

SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, May 18, 2023 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. Fiscal Year 2023/24 Water and Sewer Service Charge Rates
(Ryan Lee, Customer Service Manager)
(1) Authorize the use of Sewer Rate Stabilization Funds in the amount of \$2 million in Fiscal Year 2023/24, and (2) Approve Resolution No. 3244-23 confirming the water and sewer service rate increases of 9.5% and 9.5% for Fiscal Year 2023/24.
 - b. Fiscal Year 2023/24 Sewer Enterprise Fund Budget (Paul Hughes, Chief Financial Officer)
Adopt Resolution No. 3245-23 for the Fiscal Year 2023/24 Sewer Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action on the sewer service rate increases.
 - c. Fiscal Year 2023/24 Water Enterprise Fund Budget (Paul Hughes, Chief Financial Officer)
Adopt Resolution No. 3246-23 for the Fiscal Year 2023/24 Water Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action on the water service rate increases.

- d. Appointment of Interim Grants Coordinator (Paul Hughes, Chief Financial Officer)
Appoint Lynn Nolan, a CalPERS retired annuitant, as the Interim Grants Coordinator from May 19, 2023, through the maximum end date of December 31, 2023.
 - e. General Manager Sick Leave Accrual
(Liz Kauffman, Human Resources Director and Paul Hughes, Chief Financial Officer)
Approve an exception to the sick leave benefits as applicable to the General Manager and authorize payment to the General Manager for excess sick leave accrual in the amount of approximately \$40,788 upon separation of the employment..
 - f. Interim General Manager Appointment
(Liz Kauffman, Human Resources Director)
Appoint Paul Hughes, Chief Financial Officer, to the position of Interim General Manager effective June 3, 2023 through selection and hiring of a new General Manager.
 - g. Winter Storms Emergency Response
(John Thiel, General Manager)
1) Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
- a. Recycled Water Strategic Plan Update (Stephen Caswell, Principal Engineer)
11. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- a. Staffing Update
 - b. Tahoe Chamber – State of the South Shore 2023
 - c. Lake Valley Fire – Black Bart Fire Station
 - d. Bently Composting
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
- Past Meetings/Events**
05/04/2023 – 2:00 p.m. Regular Board Meeting at the District
05/15/2023 – 3:30 p.m. Operations Committee Meeting at the District
05/17/2023 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
05/18/2023 – 1:00 p.m. Executive Committee Meeting at the District
- Future Meetings/Events**
05/23/2023 – 6:00 p.m. Recycled Water Strategic Plan Public Meeting at the District
06/01/2023 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

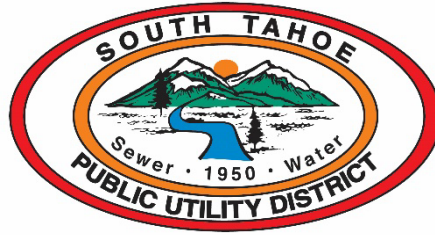
ADJOURNMENT (The next Regular Board Meeting is Thursday, June 1, 2023, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



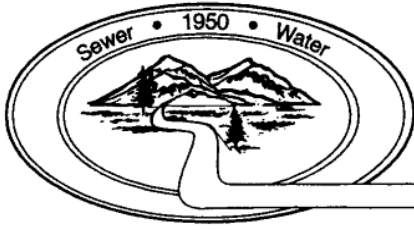
SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, May 18, 2023

ITEMS FOR CONSENT

- a. **2022 SEWER LINE SPOT REPAIRS & LATERAL ABANDONMENT SERVICES**
(Richard Jones, Underground Sewer Repair Supervisor and Heidi Baugh, Purchasing Agent)
1) Approve Change Order No. 1 to final quantities completed as a credit to the District in the amount of \$38,750; and 2) authorize General Manager to approve (a) Notice of Completion for recordation with the El Dorado County Clerk, and (b) Closeout Agreement and Release of Claims for Robotic Sewer Solutions Inc. for the 2022 Sewer Line Spot Repairs & Lateral Abandonment Services Contract.

- b. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Receive and file Payment of Claims in the amount of \$1,268,501.08

- c. **REGULAR BOARD MEETING MINUTES: May 4, 2023**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approve May 4, 2023, Minutes



South Tahoe Public Utility District

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4a

TO: Board of Directors

FROM: Richard Jones, Underground Sewer Repair Supervisor
Heidi Baugh, Purchasing Agent

MEETING DATE: May 18, 2023

ITEM – PROJECT NAME: 2022 Sewer Line Spot Repairs & Lateral Abandonment Services

REQUESTED BOARD ACTION: 1) Approve Change Order No. 1 to final quantities completed as a credit to the District in the amount of \$38,750; and 2) authorize General Manager to approve (a) Notice of Completion for recordation with the El Dorado County Clerk, and (b) Closeout Agreement and Release of Claims for Robotic Sewer Solutions Inc. for the 2022 Sewer Line Spot Repairs & Lateral Abandonment Services Contract.

DISCUSSION: On April 20, 2023, Robotic Sewer Solutions Inc., completed work for the 2022 Sewer Line Spot Repairs & Lateral Abandonment Services Contract. The Change Order adjusts the Contract price from the award value to the value of actual work completed.

With Board approval, the General Manager will work with staff to approve and file the Notice of Completion with the El Dorado County Clerk, which will initiate the Stop Notice filing period on this Contract. Robotic Sewer Solutions did not use any subcontractors and there have been no Preliminary Stop Notices received to date. Staff requests that the Board authorize the General Manager to approve the Closeout Agreement and Release of Claims following the Stop Notice period if no Stop Notices are received.

SCHEDULE: N/A

COSTS: <\$38,750.00>

ACCOUNT NO: 10.22.6055

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Change Order No. 1, Notice of Completion, Closeout Agreement and Release of Claims

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *CR* NO

CHIEF FINANCIAL OFFICER: YES *AA* NO



CHANGE ORDER NUMBER 1

Project 2022 Sewer Line Spot Repairs and Lateral Abandonment

Contractor ROBOTIC SEWER SOLUTIONS INC.

Date 05/18/2023

PO #2022-00001222

The Contract Shall Be Changed As Follows:

A. Adjust contract amount to final quantities completed for Bid Item Nos. 1 through 21 (spot repairs and lateral abandonments) for a credit to the District in the amount of \$38,750.00.

TOTAL FOR ITEM A IS <\$38,750.00>

TOTAL FOR CHANGE ORDER NUMBER 1 IS = <\$38,750.00>

	Dollar Amounts	Contract Time
Original Contract	\$150,450.00	NA
Previous Change Orders	\$ 0	NA
Current Contract	\$150,450.00	NA
THIS CHANGE ORDER	<\$38,750.00>	NA
New Contract Total	\$111,250.00	NA

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred as a result of the change(s) described, unless specifically noted in individual description(s).

Authorized By STPUD Board President

Date: _____

Accepted By Contractor

Date: _____

Reviewed By

Date: _____

RECORDING REQUESTED BY:

SOUTH TAHOE PUBLIC UTILITY DISTRICT
ATTN: HEIDI BAUGH, Purchasing Agent

WHEN RECORDED MAIL TO:

SOUTH TAHOE PUBLIC UTILITY DISTRICT
1275 Meadow Crest Drive
South Lake Tahoe, CA 96150

SPACE ABOVE THIS LINE FOR RECORDER'S USE

APN: NA

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

1. The undersigned is OWNER or agent of the OWNER of the interest or estate stated below in the property hereinafter described.
2. The FULL NAME of the OWNER is South Tahoe Public Utility District
3. The FULL ADDRESS of the OWNER is 1275 Meadow Crest Drive, South Lake Tahoe, CA 96150
4. The NATURE OF THE INTEREST or ESTATE of the undersigned is: In fee.
(If other than fee, strike "in fee" and insert here, for example, "purchaser under contract of purchase," or "lessee.")
5. The FULL NAMES and FULL ADDRESSES of ALL PERSONS, if any, WHO HOLD SUCH INTEREST or ESTATE with the undersigned as JOINT TENANTS or as TENANTS IN COMMON are:
Name & Address
Name & Address
6. The FULL NAMES of FULL ADDRESSES OF THE PREDECESSORS in INTEREST of the undersigned if the property was transferred subsequent to the commencement of the work of improvement herein referred to:
Name & Address
Name & Address
7. A work of improvement on the property hereinafter described was COMPLETED on April 20, 2023.
8. The work of improvement completed is described as follows: 2022 Sewer Line Spot Repairs and Lateral Abandonments Services.
9. The NAME OF THE ORIGINAL CONTRACTOR, if any, for such work of improvement is Robotic Sewer Solutions Inc.
10. The street address of said property is No street addresses (NA).
11. The property on which said work of improvement was completed is in the City of South Lake Tahoe and/or the County of El Dorado, State of California, and is described as follows:
As shown in Exhibit "A" attached hereto and made a part hereof, and commonly known as scope of work for contract.

DATE: May 18, 2023 _____

SIGNATURE OF OWNER OR AGENT OF OWNER
JOHN THIEL, General Mgr., South Tahoe Public Utility Dist.

VERIFICATION FOR INDIVIDUAL OWNER:

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the owner of the aforesaid interest or estate in the property described in the above notice; that I have read said notice, that I know and understand the contents thereof, and the facts stated therein are true and correct.

DATE AND PLACE

SIGNATURE OF OWNER NAMED IN PARAGRAPH 2

VERIFICATION FOR NON-INDIVIDUAL OWNER: SOUTH TAHOE PUBLIC UTILITY DISTRICT

I, the undersigned, declare under penalty of perjury under the laws of the State of California that I am the Board President of the aforesaid interest or estate in the property described in the above notice; that I have read the said notice, that I know and understand the contents thereof, and that the facts stated therein are true and correct.

May 18, 2023 at South Lake Tahoe, Calif.
DATE AND PLACE

SIGNATURE OF PERSON SIGNING ON BEHALF OF OWNER
JOHN THIEL, General Mgr., South Tahoe Public Utility District

EXHIBIT "A"
Notice of Completion
2022 SEWER LINE SPOT REPAIRS & LATERAL ABANDONMENTS

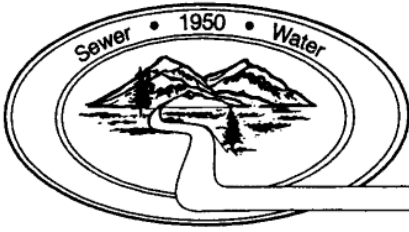
The site of work is located in multiple rural and residential areas of the City of South Lake Tahoe and surrounding areas of the County of El Dorado, California.

