



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT June 20, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan

Absent: Nick Exline

Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Ryan Lee, Taylor Jaime, Kyle Ostberg, Chris Skelly, Adrian Combes, Vincent Stagnaro, Heidi Baugh

Guests: Dane Wadle, California Special Districts Association (CSDA) Senior Public Affairs Coordinator; Lou Pierini

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** Paul Hughes announced that Item 7a – Mobile Modular Office Space, is requested to be pulled from the Agenda as more research is needed before Board consideration.

Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent
to remove Item 7a from the Agenda.

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Haven/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent
to approve the Consent Calendar as presented.

a. **WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. FIELD COMMUNICATIONS UPGRADES

(Taylor Jaime, Staff Engineer II)

(1) Approved the proposed Scope of Work from Thunderbird Communications to commission new and modify existing field communications instrumentation in an amount not to exceed \$20,000; and (2) Authorized the General Manager to execute Task Order No. 1B in the amount \$19,759.15.

c. 2024 ASPHALT PATCHING AND TRENCH PAVING SERVICES

(Adrian Combes, Director of Operations)

Approved Change Order No. 2 to GB General Engineering in the amount of \$4,348.

d. BARTON VALVE INSTALLATION PROJECT

(Adrian Combes, Director of Operations)

Approved Change Order No. 2 to Haen Constructors in the amount of \$140,581.69; and 2) Authorized the General Manager to execute Change Order No. 2.

e. 2024/2025 SODIUM HYPOCHLORITE MINI BULK/TOTE SUPPLIES

(Chris Stanley, Field Operations Manager and Jeremy Rutherford, Field Operations Mechanical Technician Supervisor)

Authorized Contract extension option for fiscal year 2024/2025 for sodium hypochlorite mini bulk/tote supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of *\$60,000.

f. 2024/2025 SODIUM HYPOCHLORITE DRUM SUPPLIES

(Chris Stanley, Field Operations Manager and Jeremy Rutherford, Field Operations Mechanical Technician Supervisor)

Authorized Contract extension option for fiscal year 2024/2025 for sodium hypochlorite drum supplies, pursuant to the one-year options to extend, to Thatcher Company of Nevada, Inc., in the estimated amount of *\$56,550.

g. KELLER BOOSTER STATION AND PALOMA WELL BACKUP POWER PROJECT

(Trevor Coolidge, Senior Engineer)

Authorized staff to advertise for construction bids for the Keller Booster Station and Paloma Well Backup Power Project.

h. NUCLEAR DENSITY GAUGE BRAND AND SOURCE STANDARDIZATION

(Trevor Coolidge, Senior Engineer)

1) Found that Troxler Electronic Laboratories' Nuclear Density Gauges will be the sole brand for District material density and moisture testing devices, and 2) Found that Troxler's regional distributor is the sole supplier.

i. SOUTH TAHOE PUBLIC UTILITY DISTRICT RESERVE POLICY

(Andrea Salazar, Chief Financial Officer)

Approved South Tahoe Public Utility District Revised Reserve Policy.

j. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,660,887.38.

k. REGULAR BOARD MEETING MINUTES: June 6, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved June 6, 2024, Minutes.

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None
6. **PRESENTATION:** **Dane Wadle**, Field Coordinator with CSDA presented the Special Leadership Foundation Certificate of Transparency. The program was created in 2013, and South Tahoe Public Utility District was one of the first to participate in the program. This is the fourth award for South Tahoe Public Utility District, one of the few Districts to receive the certificate four times.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**
Director Haven provided details regarding the Operations Committee meeting held on June 18, 2024. **Director Romsos** congratulated staff for working diligently at Pope Beach to bring it back online in time for the summer season.
President Peterson provided details regarding the El Dorado Water Agency (EDWA) Board meeting where the Board passed a \$13 million budget. He announced that he will not be re-running for election in November; and therefore, no longer a member of the EDWA Board next year. He asked that Board Members consider serving on the EDWA Board as he would like to appoint a new representative on July 18th to allow for participation in the upcoming strategic planning process.
8. **BOARD MEMBER REPORTS:** None
9. **STAFF/ATTORNEY REPORTS:**
Shelly Thomsen provided a legislative update. She asked for the Board's input regarding the District participating in the Department of Water Resources survey for water usage. This is a one year study and the Board gave consent for participation in this pilot program.
Ryan Jones provided a PowerPoint presentation regarding Senate Bill 1439, Limitations on Campaign Contributions, and addressed questions from the Board.
Ryan Lee provided details regarding the Customer Assistance Program, of which the final draft will be brought to the Board on July 18th including an Ordinance amendment. The program will be an income based, tiered program using existing framework. A tier will be added to the program to offer a 15% discount, with a funding cap proposed at \$50,000 or the first year. The Board appreciates the update before considering the changes and suggested some guidelines.
He further provided details regarding the new Environmental Protection Agency requirements for lead and copper service lines, including timelines and regulations for the new requirements.
10. **GENERAL MANAGER REPORT:**
Paul Hughes announced:
- The employee recognition picnic is July 10th
 - The July 3, 2024 Board Meeting is cancelled
 - He will be on vacation next week, contact **Melonie Gutfry** for questions or concerns in his absence.
11. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
12. **BREAK AND ADJOURN TO CLOSED SESSION:** 3:13 p.m.

RECONVENE TO OPEN SESSION: 3:32 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al

No reportable Board Action

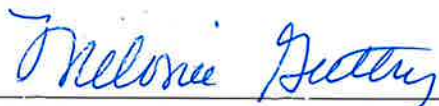
- b. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director

No reportable Board Action

- c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director

No reportable Board Action

ADJOURNMENT: 3:33 p.m.



Melonie Gutfry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



David Peterson, Board President
South Tahoe Public Utility District