related to groundwater levels and production as well as water quality and up to 3 tables including water pumping and water use to include WY2022 information. This will require coordination with DRI staff regarding modeling inputs and results.



## **2.5 Update Section 3 – Basin Management Objectives (BMO)**

This task is to review and update the narrative in the BMO section to reflect status of water level, water quality, water storage and other topics related to 6 BMOs. This task also includes updating up to 6 figures related to groundwater pumping and groundwater management costs for 2022 and up to 3 tables including recommend actions, members of and discussion topics for Stakeholder Advisory Group (SAG) Workshops and groundwater management costs to include WY2022 information.

## **2.6 Update Section 4 – Proposed Actions for WY 2023**

This task is to review and update the narrative to reflect proposed actions for WY 2023, developed with District staff and the SAG to address the findings of Section 2 and Section 3 for WY2022 information.

## **2.7 Update Section 5 – Alternative Plan Changes**

This task is to review and update the narrative proposed changes to the Alternative Plan, if any, which will be developed with District staff and the SAG to address to reflect conclusions from WY2022 information.

## **2.8 Prepare WY 2022 Annual Report**

This task is to compile the updated sections produced in Tasks 2.2 – 2.7 that have been reviewed by District staff and the SAG to reflect comments on sections regarding WY2022 information.

## **2.9 Project Coordination Calls**

Up to 6 project coordination calls will be held with District Staff and/or DRI and other agencies with information necessary to prepare the WY 2022 Annual Report by no later than April 1, 2023.

## **2.10 Project Management and Quality Assurance/Quality Control**

This task is for day-to-day coordination of KJ staff and subcontractor, Luhdorff and Scalmanini Consulting Engineers (LSCE) who will provide hydrogeologic advice, as well as for preparation of invoices and provide Quality Assurance/ Quality Control review of deliverables.

### **Assumptions:**

- District will provide source files in MS word and Excel and other digital format for editing
- All deliverables will be electronic
- No in-person meetings are included
- District review period will be no more than 10 days following submittal of draft and in time to upload the WY 2022 Annual Report to the DWR SGMA portal
- All District comments will be compiled into a single set of comments

Deliverables:

- Draft WY 2022 Annual Report Sections prepared for Tasks 2.2 – 2.7 for review
- WY2022 Annual Report that incorporates comments on draft sections
- E-mail agendas/summaries of coordination calls

### **Task 3 –Annual Water Supply and Demand Assessment**

This task is to update the District’s Annual Water Supply and Demand Assessment (AWSDA) content to reflect conditions in the one-year period prior to July 1, 2023, using information collected by the District, much of which is reflected in the WY2022 Annual Report.

#### **3.1 Prepare Draft AWSDA**

This task is to compile relevant WY2022 Annual Report content including figures for water year type, annual groundwater recharge, annual groundwater production, and available groundwater supply calculations and tables including source capacity. This task will also include update of the narrative to reflect WY2022 and evaluate potential WY2023 conditions that could impact water supply and the actions that may be required to address potential shortages. The draft AWSDA will include updated DWR tables for submittal. This task will be coordinated with District operations and public information staff.

#### **3.2 Prepare Final AWSDA**

This task is to incorporate District comments on the draft AWSDA and prepare a final AWSDA to be uploaded for submittal to the DWR portal on or before July 1, 2023.

#### **3.3 Coordination calls**

This subtask is to convene up to 3 coordination calls with District staff to discuss topics such as the results of the analysis, any measures (e.g. outreach re drought and need for water use efficiency) the District may need to take as a function of the results of the analysis.

#### **3.4 Project Coordination/Management and QA/QC**

This subtask is to provide day to day coordination of internal staff, prepare invoices, and provide Quality Assurance/ Quality Control review of the draft and final AWSDA.

Assumptions:

- District will provide source files in MS word and Excel and other digital format for editing
- All deliverables will be electronic
- No in-person meetings are included
- District review period will be no more than 10 days following submittal of draft and in time to upload the AWSDA to the DWR portal
- All District comments will be compiled into a single set of comments

Deliverables:

- Draft AWSDA
- Final AWSDA that incorporates comments on draft sections
- E-mail agendas/summaries of coordination calls

## **Task 4 –Outreach Support**

This task is to prepare materials for presentation, provide content for web site updates to promote outreach meetings, and to distribute e-mails to stakeholders regarding the activities, especially for Task 2 WY 2022 Annual Report.

### **4.1 District Board Meeting**

The content of the WY2022 Annual Report will be presented to the District Board. This task includes preparation of materials for presentation as well as making the presentation at the District Board Meeting This task will be coordinated with District Management and Engineering staff.