The work to be performed consists of repairs on 6", 8", 10", 12", 15", 16" or 18" pipe consisting of asbestos cement (AC) or clay (VCP) pipe. All laterals are 4" pipe. Spot repairs will begin 1 foot above the upstream joint and end 1 foot below the downstream joint on any clay pipe with length-wise cracks.

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Notice of Completion
2022 SEWER LINE SPOT REPAIRS & LATERAL ABANDONMENTS

EXHIBIT "A"



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

CERTIFICATION

I hereby certify that the foregoing is a full, true, and correct copy of the Notice of Completion that was approved by the Board of Directors of the South Tahoe Public Utility District, County of El Dorado, State of California, and executed by General Manager, John Thiel.

Date Approved: _____

Certified by: _____
Melonie Guttry, Clerk of the Board

CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS

THIS CLOSEOUT AGREEMENT AND RELEASE OF CLAIMS (Agreement) is made in South Lake Tahoe, California, this _____ day of May, 2023 by and between the South Tahoe Public Utility DISTRICT, hereinafter referred to as "DISTRICT", and Robotic Sewer Solutions Inc., hereinafter referred to as "CONTRACTOR".

KNOW ALL PERSONS BY THESE PRESENTS:

1. The DISTRICT and CONTRACTOR entered into that agreement for Purchase Order Nos. 2022-00001222, for DISTRICT project described as 2022 SEWER LINE SPOT REPAIRS & LATERAL ABANDONMENT SERVICES on April 20, 2022 ("Contract"). The Contract was amended through Change Order No. 1 by the parties, pertaining to Purchase Order No. 2022-00001222.
2. CONTRACTOR and DISTRICT agree that the total adjusted Contract price is as follows:

Original Contract Price: \$150,450.00
Adjusted Contract Price: \$111,250.00
3. The DISTRICT and CONTRACTOR, by way of this Agreement fully closeout the Contract.
4. That the undersigned, as the authorized representative of CONTRACTOR, and for each of its successors, assigns and partners, for and in consideration of One Hundred Eleven Thousand Two Hundred Fifty Dollars and Zero Cents (\$111,250.00), receipt of which is acknowledged, does release and forever discharge the DISTRICT, and each of its successors, assigns, directors, officers, agents, servants, volunteers and employees, from any and all rights, claims, causes of action, demands, debts, obligations, liabilities, actions, damages, costs and expenses (including but not limited to attorneys, paralegal and experts' fees, costs and expenses) and other claims, which may be asserted against DISTRICT by reason of any matter or thing which was the subject matter of or basis for:
 - A. The performance of all terms and conditions of the Contract; and,
 - B. Change Order No. 1, as approved by the parties, pertaining to the Contract.
5. Nothing contained in this Agreement shall waive or alter the rights, privileges, and powers of the DISTRICT or the duties, liabilities and obligations of the CONTRACTOR and its surety(ies) in respect to any portions of the Contract Documents for the Contract.
6. The DISTRICT has received the following claims from the CONTRACTOR: None.
7. Upon execution of this Agreement, the DISTRICT agrees to promptly record a NOTICE OF COMPLETION with the El Dorado County Recorder.
8. The current retention amount is:

The current retention amount is:	\$ 5,562.50
Original Contract amount:	\$150,450.00
Total Change Order Amount:	<\$ 38,750.00>
Less: Amount Previously Paid:	
(Request Nos. 1-3)	\$105,687.50
Retainage:	\$ 5,562.50
BALANCE:	\$ - 0 -

The retainage will be released to the CONTRACTOR at the expiration of thirty (30) calendar days after date of recording the NOTICE OF COMPLETION by El Dorado County Recorder or when all stop notices have been released, whichever last occurs. The release provided pursuant to this Agreement shall not apply to CONTRACTOR'S right to the retention amount until and to the extent such amounts are received by CONTRACTOR.

9. It is understood and agreed by CONTRACTOR that the facts with respect to which the release provided pursuant to this Agreement is given may turn out to be other than or different from the facts as now known or believed to be, and CONTRACTOR expressly assumes the risk of the facts turning out to be different than they now appear, and agrees that the release provided pursuant to this Agreement shall be, in all respects, effective and not subject to termination or rescission by any such difference in facts and CONTRACTOR expressly waives any and all rights it has or may have under California Civil Code Section 1542, which provides as follows:

“A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the Release which if known by him must have materially affected his settlement with the debtor.”

10. The release made by the CONTRACTOR is not to be construed as an admission or admissions of liability and the CONTRACTOR denies any such liability. CONTRACTOR agrees that it will forever refrain and forebear from commencing, instituting or prosecuting any lawsuit, action or other proceeding against the DISTRICT based on, arising out of, or in any way connected with the subject matter of this release.
11. The CONTRACTOR releases the DISTRICT from all claims, including but not limited to those of its Subcontractors for all delay and impact costs, if any.
12. The CONTRACTOR represents and warrants to the DISTRICT that the CONTRACTOR has not assigned or transferred or purported to assign or transfer to any person, firm, corporation, association or entity any of the rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims and the CONTRACTOR agrees to indemnify and hold harmless the DISTRICT, its successors, assigns, directors, officers, agents, servants, volunteers and employees, from and against, without limitation, any and all rights, claims, warranties, demands, debts, obligations, liabilities, actions, causes of action, damages, costs, expenses and other claims, including but not limited to attorneys', paralegal and experts' fees, costs and expenses arising out of or connected with any such assignment or transfer or purported assignment or transfer.
13. The parties acknowledge that they have been represented by counsel of their own choice in connection with the preparation and execution of this Agreement. The parties acknowledge and represent that they understand and voluntarily consent and agree to each and every provision contained in this Agreement.
14. The parties further acknowledge and represent that no promise, inducement or agreement, not expressed in this Agreement, have been made and that this Agreement contains the entire agreement among the parties and that the terms of the Agreement are contractual and not a mere recital.
15. The persons executing this Agreement represent and warrant to the other party that the execution and performance of the terms of this Agreement have been duly authorized by

all corporate, partnership, individual, or other entity requirements and that said persons have the right, power, legal capacity and authority to execute and enter into this Agreement.

SOUTH TAHOE PUBLIC UTILITY DISTRICT

JOHN THIEL, GENERAL MANAGER

DATED

ATTEST: MELONIE GUTTRY, CLERK OF BOARD

DATED

ROBOTIC SEWER SOLUTIONS INC.

By: _____
STEVE VOSSMEYER, PRESIDENT

DATED

PAYMENT OF CLAIMS

FOR APPROVAL

May 18, 2023

Payroll	5/2/23				559,086.87
Total Payroll					559,086.87
ADP & Insight eTools					573.59
AFLAC/WageWorks claims and fees					130.80
Ameritas - Insurance Payments					6,672.90
Total Vendor EFT					7,377.29
<u>Weekly Approved Check Batches</u>					
		<u>Water</u>	<u>Sewer</u>		<u>Total</u>
Wednesday, May 3, 2023		31,038.90	313,563.86		344,602.76
Wednesday, May 10, 2023		157,200.80	199,581.70		356,782.50
Total Accounts Payable Checks					701,385.26
Utility Management Refunds					651.66
Total Utility Management Checks					651.66
<i>Grand Total</i>					<u><u>\$1,268,501.08</u></u>

<u>Payroll EFTs & Checks</u>		<u>5/2/2023</u>
EFT	CA Employment Taxes & W/H	23,180.95
EFT	Federal Employment Taxes & W/H	117,376.70
EFT	CalPERS Contributions	78,573.67
EFT	Empower Retirement-Deferred Comp	24,617.09
EFT	Stationary Engineers Union Dues	2,742.77
EFT	CDHP Health Savings (HSA)	7,069.12
EFT	Retirement Health Savings	15,933.74
EFT	United Way Contributions	10.00
EFT	Employee Direct Deposits	288,264.90
CHK	Employee Garnishments	159.23
CHK	Employee Paychecks	1,158.70
	<i>Total</i>	559,086.87



Payment of Claims

Payment Date Range 05/03/23 - 05/10/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 44227 - *RENNER EQUIPMENT CO									
Y92626	Grounds & Maintenance	Paid by Check #112271		02/22/2023	05/03/2023	04/30/2023		05/03/2023	2,078.93
		Vendor 44227 - *RENNER EQUIPMENT CO Totals					Invoices	1	<u>\$2,078.93</u>
Vendor 43721 - ACWA/JPIA									
0699299	ACWA Medical/Vision Insurance	Paid by Check #112241		04/04/2023	05/03/2023	05/31/2023		05/03/2023	207,093.39
		Vendor 43721 - ACWA/JPIA Totals					Invoices	1	<u>\$207,093.39</u>
Vendor 48983 - ADVANCED INFRASTRUCTURE TECHNOLOGIES LLC									
221698	Line Locater	Paid by Check #112242		02/23/2023	05/03/2023	04/30/2023		05/03/2023	8,077.50
		Vendor 48983 - ADVANCED INFRASTRUCTURE TECHNOLOGIES LLC Totals					Invoices	1	<u>\$8,077.50</u>
Vendor 44039 - AFLAC									
545673	Insurance Supplement Payable	Paid by Check #112243		04/01/2023	05/03/2023	04/30/2023		05/03/2023	1,149.52
		Vendor 44039 - AFLAC Totals					Invoices	1	<u>\$1,149.52</u>
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO									
231096	Office Supply Issues	Paid by Check #112244		04/25/2023	05/03/2023	04/30/2023		05/03/2023	111.25
231097	Office Supply Issues	Paid by Check #112244		04/25/2023	05/03/2023	04/30/2023		05/03/2023	64.25
231249	Office Supply Issues	Paid by Check #112293		05/02/2023	05/10/2023	05/31/2023		05/10/2023	111.25
231250	Office Supply Issues	Paid by Check #112293		05/02/2023	05/10/2023	05/31/2023		05/10/2023	64.25
		Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals					Invoices	4	<u>\$351.00</u>
Vendor 49337 - AMAZON CAPITAL SERVICES INC.									
1KRH-TYFV-73J7	Small Tools	Paid by Check #112245		04/13/2023	05/03/2023	04/30/2023		05/03/2023	92.40
1WDN-6F79-1FDW	Safety Equipment - Physicals	Paid by Check #112294		04/17/2023	05/10/2023	04/30/2023		05/10/2023	378.60
14TG-1HRT-1PQ3	Buildings	Paid by Check #112245		04/20/2023	05/03/2023	04/30/2023		05/03/2023	195.30
		Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals					Invoices	3	<u>\$666.30</u>
Vendor 40521 - AT&T									
MAY 2023	Telephone	Paid by Check #112295		04/28/2023	05/10/2023	05/31/2023		05/10/2023	200.00
		Vendor 40521 - AT&T Totals					Invoices	1	<u>\$200.00</u>
Vendor 45202 - AT&T MOBILITY									
APRIL 2023	Telephone	Paid by Check #112296		04/19/2023	05/10/2023	04/30/2023		05/10/2023	227.41
		Vendor 45202 - AT&T MOBILITY Totals					Invoices	1	<u>\$227.41</u>
Vendor 48000 - AT&T/CALNET 3									
000019876712	Telephone	Paid by Check #112298		05/01/2023	05/10/2023	04/30/2023		05/10/2023	22.98
000019876714	Telephone	Paid by Check #112299		05/01/2023	05/10/2023	04/30/2023		05/10/2023	22.98
000019881915	Telephone	Paid by Check #112297		05/01/2023	05/10/2023	04/30/2023		05/10/2023	1,730.56
		Vendor 48000 - AT&T/CALNET 3 Totals					Invoices	3	<u>\$1,776.52</u>
Vendor 11551 - AXELSON IRON SHOP LLC									
065175	Mobile Equipment	Paid by Check #112246		04/24/2023	05/03/2023	04/30/2023		05/03/2023	106.58



