

SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, May 19, 2022 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. Accessory Dwelling Unit Revisions to the Administrative Code
(Tim Bledsoe, Manager of Customer Services)
Approve Ordinance No. 582-22 Amending Section 1 to Add Sections 1.1.2 AND 1.1.86 and Amending Sections 3.1.11, 3.1.15, 3.1.49, 4.2.10, 4.3.2, AND 4.5.2 of the Administrative Code Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units.
 - b. Fiscal Year 2022/23 Water and Sewer Service Charge Rates
(Paul Hughes, Chief Financial Officer)
(1) Authorize the use of Sewer Rate Stabilization Funds in the amount of \$2 million in Fiscal Year 2022/23; and, (2) Approve Resolution No. 3220-22 confirming the water and sewer service charge rate increases of 9% and 8% for Fiscal Year 2022/23.

- c. Fiscal Year 2022/23 Sewer Enterprise Fund Budget
(Paul Hughes, Chief Financial Officer)
Adopt Resolution No. 3221-22 adopting the Fiscal Year 2022/23 Sewer Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.
 - d. Fiscal Year 2022/23 Water Enterprise Fund Budget
(Paul Hughes, Chief Financial Officer)
Adopt Resolution No. 3222-22 adopting the Fiscal Year 2022/23 Water Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.
 - e. Approve Payment of Claims (Debbie Henderson, Accounting Manager)
Approve Payment of Claims in the amount of \$1,000,450.96.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **EL DORADO WATER AGENCY PURVEYOR REPORT**
10. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
 - a. Payment of Claims Process Alternatives (Gary Kvistad, Attorney)
11. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
 - a. Staffing Update
 - b. Red Lake Area Water Quality
 - c. California Tahoe Alliance
 - d. United States Forest Service Meetings
 - e. Tahoe Water Suppliers Association
12. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
Past Meetings/Events
05/05/2022 – 2:00 p.m. Regular Board Meeting at the District
05/10/2022 – 3:30 p.m. System Efficiency and Sustainability Committee at the District
05/11/2022 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
05/16/2022 – 3:30 p.m. Operations Committee Meeting at the District

Future Meetings/Events
06/02/2022 - 2:00 p.m. Regular Board Meeting at the District
13. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three-minute limit.)
 - a. Pursuant to Section 54957.6 of the California Government Code. Closed Session may be held for conference with Labor Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director, regarding Memorandum of Understanding with Stationary Engineers, Local 39.

- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

ADJOURNMENT (The next Regular Board Meeting is Thursday, June 2, 2022, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, May 19, 2022

ITEMS FOR CONSENT

a. RESOLUTION TO SUBMIT APPLICATION FOR WATERLINE UPGRADES AND IMPROVEMENT PROJECT CONSTRUCTION LOAN FROM STATE WATER RESOURCES CONTROL BOARD DRINKING WATER STATE REVOLVING LOAN FUND

(Yesenia Pacheco, Grants Coordinator)

Adopt Resolution No. 3219-22 to Apply for Waterline Upgrades and Improvement Project Construction Loan.

b. BIJOU 1 WATERLINE REPLACEMENT PROJECT

(Julie Ryan, Engineering Department Manager)

(1) Approve the proposed Scope of Work from NCE to provide engineering services for the Bijou 1 Waterline Replacement Project; and, (2) Authorize the General Manager to execute Task Order No. 2 in the amount \$135,860.

c. ENVIRONMENTAL FILING FOR VARIOUS PIPELINE REPLACEMENT PROJECTS

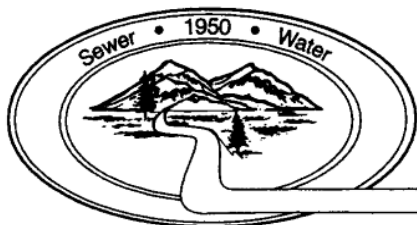
(Adrian Combes, Senior Engineer)

(1) Authorize staff to file Categorical Exemption for the Initial Study for the District-Wide Water and Sewer Facilities Upgrade Project; (2) Authorize staff to file a Notice of Exemption for the Tiered Initial Study for the Bijou No.1 and Herbert Walkup Waterline and Facilities Upgrade Project; and, (3) Authorize staff to file a Notice of Exemption for the Tiered Initial Study for the Apache Avenue and Lake Tahoe Boulevard Waterline and Facilities Upgrade Project.

d. REGULAR BOARD MEETING MINUTES: April 21 and May 5, 2022

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve April 21 and May 5, 2022, Minutes.



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4a

TO: Board of Directors
FROM: Yesenia Pacheco, Grants Coordinator
MEETING DATE: May 19, 2022

ITEM – PROJECT NAME: Resolution to submit application for Waterline Upgrades and Improvement Project Construction Loan from State Water Resources Control Board Drinking Water State Revolving Loan Fund.

REQUESTED BOARD ACTION: Adopt Resolution No. 3219-22 to Apply for Waterline Upgrades and Improvement Project Construction Loan.

DISCUSSION: District staff is preparing the submission of an application for a Drinking Water State Revolving Loan not to exceed \$13,046,932 for the Waterline Upgrades and Improvement Project. The attached Reimbursement Resolution is a requirement of the application package.

SCHEDULE: To be determined
COSTS: N/A
ACCOUNT NO: N/A
BUDGETED AMOUNT REMAINING: N/A
ATTACHMENTS: Resolution No. 3219-22

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Water

GENERAL MANAGER: YES *JT* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

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RESOLUTION NO. 3219-22

**A RESOLUTION BY THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
REIMBURSEMENT RESOLUTION FOR THE WATERLINE UPGRADE & IMPROVEMENT PROJECT**

WHEREAS, the South Tahoe Public Utility District (the "Agency") desires to finance the costs of constructing and/or reconstructing certain public facilities and improvements relating to its water and wastewater system, including certain treatment facilities, pipelines, and other infrastructure (the "Project"); and

WHEREAS, the Agency intends to finance the construction and/or reconstruction of the Project or portions of the Project with monies ("Project Funds") provided by the State of California, acting by and through the State Water Resources Control Board (State Water Board); and

WHEREAS, the State Water Board may fund the Project Funds with proceeds from the sale of obligations, the interest upon which is excluded from gross income for federal income tax purposes (the "Obligations"), and

WHEREAS, prior to either the issuance of the Obligations or the approval by the State Water Board of the Project Funds, the Agency desires to incur certain capital expenditures (the "Expenditures") with respect to the Project from available monies of the Agency; and

WHEREAS, the Agency has determined that those monies to be advanced on and after the date hereof to pay the Expenditures are available only for a temporary period, and it is necessary to reimburse the Agency for the Expenditures from the proceeds of the Obligations

NOW, THEREFORE, THE AGENCY DOES HEREBY RESOLVE, ORDER AND DETERMINE AS FOLLOWS:

SECTION 1. The Agency hereby states its intention and reasonably expects to reimburse Expenditures paid prior to the issuance of the Obligations or the approval by the State Water Board of the Project Funds.

SECTION 2. The reasonably expected maximum principal amount of the Project Funds is \$13,046,932.

1 SECTION 3. This resolution is being adopted no later than 60 days after the date
2 on which the Agency will expend monies for the portion of the Project costs to be
3 reimbursed with Project Funds.

4 SECTION 4. Each Agency expenditure will be of a type properly chargeable
5 to a capital account under general federal income tax principles.

6 SECTION 5. To the best of our knowledge, this Agency is not aware of the
7 previous adoption of official intents by the Agency that has been made as a matter of
8 course for the purpose of reimbursing expenditures and for which tax-exempt
9 obligations have not been issued.

10 SECTION 6. This resolution is adopted as the official intent of the Agency in
11 order to comply with Treasury Regulation §1.150-2 and any other regulations of the
12 Internal Revenue Service relating to the qualification for reimbursement of Project costs.

13 SECTION 7. All the recitals in this Resolution are true and correct, and this
14 Agency so finds, determines, and represents.

15 **WE, THE UNDERSIGNED,** do hereby certify that the above and foregoing
16 Resolution No. 3219-22 was duly and regularly adopted and passed by the Board of
17 Directors of the South Tahoe Public Utility District at a regular meeting held on the 19th
18 day of May, 2022, by the following vote:

19 AYES:

20 NOES:

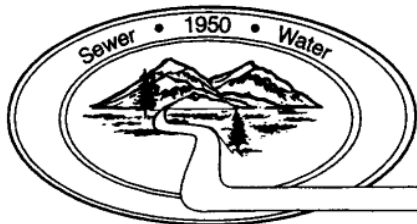
21 ABSENT:

22
23 _____
24 Kelly Sheehan, Board President
25 South Tahoe Public Utility District

26 ATTEST:

27 _____
28 Marla Sharp, Assist Clerk of the Board
29 South Tahoe Public Utility District

30 Resolution No. 3219-22
31 Page 2
32 May 19, 2022



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4b

TO: Board of Directors

FROM: Julie Ryan, Engineering Department Manager

MEETING DATE: May 19, 2022

ITEM – PROJECT NAME: Bijou 1 Waterline Replacement Project

REQUESTED BOARD ACTION: (1) Approve the proposed Scope of Work from NCE to provide engineering services for the Bijou 1 Waterline Replacement Project; and, (2) Authorize the General Manager to execute Task Order No. 2 in the amount \$135,860.

DISCUSSION: In 2013, the District issued a Request for Proposals (RFP) seeking engineering support services for waterline replacement design. NCE was one of two firms selected at that time to prepare designs for future waterline projects. Due to funding limitations and a shift in District priority toward water meter installation, NCE was directed to stop work before their design began, and their services were largely unutilized. Now, with the expansion of the waterline replacement program and the need for "shovel ready" projects to be eligible for outside funding, staff has requested that NCE update their Statement of Qualifications and provide a new Proposal to design the Bijou 1 Waterline Replacement Project (Project). The proposed team includes some of their prior members, and some new, well-qualified additions. Staff recommends the NCE team for this waterline design.

The Project is currently budgeted for construction in 2027. However, the District is pursuing multiple sources of outside funding for this Project which would accelerate construction to 2023 or 2024. If outside funding opportunities were not available, this Project would be worked into the staff schedule and designed in-house. But because the District is already utilizing its staff resources to design nearly 30,000 feet of waterline projects for construction in 2023 and 2024, the District needs outside support to prepare this additional Project.

The Project replaces approximately 6,200 feet of undersized and poor condition steel waterlines in the Deer Park and Takela/Fremont neighborhoods (see vicinity map, attached). The Project will upsize water mains, replace water services (tying them to new meters installed in 2016), and add fire hydrants at 500 foot spacing throughout the neighborhood. This Project will also install meters at a few of the remaining locations (in this neighborhood) that were skipped in 2016 due to their complexity. The total anticipated Project cost is \$2,632,000.

The proposed work will be performed in two phases. Phase 1, being authorized under this request, includes Tasks 1 through 4, and carries the Project through 90% design. Phase 1 is expected to be complete by late September. At that point, if funding is likely for construction in 2023, staff will return to the Board to request authorization of Phase 2 (Tasks 5 to 9), to prepare construction documents and carry the Project through bidding and construction. If funding is delayed, then the design will be shelved and resume when funding is secured.

The work will be performed by NCE under the District's Master Services Agreement for consulting services (dated September 27, 2013) and Task Order No. 2 for Phase 1 (Tasks 1 through 4) of the defined Scope of Work (attached), on a time and materials basis not to exceed \$135,680.

