



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
April 6, 2023
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline

Staff: John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttery, Julie Ryan, Chris Stanley, Trevor Coolidge, Greg Dupree, Bren Borley, Ross Cole, Megan Colvey, Brent Goligoski, Heidi Baugh, Stephen Caswell, Ryan Lee, Shelly Thomsen, Trevor Coolidge, Taylor Jamie

Guests: Dave Galicia, GB Construction; Satchi Itagaki, Kennedy Jenks (Telephone)

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE AUDIENCE:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:**
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. FISCAL YEARS 2023, 2024 AND 2025 AUDIT SERVICES

(Paul Hughes, Chief Financial Officer)

Approved the Proposal from Mann, Urrutia & Nelson to extend their Contract to provide audit services for fiscal years 2023, 2024 and 2025 in a total amount not to exceed \$169,500.

b. SECONDARY CLARIFIER NO. 3 REHABILITATION PROJECT

(Stephen Caswell, Principal Engineer)

Approved Proposal to amend existing Task Order No. 20 for Carollo Engineers, Inc., for the Secondary Clarifier No. 3 Rehabilitation Project additional design services in an amount not to exceed \$13,633.

c. CALPERS REQUIRED PAY LISTING BY POSITION

(Greg Dupree, Accounting Manager)

Adopted Resolution 3243-23 which incorporates the Pay Listing by Position for the pay listing effective March 01, 2023.

d. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,612,833.13.

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

- a. Water Year 2022 Annual Report (Julie Ryan, Engineering Department Manager) - **Julie Ryan** provided an overview of the Water Year 2022 Annual Report process.

President Peterson opened the Public Hearing at 2:04 p.m. to receive public comments and present the Tahoe Valley South Subbasin (6-005.01) Annual Report for Water Year 2022. **Satchi Itagaki** of Kennedy Jenks provided a PowerPoint presentation regarding the Water Year 2022 Annual Report and addressed questions from the Board. No comments were received and **President Peterson** closed the Public Hearing at 2:28 p.m.

Moved Romsos/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the 2022 Annual Report and authorize submitting to the California Department of Water Resources.

- b. Winter Storms Emergency Response (John Thiel, General Manager) – **John Thiel** provided details regarding progress made on the Winter Storms Emergency Response to date. **Paul Hughes** provided details regarding the Emergency Operations Center activities over the past month. **Chris Stanley** presented photos regarding some of the work being completed throughout the community and addressed questions from the Board. **Director Exline** congratulated **Chris Stanley** and his staff on an excellent job containing flooding throughout these storms. **Trevor Coolidge** provided a presentation regarding work at Diamond Valley Ranch throughout the storm events and addressed questions from the Board. **John Thiel** provided a recap of activities at the Wastewater Treatment Plant throughout the storm events. **Paul Hughes** recommended that the overall funds set aside for this emergency be increased to \$600,000 in order to complete the required work. FEMA funds should be available soon to cover some of this work.

Moved Exline/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to continue the emergency action to respond to the Winter Storms Emergency pursuant to Public Contract Code Section 22050(c) and Resolution No. 3242-23 and 2) approve expenditures necessary for emergency response not to exceed \$600,000.

- c. 2023 Flagpole 2/Iroquois 2 Tanks Recoating Project (Megan Colvey, Senior Engineer and Heidi Baugh, Purchasing Agent) – **Megan Colvey** provided information regarding the 2023 Flagpole 2/Iroquois 2 Tanks Recoating Project and addressed questions from the Board. After some discussion, the Board directed staff to revisit this item with legal counsel and bring back a recommendation for Board consideration at the April 20, 2023 Board meeting.

- d. 2023-2024 Tank Coatings Touchup Project (Megan Colvey, Senior Engineer and Heidi Baugh, Purchasing Agent) – **Megan Colvey** provided details regarding the 2023-2024 Tank Coatings Touchup Project and addressed questions from the Board. The Board directed staff to revisit this item with legal counsel and bring back a recommendation for Board consideration at the April 20, 2023 Board meeting.
- e. Secondary Clarifier No. 2 Rehabilitation Project (Brent Goligoski, Associate Engineer) – **Brent Goligoski** provided details regarding the Secondary Clarifier No. 2 Rehabilitation Project and addressed questions from the Board.

Moved Exline/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes

to 1) Find minor irregularities in the bid from T&S Construction Co., Inc. to be immaterial and waive immaterial irregularities; and 2) Award the Project to the lowest responsive, responsible bidder, T&S Construction Inc., in the amount of \$2,064,900.

- f. REBID 2023 Asphalt Patching and Trench Paving Services (Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent) – **Chris Stanley** provided details regarding the REBID 2023 Asphalt Patching and Trench Paving Services and addressed questions from the Board.

Moved Romsos/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes

to 1) Find minor irregularities in the bid from G.B. General Engineering Contractor, Inc. to be immaterial and waive immaterial irregularities; and 2) Award the project to the lowest responsive, responsible bidder, G.B. General Engineering Contractor, Inc., in the amount of \$469,540.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Romsos provided details regarding the System Efficiency and Sustainability Committee. **Ross Cole** provided details regarding metrics for measuring climate resiliency grant opportunities. **Directors Romsos** and **Exline** provided details regarding the most recent Operations Committee meeting.

8. BOARD MEMBER REPORTS: Nothing to report

9. EL DORADO WATER AGENCY PURVEYOR REPORT:

President Peterson reported that the next meeting is April 12, 2023 with a Countywide Plenary for Water scheduled for Thursday, April 13, 2023.

10. STAFF/ATTORNEY REPORTS:

Ross Cole provided a PowerPoint presentation regarding the Annual Sewer Inspection Update and addressed questions from the Board.

11. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided information regarding the recent California Tahoe Conservancy meeting.
- **Paul Hughes** provided an update regarding the General Counsel Request for Proposals which are due on Friday, April 7, 2023.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

13. BREAK AND ADJOURN TO CLOSED SESSION: 4:23 p.m.

RECONVENE TO OPEN SESSION: 4:45 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

ADJOURNMENT: 4:46 p.m.



Melonie Guttery, Clerk of the Board
South Tahoe Public Utility District



David Peterson, Board President
South Tahoe Public Utility District