Payment of Claims

Payment Date Range 05/03/23 - 05/10/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor 11551 - AXELSON IRON SHOP LLC Totals					Invoices	1	<u>\$106.58</u>
Vendor 49339 - BASEFORM INC									
04242023-184	Pipe - Covers & Manholes	Paid by Check #112300		04/24/2023	05/10/2023	04/30/2023		05/10/2023	2,430.00
04252023-186	Pipe - Covers & Manholes	Paid by Check #112300		04/25/2023	05/10/2023	04/30/2023		05/10/2023	2,516.00
		Vendor 49339 - BASEFORM INC Totals					Invoices	2	<u>\$4,946.00</u>
Vendor 44109 - BB&H BENEFIT DESIGNS									
90323	Contractual Services	Paid by Check #112247		04/04/2023	05/03/2023	05/31/2023		05/03/2023	232.00
		Vendor 44109 - BB&H BENEFIT DESIGNS Totals					Invoices	1	<u>\$232.00</u>
Vendor 45009 - BENTLY AGROWDYNAMICS									
209946	Biosolid Disposal Costs	Paid by Check #112301		04/28/2023	05/10/2023	04/30/2023		05/10/2023	1,252.05
		Vendor 45009 - BENTLY AGROWDYNAMICS Totals					Invoices	1	<u>\$1,252.05</u>
Vendor 48995 - BRENLYN BORLEY									
Education #3	Tuition & Reimbursement Program	Paid by Check #112248		02/21/2023	05/03/2023	04/30/2023		05/03/2023	1,600.00
		Vendor 48995 - BRENLYN BORLEY Totals					Invoices	1	<u>\$1,600.00</u>
Vendor 42978 - BROWNSTEIN HYATT									
934626	Legal Services March 2023	Paid by EFT #72		04/18/2023	05/03/2023	04/30/2023		05/03/2023	58,261.10
		Vendor 42978 - BROWNSTEIN HYATT Totals					Invoices	1	<u>\$58,261.10</u>
Vendor 48767 - CALIFORNIA LAB SERVICE									
3040563	Monitoring	Paid by Check #112249		04/13/2023	05/03/2023	04/30/2023		05/03/2023	271.00
3040954	Monitoring	Paid by Check #112249		04/20/2023	05/03/2023	04/30/2023		05/03/2023	63.00
3050039	Monitoring	Paid by Check #112302		05/01/2023	05/10/2023	04/30/2023		05/10/2023	128.00
		Vendor 48767 - CALIFORNIA LAB SERVICE Totals					Invoices	3	<u>\$462.00</u>
Vendor 49220 - CAMPORA PROPANE									
3650647	Propane	Paid by Check #112303		05/01/2023	05/10/2023	05/31/2023		05/10/2023	644.79
		Vendor 49220 - CAMPORA PROPANE Totals					Invoices	1	<u>\$644.79</u>
Vendor 40176 - CASHMAN EQUIPMENT									
INPS3724228	Automotive	Paid by Check #112250		01/20/2023	05/03/2023	04/30/2023		05/03/2023	163.19
		Vendor 40176 - CASHMAN EQUIPMENT Totals					Invoices	1	<u>\$163.19</u>
Vendor 12535 - CITY OF SOUTH LAKE TAHOE									
AR194349	Construction & Excavation Permit	Paid by Check #112304		04/14/2023	05/10/2023	04/30/2023		05/10/2023	4,865.00
		Vendor 12535 - CITY OF SOUTH LAKE TAHOE Totals					Invoices	1	<u>\$4,865.00</u>
Vendor 49778 - COLUMN SOFTWARE PBC									
B41A7C18-0022	Tank Coatings	Paid by Check #112305		04/28/2023	05/10/2023	05/31/2023		05/10/2023	94.03
		Vendor 49778 - COLUMN SOFTWARE PBC Totals					Invoices	1	<u>\$94.03</u>



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 44739 - CYBER SECURITY SOURCE									
11518	Service Contracts	Paid by Check #112251		03/24/2023	05/03/2023	05/31/2023		05/03/2023	1,446.75
		Vendor 44739 - CYBER SECURITY SOURCE Totals					Invoices	1	<u>\$1,446.75</u>
Vendor 48654 - D&H BROADCASTING LLC									
Mar 23 Stmt	Public Relations Expense	Paid by Check #112252		04/18/2023	05/03/2023	04/30/2023		05/03/2023	1,120.00
		Vendor 48654 - D&H BROADCASTING LLC Totals					Invoices	1	<u>\$1,120.00</u>
Vendor 48289 - DIY HOME CENTER									
Apr 23 Stmt	Buildings & Shop Supplies	Paid by Check #112306		04/30/2023	05/10/2023	04/30/2023		05/10/2023	1,112.77
		Vendor 48289 - DIY HOME CENTER Totals					Invoices	1	<u>\$1,112.77</u>
Vendor 49746 - GREGORY DUPREE									
DUPREE050723	Travel - Meetings - Education	Paid by Check #112253		05/01/2023	05/03/2023	05/31/2023		05/03/2023	221.00
		Vendor 49746 - GREGORY DUPREE Totals					Invoices	1	<u>\$221.00</u>
Vendor 49573 - EUROFINS TESTAMERICA									
3800021732	Monitoring	Paid by Check #112254		04/21/2023	05/03/2023	04/30/2023		05/03/2023	40.00
3800022048	Monitoring	Paid by Check #112254		04/25/2023	05/03/2023	04/30/2023		05/03/2023	10.00
		Vendor 49573 - EUROFINS TESTAMERICA Totals					Invoices	2	<u>\$50.00</u>
Vendor 14890 - FEDEX									
8-114-51065	Postage Expenses	Paid by Check #112307		04/28/2023	05/10/2023	04/30/2023		05/10/2023	73.50
		Vendor 14890 - FEDEX Totals					Invoices	1	<u>\$73.50</u>
Vendor 41263 - FERGUSON ENTERPRISES LLC									
0567575	Small Tools	Paid by Check #112255		04/27/2023	05/03/2023	04/30/2023		05/03/2023	82.24
		Vendor 41263 - FERGUSON ENTERPRISES LLC Totals					Invoices	1	<u>\$82.24</u>
Vendor 48402 - FLYERS ENERGY LLC									
23-810433	Gasoline & Diesel Fuel Inventory	Paid by Check #112256		04/26/2023	05/03/2023	04/30/2023		05/03/2023	5,806.31
23-813488	Gasoline & Diesel Expense	Paid by Check #112308		05/01/2023	05/10/2023	05/31/2023		05/10/2023	1,244.37
		Vendor 48402 - FLYERS ENERGY LLC Totals					Invoices	2	<u>\$7,050.68</u>
Vendor 49458 - GEOTAB USA INC									
IN338254	Service Contracts	Paid by Check #112309		04/30/2023	05/10/2023	04/30/2023		05/10/2023	691.25
		Vendor 49458 - GEOTAB USA INC Totals					Invoices	1	<u>\$691.25</u>
Vendor 48874 - STARLET GLAZE									
WalmartREIMB0423	Incentive & Recognition Program	Paid by Check #112257		04/28/2023	05/03/2023	04/30/2023		05/03/2023	84.86
		Vendor 48874 - STARLET GLAZE Totals					Invoices	1	<u>\$84.86</u>
Vendor 15600 - GRAINGER									
9654833947	Pump Stations	Paid by Check #112258		03/28/2023	05/03/2023	04/30/2023		05/03/2023	1,033.17