SCHEDULE: May 2022 – December 2023

COSTS: \$135,860

ACCOUNT NO: 2030.7520 (BIJ1WL)

BUDGETED AMOUNT AVAILABLE: \$150,000

ATTACHMENTS: Scope of Work, Map, Schedule, Rates

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES JR NO _____

CHIEF FINANCIAL OFFICER: YES PH NO _____

STPUD Bijou #1 Waterline Project

Project Understanding

The Bijou #1 Waterline Project (Project) is focused in the Deer Park neighborhood and will improve water system reliability and fire flow. Older steel watermain are prone to failure and will be replaced with new larger pipelines. South Tahoe Public Utility District (STPUD) requires 8-inch minimum pipelines in most areas with certain exceptions. The area is currently served by 1.5-inch to 6-inch pipelines.

Areas of work noted in Attachment “A” include Juniper Ave, Long Valley Ave, Ash Ave, Pickett Ave, Fir Ave, Treehaven Dr, Sandy Way and Mono Ln. Takela Dr is not a part of the project. Total length of new waterline is estimated at 6,200 linear feet excluding services with over 100 service connections. Services will be replaced and connected to existing meters. Fire Hydrants will be replaced and or added in areas as required by STPUD and/or the local fire district. The terrain is gently sloping and no SEZ’s were noted on available mapping.

STPUD is pursuing two different sources of funding for this project: State Revolving Fund and CA State Appropriations. These requirements will be incorporated into the bid documents.





Scope of Services

Task 1 – Project Management


NCE’s Project Manager will serve as STPUD’s single point of contact on the contract and will have primary responsibility for both, coordinating the efforts of the project team and subconsultants, and on-going coordination of project activities for the duration of the work. Specific project management tasks include project initiation and administration, monthly budget monitoring and invoicing, processing subconsultant invoicing, and scheduling.

NCE’s Project Manager will keep STPUD’s Project Manager well informed of progress with informal briefings every two weeks via email or phone call. NCE will facilitate a kick-off meeting with the District and prepare the agenda and meeting notes.

Deliverables:

-  Monthly invoices
-  Project schedule
-  Phone calls and/or emails every 2 weeks to the STPUD Project Manager
-  Kick-off meeting agenda and notes

Assumption:

-  Project management duration during Tasks 1 through 7 assumed to be 10 months (approx. May 2022 through February 2023).

Task 2 – Topographic Survey and Utility Mapping

NCE will prepare a topographic base map with survey boundaries generally limited to the right-of-way of work areas and 5-feet into private property where unfenced access is possible. This task will be completed with support from our subcontractor Dundas Geomatics. The survey will be based on Californian Zone II

Lake Tahoe, NV
P.O. Box 1760
Zephyr Cove, NV 89448
(775) 588-2505

State Plain Coordinates and NAVD88 vertical datum. NCE will use Drone based LIDAR and low altitude photogrammetry mapping in conjunction with supplemental ground survey to create a topo base map.




The survey work will capture substantial existing surface features such as fences, roads/driveways, pathways/trails, miscellaneous hardscape, surface utilities (with invert elevation for gravity systems), signs, tree trunk locations (over 6" in diameter), and other observed significant features. Spot grades will be shown where required with no contours shown.

NCE will request STPUD file a USA 811 Ticket for utility locating prior to survey. The survey will capture utility markings available at the time of survey.



NCE will perform records research, search and tie existing monuments, and determine the resolved property lines for the Project area.

NCE will perform utility research and solicit for and collect utility facility mapping and available as-builts. This information along with STPUD GIS data will be incorporated into the topographic survey to prepare a base map for the Project area.

Deliverables:









-  Topographic Survey, AutoCAD Format
-  Utility Mapping Requests
-  Project Base Map – AutoCAD Format

Assumptions:

-  Work areas per Attachment "A". Total ROW mapping required is estimated at 6,200 LF.
-  Topographic contour mapping not required

Task 3 – Preliminary Design (50% P&E)

NCE will develop 50% design plans and a preliminary engineer's estimate of probable construction cost in accordance with STPUD standards and comments from the concept design review. NCE will provide a courtesy progress submittal of the 50% P&E to the City of South Lake Tahoe Fire and Public Works Departments. NCE anticipates the following plan sheets:



-  Title Sheet
-  General Notes
-  Material Specifications, Abbreviations, and Legend
-  Site Plan and Sheet Key Map
-  Waterline Plan Sheets (12) @ 1" =20'
-  Paving Plans (6) @ 1" =20'
-  Detail Sheets (4)
-  Traffic Control Work Zone Plan

The plans will be prepared in AutoCAD Civil 3D 2022, 22" x 34" sheets, drawn at a scale of 1"=20'.






NCE will prepare technical specifications from STPUD templates and will prepare the engineer's estimate of probable construction cost in MS Excel format based on the most recent construction cost data available to NCE. This estimate will be updated and refined in the subsequent design phases.

NCE's Senior Construction Inspector will perform a constructability review prior to submission of the 50% design documents. The relevant findings and comments from the constructability review will be incorporated into the design.

Deliverables:

-  50% plans - electronic files only
-  Progress submittals to the City of South Lake Tahoe Fire and Public Works Departments (one full size hard copy each)

Assumptions:

-  Construction BMP's to be shown on Plan sheets
-  Pavement Structural Design not included
-  Hydraulic Modeling not included
-  Waterline profiles not required except at vertical offsets
-  STPUD to provide Technical Specification template in Word format



Task 4 – 90% Design (90% P&E)

NCE will address STPUD's review comments on the preliminary design and prepare the 90% PS&E. The 90% Plans and Technical Specifications will reference conformance to the latest regulations and standards by TRPA, AWWA, State of California DDW, Caltrans, City of South Lake Tahoe, El Dorado County, and STPUD, as appropriate. Technical provisions will be prepared with approved deviations from standards where allowed and for items not adequately covered in the standard regulations.

The 90% Plans will include the necessary technical information expected at this design stage including appropriate details and detailed connections as well as paving limits as agreed to with the City. The 90% PS&E will be submitted to STPUD for review and comment. If requested and deemed beneficial, NCE will meet with STPUD to review the comments prior to preparing the Final PS&E.

NCE will prepare the technical specifications and will update the engineer's estimate of probable construction cost with the latest quantity take-off and available unit prices.

Deliverables:



-  90% plans - electronic files only
-  QA/QC prior to 90% P&E issuance

Task 5 – Construction Documents (Final PS&E)

NCE will address STPUD's review comments on the 90% P&E and prepare the Final PS&E. The Final Plans and Technical Specifications will show necessary technical information for a final plan submittal including layout information, details, and construction notes. The final plans and specifications will be signed and sealed by a California Registered Professional Civil Engineer in responsible charge of preparation.

The engineer's estimate of probable construction cost will be updated with the final quantity take-off and latest available unit prices. The Plans and specifications will be submitted to STPUD for bidding purposes.

Deliverables:

-  Final plans - electronic files only
-  Final plans and technical specifications for bidding purposes

- ❏ QA/QC prior to Final issuance

Assumptions:

- ❏ STPUD to provide Front-end Contract document template in Word format.
- ❏ STPUD is pursuing two different sources of funding for this project: State Revolving Fund and CA State Appropriations. These requirements will be incorporated into the bid documents

Task 6 – Permitting Assistance

NCE will support the District with preparation of the following permits and notifications:

Deliverables:

- ❏ City of South Lake Tahoe Encroachment Permit application and coordination
- ❏ Letter to TRPA notifying them of the project and Exempt status under STPUD's MOU.
- ❏ Letter to Department of Drinking Water requesting design waivers for areas in conflict with design requirements.

Assumptions:

- ❏ TRPA permitting is not required
- ❏ Preparation of a SWPPP is not included nor anticipated
- ❏ CEQA and NEPA by others. Project is expected to be Categorically Exempt
- ❏ Environmental Studies are not included
- ❏ Permit Fees to be paid for by STPUD

Task 7 – Bidding Support Services

NCE will be available during the bidding process to answer technical questions and respond to RFIs. Questions and responses will be documented and provided to STPUD. Questions regarding legal aspects of the contract documents will be referred directly to STPUD.

Deliverables:

- ❏ Up to two addendums, if required, in Word and PDF formats
- ❏ Conformed Documents –PDF format

Assumptions:

- ❏ Attendance at the pre-bid meeting and bid tabulation are not included.
- ❏ 2-month maximum Bid period.

Task 8 – Construction Support Services

Task 8a – Basic Construction Support

- ❏ Review and respond to up to five RFIs
- ❏ Review and respond to up to five submittals
- ❏ Participation in up to two construction meetings
- ❏ Project Management

Task 8b – Optional Construction Support

- 🏗️ Attend Preconstruction Conference
- 🏗️ Engineer representation at up to twenty weekly on-site progress meetings
- 🏗️ Review of materials testing results
- 🏗️ Prepare field variances and field changes documentation as it pertains to design
- 🏗️ Review Traffic control plan submittal
- 🏗️ Review Contractor change orders
- 🏗️ Review of monthly pay requests
- 🏗️ Additional Project Management

Task 8c – Optional Construction Observation

- 🏗️ Construction observation and coordination with the STPUD project manager and inspector (assumes 3 hours on site per day, 300 hours total maximum)
- 🏗️ Observe the improvements are constructed per plan
- 🏗️ Coordinate materials testing activities; grab samples as needed
- 🏗️ Senior Construction Manager Support of task 8b

Exclusions:

- 🏗️ Construction Staking
- 🏗️ Performing materials testing activities or sample delivery
- 🏗️ Coordination with community during construction
- 🏗️ SWPPP preparation or monitoring

Assumptions:

- 🏗️ STPUD to manage construction contract
- 🏗️ 100 construction working days

Task 9 – As-built Drawings

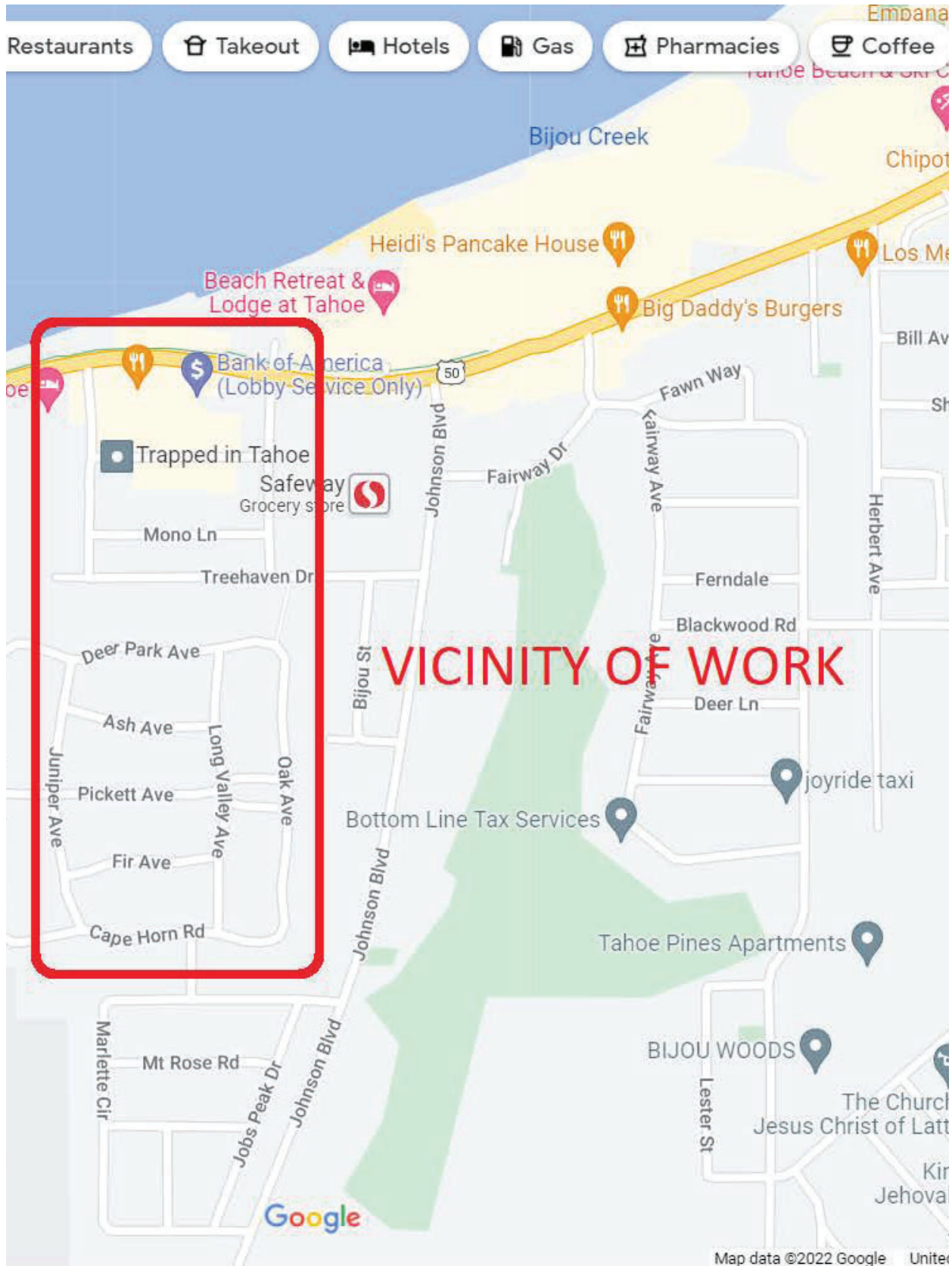
NCE will incorporate the Contractor's construction drawings that include design changes into record as-built drawings. NCE will prepare an as-built survey of water system surface features including valve cans, meters, and hydrants. The final record drawings will be identified, dated, and signed as the record drawings and will contain the engineer's stamp and signature.

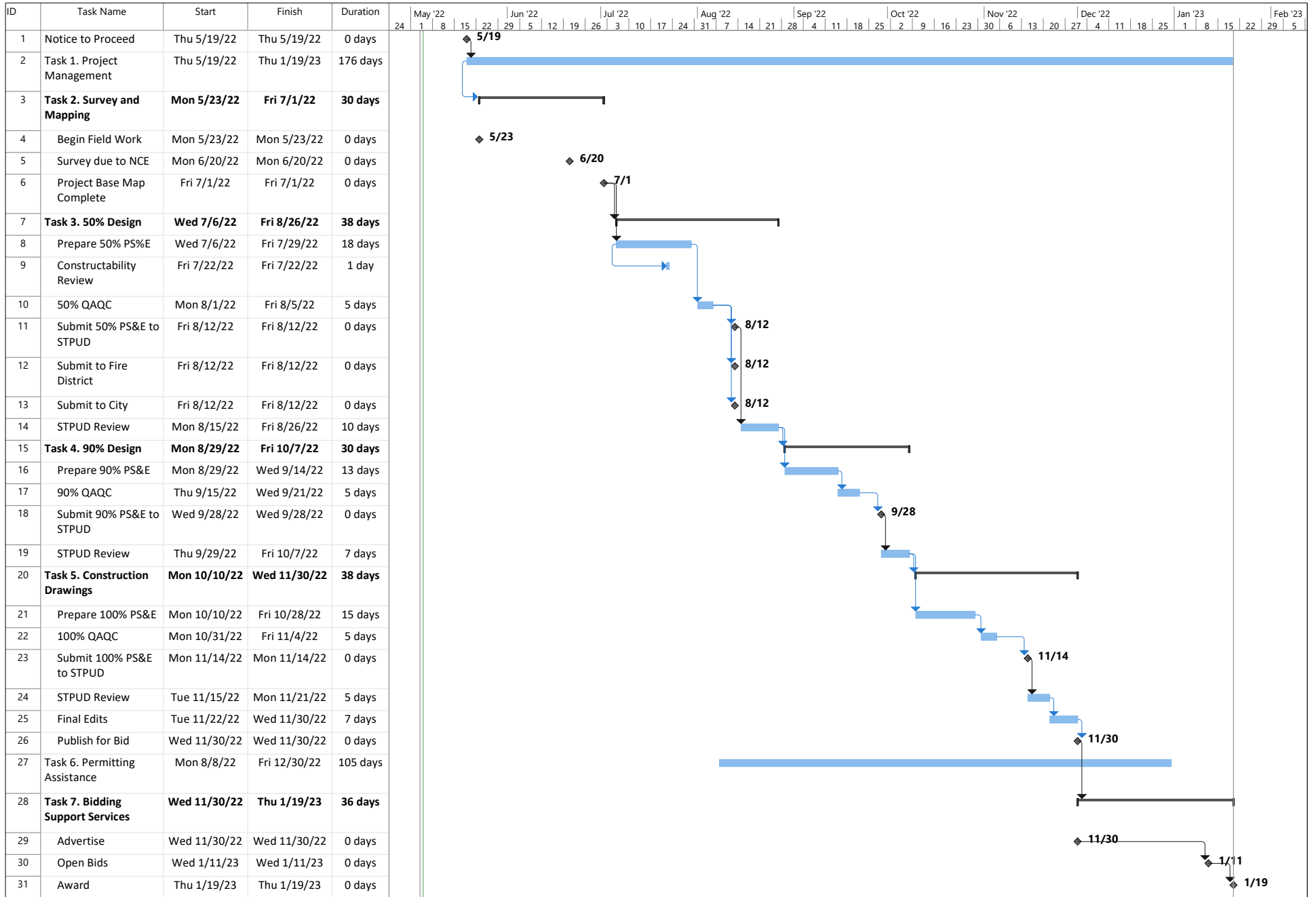
Deliverables:

- 🏗️ Final record drawings - electronic files only

Assumptions:

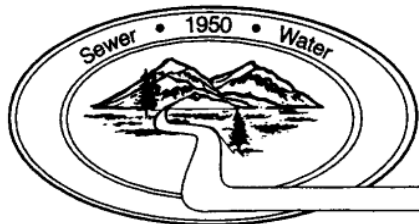
- 🏗️ A field set of project drawings incorporating contractor record drawing mark-ups shall be maintained by others and provided to NCE.





South Tahoe Public Utility District Bijou #1 Waterline Project	Task	Project Summary	Manual Task	Start-only	Deadline	Progress
	Split	Inactive Task	Duration-only	Finish-only	Manual Summary Rollup	Manual Progress
	Milestone	Inactive Milestone	Manual Milestone	External Tasks	External Milestone	
	Summary	Inactive Summary	Manual Summary	External Milestone	Manual Summary	

Task No.	Description	Principal Engineer	Senior II Engineer	Staff II Engineer	Senior Designer	Senior Construction Manager	Clerical	Expenses	Subconsultant	Totals
Bijou #1 Waterline Project										
	2022 Hourly Rate	\$285.00	\$195.00	\$155.00	\$160.00	\$150.00	\$95.00			
1	Project Management	12	119	0	28	0	18			177
	job setup	2	8				2			
	monthly schedule, budget and invoice - 10 months	6	30				10			
	subconsultant admin and invoicing		6				6			
	kickoff meeting, agenda, notes		16		8			\$250.00		
	initial schedule		4							
	progress meetings every 2 weeks		30		10					
	ongoing coordination	4	25		10					
	Subtotal Fees	\$3,420.00	\$23,205.00	\$0.00	\$4,480.00	\$0.00	\$1,710.00	\$250.00	\$0.00	\$33,065.00
2	Topographic Survey and Utility Mapping	0	17	8	18	0	0			43
	Subconsultant - Dundas Geomatics								\$27,500.00	
	15% markup								\$4,125.00	
	support during survey		2							
	utility research		8	8	2					
	create base map and review		3		16			\$250.00		
	site visit/review USA - premarking and staking (by others)		4							
	Subtotal Fees	\$0.00	\$3,315.00	\$1,240.00	\$2,880.00	\$0.00	\$0.00	\$250.00	\$31,625.00	\$39,310.00
3	Preliminary Design (50% PS&E)	0	69	0	126	12	3			210
	review STPUD Comments		4		2					
	review STPUD Standards		4		2					
	2 verification site visits		8							
	50% plans		12		110		1	\$250.00		
	50% specifications		24				2			
	50% estimate		8		8					
	Constructability review		4			12				
	progress submittals to City		4							
	plotting/PDF to STPUD		1		4					
	Subtotal Fees	\$0.00	\$13,455.00	\$0.00	\$20,160.00	\$1,800.00	\$285.00	\$250.00	\$0.00	\$35,950.00
4	90% Design (90% PS&E)	12	44	0	90	4	3			153
	review STPUD Comments		4		2					
	1 verification site visits		4							
	90% plans		8		75		1	\$250.00		
	90% specifications		16				2			
	90% estimate		8		8					
	Constructability review		1			4				
	QAQC	12	2		1					
	plotting/PDF to STPUD		1		4					
	Subtotal Fees	\$3,420.00	\$8,580.00	\$0.00	\$14,400.00	\$600.00	\$285.00	\$250.00	\$0.00	\$27,535.00
5	Construction Documents (Final PS&E)	8	25	0	54	0	5			92
	review STPUD/Agency comments		4		6					
	site visits - none		0							
	100% Front end documents		2				1			
	100%Special Provisions		2				1			
	100%Technical Specifications		8				2			
	100% Plans		5		40		1	\$250.00		
	QAQC	8	1		4					
	progress submittals to City		2							
	plotting/PDF to STPUD		1		4					
	Subtotal Fees	\$2,280.00	\$4,875.00	\$0.00	\$8,640.00	\$0.00	\$475.00	\$250.00	\$0.00	\$16,520.00
6	Permitting Assistance	0	20	0	16	0	0			36
	City Encroachment Permit		4		4			\$250.00		
	City Grading Permit		4		4			\$250.00		
	TRPA letter		4							
	DDW Letter		8		8					
	no SWPPP									
	no CEQA									
	no NEPA									
	Subtotal Fees	\$0.00	\$3,900.00	\$0.00	\$2,560.00	\$0.00	\$0.00	\$500.00	\$0.00	\$6,960.00
7	Bidding Support Services	0	18	0	14	0	0			32
	no prebid meeting		0							
	bidding Q&A		8		2					
	Addenda		6		4					
	Conformed Documents		4		8			\$250.00		
	Subtotal Fees	\$0.00	\$3,510.00	\$0.00	\$2,240.00	\$0.00	\$0.00	\$250.00	\$0.00	\$6,000.00
Subtotal Tasks 1 - 7										\$165,340.00
8a	Basic Construction Support Services	0	55	0	10	0	8			73
	Up to five RFIs		10		5					
	Up to five submittals		10		5			\$100.00		
	Project Management		35				8			
	Subtotal Fees	\$0.00	\$10,725.00	\$0.00	\$1,600.00	\$0.00	\$760.00	\$100.00	\$0.00	\$13,185.00
8b	Optional Construction Support Services	0	119	0	25	0	4			148
	Precon meeting		4							
	weekly construction meetings, agendas and summaries		20							
	schedule review		10							
	review materials testing results (30 tests)		15							
	review/document field variances/changes (1/week)		25		25					
	change order review		10					\$250.00		
	Additional Project Management		35				4			
	Subtotal Fees	\$0.00	\$23,205.00	\$0.00	\$4,000.00	\$0.00	\$380.00	\$250.00	\$0.00	\$27,835.00
8c	Optional Construction Observation Services	0	0	0	0	400	0			400
	construction observation (additional 3hrs/day)					300				
	support Task 8b efforts					100				
	Subtotal Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$60,000.00	\$0.00	\$0.00	\$0.00	\$60,000.00
9	As-built Drawings	0	3	0	28	0	0			31
	Dundas Geomatics								\$2,400.00	
	15% mark up								\$360.00	
	incorporate field changes into drawings		2		24			\$250.00		
	PDF to STPUD		1		4					
	Subtotal Fees	\$0.00	\$585.00	\$0.00	\$4,480.00	\$0.00	\$0.00	\$250.00	\$2,760.00	\$8,075.00
	Total Hours	32	489	8	409	416	41			
Subtotal Tasks 8a-8c, 9										\$109,095.00
	Total Fee	\$9,120.00	\$95,355.00	\$1,240.00	\$65,440.00	\$62,400.00	\$3,895.00	\$2,600.00	\$34,385.00	\$274,435.00