### **4.2 SAG Workshops**

The information developed in the WY 2022 Annual Report as well as other groundwater management activities need to be communicated to the SAG. This task includes preparation of materials for presentation, sending out up to 2 e-mails per meeting to interested parties and stakeholders, as well as making the presentation at up to two SAG meetings This task will be coordinated with District Management, Engineering and Public Information staff.

### **4.3 Project Coordination/Management and QA/QC**

This subtask is to provide day to day coordination of internal staff, prepare invoices, and provide Quality Assurance/ Quality Control review of the presentations.

Assumptions:

- District will provide source files in PowerPoint and other digital format for editing
- All deliverables will be electronic
- No in-person meetings are included (Optional Task 5 could be used for in-person meetings)
- District review of presentations will be within 5 days of submittal
- All District comments will be compiled into a single set of comments

Deliverables:

- 1 Board meeting presentation
- 2 SAG workshop presentations including up to 4 emails promoting the workshops
- E-mail agendas/summaries of coordination calls

**Budget**

The total budget and a summary of the cost breakdown for each task is shown below in accordance with our enclosed January 1, 2023 Rate Schedule. The detailed fee estimate is provided as an attachment.

Task	Hours	Total Fee
Task 1 ICR TMDL Annual Report	170	\$38,142
Task 2 WY 2022 Annual Report	285	\$75,172
Task 3 Annual Water Supply and Demand Assessment	61	\$13,525
Task 4 Outreach Support	78	\$19,345
<b>Subtotal Tasks 1-4</b>	<b>594</b>	<b>\$146,184</b>
Task 5 Optional Services	32	\$7,498
<b>Total Tasks 1-5</b>	<b>626</b>	<b>\$153,683</b>

**Schedule**

KJ anticipates the schedule to start upon notice to proceed following the January 5, 2023 District Board meeting with all work to be completed by June 30, 2023.

We look forward to continuing to support the District on this important project. Please contact Sachi Itagaki at (650) 852-2817 if you have any questions or require additional information.

Very truly yours,  
 Kennedy/Jenks Consultants, Inc.



Sachiko Itagaki, P.E.  
 Project Manager/Principal, One Water Practice

Enclosures

Proposal Fee Estimate  
 Rate Schedule – January 1, 2023

**Proposal Fee Estimate**



CLIENT Name: **South Tahoe Public Utility District**

Date: 12/20/2022

PROJECT Description: **Proposal to Provide Professional Services for Groundwater and Water Quality Compliance Support**