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
9684445837	Field, Shop & Safety Supplies Inventory	Paid by Check #112258		04/24/2023	05/03/2023	04/30/2023		05/03/2023	161.56
9684797799	Buildings	Paid by Check #112310		04/24/2023	05/10/2023	05/31/2023		05/10/2023	1,243.48
9684797815	Buildings	Paid by Check #112310		04/24/2023	05/10/2023	05/31/2023		05/10/2023	196.58
9686824112	Small Tools	Paid by Check #112258		04/25/2023	05/03/2023	04/30/2023		05/03/2023	399.14
9689170208	Grounds & Maintenance	Paid by Check #112310		04/27/2023	05/10/2023	05/31/2023		05/10/2023	918.53
9692689635	Buildings & Shop Supplies	Paid by Check #112310		05/01/2023	05/10/2023	05/31/2023		05/10/2023	1,184.27
9692880785	Buildings	Paid by Check #112310		05/02/2023	05/10/2023	05/31/2023		05/10/2023	79.39
9694173015	Pump Stations	Paid by Check #112310		05/02/2023	05/10/2023	05/31/2023		05/10/2023	43.27
Vendor 15600 - GRAINGER Totals							Invoices	9	\$5,259.39
Vendor 49768 - GTG LLC									
132	Strategic Plan Update	Paid by Check #112311		05/04/2023	05/10/2023	05/31/2023		05/10/2023	7,834.00
Vendor 49768 - GTG LLC Totals							Invoices	1	\$7,834.00
Vendor 49939 - HERC RENTALS INC									
33577455-001	Misc Emergency Incident Expenses	Paid by Check #112312		04/13/2023	05/10/2023	04/30/2023		05/10/2023	4,267.11
Vendor 49939 - HERC RENTALS INC Totals							Invoices	1	\$4,267.11
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES									
6782	Contractual Services	Paid by Check #112313		04/27/2023	05/10/2023	04/30/2023		05/10/2023	800.00
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES Totals							Invoices	1	\$800.00
Vendor 48832 - NANCY HUSSMANN									
May 2023	Personnel Expense	Paid by Check #112259		05/01/2023	05/03/2023	05/31/2023		05/03/2023	454.45
Retro 2023	Personnel Expense	Paid by Check #112259		05/01/2023	05/03/2023	04/30/2023		05/03/2023	79.88
Vendor 48832 - NANCY HUSSMANN Totals							Invoices	2	\$534.33
Vendor 48140 - INTEGRITY LOCKSMITH									
i37515	Shop Supplies	Paid by Check #112314		04/21/2023	05/10/2023	04/30/2023		05/10/2023	21.01
Vendor 48140 - INTEGRITY LOCKSMITH Totals							Invoices	1	\$21.01
Vendor 47792 - KAHL COMMERCIAL INTERIORS INC									
21631 Deposit	Engineering Office Upgrades	Paid by Check #112315		03/14/2023	05/10/2023	04/30/2023		05/10/2023	3,652.00
Vendor 47792 - KAHL COMMERCIAL INTERIORS INC Totals							Invoices	1	\$3,652.00
Vendor 43694 - KIMBALL MIDWEST									
100965915	Shop Supplies	Paid by Check #112260		04/18/2023	05/03/2023	04/30/2023		05/03/2023	761.25
Vendor 43694 - KIMBALL MIDWEST Totals							Invoices	1	\$761.25
Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL									
013771373	Buildings	Paid by Check #112316		05/03/2023	05/10/2023	05/31/2023		05/10/2023	150.00
Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL Totals							Invoices	1	\$150.00



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Vendor 22200 - LANGENFELD ACE HARDWARE									
Apr 23 Stmt	Shop Supplies & Filter Equipment	Paid by Check #112317		04/30/2023	05/10/2023	04/30/2023		05/10/2023	316.19
		Vendor 22200 - LANGENFELD ACE HARDWARE Totals					Invoices	1	<u>\$316.19</u>
Vendor 48843 - RYAN LEE									
LEE050723	Travel - Meetings - Education	Paid by Check #112261		05/01/2023	05/03/2023	05/31/2023		05/03/2023	189.00
		Vendor 48843 - RYAN LEE Totals					Invoices	1	<u>\$189.00</u>
Vendor 49591 - JUDY LEONG									
May 23	Contractual Services	Paid by Check #112262		05/01/2023	05/03/2023	05/31/2023		05/03/2023	20.00
		Vendor 49591 - JUDY LEONG Totals					Invoices	1	<u>\$20.00</u>
Vendor 22550 - LIBERTY UTILITIES									
MARCH 2023-6	Electricity	Paid by Check #112318		04/21/2023	05/10/2023	04/30/2023		05/10/2023	126,744.38
APRIL 2023-1	Electricity	Paid by Check #112318		05/03/2023	05/10/2023	04/30/2023		05/10/2023	9,702.38
		Vendor 22550 - LIBERTY UTILITIES Totals					Invoices	2	<u>\$136,446.76</u>
Vendor 47903 - LINDE GAS & EQUIPMENT INC									
35456188	Shop Supplies	Paid by Check #112319		04/22/2023	05/10/2023	04/30/2023		05/10/2023	527.69
35470332	Shop Supplies	Paid by Check #112263		04/22/2023	05/03/2023	04/30/2023		05/03/2023	66.45
35547546	Shop Supplies	Paid by Check #112319		04/25/2023	05/10/2023	04/30/2023		05/10/2023	51.82
		Vendor 47903 - LINDE GAS & EQUIPMENT INC Totals					Invoices	3	<u>\$645.96</u>
Vendor 45059 - LUMOS & ASSOCIATES									
117362	Clearview MT Meadow Waterline	Paid by Check #112264		04/21/2023	05/03/2023	04/30/2023		05/03/2023	500.00
		Vendor 45059 - LUMOS & ASSOCIATES Totals					Invoices	1	<u>\$500.00</u>
Vendor 48984 - MAVERICK NETWORKS INC									
2201187	Service Contracts	Paid by Check #112265		10/26/2022	05/03/2023	04/30/2023		05/03/2023	3,600.00
		Vendor 48984 - MAVERICK NETWORKS INC Totals					Invoices	1	<u>\$3,600.00</u>
Vendor 17900 - MC MASTER CARR SUPPLY CO									
94826905	Pump Stations	Paid by Check #112266		03/22/2023	05/03/2023	04/30/2023		05/03/2023	678.58
		Vendor 17900 - MC MASTER CARR SUPPLY CO Totals					Invoices	1	<u>\$678.58</u>
Vendor 18150 - MEEKS LUMBER & HARDWARE									
Apr 23 Stmt	Buildings & Shop Supplies	Paid by Check #112320		04/30/2023	05/10/2023	04/30/2023		05/10/2023	497.91
		Vendor 18150 - MEEKS LUMBER & HARDWARE Totals					Invoices	1	<u>\$497.91</u>
Vendor 42905 - MITCHELL INSTRUMENT CO									
8004757732	Safety Equipment - Physicals	Paid by Check #112321		04/24/2023	05/10/2023	04/30/2023		05/10/2023	2,735.22
		Vendor 42905 - MITCHELL INSTRUMENT CO Totals					Invoices	1	<u>\$2,735.22</u>
Vendor 19200 - NELS TAHOE HARDWARE									
Apr 23 Stmt	Buildings & Shop Supplies	Paid by Check #112322		04/30/2023	05/10/2023	04/30/2023		05/10/2023	138.92



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Vendor 19200 - NELS TAHOE HARDWARE Totals						Invoices	1		\$138.92
Vendor 49921 - SARA NELSON									
NELSON050723	Travel - Meetings - Education	Paid by Check #112267		05/01/2023	05/03/2023	05/31/2023		05/03/2023	160.00
Vendor 49921 - SARA NELSON Totals						Invoices	1		\$160.00
Vendor 49208 - NEVADA NEWS GROUP									
32341	Ads-Legal Notices	Paid by Check #112323		04/30/2023	05/10/2023	04/30/2023		05/10/2023	830.00
Vendor 49208 - NEVADA NEWS GROUP Totals						Invoices	1		\$830.00
Vendor 19355 - NEWARK IN ONE									
36085313	Pump Stations	Paid by Check #112268		04/03/2023	05/03/2023	04/30/2023		05/03/2023	328.36
Vendor 19355 - NEWARK IN ONE Totals						Invoices	1		\$328.36
Vendor 48813 - NORTH TAHOE PUD									
5NTPUDP1	PROP 1 2019 IMPLEMENTATION IRWM INV#5	Paid by Check #112324		05/08/2023	05/10/2023	05/31/2023		05/10/2023	44,649.59
Vendor 48813 - NORTH TAHOE PUD Totals						Invoices	1		\$44,649.59
Vendor 48315 - O'REILLY AUTO PARTS									
Apr 23 Stmt	Automotive	Paid by Check #112325		04/28/2023	05/10/2023	04/30/2023		05/10/2023	508.94
Vendor 48315 - O'REILLY AUTO PARTS Totals						Invoices	1		\$508.94
Vendor 44607 - OLIN PIONEER AMERICAS LLC									
900268436	Hypochlorite	Paid by Check #112326		04/27/2023	05/10/2023	04/30/2023		05/10/2023	10,004.34
Vendor 44607 - OLIN PIONEER AMERICAS LLC Totals						Invoices	1		\$10,004.34
Vendor 49806 - OUTSIDE INTERACTIVE INC									
32906	Public Relations Expense	Paid by Check #112327		03/30/2023	05/10/2023	04/30/2023		05/10/2023	2,011.00
Vendor 49806 - OUTSIDE INTERACTIVE INC Totals						Invoices	1		\$2,011.00
Vendor 49760 - DAVID PETERSON									
PETERSON050823	Travel - Meetings - Education	Paid by Check #112269		05/01/2023	05/03/2023	05/31/2023		05/03/2023	209.00
Vendor 49760 - DAVID PETERSON Totals						Invoices	1		\$209.00
Vendor 48443 - QUALITY CONTROL SERVICES INC									
70728	Service Contracts	Paid by Check #112328		04/14/2023	05/10/2023	04/30/2023		05/10/2023	1,135.00
Vendor 48443 - QUALITY CONTROL SERVICES INC Totals						Invoices	1		\$1,135.00
Vendor 47803 - REDWOOD PRINTING									
33833	Office Supplies	Paid by Check #112329		04/21/2023	05/10/2023	04/30/2023		05/10/2023	229.00
Vendor 47803 - REDWOOD PRINTING Totals						Invoices	1		\$229.00
Vendor 48144 - RELIANCE STANDARD									
MAY2023	Voluntary Life Payable	Paid by Check #112270		05/01/2023	05/03/2023	05/31/2023		05/03/2023	307.32
MAY23A	LTD/Life Insurance Management	Paid by Check #112270		05/01/2023	05/03/2023	05/31/2023		05/03/2023	2,536.29