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4c

TO: Board of Directors

FROM: Adrian Combes, Senior Engineer

MEETING DATE: May 19, 2022

ITEM – PROJECT NAME: Environmental Filing for Various Pipeline Replacement Projects

REQUESTED BOARD ACTION: (1) Authorize staff to file a Categorical Exemption based on the Initial Study for the District-Wide Water and Sewer Facilities Upgrade Project; (2) Authorize staff to file a Notice of Exemption for the Tiered Initial Study for the Bijou No.1 and Herbert Walkup Waterline and Facilities Upgrade Project; and, (3) Authorize staff to file a Notice of Exemption for the Tiered Initial Study for the Apache Avenue and Lake Tahoe Boulevard Waterline and Facilities Upgrade Project.

DISCUSSION: The District has extensive plans for waterline and sewer line replacements in the next ten years. To get a jump start on environmental documentation requirements of the California Environmental Quality Act (CEQA) and to comply with loan requirements of the California State Revolving Fund, in August 2020, the Board authorized staff to work with its consultants to prepare a District-Wide Initial Study for future pipeline replacement projects (water and sewer) within the rights-of-way. The study determined that these pipeline replacements projects qualify for CEQA Categorical Exemption because the District is performing work to maintain or replace existing facilities with negligible expansion. Pipeline replacements falling within a stream environment zone (SEZ) or outside of the rights-of-way were excluded from the study.

As determined by the District-Wide Initial Study, follow-up tiered initial studies are required for specific project areas when the project extends outside the right-of-way or in an SEZ. These tiered studies have been performed for four specific pipeline projects and split into two reports. The first report is for the Bijou No. 1 and Herbert-Walkup Waterline Replacement Projects and the second report is for the Apache Avenue and



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
April 21, 2022
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Sheehan, Directors Romsos, Exline

Absent: Directors Cefalu, Peterson

Staff: John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttry, Mary Alsbury, Ivo Bergsohn, Chris Stanley, Dan Arce, Tim Bledsoe, Jessica Henderson, Cuz Cullen, Julie Ryan

Guests: Shawn Koorn, HDR Engineering

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE AUDIENCE:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:**

Melonie Guttry announced that Action Items 6a and 6b should be Items 7a and 7b.

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Romsos/Second Exline/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Absent/Exline Yes to approve the Consent Calendar with changes as presented.

a. **VIRTUAL BOARD MEETINGS RELATED TO ASSEMBLY BILL 361 DUE TO COVID-19 STATE OF EMERGENCY PROCLAMATION**

(John Thiel, General Manager)

Approved Resolution No. 3216-22 allowing for South Tahoe Public Utility District to conduct virtual public meetings for 30 days.

b. **RESOLUTION FOR BUREAU OF RECLAMATION WATERSMART SMALL-SCALE WATER EFFICIENCY PROJECTS FISCAL YEAR 2022 GRANT** (Yesenia Pacheco, Grants Coordinator)

Adopted Bureau of Reclamation WaterSMART Small-Scale Water Efficiency Projects Grant Program Resolution No. 3217-22 approving grant funding for a Pressure Reducing Valve Installation Program.

c. **TALLAC CREEK SEWER CROSSING**

(Ivo Bergsohn, Hydrogeologist)

Accepted the Cost Proposal from Northwest Hydraulic Consultants, to provide engineering services for construction of the Tallac Creek Sewer Pipeline Protection Project in the amount of \$48,794.

d. **REGULAR BOARD MEETING MINUTES: April 7, 2022**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved April 7, 2022, Minutes.

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

None

6. **PRESENTATION: Shawn Koorn** of HDR Engineering, provided a PowerPoint presentation and addressed questions from the Board and staff. By Consensus, the Board directed staff to develop sewer capacity charges based on structural square footage and water capacity based on meter size, as presented today.

7. **ITEMS FOR BOARD ACTION**

- a. Adoption of the first five-year update to the Alternative Plan for the portion of the Tahoe Valley South Subbasin located within the South Tahoe Public Utility District's jurisdictional boundaries (Ivo Bergsohn, Hydrogeologist) – **President Sheehan** opened the Public Hearing at 2:29 p.m. to receive public comments regarding the South Tahoe Public Utility District's consideration and proposed adoption of the first five-year update to the Alternative Plan for the portion of the Tahoe Valley South Subbasin located within its jurisdictional boundaries. **Ivo Bergsohn** provided a PowerPoint presentation regarding the Alternative Plan and addressed questions from the Board. There were no public comments received and the Public Hearing was closed at 3 :00 p.m.

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson

Absent/Exline Yes to adopt Resolution No. 3215-22 adopting the first five-year update to the Alternative Plan for the portion of the Tahoe Valley South Subbasin located within its jurisdictional boundaries.

- b. First five-year update of the Alternative Plan for the portion of the Tahoe Valley South Subbasin located within the South Tahoe Public Utility District's jurisdictional boundaries (Ivo Bergsohn, Hydrogeologist) – **Ivo Bergsohn** provided details regarding the first five-year update of the Alternative Plan for portion of the Tahoe Valley South Subbasin superseding the 2014 Groundwater Management Plan and addressed questions from the Board.

Moved Romsos/Second Sheehan/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson

Absent/Exline Yes to adopt Ordinance 580-22 repealing Section 7 of the Administrative Code regarding the District's 2014 Groundwater Management Plan.

Attorney Kvistad commented that this Ordinance Section may come back to the Board at a later time, specifically related to action necessary to implement the Groundwater Alternative Plan.

c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Exline/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Absent /Exline Yes to approve Payment of Claims in the amount of \$1,919,830.12.

8. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Exline reported that the Ad-Hoc Solar Committee met to discuss details for the solar program.

Director Romsos added that solid plans for action are coming to the Board very soon.

Director Romsos reported that the Operations Committee met on Monday, April 18, 2022, and **Julie Ryan** provided details regarding Red Lake Road ongoing water quality complaints (color and odor), and addressed questions from the Board. She provided details of the issue, which is not associated with health conditions, just affecting color and odor and that the District is working through mitigation measures.

Chris Stanley added that the State Water Board is aware of this issue and the District has been in contact with representatives there.

9. BOARD MEMBER REPORTS:

Director Exline reported **Shelly Thomsen** has been working on details for Earth Day festivities and that the Board appreciates those efforts.

10. EL DORADO WATER AGENCY PURVEYOR REPORT:

John Thiel reported **Ivo Bergsohn** provided a presentation at the regular meeting on April 13, 2022.

John Thiel and **Dave Peterson** had a meeting with **Ken Payne** regarding funding for cost share programs and ongoing funding for the Groundwater Sustainability Agency and additional collaboration regarding state and federal lobbying.

11. STAFF/ATTORNEY REPORTS:

Nothing to report

12. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided an update regarding the California Tahoe Alliance (CTA) climate resiliency action strategy. The District is planning to host a Tahoe caucus this summer which will focus on the Caldor Fire.
- The CTA met in Sacramento April 19 and 20, for lobbyist days. Twelve CTA members participated in 15 different meetings over the two days with California legislators and their staff discussing the need to fund waterlines for fire suppression.
- The Lake Tahoe Summit is scheduled for August 16, 2022, hosted by **Senator Jackie Rosen**.

13. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:35 p.m.

Kelly Sheehan, Board President
South Tahoe Public Utility District

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT May 5, 2022 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Sheehan, Directors Romsos, Peterson, Exline

Absent: Director Cefalu

Staff: John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttry, Tim Bledsoe, Adrian Combes, Chris Stanley, Jessica Henderson, Cuz Cullen, Bren Borley, Greg DuPree, Chris Skelly, Dan Arce, Steve Caswell

Guests: Jesse Garner

1. PLEDGE OF ALLEGIANCE:

2. **COMMENTS FROM THE AUDIENCE:** Jesse Garner expressed appreciation on behalf of the Montgomery Estates neighborhood that the District maintains their property in keeping defensive space. Saturday, May 7, fire defensible space day. The Board expressed their appreciation for the Montgomery Estates neighborhood positive comments.

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:**

Director Peterson would like to pull Item 4c for discussion.

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Peterson/Second Exline/Sheehan Yes/Cefalu Absent/Romsos Absent/Peterson Yes/Exline Yes to approve the Consent Calendar with changes as presented.

a. **SECONDARY CLARIFIER NO. 3 REHABILITATION PROJECT**

(Stephen Caswell, Principal Engineer)

Approved Change Order No. 2 to TNT Industrial Contractors, Inc., in the amount of <\$52,120.14>.

- b. **2022 PURCHASE AND INSTALLATION OF FIRE HYDRANTS, VALVES AND ASSEMBLIES** (Chris Stanley, Field Operations Manager and Heidi Baugh, Purchasing Agent)
Awarded a Contract for the purchase of 37 fire hydrant assemblies and valves to lowest responsive, responsible bidder, American AVK Company, in the amount of \$103,665.61.
- c. **INFORMATION TECHNOLOGY STRATEGIC PLAN UPDATE**
(Chris Skelly, Information Technology Manager)
Authorized staff to enter into a Contract with Government Technology Group, LLC, for professional services to develop an updated Information Technology Strategic Plan and to complete a Network Vulnerability Assessment for a cost not to exceed \$78,340.

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**

- a. **VIRTUAL BOARD MEETINGS RELATED TO ASSEMBLY BILL 361 DUE TO COVID-19 STATE OF EMERGENCY PROCLAMATION** (John Thiel, General Manager)

Director Peterson raised a concern that he doesn't feel that the District is in a state of emergency and that the community is no longer in a COVID-19 state of emergency; therefore, the District should go back to business as usual. The Board discussed the ability to be flexible with virtual meetings.