January 1, 2023 Rates	Eng-Sci-9	Eng-Sci-8	Eng-Sci-7	Eng-Sci-6	Eng-Sci-4	Eng-Sci-3	Project Assistant	Total	KJ Labor	KJ Comm. Charges	Sub LSCE	KJ Sub-Markup	Total Labor	Total Subs	Total Expenses	Total Labor + Subs + Expenses
Classification:								Hours	Fees	4%	Fees	10%				Fees
Hourly Rate:	\$320	\$305	\$285	\$260	\$220	\$200	\$140									
<b>Task 1 - ICR TMDL Annual Report</b>																
1.1 Review prior reports and source documents/files			4		4	8		16	\$3,620	\$145		\$0	\$3,620	\$0	\$145	\$3,765
1.2 Collect, review, and compile 2021-2022 data			4		8	16		28	\$6,100	\$244		\$0	\$6,100	\$0	\$244	\$6,344
1.3 Update tables and figures			2		8	24		34	\$7,130	\$285		\$0	\$7,130	\$0	\$285	\$7,415
1.4 Update Narrative/prepare draft TMDL report			2		12	20	6	40	\$8,050	\$322		\$0	\$8,050	\$0	\$322	\$8,372
1.5 Prepare final TMDL report			4		8	12	2	26	\$5,580	\$223		\$0	\$5,580	\$0	\$223	\$5,803
1.6 Up to 3 coordination calls			3		3			6	\$1,515	\$61		\$0	\$1,515	\$0	\$61	\$1,576
1.7 Project Coordination/Management and QA/QC		4	4		8		4	20	\$4,680	\$187		\$0	\$4,680	\$0	\$187	\$4,867
<b>Task 1 - Subtotal</b>	<b>0</b>	<b>4</b>	<b>23</b>	<b>0</b>	<b>51</b>	<b>80</b>	<b>12</b>	<b>170</b>	<b>\$36,675</b>	<b>\$1,467</b>	<b>\$0</b>	<b>\$0</b>	<b>\$36,675</b>	<b>\$0</b>	<b>\$1,467</b>	<b>\$38,142</b>
<b>Task 2 - WY - 2022 Annual Report</b>																
2.1 Coordinate Data Gathering from 11 data sources			2	4		8		14	\$3,210	\$128		\$0	\$3,210	\$0	\$128	\$3,338
2.2 Executive Summary update			2	2	6			10	\$2,410	\$96		\$0	\$2,410	\$0	\$96	\$2,506
2.3 Section 1 Introduction update			2	6		6		14	\$3,330	\$133		\$0	\$3,330	\$0	\$133	\$3,463
2.4 Section 2 GW Conditions update			13	30		60		103	\$23,505	\$940	\$1,500	\$150	\$23,505	\$1,650	\$940	\$26,095
2.5 Section 3: Basin Mgmt Objectives (8 BMOs)			6	16		38		60	\$13,470	\$539	\$1,000	\$100	\$13,470	\$1,100	\$539	\$15,109
2.6 Section 4: Proposed Actions WY 2023			1	2		4		7	\$1,605	\$64		\$0	\$1,605	\$0	\$64	\$1,669
2.7 Section 5: Alt Plan Changes			1	2		4		7	\$1,605	\$64		\$0	\$1,605	\$0	\$64	\$1,669
2.8 Final Annual Report Prep			4	6		8	6	24	\$5,140	\$206		\$0	\$5,140	\$0	\$206	\$5,346
2.9 Project Coordination Calls (up to 6)		4	6	6	6			22	\$5,810	\$232	\$1,000	\$100	\$5,810	\$1,100	\$232	\$7,142
2.10 Project Management and QA/QC		4	6	6		4	4	24	\$5,850	\$234	\$2,500	\$250	\$5,850	\$2,750	\$234	\$8,834
<b>Task 2 - Subtotal</b>	<b>0</b>	<b>8</b>	<b>43</b>	<b>80</b>	<b>12</b>	<b>132</b>	<b>10</b>	<b>285</b>	<b>\$65,935</b>	<b>\$2,637</b>	<b>\$6,000</b>	<b>\$600</b>	<b>\$65,935</b>	<b>\$6,600</b>	<b>\$2,637</b>	<b>\$75,172</b>
<b>Task 3 - Annual Water Supply and Demand Assessment</b>																
3.1. Draft AWSDA			4		12	16		32	\$6,980	\$0		\$0	\$6,980	\$0	\$0	\$6,980
3.2. Final AWSDA			2		4	6	2	14	\$2,930	\$0		\$0	\$2,930	\$0	\$0	\$2,930
3.3 Up to 3 coordination calls			3		3	3		9	\$2,115	\$0		\$0	\$2,115	\$0	\$0	\$2,115
3.4. Project Coordination/Management and QA/QC		4					2	6	\$1,500	\$0		\$0	\$1,500	\$0	\$0	\$1,500
<b>Task 3 Subtotal</b>	<b>0</b>	<b>4</b>	<b>9</b>	<b>0</b>	<b>19</b>	<b>25</b>	<b>4</b>	<b>61</b>	<b>\$13,525</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,525</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,525</b>
<b>Task 4 - Outreach Support</b>																
4.1 1 Board Meeting		2	8		4	2	2	18	\$4,450	\$0		\$0	\$4,450	\$0	\$0	\$4,450
4.2 -2 SAG Workshops and up to 4 e-mail blasts		4	16		12	7	2	41	\$10,100	\$0		\$0	\$10,100	\$0	\$0	\$10,100
4.3 Project Coordination/Management and QA/QC		3	8		6		2	19	\$4,795	\$0		\$0	\$4,795	\$0	\$0	\$4,795
<b>Task 4 - Subtotal</b>	<b>0</b>	<b>9</b>	<b>32</b>	<b>0</b>	<b>22</b>	<b>9</b>	<b>6</b>	<b>78</b>	<b>\$19,345</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,345</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,345</b>
<b>Subtotal Tasks 1-4</b>	<b>0</b>	<b>25</b>	<b>107</b>	<b>80</b>	<b>104</b>	<b>246</b>	<b>32</b>	<b>594</b>	<b>\$135,480</b>	<b>\$4,104</b>	<b>\$6,000</b>	<b>\$600</b>	<b>\$135,480</b>	<b>\$6,600</b>	<b>\$4,104</b>	<b>\$146,184</b>
<b>Task 5 - Optional Services</b>																
As-needed		2	8		8	10	4	32	\$7,210	\$288		\$0	\$7,210	\$0	\$288	\$7,498
<b>Task 5 - Subtotal</b>	<b>0</b>	<b>2</b>	<b>8</b>	<b>0</b>	<b>8</b>	<b>10</b>	<b>4</b>	<b>32</b>	<b>\$7,210</b>	<b>\$288</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,210</b>	<b>\$0</b>	<b>\$288</b>	<b>\$7,498</b>
<b>Tasks 1-5 Total</b>	<b>0</b>	<b>27</b>	<b>115</b>	<b>80</b>	<b>112</b>	<b>256</b>	<b>36</b>	<b>626</b>	<b>\$142,690</b>	<b>\$4,393</b>	<b>\$6,000</b>	<b>\$600</b>	<b>\$142,690</b>	<b>\$6,600</b>	<b>\$4,393</b>	<b>\$153,683</b>