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MAY23B	LTD/Life Insurance Union/Board Payable	Paid by Check #112270		05/01/2023	05/03/2023	05/31/2023		05/03/2023	3,323.83
Vendor 48144 - RELIANCE STANDARD Totals							Invoices	3	\$6,167.44
Vendor 49105 - ROBOTIC SEWER SOLUTIONS INC									
22-03A	Infiltration & Inflow	Paid by Check #112272		04/20/2023	05/03/2023	04/30/2023		05/03/2023	1,250.00
22-03AR	Infiltration & Inflow Retainage	Paid by Check #112272		04/20/2023	05/03/2023	04/30/2023		05/03/2023	(62.50)
Vendor 49105 - ROBOTIC SEWER SOLUTIONS INC Totals							Invoices	2	\$1,187.50
Vendor 49911 - SEARCHPROS STAFFING LLC									
23042544	Contractual Services	Paid by Check #112273		04/25/2023	05/03/2023	04/30/2023		05/03/2023	679.32
Vendor 49911 - SEARCHPROS STAFFING LLC Totals							Invoices	1	\$679.32
Vendor 40633 - SIGMA ALDRICH INC									
559720402	Laboratory Supplies	Paid by Check #112274		03/28/2023	05/03/2023	04/30/2023		05/03/2023	89.01
Vendor 40633 - SIGMA ALDRICH INC Totals							Invoices	1	\$89.01
Vendor 48735 - SILVER STATE ANALYTICAL LAB									
RN299072	Monitoring	Paid by Check #112275		04/24/2023	05/03/2023	04/30/2023		05/03/2023	501.00
Vendor 48735 - SILVER STATE ANALYTICAL LAB Totals							Invoices	1	\$501.00
Vendor 48944 - CHRIS SKELLY									
SKELLY050723	Travel - Meetings - Education	Paid by Check #112276		05/01/2023	05/03/2023	05/31/2023		05/03/2023	189.00
Vendor 48944 - CHRIS SKELLY Totals							Invoices	1	\$189.00
Vendor 44577 - SOUNDPROS INC									
230422-47	Public Relations Expense	Paid by Check #112330		04/22/2023	05/10/2023	05/31/2023		05/10/2023	49.00
Vendor 44577 - SOUNDPROS INC Totals							Invoices	1	\$49.00
Vendor 45168 - SOUTHWEST GAS									
APRIL 2023-1	Natural Gas	Paid by Check #112331		04/26/2023	05/10/2023	04/30/2023		05/10/2023	24,985.67
Vendor 45168 - SOUTHWEST GAS Totals							Invoices	1	\$24,985.67
Vendor 49064 - STAPLES BUSINESS ADVANTAGE									
3536881793	Office Supply Issues	Paid by Check #112277		04/29/2023	05/03/2023	04/30/2023		05/03/2023	548.20
Vendor 49064 - STAPLES BUSINESS ADVANTAGE Totals							Invoices	1	\$548.20
Vendor 48511 - SWRCB/DWOCP									
Dorman T2 2023	Dues - Memberships - Certification	Paid by Check #112332		03/18/2023	05/10/2023	04/30/2023		05/10/2023	60.00
Vendor 48511 - SWRCB/DWOCP Totals							Invoices	1	\$60.00
Vendor 24100 - TAHOE BLUEPRINT									
053024	Tank Rehabilitation	Paid by Check #112278		04/25/2023	05/03/2023	04/30/2023		05/03/2023	117.19
053068	Secondary Clarifier #1 Rehab	Paid by Check #112333		05/02/2023	05/10/2023	05/31/2023		05/10/2023	442.13



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 24100 - TAHOE BLUEPRINT Totals				Invoices	2	\$559.32
Vendor 49168 - TAHOE CHAMBER									
2622953	Dues - Memberships - Certification	Paid by Check #112334		05/01/2023	05/10/2023	05/31/2023		05/10/2023	770.00
			Vendor 49168 - TAHOE CHAMBER Totals				Invoices	1	\$770.00
Vendor 48886 - TAHOE CITY PUD									
5TCCPUD1	PROP 1 2019 IMPLEMENTATION IRWM INV#5	Paid by Check #112335		05/08/2023	05/10/2023	05/31/2023		05/10/2023	41,633.75
			Vendor 48886 - TAHOE CITY PUD Totals				Invoices	1	\$41,633.75
Vendor 48229 - TAHOE DAILY TRIBUNE									
IN90090	Ads-Legal Notices	Paid by Check #112336		04/30/2023	05/10/2023	04/30/2023		05/10/2023	739.50
IN90091	Ads-Legal Notices	Paid by Check #112336		04/30/2023	05/10/2023	04/30/2023		05/10/2023	797.00
IN90092	Ads-Legal Notices	Paid by Check #112336		04/30/2023	05/10/2023	04/30/2023		05/10/2023	739.50
IN90093	Ads-Legal Notices	Paid by Check #112336		04/30/2023	05/10/2023	04/30/2023		05/10/2023	769.50
IN90094	Ads-Legal Notices	Paid by Check #112336		04/30/2023	05/10/2023	04/30/2023		05/10/2023	729.50
IN90095	Ads-Legal Notices	Paid by Check #112336		04/30/2023	05/10/2023	04/30/2023		05/10/2023	739.50
			Vendor 48229 - TAHOE DAILY TRIBUNE Totals				Invoices	6	\$4,514.50
Vendor 48927 - TAHOE VALLEY LODGE									
1053	Standby Accommodations	Paid by Check #112337		05/01/2023	05/10/2023	04/30/2023		05/10/2023	1,450.00
			Vendor 48927 - TAHOE VALLEY LODGE Totals				Invoices	1	\$1,450.00
Vendor 49420 - THATCHER COMPANY OF NEVADA INC									
2022400900861	Hypochlorite	Paid by Check #112279		04/05/2022	05/03/2023	04/30/2023	04/05/2022	05/03/2023	(1,350.00)
2022400901194	Hypochlorite	Paid by Check #112279		06/10/2022	05/03/2023	04/30/2023	06/10/2022	05/03/2023	(420.00)
2023400110984	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	2,507.52
2023400110986	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	1,747.24
2023400111319	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	(1,747.24)
2023400111320	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	1,546.64
2023400111321	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	(2,507.52)
2023400111322	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	3,093.28
2023400111665	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	(3,093.28)
2023400111666	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	3,101.30
2023400111668	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	(1,546.64)
2023400111669	Hypochlorite	Paid by Check #112279		03/27/2023	05/03/2023	04/30/2023		05/03/2023	1,550.65
			Vendor 49420 - THATCHER COMPANY OF NEVADA INC Totals				Invoices	12	\$2,881.95
Vendor 48877 - SHELLY THOMSEN									
THOMSEN050923	Travel - Meetings - Education	Paid by Check #112280		05/01/2023	05/03/2023	05/31/2023		05/03/2023	118.00
Verde REIMB	Travel - Meetings - Education	Paid by Check #112338		05/01/2023	05/10/2023	05/31/2023		05/10/2023	65.05
DCHotelReimb2023	Travel - Meetings - Education	Paid by Check #112280		05/02/2023	05/03/2023	04/30/2023		05/03/2023	1,506.20



Payment of Claims

Payment Date Range 05/03/23 - 05/10/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 48877 - SHELLY THOMSEN Totals				Invoices	3	\$1,689.25
Vendor 49577 - JIMI TOMER									
Mile+Hotel042223	Travel - Meetings - Education	Paid by Check #112281		04/25/2023	05/03/2023	04/30/2023		05/03/2023	1,393.24
			Vendor 49577 - JIMI TOMER Totals				Invoices	1	\$1,393.24
Vendor 42546 - TRUCKEE OVERHEAD DOOR INC									
51575	Buildings	Paid by Check #112282		04/21/2023	05/03/2023	04/30/2023		05/03/2023	311.00
			Vendor 42546 - TRUCKEE OVERHEAD DOOR INC Totals				Invoices	1	\$311.00
Vendor 48747 - TYLER TECHNOLOGIES INC									
045-415493	Service Contracts	Paid by Check #112339		05/01/2023	05/10/2023	05/31/2023		05/10/2023	37,711.53
			Vendor 48747 - TYLER TECHNOLOGIES INC Totals				Invoices	1	\$37,711.53
Vendor 49540 - WATER SYSTEMS CONSULTING INC									
7834	Bijou PS Rehab	Paid by Check #112283		03/31/2023	05/03/2023	04/30/2023		05/03/2023	11,192.50
			Vendor 49540 - WATER SYSTEMS CONSULTING INC Totals				Invoices	1	\$11,192.50
Vendor 25680 - WECO INDUSTRIES INC									
0051345-IN	Pipe - Covers & Manholes	Paid by Check #112284		04/12/2023	05/03/2023	04/30/2023		05/03/2023	748.04
			Vendor 25680 - WECO INDUSTRIES INC Totals				Invoices	1	\$748.04
Vendor 25700 - WEDCO INC									
S100011542.001	Buildings	Paid by Check #112285		04/20/2023	05/03/2023	04/30/2023		05/03/2023	53.83
S100011758.001	Pump Stations	Paid by Check #112285		04/21/2023	05/03/2023	04/30/2023		05/03/2023	71.42
S100011762.001	Pump Stations	Paid by Check #112285		04/21/2023	05/03/2023	04/30/2023		05/03/2023	23.81
			Vendor 25700 - WEDCO INC Totals				Invoices	3	\$149.06
Vendor 25850 - WESTERN NEVADA SUPPLY									
19286574-6	Pipe - Covers & Manholes	Paid by Check #112286		04/03/2023	05/03/2023	04/30/2023		05/03/2023	334.84
39699506	Buildings	Paid by Check #112286		04/11/2023	05/03/2023	04/30/2023		05/03/2023	8,150.15
39714188	Pump Stations	Paid by Check #112340		04/18/2023	05/10/2023	04/30/2023		05/10/2023	709.49
39720345	Pump Stations	Paid by Check #112340		04/21/2023	05/10/2023	04/30/2023		05/10/2023	184.53
39720346	Supplies	Paid by Check #112286		04/24/2023	04/26/2023	04/30/2023		05/03/2023	748.40
CM39720346	Supplies	Paid by Check #112286		04/24/2023	04/26/2023	04/30/2023		05/03/2023	(748.40)
19716379	Small Tools	Paid by Check #112286		04/25/2023	05/03/2023	04/30/2023		05/03/2023	2,804.87
19722890	Saddles & Fittings Inventory	Paid by Check #112286		04/25/2023	05/03/2023	04/30/2023		05/03/2023	3,697.50
39723360	Secondary Equipment	Paid by Check #112340		04/25/2023	05/10/2023	04/30/2023		05/10/2023	57.68
39725775	Pipe - Covers & Manholes	Paid by Check #112340		04/25/2023	05/10/2023	04/30/2023		05/10/2023	161.99
19716518	Infiltration & Inflow	Paid by Check #112340		04/27/2023	05/10/2023	04/30/2023		05/10/2023	2,473.63
39671443	Buildings	Paid by Check #112340		04/28/2023	05/10/2023	04/30/2023		05/10/2023	485.68
39728858	Secondary Equipment	Paid by Check #112340		04/28/2023	05/10/2023	04/30/2023		05/10/2023	194.99
19730670	Sewerworks Inventory	Paid by Check #112340		05/01/2023	05/10/2023	05/31/2023		05/10/2023	2,177.07
19730721	Sewerworks Inventory	Paid by Check #112340		05/01/2023	05/10/2023	05/31/2023		05/10/2023	154.38