Moved Peterson/Second Sheehan/Sheehan Yes/Cefalu Absent/Romsos No/Peterson Yes/Exline Yes to deny Resolution No. 3218-22 allowing for South Tahoe Public Utility District to conduct virtual public meetings for 30 days.

6. **ITEMS FOR BOARD ACTION**

- a. Bijou Pump Station Rehabilitation Project (Adrian Combes, Senior Engineer) – **Adrian Combes** provided details and maps along with photos regarding the Bijou Pump Station Rehabilitation Project and addressed questions from the Board.

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to 1) Approve the proposed Scope of Work from Water Systems Consulting, Inc., to provide engineering services for the Bijou Pump Station Rehabilitation Project; and, 2) Authorize the General Manager to execute Task Order No. 2 in the amount \$116,411.

- b. Setting Water and Sewer Capacity Charges - (Paul Hughes, Chief Financial Officer) – **Paul Hughes** provided details regarding the water and sewer capacity charges in connection with the recent presentation provided by HDR, **Shawn Koorn**, and addressed questions from the Board. **Attorney Kvistad** added that construction cost index adjustment protects the capacity charges from inflation.

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to adopt Ordinance No. 581-22, an Ordinance of the South Tahoe Public Utility District, Setting Water Capacity Charges and Sewer Connection Fees and Amending Administrative Code Sections 3.1.49(a), 3.1.49(c), 3.1.49(e), 4.5.7 and Associated Appendix Fee Schedules, directing staff to research the most appropriate index for the Tahoe area and include that reference in the Ordinance.

c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$2,267,169.47.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Peterson reported that he represented the Board at the Employee Communications Committee meeting on April 20, 2022. He also attended the Association of California Water Agencies (ACWA) and Joint Powers Insurance Association conference in Sacramento May 3 through the 5. The District is in Region 3 of ACWA, and **Ivo Bergsohn** presented Region 3 with a great groundwater presentation.

8. BOARD MEMBER REPORTS:

Director Exline reported he attended Earth Day yesterday, along with **Director Romsos**, both reporting it to be successful.

9. EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported that the April 13 meeting included a Public Hearing for the Groundwater Sustainability Plan which was approved. On April 21, he and **John Thiel** had a virtual meeting with El Dorado Water Agency (EDWA) leadership discussing how the District can work more effectively with them. **John Thiel** added that the District has made requests for: 1. HARPA Funds; 2. Cost Share Projects; and, 3. Groundwater Management.

10. STAFF/ATTORNEY REPORTS:

None

11. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided details regarding a productive meeting with Lake Valley Fire Department yesterday reviewing site and utility plans for the District's property on the corner of Pioneer Trail and Black Bart.
- The Board has been discussing the current Payment of Claims process and legal counsel has done some work on this subject. **Attorney Kvistad** added that the Public Utility Code requires that the Board of Directors approves Payment of Claims, but there is an exception. There is a Government Code Section that allows a delegation of authority with certain restraints, to certain officers at the District and there must be two officers to approve Payment of Claims. This process can be as simple or complex as the Board pleases. The process would require that if the claims were approved by officers, those claims would be brought forward at the next meeting for acceptance and filing by the Board. There is a little more research to be done regarding the definition of officers (whether this term includes Board members) and if officers are required to be bonded. The Board discussed several options. Any change would be adopted by a Resolution and included in the Board Policy Manual.
- Provided an update regarding Red Lake Road water quality, which was brought to the Board's attention on April 7th. Test results are indicating elevated levels of iron in the Red Lake Road neighborhood, which is not a health hazard, but a taste and odor issue. **Dan Arce** explained the testing process and addressed questions from the Board. The District has initiated low volume flushing and is seeing reduced levels of iron as a result. The flushing will continue until the waterline replacement in this neighborhood is complete.

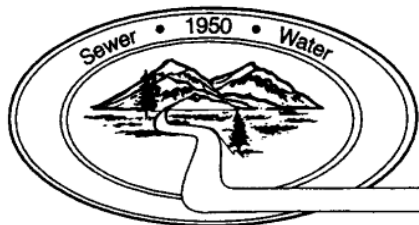
- **John Thiel** addressed questions from the Board regarding the childcare crisis in our community. He further addressed questions regarding community fire hydrants. **Chris Stanley** and **Steve Caswell** commented on the progress being made.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:24 p.m.

Kelly Sheehan, Board President
South Tahoe Public Utility District

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6a

TO: Board of Directors

FROM: Tim Bledsoe, Manager of Customer Service

MEETING DATE: May 19, 2022

ITEM – PROJECT NAME: Accessory Dwelling Unit Revisions to the Administrative Code

REQUESTED BOARD ACTION: Approve Ordinance No. 582-22 Amending Section 1 to Add Sections 1.1.2 AND 1.1.86 and Amending Sections 3.1.11, 3.1.15, 3.1.49, 4.2.10, 4.3.2, AND 4.5.2 of the Administrative Code Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units

DISCUSSION: In the last several years, the State of California has passed legislation to address statewide housing shortages. Some of that legislation has involved permitting of accessory dwelling units (ADUs) and junior ADUs (JADUs). These changes to State Law prohibit the South Tahoe Public Utility District (District) from considering an ADU or JADU to be a new residential use for purposes of calculating water and sewer connection fees or capacity charges and requiring separate water meters or sewer connections from an ADU or JDAU, except under certain limited circumstances. Amendment of the Administrative Code is necessary to specify when the District cannot charge a connection fee or capacity charge for an ADU or JADU and when the District cannot require a separate water connection and meter or sewer connection.

In the limited circumstances where the District may charge a capacity charge or connection fee, District staff considered not implementing such a charge or fee if the property was deed restricted prohibiting short-term rental arrangements, similar to the approach implemented by the Tahoe Regional Planning Agency (TRPA) and the City of South Lake Tahoe (City). However, TRPA and the City have general police powers, allowing them to regulate for public health, safety and welfare. This includes land use regulation of short-term rentals. Special districts, such as the District, however, do not have general police powers. Further, the District is prohibited from imposing fees unrelated to the services provided, such as Incentivizing deed-restricting a property to prohibit short-term rentals, since it is unrelated to the purposes of a connection fee or capacity charge.

As a result, District staff recommends the following for ADUs and JADUs: (1) avoiding the nuances in determining when the District may or may not charge a capacity charge or connection fee; (2) not charging any capacity charge or connection; and, (3) not requiring a new water or sewer connection. District staff believes that this approach will assist in promoting the development of affordable housing within its jurisdiction and simplify compliance for District staff.

SCHEDULE: Upon Board approval

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Ordinance No. 582-22

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *JF* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO

ORDINANCE NO. 582-22

**AN ORDINANCE OF THE SOUTH TAHOE PUBLIC UTILITY
DISTRICT AMENDING SECTION 1 TO ADD SECTIONS 1.1.2 AND 1.1.86 AND
AMENDING SECTIONS 3.1.11, 3.1.15, 3.1.49, 4.2.10, 4.3.2, AND 4.5.2 OF THE
ADMINISTRATIVE CODE REGARDING ACCESSORY DWELLING UNITS AND JUNIOR
ACCESSORY DWELLING UNITS**

BE IT ENACTED by the Board of Directors of the South Tahoe Public Utility District, County of El Dorado, State of California, as follows:

SECTION I – POLICY AND PURPOSE

The purpose of this Ordinance is to adopt certain changes to the Administrative Code to comply with State Law regarding capacity charges, connection fees and metering devices for accessory dwelling units and junior accessory dwelling units

SECTION II – DEFINITIONS

For the purpose of this Ordinance, the terms used herein are defined as follows:

- A. The District. The South Tahoe Public Utility District.
- B. The Board. The Board of Directors of the South Tahoe Public Utility District.
- C. Administrative Code. The compilation and codification of all of the Administrative, Water, and Sewer Ordinances of the District, which establish the authority and the principles for decisions of the District and provide the public with guidelines applicable to District operations.

SECTION III – FINDINGS

The Board of Directors of the South Tahoe Public Utility District, County of El Dorado, State of California, make the following findings:

- 1. Recent changes to State Law prohibit the District from considering an accessory dwelling unit to be a new residential use for purposes of calculating water and sewer connection fees and capacity charges and requiring separate water and sewer connections from an accessory dwelling unit or junior accessory dwelling unit, except under certain specified circumstances;

2. Amendment of the Administrative Code is necessary to specify when the District cannot charge a connection fee or capacity charge for an accessory dwelling unit or junior accessory dwelling unit;

3. Amendment of the Administrative Code is also necessary to specify when the District cannot require a separate water connection and meter or sewer connection for an accessory dwelling unit or junior accessory dwelling unit; and,

4. The Board of Directors has determined that it is in the best interest of the District and the public to make these amendments to the Administrative Code.

SECTION IV – AMEND SECTION 1 OF THE ADMINISTRATIVE CODE

Administrative Code Section 1 shall be amended to add a new section 1.1.2 and 1.1.86 and renumber the existing sections definitions sequentially, as follows:

1.1.2. Accessory Dwelling Unit. “Accessory dwelling unit” means an attached or a detached residential dwelling unit that provides complete independent living facilities for one or more persons, is located on a lot with a proposed or existing primary residence, meets the requirements of Government Code section 65852.2, as may be amended, and is approved by the applicable land use agency.

1.1.86. Junior Accessory Dwelling Unit. “Junior accessory dwelling unit” means a unit that is no more than 500 square feet in size and contained entirely within an existing or proposed single-family structure, meets the requirements of Government Code section 65852.22, as may be amended, and is approved by the applicable land use agency.

SECTION V – AMEND SECTION 3.1.11 OF THE ADMINISTRATIVE CODE

Administrative Code section 3.1.11 shall be amended to add subparagraph “h” to the section:

“h. Notwithstanding the above, the District shall not require payment of an Administrative Fee for development of an Accessory Dwelling Unit or Junior Accessory Dwelling Unit.

SECTION VI – AMEND SECTION 3.1.15 OF THE ADMINISTRATIVE CODE

Administrative Code section 3.1.15 shall be amended to add the following language at the end of the paragraph:

“An Accessory Dwelling Unit or a Junior Accessory Dwelling Unit shall not require a new or separate service connection or metering device. The District

may require that the connection and meter serving an existing single-family dwelling unit or the Accessory Dwelling Unit be upsized as necessary."

SECTION VII – AMEND SECTION 3.1.49 OF THE ADMINISTRATIVE CODE

Administrative Code section 3.1.49 shall be amended to add the following paragraph at the end of the section:

"No Water Capacity Charge shall be assessed for the development of an Accessory Dwelling Unit or Junior Accessory Dwelling Unit."

SECTION VIII – AMEND SECTION 4.2.10 OF THE ADMINISTRATIVE CODE

Administrative Code section 4.2.10 shall be amended to add subparagraph "g" to the section:

"g. Notwithstanding the above, the District shall not require payment of an Administrative Fee for development of an Accessory Dwelling Unit or Junior Accessory Dwelling Unit.

SECTION IX – AMEND SECTION 4.3.2 TO ADD SECTION 4.3.2.5 TO THE ADMINISTRATIVE CODE

Section 4.3.2 shall be amended to add subsection 4.3.2.5 to the Administrative Code:

"4.3.2.5. Accessory Dwelling Unit and Junior Accessory Dwelling Unit. An Accessory Dwelling Unit and Junior Accessory Dwelling Unit shall not require a separate sewer connection to the Public Sewer."