**Client/Address:** South Tahoe Public Utility District  
 1275 Meadow Crest Drive  
 South Lake Tahoe, CA 96150

**Contract/Proposal Date:** Proposal to Provide Professional Services for Groundwater and Water  
 Quality Compliance Support - 12/20/2022

## Schedule of Charges

January 1, 2023

### PERSONNEL COMPENSATION

Classification	Hourly Rate
Engineer-Scientist-Specialist 1 .....	\$150
Engineer-Scientist-Specialist 2 .....	\$180
Engineer-Scientist-Specialist 3 .....	\$200
Engineer-Scientist-Specialist 4 .....	\$220
Engineer-Scientist-Specialist 5 .....	\$240
Engineer-Scientist-Specialist 6 .....	\$260
Engineer-Scientist-Specialist 7 .....	\$285
Engineer-Scientist-Specialist 8 .....	\$305
Engineer-Scientist-Specialist 9 .....	\$320
Senior CAD-Designer .....	\$185
CAD-Designer .....	\$170
Senior CAD-Technician .....	\$155
CAD-Technician .....	\$140
Project Assistant .....	\$140
Administrative Assistant .....	\$120
Aide.....	\$95

In addition to the above Hourly Rates, a four percent Communications Charge will be added to Personnel Compensation for normal and incidental copies, communications and postage.

### Direct Expenses

Reimbursement for direct expenses, as listed below, incurred in connection with the work, will be at cost plus ten percent for items such as:

- a. Maps, photographs, 3rd party reproductions, 3rd party printing, equipment rental, and special supplies related to the work.
- b. Consultants, soils engineers, surveyors, contractors, and other outside services.
- c. Rented vehicles, local public transportation and taxis, travel and subsistence.
- d. Project specific telecommunications and delivery charges.
- e. Special fees, insurance, permits, and licenses applicable to the work.
- f. Outside computer processing, computation, and proprietary programs purchased for the work.

Reimbursement for vehicles used in connection with the work will be at the federally approved mileage rates or at a negotiated monthly rate.

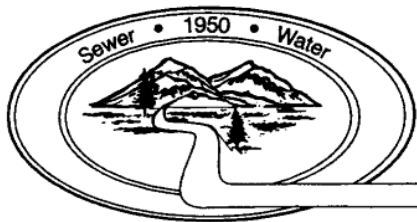
If prevailing wage rates apply, the above billing rates will be adjusted as appropriate.

Overtime for non-exempt employees will be billed at one and a half times the Hourly Rates specified above.

Rates for professional staff for legal proceedings or as expert witnesses will be at rates one and one-half times the Hourly Rates specified above.

Excise and gross receipts taxes, if any, will be added as a direct expense.

The foregoing Schedule of Charges is incorporated into the agreement for the services provided, effective January 1, 2023 through December 31, 2023. After December 31, 2023, invoices will reflect the Schedule of Charges currently in effect.



# South Tahoe Public Utility District

Directors  
Nick Haven  
Shane Romsos  
David Peterson  
Kelly Sheehan  
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401  
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

## BOARD AGENDA ITEM 13a

**TO:** Board of Directors  
**FROM:** Julie Ryan, Engineering Department Manager  
**MEETING DATE:** January 5, 2023  
**ITEM – PROJECT NAME:** Conference with Legal Counsel – Potential Litigation  
**REQUESTED BOARD ACTION:** Direct Staff

**DISCUSSION:** Pursuant to Government Code Section 54956.9(b) of the California Government Code, Conference with Legal Counsel regarding Potential Litigation (two cases).

**SCHEDULE:** N/A

**COSTS:**

**ACCOUNT NO:** N/A

**BUDGETED AMOUNT AVAILABLE:** N/A

**ATTACHMENTS:** None

**CONCURRENCE WITH REQUESTED ACTION:**

**CATEGORY:** Water/Sewer

**GENERAL MANAGER:** YES ca NO \_\_\_\_\_

**CHIEF FINANCIAL OFFICER:** YES AT NO \_\_\_\_\_