Payment of Claims

Payment Date Range 05/03/23 - 05/10/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
39735491	Small Tools	Paid by Check #112340		05/02/2023	05/10/2023	05/31/2023		05/10/2023	143.56
39738368	Shop Supplies	Paid by Check #112340		05/03/2023	05/10/2023	05/31/2023		05/10/2023	76.06
Vendor 25850 - WESTERN NEVADA SUPPLY Totals						Invoices	17		<u>\$21,806.42</u>
Vendor 49930 - WHITE CAP									
50021723493	Infiltration & Inflow	Paid by Check #112287		04/14/2023	05/03/2023	04/30/2023		05/03/2023	271.88
Vendor 49930 - WHITE CAP Totals						Invoices	1		<u>\$271.88</u>
Vendor 40298 - WILLIAMS INDUSTRIAL SALES CO									
2023-295337-00	Shop Supplies	Paid by Check #112288		03/30/2023	05/03/2023	04/30/2023		05/03/2023	4,553.46
Vendor 40298 - WILLIAMS INDUSTRIAL SALES CO Totals						Invoices	1		<u>\$4,553.46</u>
Grand Totals						Invoices	150		<u><u>\$701,385.26</u></u>



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT May 4, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttry, Julie Ryan, Trevor Coolidge, Liz Kauffman, Greg Dupree, Ryan Lee, IV Jones, Chris Skelly, Shelly Thomsen, Art Zorio
Guests: Clancy Priest, Jeff Lewis, Government Technology Group; Paula Peterson, *South Tahoe Now*

1. PLEDGE OF ALLEGIANCE

2. COMMENTS FROM THE AUDIENCE: None

3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR: **Melonie Guttry** announced two changes: Removing Grants Update from Staff Reports and deleting the May 17, 2023 System Efficiency and Sustainability Committee Meeting from Future Meetings.

4. ADOPTION OF CONSENT CALENDAR:

Moved Haven/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar with changes as presented.

a. ISSUANCE OF SPECIAL USE PERMIT FOR WOOLLYSTAR MUSIC FESTIVAL SECONDARY EMERGENCY EGRESS ROUTE (Trevor Coolidge, Senior Engineer)

Approved Issuance of a Special Use Permit to Avery Hellman to allow attendees of the Woollystar Music Festival to use an existing unimproved road across a portion of Diamond Valley Ranch in the event of an emergency.

b. AERATION BLOWER SYSTEM EMERGENCY POWER AND SECONDARY CLARIFIERS NOS. 1 AND 2 PROJECT (Brent Goligoski, Associate Engineer)

Approved the Partial Closeout Agreement and Release of Claims for Vinciguerra Construction, Inc. for the Secondary Clarifiers Nos. 1 and 2 portion of the Aeration Blower System Emergency Power and Secondary Clarifiers Nos. 1 and 2 Project Contract.

c. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$1,783,854.07.

d. **REGULAR BOARD MEETING MINUTES: April 20, 2023**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved April 20, 2023, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **PRESENTATION:**

Chris Skelly introduced **Clancy Priest** and **Jeff Lewis** from Government Technology Group who provided a PowerPoint presentation regarding the District's Information Technology Strategic Plan Update and addressed questions from the Board.

7. **ITEMS FOR BOARD ACTION:**

a. Winter Storms Emergency Response (John Thiel, General Manager) – **John Thiel** provided details regarding the Winter Storms Emergency Response, outlining the ongoing work being done in response to this emergency and addressed questions from the Board. **Paul Hughes** provided details regarding the expenditures to date and addressed questions from the Board.

Moved Sheehan/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23; and 2) approve expenditures necessary for emergency response not to exceed \$900,000.

b. Tallac Creek Sewer Pipeline Protection Project (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the Tallac Creek Sewer Pipeline Protection Project and addressed questions from the Board.

Moved Exline/Second Haven/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve Change Order No. 2 to Haen Constructors in the amount of \$150,000.

c. Keller Heavenly Water System Improvements Project, Phase 3 (Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provided details regarding the Keller Heavenly Water System Improvements Project, Phase 3 and addressed questions from the Board.

Moved Sheehan/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve Change Order No. 1 to White Rock Construction, Inc., in the amount of \$500,000.

8. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

Director Romsos provided details regarding the Executive Committee Meeting held today at 1 p.m. **President Peterson** announced he will be attending the Association of California Water Agencies Conference May 8 through May 11, 2023.

9. **BOARD MEMBER REPORTS:**

President Peterson provided details regarding a fundraiser he attended for Kevin Kiley and information he shared regarding the Tamarack Fire. He requested additional information from staff to provide as follow-up.

10. EL DORADO WATER AGENCY PURVEYOR REPORT:

President Peterson will attend the next regular meeting on May 17, 2023.

11. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided details regarding Legislative Affairs and her recent visit to Washington, D.C. and addressed questions from the Board.

12. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided a California Tahoe Conservancy Coordination update
- Provided information regarding a conversation with representatives of the State Water Resources Control Board regarding the potential for District consolidation with Lukins Water Company.

13. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

14. BREAK AND ADJOURN TO CLOSED SESSION: 3:08 p.m.

RECONVENE TO OPEN SESSION: 5:22 p.m.

- a. Pursuant to Government Code Section 54957, threat to public services or facilities, consultation with South Tahoe Public Utility District Information Technology Manager, Chris Skelly.

No reportable Board Action

- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel/General Manager; Paul Hughes, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

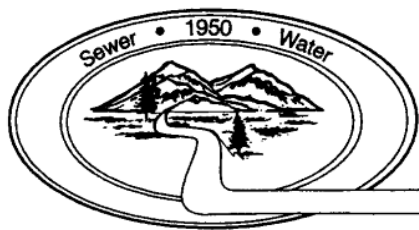
- c. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

ADJOURNMENT: 5:23 p.m.

David Peterson, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 6a

TO: Board of Directors

FROM: Ryan Lee, Customer Service Manager

MEETING DATE: May 18, 2023

ITEM – PROJECT NAME: Fiscal Year 2023/24 Water and Sewer Service Charge Rates

REQUESTED BOARD ACTION: (1) Authorize the use of Sewer Rate Stabilization Funds in the amount of \$2 million in Fiscal Year 2023/24, and (2) Approve Resolution No. 3244-23 confirming the water and sewer service rate increases of 9.5% and 9.5% for Fiscal Year 2023/24.

DISCUSSION: On May 16, 2019, the Board of Directors passed Ordinance No. 573-19 which included five-year rate schedules for both water and sewer service charge rates. The rate increases were developed to begin funding the long-term infrastructure needs of the District. The Ordinance adopted the rates for Fiscal Year 2019/20, but required confirmation by Resolution from the Board before the rates for years 2020/21, 2021/22, 2022/23 and 2023/24 are effective. Due to the Boards' non-confirmation of the rate increases for years 2020/21 and 2021/22, the maximum Prop 218 authorized rate increases available for 2023/24 are 18.18% for water service and 12.54% for sewer service. To minimize the one-year increase, the Board directed staff to move forward with 9.5% increases for both water and sewer rates for fiscal year 2023/24, and to utilize an additional \$2 million of rate stabilization funds to assist in balancing the budget and long-term forecast. The fiscal impact to a typical residential customer is \$10.75/month.

Resolution 3244-23 confirms the rates for 2023/24; water increase of 9.5% and sewer increase of 9.5%.

The proposed 2023/24 budget has been developed with these rate increases and is scheduled for adoption following Board action on this Agenda Item. If Resolution 3244-23 is not adopted as prepared, the budget will need to be adopted with Board direction to adjust the revenues and expenditures accordingly.

SCHEDULE: Fiscal Year 2023/24

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution 3244-23, Service Charge Rates

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *RL* NO

CHIEF FINANCIAL OFFICER: YES *AA* NO

1 **RESOLUTION NO. 3244-23**

2 **A RESOLUTION OF THE BOARD OF DIRECTORS**
3 **OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT**
4 **CONFIRMING THE WATER AND SEWER SERVICE CHARGE RATES**
5 **FOR FISCAL YEAR 2023/24**

6
7 **WHEREAS**, on May 16, 2019, the Board of Directors of the South Tahoe
8 Public Utility District held a public hearing on proposed changes in rates and
9 charges which were issued with a Proposition 218 notice that was mailed to all
10 District account holders; and

11 **WHEREAS**, on May 16, 2019, the Board of Directors of the South Tahoe
12 Public Utility District approved Ordinance 573-19, adopting a five-year water
13 service charge rate schedule and a five-year sewer service charge rate
14 schedule; and

15 **WHEREAS**, Ordinance 573-19 requires the District's Board of Director's
16 confirmation of the water and sewer service charge rates in Fiscal Years
17 2020/21, 2021/22, 2022/23 and 2023/24; and

18
19 **WHEREAS**, on April 6, 2023, the Board of Directors of the South Tahoe Public
20 Utility District held a public meeting and directed District staff to develop the
21 proposed budget for fiscal year 2023/24 with a proposed water service charge
22 rate increase of 9.5% and a sewer service charge rate increase of 9.5% to fund
23 the 2023/24 capital improvement plan and operating budget of the Water and
24 Sewer Enterprise Funds.

25 **NOW, THEREFORE BE IT RESOLVED**, by the Board of Directors of the South
26 Tahoe Public Utility District that the water and sewer service charge rates for the
27 Fiscal Year 2023/24 included in the attached Water and Sewer Rate Schedules
28 are confirmed, effective July 1, 2023.