SECTION X – AMEND SECTION 4.5.2 OF SECTION 4 OF THE ADMINISTRATIVE CODE

Section 4.5.2 of the Administrative Code shall be amended to add subparagraph "g" to the section:

"g. Notwithstanding the above, no connection fee shall be assessed for the development of an Accessory Dwelling Unit or Junior Accessory Dwelling Unit."

SECTION XI – SEVERABILITY

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance and its implementing rules and regulations is for any reason held to be unconstitutional or invalid, such decision shall not affect the validity of the remaining portions of this Ordinance or the Administrative Code. The Board of Directors declares and determines that it would have passed section, subsection subdivision, paragraph, sentence, clause or phrase thereof of this Ordinance and its implementing rules and regulations and the Administrative

Code irrespective of the fact that any one or more sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases may be determined to be unconstitutional or invalid.

SECTION XII – EFFECTIVE DATE

This Ordinance amending the above referenced section to the Administrative Code shall take effect 30 days after its passage.

PASSED AND ADOPTED by the Board of Directors of the South Tahoe Public Utility District at its duly held regular meeting on the 19th day of May, 2022 by the following vote:

AYES:

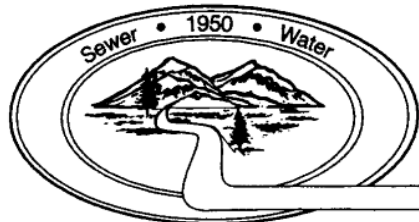
NOES:

ABSENT:

Kelly Sheehan, President
South Tahoe Public Utility District

ATTEST:

Marla Sharp, Assist Clerk of the Board
South Tahoe Public Utility District



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6b

TO: Board of Directors

FROM: Paul Hughes, Chief Financial Officer

MEETING DATE: May 19, 2022

ITEM – PROJECT NAME: Fiscal Year 2022/23 Water and Sewer Service Charge Rates

REQUESTED BOARD ACTION: (1) Authorize the use of Sewer Rate Stabilization Funds in the amount of \$2 million in Fiscal Year 2022/23; and, (2) Approve Resolution No. 3220-22 confirming the water and sewer service charge rate increases of 9% and 8% for Fiscal Year 2022/23.

DISCUSSION: On May 16, 2019, the Board of Directors passed Ordinance No. 573-19 which included five-year rate schedules for both water and sewer service charge rates. The rate increases were developed to begin funding the long-term infrastructure needs of the District. The Ordinance adopted the rates for Fiscal Year 2019/20, but required confirmation by resolution from the Board before the rates for years 2020/21, 2021/22, 2022/23 and 2023/24 are effective. Due to the Board's non-confirmation of the rate increases for years 2020/21 and 2021/22, the maximum Prop 218 authorized rate increases for 2022/23 are 19.1% for water service (6% X 3 years compounded) and 15.7% for sewer service (5% X 3 years compounded). To help lessen the one-year increase, staff recommended splitting the impact of the 0% rate increases over the next two years, with increases of 13.1% for water and 10.25% for sewer for 2022/23 and 2023/24.

During the March 1, 2022, Finance Committee meeting, following discussion of the staff recommended rate increases, Committee Member Peterson suggested utilizing a portion of the Sewer Rate Stabilization Fund to offset the staff recommended increases for 2022/23 and 2023/24. During the March 23, 2022, Board Workshop, District staff presented a new ten-year rate increase schedule capable of funding the current "Needs Based" Capital Improvement Plan. The rate schedule as presented included \$2 million rate stabilization subsidized increases of 9% to water rates and 8% to sewer rates for 2022/23. Staff was directed to move forward with the rate increases as presented. The fiscal impact to a typical residential customer is \$8.93/month or \$26.80/quarter. Resolution No. 3220-22 confirms the rates for 2022/23; water increase of 9.0% and sewer increase of 8.0%.

The proposed 2022/23 budget has been developed with these rate increases and is scheduled for adoption following Board action on this Agenda Item. If Resolution 3220-22 is not adopted as prepared, the budget will need to be adopted with Board direction to adjust the revenues and expenditures accordingly.

SCHEDULE: Rate changes effective July 1, 2022

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3220-22, Service Charge Rates

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO

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RESOLUTION NO. 3220-22

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONFIRMING THE WATER AND SEWER SERVICE CHARGE RATES
FOR FISCAL YEAR 2022/23**

WHEREAS, on May 16, 2019, the Board of Directors of the South Tahoe Public Utility District held a public hearing on proposed changes in rates and charges which were issued with a Proposition 218 notice that was mailed to all District account holders; and

WHEREAS, on May 16, 2019, the Board of Directors of the South Tahoe Public Utility District approved Ordinance 573-19, adopting a five-year water service charge rate schedule and a five-year sewer service charge rate schedule; and

WHEREAS, Ordinance 573-19 requires the District's Board of Director's confirmation of the water and sewer service charge rates in Fiscal Years 2020/21, 2021/22, 2022/23 and 2023/24; and

WHEREAS, on March 23, 2022, the Board of Directors of the South Tahoe Public Utility District held a public meeting and directed District staff to develop the proposed budget for fiscal year 2022/23 with a proposed water service charge rate increase of 9.0% and a sewer service charge rate increase of 8.0% to fund the 2022/23 capital improvement plan and operating budget of the Water and Sewer Enterprise Funds.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Tahoe Public Utility District that the water and sewer service charge rates for the Fiscal Year 2022/23 included in the attached Water and Sewer Rate Schedules are confirmed, effective July 1, 2022.

WE THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a Regular meeting duly held on the 19th day of May 2022, by the following vote:

- AYES:
- NOES:
- ABSENT:

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Kelly Sheehan, Board President
South Tahoe Public Utility District

ATTEST:

Marla Sharp, Assist Clerk of the Board
South Tahoe Public Utility District

SCHEDULE 2 - QUARTERLY FLAT SERVICE

	2019/20	2020/21	2021/22	2022/23	2023/24
Single Dwelling Unit	\$175.17	\$189.53	\$200.90	\$212.95	\$225.73
Duplex	\$290.93	\$314.22	\$333.07	\$353.06	\$374.24
Triplex	\$395.24	\$426.88	\$452.46	\$479.64	\$508.42
Fourplex	\$511.33	\$552.27	\$585.40	\$620.53	\$657.76
Each additional unit	\$85.68	\$92.54	\$98.10	\$103.98	\$110.22
Business Establishment 3/4 Inch Connection	\$253.66	\$273.44	\$289.85	\$307.24	\$325.68
Business Establishment 1 Inch Connection	\$382.65	\$412.50	\$437.25	\$463.49	\$491.30

SCHEDULE 3 - METERED SERVICE

Quarterly Base Rate	2019/20	2020/21	2021/22	2022/23	2023/24
3/4 inch connection	\$138.16	\$150.35	\$159.37	\$168.93	\$179.07
1 inch connection	\$230.62	\$250.97	\$266.03	\$281.99	\$298.91
1 1/2 inch connection	\$459.97	\$500.56	\$530.59	\$562.42	\$596.17
2 inch connection	\$736.19	\$801.15	\$849.21	\$900.17	\$954.18
3 inch connection	\$1,381.28	\$1,503.16	\$1,593.35	\$1,688.95	\$1,790.29
4 inch connection	\$2,302.50	\$2,505.66	\$2,656.00	\$2,815.36	\$2,984.28
6 inch connection	\$4,603.52	\$5,009.72	\$5,310.30	\$5,628.92	\$5,966.66
8 inch connection	\$7,365.99	\$8,015.94	\$8,496.89	\$9,006.71	\$9,547.11
10 inch connection	\$10,589.70	\$11,524.09	\$12,215.54	\$12,948.47	\$13,725.38

Consumption Rate by Customer Class

Per 100 Cubic Feet (748 Gallons)	2019/20	2020/21	2021/22	2022/23	2023/24
Single Family Tier 1	\$1.58	\$1.67	\$1.77	\$1.88	\$1.99
Single Family Tier 2	\$2.40	\$2.55	\$2.70	\$2.86	\$3.03
Multi Family	\$1.57	\$1.67	\$1.77	\$1.88	\$1.99
Commercial	\$1.62	\$1.72	\$1.82	\$1.93	\$2.04

SCHEDULE 6 - SEWER RATES

Quarterly Charge Per Sewer Unit

By Customer Class	2019/20	2020/21	2021/22	2022/23	2023/24
Single Family Dwelling	\$44.46	\$46.68	\$49.02	\$51.47	\$54.04
Multi Family Residences	\$42.94	\$45.09	\$47.34	\$49.71	\$52.20
Hotels/Motels/Timeshares	\$42.21	\$44.32	\$46.54	\$48.86	\$51.31
Trailer/Mobile Home Parks & Campgrounds	\$42.16	\$44.27	\$46.49	\$48.81	\$51.25
Non-Residential	\$44.46	\$46.68	\$49.02	\$51.47	\$54.04

**SOUTH TAHOE PUBLIC UTILITY DISTRICT
PROPOSED FISCAL YEAR 2023 RATE INCREASES**

METERED WATER SERVICE

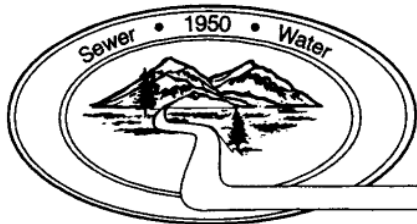
	PROPOSED	
	CURRENT	9% INCREASE
Quarterly Base Rate	2021/22	2022/23
3/4 inch connection	\$138.16	\$150.59
1 inch connection	\$230.62	\$251.38
1 1/2 inch connection	\$459.97	\$501.37
2 inch connection	\$736.19	\$802.45
3 inch connection	\$1,381.28	\$1,505.60
4 inch connection	\$2,302.50	\$2,509.73
6 inch connection	\$4,603.52	\$5,017.84
8 inch connection	\$7,365.99	\$8,028.93
10 inch connection	\$10,589.70	\$11,542.77

	PROPOSED	
	CURRENT	9% INCREASE
Consumption Rate by Customer Class Per 100 Cubic Feet (748 Gallons)	2021/22	2022/23
Single Family Tier 1	\$1.58	\$1.72
Single Family Tier 2	\$2.40	\$2.62
Multi Family	\$1.57	\$1.71
Commercial	\$1.62	\$1.77

QUARTERLY FLAT RATE SERVICE

	PROPOSED	
	CURRENT	9% INCREASE
WATER	2021/22	2022/23
Single Dwelling Unit	\$175.17	\$190.94
Duplex	\$290.93	\$317.11
Triplex	\$395.24	\$430.81
Fourplex	\$511.33	\$557.35
Each additional unit	\$85.68	\$93.39
Business Establishment 3/4 Inch Connection	\$253.66	\$276.49
Business Establishment 1 Inch Connection	\$382.65	\$417.09

	PROPOSED	
	CURRENT	8% INCREASE
SEWER	2021/22	2022/23
Quarterly Charge Per Sewer Unit By Customer Class		
Single Family Dwelling	\$44.46	\$48.02
Multi Family Residences	\$42.94	\$46.38
Hotels/Motels/Timeshares	\$42.21	\$45.59
Trailer/Mobile Home Parks & Campgrounds	\$42.16	\$45.53
Non-Residential	\$44.46	\$48.02



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6c

TO: Board of Directors
FROM: Paul Hughes, Chief Financial Officer
MEETING DATE: May 19, 2022
ITEM – PROJECT NAME: Fiscal Year 2022/23 Sewer Enterprise Fund Budget

REQUESTED BOARD ACTION: Adopt Resolution No. 3221-22 adopting the Fiscal Year 2022/23 Sewer Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.

