



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President  
Chris Cefalu, Director

BOARD MEMBERS  
Shane Romsos, Director

Kelly Sheehan, President  
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT September 2, 2021 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

### ROLL CALL:

**Board of Directors:** President Sheehan, Directors Cefalu, Romsos, Peterson, Exline

**Staff:** John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Julie Ryan, Chris Stanley, Chris Skelly, Adrian Combes, Jeff Lee, Stephen Caswell, Trevor Coolidge, Jim Hilton, Shelly Thomsen, Tim Bledsoe

### CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

### CONSENT CALENDAR:

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

#### a. 2021 ASPHALT PATCHING SERVICES

(Chris Stanley, Manager of Field Operations Heidi Baugh, Purchasing Agent)

- 1) Approved the Closeout Agreement and Release of Claims for West Coast Paving Inc.; and,
- 2) Authorized staff to file a Notice of Completion with the El Dorado County Clerk for this Contract.

#### b. REGULAR BOARD MEETING MINUTES: August 5, 2021, and August 19, 2021

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved August 5, 2021, and August 19, 2021, Minutes.

### ITEMS FOR BOARD ACTION

- a. Backup Server Replacement (Chris Skelly, Information Technology Manager) – **Chris Skelly** presented information regarding the Backup Server Replacement in an attempt to meet the District's Emergency Action Plan Objectives and addressed questions from the Board.

**Moved Cefalu/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes**

to 1) Authorize an exception to the District's Purchasing Policy based on Exception No. 4 "due to special circumstances"; and, 2) Authorize the purchase of the Rubrik Backup and Disaster Recovery solution in the amount of \$167,042.42 from General Datatech, L.P.

- b. Sierra Tract Flushing – Increase Authorized Amount (Adrian Combes, Senior Engineer) – **Adrian Combes** provided information regarding the increased authorized amount for the Sierra Tract Flushing and addressed questions from the Board.

**Moved Cefalu/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes**

to 1) Authorize an increase of existing Purchase Order No. 2022-00000033 from \$70,000 to \$140,000 for No-Des, Inc., to complete flushing of the Sierra Tract; 2) Add No-Des, Inc., to the District's standardization list for recirculatory flushing services; and, 3) Authorize staff to enter into negotiations with No-Des, Inc. for flushing of the AI Tahoe neighborhood in 2022 in an amount not to exceed \$150,000.

- c. Diamond Valley Ranch Facilities Emergency Repairs Project (John Thiel, General Manager) - **Jim Hillton** provided details regarding the Diamond Valley Ranch Emergency Repairs Project and addressed questions from the Board.

**Moved Cefalu/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes**

to continue the emergency action to repair the Diamond Valley Ranch Facilities per Resolution No. 3193-21.

- d. Caldor Fire Emergency Response (John Thiel, General Manager) – **John Thiel** and **Jeff Lee** provided details regarding the Caldor Fire Emergency District Response and addressed questions from the Board. **Shelly Thomsen**, **Jeff Lee**, **Julie Ryan**, **Tim Bledsoe** and **Paul Hughes** also provided information regarding their roles in the Caldor Fire Emergency Response. **Director Romsos** extended his appreciation to staff for all their efforts regarding the Caldor Fire and mentioned that he is monitoring the fire closely and if the GIS Department needs any assistance with mapping, he is willing and able to assist. **Director Peterson** also thanked staff and District partners for the response to the Caldor Fire. **Director Exline** expressed his appreciation for the truly exceptional efforts on behalf of staff.

**Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes**

to authorize the District to: 1) Determine an emergency exists as defined in Section 1102 of the Public Contract Code; 2) Determine substantial evidence has been presented to authorize an exception be made pursuant to Section 22050 of the Public Contract Code that this emergency will not permit a delay resulting from a competitive solicitation for bids and compliance with the District's purchasing requirements and that this action is necessary to respond to the emergency; 3) Adopt Resolution No. 3194-21 delegating authority to the General Manager to order any action necessary to respond to this emergency; 4) Determine this project is exempt from the California Environmental Quality Act pursuant to Public Resources Code section 210808(b)(2) and (4); 5) Authorize filing a Notice of Exemption; and, 6) Approve expenditures necessary to start emergency response of up to \$300,000

- e. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

**Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes**

to approve Payment of Claims in the amount of \$2,271,837.35.

**STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

**Director Romsos** announced the Sustainability Committee meeting was postponed due to the Caldor Fire.

**BOARD MEMBER REPORTS:**

**President Sheehan** is humbled by staff's efforts throughout this fire emergency.

**Director Cefalu** reported he has been preparing food for first responders at South Tahoe Refuse and there is law enforcement from all over the state in the Tahoe Basin protecting against looting.

**EL DORADO WATER AGENCY PURVEYOR REPORT:**

Nothing to report

**STAFF/ATTORNEY REPORTS:**

Nothing to report

**GENERAL MANAGER REPORT:**

**John Thiel** provided a COVID-19 update and the District currently has two staff members out with positive test results and one additional potential exposure.

**Director Peterson** recused himself at 2:55 p.m.

**John Thiel** provided a Tahoe Keys Water update including that the Tahoe Keys Property Owners Association (TKPOA) Board met on August 26 and approved the Reimbursement Agreement between the District and TKPOA with an official starting date of May 1, in an initial amount of \$100,000.

**ADJOURNMENT:** 2:57 p.m.

Kelly Sheehan, Board President  
South Tahoe Public Utility District

Melonie Guttry, Clerk of the Board  
South Tahoe Public Utility District