29 **WE THE UNDERSIGNED**, do hereby certify that the above and foregoing
30 Resolution was duly and regularly adopted and passed by the Board of

1 Directors of the South Tahoe Public Utility District at a regular meeting duly held
2 on the 18th day of May 2023, by the following vote:

3

4 AYES:

5 NOES:

6 ABSENT:

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David Peterson, Board President
South Tahoe Public Utility District

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10 ATTEST:

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Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District

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SCHEDULE 2 - QUARTERLY FLAT SERVICE

	2019/20	2020/21	2021/22	2022/23	2023/24
Single Dwelling Unit	\$175.17	\$189.53	\$200.90	\$212.95	\$225.73
Duplex	\$290.93	\$314.22	\$333.07	\$353.06	\$374.24
Triplex	\$395.24	\$426.88	\$452.46	\$479.64	\$508.42
Fourplex	\$511.33	\$552.27	\$585.40	\$620.53	\$657.76
Each additional unit	\$85.68	\$92.54	\$98.10	\$103.98	\$110.22
Business Establishment 3/4 Inch Connection	\$253.66	\$273.44	\$289.85	\$307.24	\$325.68
Business Establishment 1 Inch Connection	\$382.65	\$412.50	\$437.25	\$463.49	\$491.30

SCHEDULE 3 - METERED SERVICE

Quarterly Base Rate	2019/20	2020/21	2021/22	2022/23	2023/24
3/4 inch connection	\$138.16	\$150.35	\$159.37	\$168.93	\$179.07
1 inch connection	\$230.62	\$250.97	\$266.03	\$281.99	\$298.91
1 1/2 inch connection	\$459.97	\$500.56	\$530.59	\$562.42	\$596.17
2 inch connection	\$736.19	\$801.15	\$849.21	\$900.17	\$954.18
3 inch connection	\$1,381.28	\$1,503.16	\$1,593.35	\$1,688.95	\$1,790.29
4 inch connection	\$2,302.50	\$2,505.66	\$2,656.00	\$2,815.36	\$2,984.28
6 inch connection	\$4,603.52	\$5,009.72	\$5,310.30	\$5,628.92	\$5,966.66
8 inch connection	\$7,365.99	\$8,015.94	\$8,496.89	\$9,006.71	\$9,547.11
10 inch connection	\$10,589.70	\$11,524.09	\$12,215.54	\$12,948.47	\$13,725.38

Consumption Rate by Customer Class

Per 100 Cubic Feet (748 Gallons)	2019/20	2020/21	2021/22	2022/23	2023/24
Single Family Tier 1	\$1.58	\$1.67	\$1.77	\$1.88	\$1.99
Single Family Tier 2	\$2.40	\$2.55	\$2.70	\$2.86	\$3.03
Multi Family	\$1.57	\$1.67	\$1.77	\$1.88	\$1.99
Commercial	\$1.62	\$1.72	\$1.82	\$1.93	\$2.04

SCHEDULE 6 - SEWER RATES

Quarterly Charge Per Sewer Unit

By Customer Class	2019/20	2020/21	2021/22	2022/23	2023/24
Single Family Dwelling	\$44.46	\$46.68	\$49.02	\$51.47	\$54.04
Multi Family Residences	\$42.94	\$45.09	\$47.34	\$49.71	\$52.20
Hotels/Motels/Timeshares	\$42.21	\$44.32	\$46.54	\$48.86	\$51.31
Trailer/Mobile Home Parks & Campgrounds	\$42.16	\$44.27	\$46.49	\$48.81	\$51.25
Non-Residential	\$44.46	\$46.68	\$49.02	\$51.47	\$54.04

**SOUTH TAHOE PUBLIC UTILITY DISTRICT
PROPOSED FISCAL YEAR 2024 RATE INCREASES**

METERED WATER SERVICE

	PROPOSED	
	CURRENT	9.5% INCREASE
Monthly Base Rate	2022/23	2023/24
3/4 inch connection	\$50.20	\$54.97
1 inch connection	\$83.79	\$91.75
1 1/2 inch connection	\$167.12	\$183.00
2 inch connection	\$267.48	\$292.89
3 inch connection	\$501.87	\$549.55
4 inch connection	\$836.58	\$916.06
6 inch connection	\$1,672.61	\$1,831.51
8 inch connection	\$2,676.31	\$2,930.56
10 inch connection	\$3,847.59	\$4,213.11

	PROPOSED	
	CURRENT	9.5% INCREASE
Consumption Rate by Customer Class Per 100 Cubic Feet (748 Gallons)	2022/23	2023/24
Single Family Tier 1	\$1.72	\$1.88
Single Family Tier 2	\$2.62	\$2.87
Multi Family	\$1.71	\$1.87
Commercial	\$1.77	\$1.94

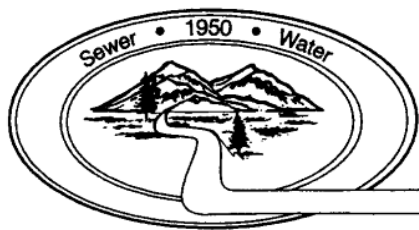
MONTHLY FLAT RATE SERVICE

	PROPOSED	
	CURRENT	9.5% INCREASE
WATER	2022/23	2023/24
Single Dwelling Unit	\$63.65	\$69.70
Duplex	\$105.70	\$115.74
Triplex	\$143.60	\$157.24
Fourplex	\$185.78	\$203.43
Each additional unit	\$31.13	\$34.09
Business Establishment 3/4 Inch Connection	\$92.16	\$100.92
Business Establishment 1 Inch Connection	\$139.03	\$152.24

	PROPOSED	
	CURRENT	9.5% INCREASE
SEWER	2022/23	2023/24
Monthly Charge Per Sewer Unit By Customer Class		
Single Family Dwelling	\$16.01	\$17.53
Multi Family Residences	\$15.46	\$16.93
Hotels/Motels/Timeshares	\$15.20	\$16.64
Trailer/Mobile Home Parks & Campgrounds	\$15.18	\$16.62
Non-Residential	\$16.01	\$17.53

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 6b

TO: Board of Directors

FROM: Paul Hughes, Chief Financial Officer

MEETING DATE: May 18, 2023

ITEM – PROJECT NAME: Fiscal Year 2023/24 Sewer Enterprise Fund Budget

REQUESTED BOARD ACTION: Adopt Resolution No. 3245-23 for the Fiscal Year 2023/24 Sewer Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action on the sewer service rate increases.

DISCUSSION: The Fiscal Year 2023/24 Sewer Fund proposed budget in the amount of \$38,776,929 is fully funded and includes a 9.5% increase in service charge rates. The budget includes \$13,125,500 (34%) for capital projects, \$3,763,000 (10%) for debt service, \$8,929,135 (23%) for operations and maintenance, and \$12,959,294 (33%) for salaries and benefits.

SCHEDULE: Budget must be adopted by July 1, 2023

COSTS: \$38,776,929

ACCOUNT NO: Various

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution 3245-23, Sewer Fund Budget Summary

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *Ch* NO _____

CHIEF FINANCIAL OFFICER: YES *PA* NO _____

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RESOLUTION NO. 3245-23

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
ADOPTING THE BUDGET FOR THE SEWER ENTERPRISE FUND
FOR FISCAL YEAR 2023–24**

WHEREAS, on April 6, 2023, the Board of Directors of the South Tahoe Public Utility District held a public meeting and directed District staff to develop the proposed budget for fiscal year 2023/24 with a proposed sewer service charge rate increase of 9.5% to fund the 2023/24 sewer capital improvement plan and operating budget of the Sewer Enterprise Fund.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Tahoe Public Utility District that:

The attached budget in the amount of \$38,776,929 is adopted for the Fiscal Year beginning July 1, 2023, and ending June 30, 2024.

WE THE UNDERSIGNED, do hereby certify that the above and foregoing resolution was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regular meeting duly held on the 18th day of May 2023, by the following vote:

AYES:

NOES:

ABSENT:

David Peterson, Board President
South Tahoe Public Utility District

ATTEST:

Melonie Guttery, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District

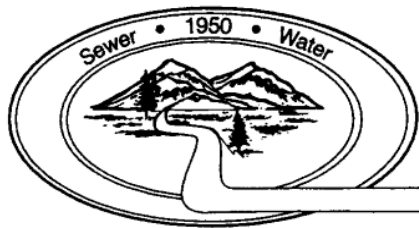
SEWER FUND

FISCAL YEAR 2023/24 BUDGET SUMMARY

	2023/24 FORECAST	2023/24 FORECAST
	<u>ENTERPRISE FUND</u>	<u>CAPITAL FUND</u>
BEGINNING CASH BALANCES	4,228,358	16,110,210
REVENUES	26,751,865	1,833,227
BORROWINGS	0	5,730,573
AVAILABLE FUNDS	\$ 30,980,224	\$ 23,674,010
SALARIES	7,404,592	1,167,878
BENEFITS	3,928,814	458,010
OPERATIONS AND MAINTENANCE	7,497,360	1,431,775
CAPITAL OUTLAY	0	13,125,500
DEBT SERVICE PAYMENTS	763,000	3,000,000
TOTAL CASH OUTLAYS	\$ 19,593,766	\$ 19,183,163
BALANCE BEFORE TRANSFERS	11,386,458	4,490,847
AVAILABLE TO TRANSFER TO CAPITAL FUND	-7,111,219	7,111,219
TRANSFER TO RESERVE FUNDS	0	-6,543,000
OPERATING AND CAPITAL RESERVES	\$ 4,275,238	\$ 5,059,066
RATE STABILIZATION RESERVE	\$ -	\$ 4,588,494
DEBT RESERVE	\$ -	\$ 1,954,506
TOTAL RESERVE(CASH) BALANCES 6/30/23	\$ 4,275,238	\$ 11,602,066

General Manager
John Thiel

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 6c

TO: Board of Directors

FROM: Paul Hughes, Chief Financial Officer

MEETING DATE: May 18, 2023

ITEM – PROJECT NAME: Fiscal Year 2023/24 Water Enterprise Fund Budget

REQUESTED BOARD ACTION: Adopt Resolution No. 3246-23 for the Fiscal Year 2023/24 Water Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action on the water service rate increases.

DISCUSSION: The Fiscal Year 2023/24 Water Fund proposed budget in the amount of \$27,924,511 is fully funded and includes a 9.5% increase in service charge rates. The budget includes \$9,822,000 (35%) for capital projects, \$1,768,000 (6%) for debt service, \$7,717,178 (28%) for operations and maintenance, and \$8,617,333 (31%) for salaries and benefits.