DISCUSSION: The Fiscal Year 2022/23 Sewer Fund proposed budget in the amount of \$36,693,150 is fully funded and includes an 8% increase in service charge rates. The budget includes \$11,323,000 (31%) for capital projects, \$3,493,000 (9%) for debt service, \$9,490,686 (26%) for operations and maintenance, and \$12,386,464 (34%) for salaries and benefits.

SCHEDULE: Budget must be adopted by July 1, 2022

COSTS: \$36,693,150

ACCOUNT NO: Various

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution 3221-22, Sewer Fund Budget Summary

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

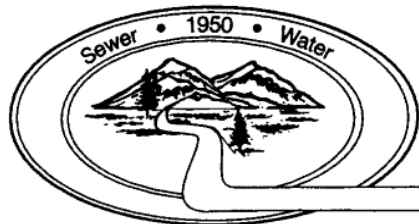
GENERAL MANAGER: YES *JT* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

SEWER FUND

FISCAL YEAR 2022/23 BUDGET SUMMARY

	2022/23 FORECAST	2022/23 FORECAST
	<u>ENTERPRISE FUND</u>	<u>CAPITAL FUND</u>
BEGINNING CASH BALANCES	3,885,421	21,537,728
REVENUES	25,133,700	2,810,240
BORROWINGS	0	3,790,100
AVAILABLE FUNDS	\$ 29,019,121	\$ 28,138,068
SALARIES	7,146,588	956,621
BENEFITS	3,883,973	399,282
OPERATIONS AND MAINTENANCE	7,848,436	1,642,250
CAPITAL OUTLAY	0	11,323,000
DEBT SERVICE PAYMENTS	723,000	2,770,000
TOTAL CASH OUTLAYS	\$ 19,601,997	\$ 17,091,153
BALANCE BEFORE TRANSFERS	9,417,124	11,046,915
AVAILABLE TO TRANSFER TO CAPITAL FUND	-6,238,765	6,238,765
TRANSFER TO RESERVE FUNDS	0	-8,295,000
OPERATING AND CAPITAL RESERVES	\$ 3,178,358	\$ 8,990,680
RATE STABILIZATION RESERVE	\$ -	\$ 6,598,832
DEBT RESERVE	\$ -	\$ 1,696,168
TOTAL RESERVE(CASH) BALANCES 6/30/23	\$ 3,178,358	\$ 17,285,680



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6d

TO: Board of Directors
FROM: Paul Hughes, Chief Financial Officer
MEETING DATE: May 19, 2022
ITEM – PROJECT NAME: Fiscal Year 2022/23 Water Enterprise Fund Budget

REQUESTED BOARD ACTION: Adopt Resolution No. 3222-22 adopting the Fiscal Year 2022/23 Water Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.

DISCUSSION: The Fiscal Year 2022/23 Water Enterprise Fund proposed budget in the amount of \$25,456,119 is fully funded and includes a 9% increase in service charge rates. The budget includes \$10,604,900 (42%) for capital projects, \$1,448,000 (5%) for debt service, \$5,294,982 (21%) for operations and maintenance, and \$8,108,237 (32%) for salaries and benefits.

SCHEDULE: Budget must be adopted by July 1, 2022

COSTS: \$25,456,119

ACCOUNT NO: Various

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No.3222-22, Water Fund Budget Summary

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JT* NO _____

CHIEF FINANCIAL OFFICER: YES *PH* NO _____

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RESOLUTION NO. 3222-22

**A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE SOUTH TAHOE PUBLIC UTILITY DISTRICT
ADOPTING THE BUDGET FOR THE WATER ENTERPRISE FUND
FOR FISCAL YEAR 2022/23**

WHEREAS, on March 30, 2022, the Board of Directors of the South Tahoe Public Utility District held a public meeting and directed District staff to develop the proposed budget for Fiscal Year 2022/23 with a proposed water service charge rate increase of 9% to fund the 2022/23 Water Capital Improvement Plan and Operating Budget of the Water Enterprise Fund.

NOW, THEREFORE BE IT RESOLVED, by the Board of Directors of the South Tahoe Public Utility District that:

The attached budget in the amount of \$25,456,119 is adopted for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023.

WE THE UNDERSIGNED, do hereby certify that the above and foregoing Resolution was duly and regularly adopted and passed by the Board of Directors of the South Tahoe Public Utility District at a regular meeting duly held on the 19th day of May 2022, by the following vote:

AYES:
NOES:
ABSENT:

Kelly Sheehan, Board President
South Tahoe Public Utility District

ATTEST:

Marla Sharp, Assist Clerk of the Board
South Tahoe Public Utility District

WATER FUND

FISCAL YEAR 2022/23 BUDGET SUMMARY

	2022/23 FORECAST	2022/23 FORECAST
	<u>ENTERPRISE FUND</u>	<u>CAPITAL FUND</u>
BEGINNING CASH BALANCES	2,229,787	6,119,301
REVENUES	20,156,244	1,766,000
BORROWINGS	0	4,084,333
AVAILABLE FUNDS	\$ 22,386,030	\$ 11,969,634
SALARIES	4,427,413	956,621
BENEFITS	2,324,921	399,282
OPERATIONS AND MAINTENANCE	4,788,514	506,468
CAPITAL OUTLAY	0	10,604,900
DEBT SERVICE PAYMENTS	523,000	925,000
TOTAL CASH OUTLAYS	\$ 12,063,848	\$ 13,392,271
BALANCE BEFORE TRANSFERS	10,322,182	-1,422,637
AVAILABLE TO TRANSFER TO CAPITAL FL	-7,856,030	7,856,030
TRANSFER TO RESERVE FUNDS	0	-2,177,250
ACCRUAL TO CASH ADJUSTMENT	9,051	0
OPERATING AND CAPITAL RESERVES	\$ 2,475,203	\$ 4,256,143
RATE STABILIZATION RESERVE	\$ -	\$ 1,405,969
DEBT RESERVE	\$ -	\$ 771,281
TOTAL RESERVE(CASH) BALANCES 6/30/	\$ 2,475,203	\$ 6,433,393

PAYMENT OF CLAIMS

FOR APPROVAL
May 19, 2022

Payroll 5/3/22	556,999.16
Total Payroll	556,999.16
ADP & Insight eTools	5,438.26
AFLAC/WageWorks claims and fees	130.80
Prominence - health care payments	2,746.83
Ameritas - Insurance Payments	9,353.66
Total Vendor EFT	17,669.55
Accounts Payable Checks-Sewer Fund	263,019.17
Accounts Payable Checks-Water Fund	150,128.90
Total Accounts Payable Checks	413,148.07
Utility Management Refunds	12,634.18
Total Utility Management Checks	12,634.18
Grand Total	<u>1,000,450.96</u>

<u>Payroll EFTs & Checks</u>	<u>5/3/2022</u>
EFT CA Employment Taxes & W/H	24,212.96
EFT Federal Employment Taxes & W/H	118,249.79
EFT CalPERS Contributions	81,562.14
EFT Empower Retirement-Deferred Comp	27,937.23
EFT Stationary Engineers Union Dues	2,820.81
EFT CDHP Health Savings (HSA)	6,603.24
EFT Retirement Health Savings	15,619.66
EFT United Way Contributions	21.00
EFT Employee Direct Deposits	279,580.95
CHK Employee Garnishments	391.38
CHK Employee Paychecks	0.00
<i>Total</i>	<u>556,999.16</u>



Payment of Claims

Payment Date Range 05/19/22 - 05/19/22
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 44199 - ACME CONSTRUCTION SUPPLY									
S4047718.001	Field, Shop & Safety Supplies Inventory	Paid by Check #109218		05/02/2022	05/19/2022	05/31/2022		05/19/2022	291.93
Vendor 44199 - ACME CONSTRUCTION SUPPLY Totals							Invoices	1	<u>\$291.93</u>
Vendor 44039 - AFLAC									
116225	Insurance Supplement Payable	Paid by Check #109219		04/01/2022	05/19/2022	04/30/2022		05/19/2022	951.46
Vendor 44039 - AFLAC Totals							Invoices	1	<u>\$951.46</u>
Vendor 48684 - ALLIED ELECTRONICS INC									
9016116230	Pump Stations	Paid by Check #109220		04/22/2022	05/19/2022	04/30/2022		05/19/2022	424.70
Vendor 48684 - ALLIED ELECTRONICS INC Totals							Invoices	1	<u>\$424.70</u>
Vendor 43949 - ALPEN SIERRA COFFEE									
223923	Office Supply Issues	Paid by Check #109221		04/26/2022	05/19/2022	04/30/2022		05/19/2022	101.50
223924	Office Supply Issues	Paid by Check #109221		04/26/2022	05/19/2022	04/30/2022		05/19/2022	53.75
224066	Office Supply Issues	Paid by Check #109221		05/03/2022	05/19/2022	05/31/2022		05/19/2022	101.50
224067	Office Supply Issues	Paid by Check #109221		05/03/2022	05/19/2022	05/31/2022		05/19/2022	53.75
Vendor 43949 - ALPEN SIERRA COFFEE Totals							Invoices	4	<u>\$310.50</u>
Vendor 49337 - AMAZON CAPITAL SERVICES INC.									
1PT7-MYMV-6K4H	Repair - Maintenance Water Tanks	Paid by Check #109222		04/27/2022	05/19/2022	04/30/2022		05/19/2022	1,080.68
1WD1-VV61-CGF9	Eq Repair Shop Improvements	Paid by Check #109222		04/29/2022	05/19/2022	04/30/2022		05/19/2022	1,056.55
1PYP-RWMQ-MM1M	Service Contracts	Paid by Check #109222		04/27/2022	05/19/2022	04/30/2022		05/19/2022	423.04
1T4X-GYM7-1RRR	Secondary Equipment	Paid by Check #109222		05/06/2022	05/19/2022	05/31/2022		05/19/2022	160.86
Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals							Invoices	4	<u>\$2,721.13</u>
Vendor 49625 - AMERICAN AVK COMPANY									
SI-154500	Fire Hydrants & Parts	Paid by Check #109223		04/05/2022	05/19/2022	04/30/2022		05/19/2022	17,009.98
Vendor 49625 - AMERICAN AVK COMPANY Totals							Invoices	1	<u>\$17,009.98</u>
Vendor 49363 - AMERIGAS									
3135710667	Pump Stations	Paid by Check #109224		04/23/2022	05/19/2022	04/30/2022		05/19/2022	108.74
Vendor 49363 - AMERIGAS Totals							Invoices	1	<u>\$108.74</u>
Vendor 45202 - AT&T MOBILITY									
04272022	Telephone	Paid by Check #109225		04/19/2022	05/19/2022	04/30/2022		05/19/2022	697.15
Vendor 45202 - AT&T MOBILITY Totals							Invoices	1	<u>\$697.15</u>
Vendor 48612 - AUTOMATION DIRECT									
13510166	Shop Supplies	Paid by Check #109226		04/25/2022	05/19/2022	04/30/2022		05/19/2022	142.46
Vendor 48612 - AUTOMATION DIRECT Totals							Invoices	1	<u>\$142.46</u>
Vendor 49269 - BACKGROUNDS ONLINE									