SCHEDULE: Budget must be adopted by July 1, 2023

COSTS: \$27,924,511

ACCOUNT NO: Various

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution 3246-23, Water Fund Budget Summary

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES NO

CHIEF FINANCIAL OFFICER: YES NO

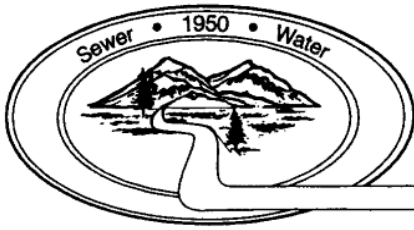
WATER FUND

FISCAL YEAR 2023/24 BUDGET SUMMARY

	2023/24 FORECAST	2023/24 FORECAST
	<u>ENTERPRISE FUND</u>	<u>CAPITAL FUND</u>
BEGINNING CASH BALANCES	2,475,203	5,095,540
REVENUES	22,952,539	1,802,240
BORROWINGS	0	5,486,365
AVAILABLE FUNDS	\$ 25,427,742	\$ 12,384,145
SALARIES	4,658,626	1,167,878
BENEFITS	2,332,819	458,010
OPERATIONS AND MAINTENANCE	7,165,684	551,494
CAPITAL OUTLAY	0	9,822,000
DEBT SERVICE PAYMENTS	582,000	1,186,000
TOTAL CASH OUTLAYS	\$ 14,739,129	\$ 13,185,382
BALANCE BEFORE TRANSFERS	10,688,613	-801,237
AVAILABLE TO TRANSFER TO CAPITAL FUND	-7,680,579	7,680,579
TRANSFER TO RESERVE FUNDS	0	-2,297,850
ACCRUAL TO CASH ADJUSTMENT	9,051	0
OPERATING AND CAPITAL RESERVES	\$ 3,017,085	\$ 4,581,492
RATE STABILIZATION RESERVE	\$ -	\$ 1,215,611
DEBT RESERVE	\$ -	\$ 1,082,239
TOTAL RESERVE(CASH) BALANCES 6/30/20	\$ 3,017,085	\$ 6,879,342

General Manager
John Thiel

Directors
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BOARD AGENDA ITEM 6d

TO: Board of Directors

FROM: Paul Hughes, Chief Financial Officer

MEETING DATE: May 18, 2023

ITEM – PROJECT NAME: Appointment of Interim Grants Coordinator

REQUESTED BOARD ACTION: Appoint Lynn Nolan, a CalPERS retired annuitant, as the Interim Grants Coordinator from May 19, 2023, through the maximum end date of December 31, 2023.

DISCUSSION: The District's Grant Coordinator resigned her position effective May 5, 2023. Due to the importance of this revenue generating position, staff is requesting the Board appoint Lynn Nolan as the interim Grants Coordinator while we recruit to fill the position on a permanent basis. Ms. Nolan was the permanent Grants Coordinator at the District for many years and possesses the skills and knowledge necessary for this position. Due to the fact that Ms. Nolan is a CalPERS retired annuitant, there are specific requirements for the appointment:

- The appointment must be for an interim period only
- There must be an active recruitment to permanently fill the vacant position before the retiree is appointed
- The retiree can only be appointed once to the position
- The retiree's work history must demonstrate that they have the experience and skill set to perform the required work
- The appointment must be documented by the employer's governing body
- The retiree is limited to working 960 hours per fiscal year for all CalPERS employers
- The compensation paid to the retiree must be within the monthly pay range for the vacant position
- The retiree must be enrolled in the CalPERS system as a retired annuitant with hours worked reported but no retirement contributions made
- There must be a 180 day wait period between retirement date and hire date

All the above requirements have been or will be satisfied for this requested appointment.

SCHEDULE: Appointment effective 5/19/23 through the max end date of 12/31/23

COSTS: \$63.70/hour

ACCOUNT NO: 10/2050.4101

BUDGETED AMOUNT AVAILABLE: \$171,331

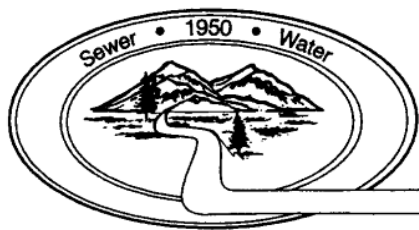
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *PH* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____



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BOARD AGENDA ITEM 6e

TO: Board of Directors

FROM: Liz Kauffman, Human Resources Director
Paul Hughes, Chief Financial Officer

MEETING DATE: May 18, 2023

ITEM – PROJECT NAME: General Manager Sick Leave Accrual

REQUESTED BOARD ACTION: Approve an exception to the sick leave benefits as applicable to the General Manager and authorize payment to the General Manager for excess sick leave accrual in the amount of approximately \$40,788 upon separation of the employment.

DISCUSSION: According to the General Manager's current contract, all the rules and regulations of the District relating to sick leave benefits shall apply to the General Manager in the same manner as they apply to Management employees of the District. Upon separation of employment, Management employees hired prior to January 1, 2013, shall receive a cash payment equal to 10% of accrued unused sick leave for each full year of employment, up to a maximum of 1,040 hours. This does not apply to employees hired after January 1, 2013. Management employees may also accept payment for an excess of 1,040 hours on the first payday of December each year.

The District's General Manager, John Thiel, currently has approximately 1,363 sick leave hours. John Thiel did not request payment for all hours in excess of 1,040 sick leave in December 2022 as allowed. The Executive Committee met with John Thiel to discuss his resignation and to finalize his last day of work. John Thiel provided a 90-day notice placing his last day of employment as July 6, 2023, but in discussions with the Executive Committee he has agreed to an official last day of June 2, 2023, saving the District in excess of one month's compensation. John Thiel will forgo a 2.5% Cost of Living Adjustment that would have been effective June 22, 2023. In exchange for leaving before the end of the 90-day period, John Thiel has requested payment of his full sick leave accrual which is approximately 323 hours more than normally allowed for Management employees. The cash value for the excess payment is approximately \$40,788.

The Executive Committee requested staff to bring this agenda item forward for Board action and recommends approval

SCHEDULE: June 2, 2023 – Notify payroll to process sick leave accrual payment

COSTS: \$40,788 approximate

ACCOUNT NO: 10/20-2503

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

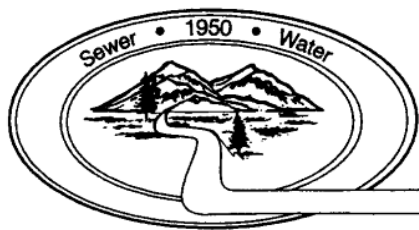
CATEGORY: Sewer/Water

GENERAL MANAGER: YES  NO _____

CHIEF FINANCIAL OFFICER: YES  NO _____

General Manager
John Thiel

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BOARD AGENDA ITEM 6f

TO: Board of Directors
FROM: Liz Kauffman, Human Resources Director
MEETING DATE: May 18, 2023
ITEM – PROJECT NAME: Interim General Manager Appointment

REQUESTED BOARD ACTION: Appoint Paul Hughes, Chief Financial Officer, to the position of Interim General Manager effective June 3, 2023 through selection and hiring of a new General Manager.

DISCUSSION: The current General Manager, John Thiel, announced his resignation in April 2023 with a planned departure date of June 3, 2023. On April 20, 2023, the Board created an Ad-Hoc Committee to oversee the selection process for recruitment of a new permanent General Manager. The District has retained the services of a professional recruiting firm to facilitate the recruitment of the General Manager. While the recruitment process takes place, the Board Executive Committee has recommended that Paul Hughes be appointed Interim General Manager effective June 3, 2023. This will remain in effect until a permanent replacement is selected.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

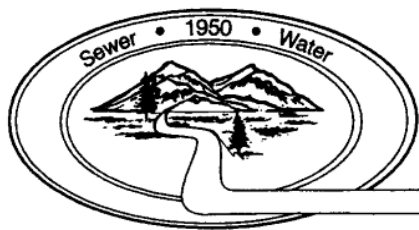
CATEGORY: Sewer/Water

GENERAL MANAGER: YES NO

CHIEF FINANCIAL OFFICER: YES NO

General Manager
John Thiel

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BOARD AGENDA ITEM 6g

TO: Board of Directors

FROM: John Thiel, General Manager

MEETING DATE: May 18, 2023

ITEM – PROJECT NAME: Winter Storms Emergency Response

REQUESTED BOARD ACTION: 1) Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

DISCUSSION: The Board declared the Winter Storms Emergency Response as an emergency on March 16, 2023. District staff will provide an update to the Board regarding the status of the emergency.

Public Contract Code Section 22050(c) requires the Board to review the emergency action at every Board meeting thereafter until the emergency action is terminated. The Board must determine by a 4/5 vote that there is a need to continue the emergency action. District staff is requesting that the Board continue the emergency action for the response to the Winter Storms Emergency.

As you may recall, on March 9th, 2023, Governor Gavin Newsom proclaimed a state of emergency throughout California to support the recent winter storm events that hit the state. These storms caused widespread damage and disruption with heavy snow, freezing temperatures, and strong winds causing avalanches, debris flow, and flooding across the state. The emergency proclamation provides critical support for emergency relief efforts, including assistance for local response efforts to address the impacts of the winter storms.

The District has proactively tracked its storm-related expenses, including labor, parts, fuel, materials, and contractor assistance. Given the significant costs associated with responding to and recovering from these events, the District will be seeking reimbursement for eligible expenses through the Cal-OES Hazard Mitigation Assistance

Program. Under this program, eligible costs may be reimbursed at a 75 percent state and 25 percent local cost share.

SCHEDULE: N/A

COSTS: \$900,000

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

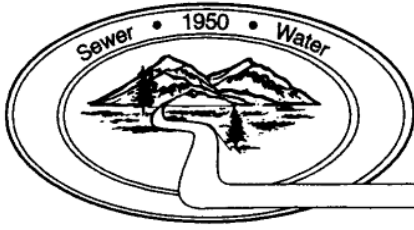
ATTACHMENTS: Resolution No. 3242-23

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES CT NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____



South Tahoe Public Utility District

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BOARD AGENDA ITEM 13a

TO: Board of Directors
FROM: John Thiel, General Manager
MEETING DATE: May 18, 2023
ITEM – PROJECT NAME: Conference with Legal Counsel – Existing Litigation

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** General

GENERAL MANAGER: YES *John Thiel* NO _____

CHIEF FINANCIAL OFFICER: YES *AA* NO _____