Payment of Claims

Payment Date Range 05/19/22 - 05/19/22
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
541570	Personnel Expense	Paid by Check #109227		04/30/2022	05/19/2022	04/30/2022			51.10
		Vendor 49269 - BACKGROUNDS ONLINE Totals				Invoices	1		\$51.10
Vendor 11800 - BARTON HEALTHCARE SYSTEM 138-82716	Safety Equipment - Physicals	Paid by Check #109228		04/30/2022	05/19/2022	04/30/2022		05/19/2022	338.00
		Vendor 11800 - BARTON HEALTHCARE SYSTEM Totals				Invoices	1		\$338.00
Vendor 49339 - BASEFORM INC 04262022-122	Contractual Services	Paid by Check #109229		04/26/2022	05/19/2022	04/30/2022		05/19/2022	2,520.00
		Vendor 49339 - BASEFORM INC Totals				Invoices	1		\$2,520.00
Vendor 44109 - BB&H BENEFIT DESIGNS 74088	Contractual Services	Paid by Check #109230		05/02/2022	05/19/2022	05/31/2022		05/19/2022	232.00
		Vendor 44109 - BB&H BENEFIT DESIGNS Totals				Invoices	1		\$232.00
Vendor 45009 - BENTLY AGROWDYNAMICS 208399	Biosolids Disposal	Paid by Check #109231		04/25/2022	05/19/2022	04/30/2022		05/19/2022	2,507.85
208415	Biosolid Disposal Costs	Paid by Check #109231		05/02/2022	05/19/2022	04/30/2022		05/19/2022	1,195.35
		Vendor 45009 - BENTLY AGROWDYNAMICS Totals				Invoices	2		\$3,703.20
Vendor 48291 - BEST BEST & KRIEGER LLP 933228	Personnel Legal	Paid by Check #109232		04/28/2022	05/19/2022	04/30/2022		05/19/2022	1,183.00
		Vendor 48291 - BEST BEST & KRIEGER LLP Totals				Invoices	1		\$1,183.00
Vendor 12070 - BING MATERIALS 214521	Pipe - Covers & Manholes	Paid by Check #109233		04/18/2022	05/19/2022	04/30/2022		05/19/2022	1,059.87
214602	Pipe - Covers & Manholes	Paid by Check #109233		04/30/2022	05/19/2022	04/30/2022		05/19/2022	287.14
		Vendor 12070 - BING MATERIALS Totals				Invoices	2		\$1,347.01
Vendor 43828 - BLUE RIBBON TEMP PERSONNEL 13373	Contractual Services	Paid by Check #109234		04/29/2022	05/19/2022	04/30/2022		05/19/2022	699.58
13432	Contractual Services	Paid by Check #109234		05/06/2022	05/19/2022	04/30/2022		05/19/2022	36.82
		Vendor 43828 - BLUE RIBBON TEMP PERSONNEL Totals				Invoices	2		\$736.40
Vendor 48995 - BRENLYN BORLEY 2022	Education Reimbursement Expense	Paid by Check #109235		04/30/2022	05/19/2022	04/30/2022		05/19/2022	1,600.00
		Vendor 48995 - BRENLYN BORLEY Totals				Invoices	1		\$1,600.00
Vendor 49769 - MATTHEW & TASSANEE BROTEN 3338105	Clothes Washer Rebate Program	Paid by Check #109236		05/04/2022	05/19/2022	05/31/2022		05/19/2022	200.00
		Vendor 49769 - MATTHEW & TASSANEE BROTEN Totals				Invoices	1		\$200.00
Vendor 44730 - BSK ASSOCIATES AF10915	Monitoring	Paid by Check #109237		04/29/2022	05/19/2022	04/30/2022		05/19/2022	192.00



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			Vendor 44730 - BSK ASSOCIATES Totals				Invoices	1	\$192.00
Vendor 45076 - CARDNO ENTRIX INC									
330694	Contractual Services	Paid by Check #109238		04/27/2022	05/19/2022	04/30/2022		05/19/2022	1,467.50
			Vendor 45076 - CARDNO ENTRIX INC Totals				Invoices	1	\$1,467.50
Vendor 13230 - CAROLLO ENGINEERS									
FB21233	Blower System Upgrades	Paid by Check #109239		03/15/2022	05/19/2022	04/30/2022		05/19/2022	48,675.09
FB22330	Blower System Upgrades	Paid by Check #109239		04/18/2022	05/19/2022	04/30/2022		05/19/2022	94,857.60
			Vendor 13230 - CAROLLO ENGINEERS Totals				Invoices	2	\$143,532.69
Vendor 42328 - CDW-G CORP									
V902697	District Computer Supplies	Paid by Check #109240		04/13/2022	05/19/2022	04/30/2022		05/19/2022	1,110.50
W151821	Computer Purchases	Paid by Check #109240		04/19/2022	05/19/2022	04/30/2022		05/19/2022	40.18
W529389	District Computer Supplies	Paid by Check #109240		04/27/2022	05/19/2022	04/30/2022		05/19/2022	120.55
W529392	District Computer Supplies	Paid by Check #109240		04/27/2022	05/19/2022	04/30/2022		05/19/2022	120.55
W094260	Computer Purchases	Paid by Check #109240		04/19/2022	05/19/2022	04/30/2022		05/19/2022	190.98
W150294	Computer Purchases	Paid by Check #109240		04/19/2022	05/19/2022	04/30/2022		05/19/2022	100.54
			Vendor 42328 - CDW-G CORP Totals				Invoices	6	\$1,683.30
Vendor 48672 - CINTAS CORP									
5106106366	Safety Equipment - Physicals	Paid by Check #109241		04/28/2022	05/19/2022	04/30/2022		05/19/2022	247.72
			Vendor 48672 - CINTAS CORP Totals				Invoices	1	\$247.72
Vendor 12535 - CITY OF SOUTH LAKE TAHOE									
AR1910000	Pipe - Covers & Manholes	Paid by Check #109242		04/27/2022	05/19/2022	04/30/2022		05/19/2022	10,005.00
			Vendor 12535 - CITY OF SOUTH LAKE TAHOE Totals				Invoices	1	\$10,005.00
Vendor 42897 - CWEA									
IDELL2022	Dues - Memberships - Certification	Paid by Check #109243		04/26/2022	05/19/2022	04/30/2022		05/19/2022	96.00
			Vendor 42897 - CWEA Totals				Invoices	1	\$96.00
Vendor 49770 - SUSAN DER									
2607214	Toilet Rebate Program	Paid by Check #109244		05/04/2022	05/19/2022	05/31/2022		05/19/2022	70.00
			Vendor 49770 - SUSAN DER Totals				Invoices	1	\$70.00
Vendor 49694 - DIGITAL TECHNOLOGY SOLUTIONS INC									
DTS-11514	Telephone	Paid by Check #109245		05/01/2022	05/19/2022	04/30/2022		05/19/2022	295.00
			Vendor 49694 - DIGITAL TECHNOLOGY SOLUTIONS INC Totals				Invoices	1	\$295.00
Vendor 48289 - DIY HOME CENTER									
Apr 22 Stmt	Shop Supplies, Grounds & Maintenance	Paid by Check #109246		04/30/2022	05/19/2022	04/30/2022		05/19/2022	1,114.71
			Vendor 48289 - DIY HOME CENTER Totals				Invoices	1	\$1,114.71



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Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT									
17265	Regulatory Operating Permits	Paid by Check #109247		04/26/2022	05/19/2022	04/30/2022		05/19/2022	10,003.00
17267	Regulatory Operating Permits	Paid by Check #109248		04/26/2022	05/19/2022	04/30/2022		05/19/2022	267.14
17313	Regulatory Operating Permits	Paid by Check #109247		05/09/2022	05/19/2022	04/30/2022		05/19/2022	(267.14)
Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT Totals							Invoices	3	<u>\$10,003.00</u>
Vendor 44263 - ENS RESOURCES INC									
3066	Contractual Services	Paid by Check #109249		05/06/2022	05/19/2022	04/30/2022		05/19/2022	5,000.00
Vendor 44263 - ENS RESOURCES INC Totals							Invoices	1	<u>\$5,000.00</u>
Vendor 42100 - ENVIRONMENTAL RESOURCES ASSO									
006636	Laboratory Supplies	Paid by Check #109250		04/27/2022	05/19/2022	04/30/2022		05/19/2022	107.74
Vendor 42100 - ENVIRONMENTAL RESOURCES ASSO Totals							Invoices	1	<u>\$107.74</u>
Vendor 41263 - FERGUSON ENTERPRISES LLC									
9909855	Buildings	Paid by Check #109251		04/28/2022	05/19/2022	04/30/2022		05/19/2022	69.01
9842495	Engineering Offices Remodel	Paid by Check #109251		05/03/2022	05/19/2022	05/31/2022		05/19/2022	141.36
9921199	Buildings	Paid by Check #109251		05/04/2022	05/19/2022	05/31/2022		05/19/2022	38.33
Vendor 41263 - FERGUSON ENTERPRISES LLC Totals							Invoices	3	<u>\$248.70</u>
Vendor 49069 - DAVE FISCHER									
2937109	Toilet Rebate Program	Paid by Check #109252		05/04/2022	05/19/2022	05/31/2022		05/19/2022	58.00
Vendor 49069 - DAVE FISCHER Totals							Invoices	1	<u>\$58.00</u>
Vendor 48402 - FLYERS ENERGY LLC									
22-513171	Oil & Lubricants	Paid by Check #109253		04/26/2022	05/19/2022	04/30/2022		05/19/2022	1,943.79
22-514717	Gasoline Fuel Inventory	Paid by Check #109253		04/27/2022	05/19/2022	04/30/2022		05/19/2022	2,146.26
22-517004	Diesel Expense	Paid by Check #109253		04/29/2022	05/19/2022	04/30/2022		05/19/2022	3,340.61
22-523315	Gasoline Fuel Inventory	Paid by Check #109253		05/06/2022	05/19/2022	05/31/2022		05/19/2022	3,383.74
Vendor 48402 - FLYERS ENERGY LLC Totals							Invoices	4	<u>\$10,814.40</u>
Vendor 49458 - GEOTAB USA INC									
IN304501	Service Contracts	Paid by Check #109254		04/30/2022	05/19/2022	04/30/2022		05/19/2022	691.25
Vendor 49458 - GEOTAB USA INC Totals							Invoices	1	<u>\$691.25</u>
Vendor 49771 - KATHRYN GOODRIDGE									
2315114	Toilet Rebate Program	Paid by Check #109255		05/09/2022	05/19/2022	05/31/2022		05/19/2022	100.00
Vendor 49771 - KATHRYN GOODRIDGE Totals							Invoices	1	<u>\$100.00</u>
Vendor 15600 - GRAINGER									
9250113488	Buildings	Paid by Check #109256		03/18/2022	05/19/2022	04/30/2022		05/19/2022	396.86
9281479619	Shop Supplies	Paid by Check #109256		04/18/2022	05/19/2022	04/30/2022		05/19/2022	423.25
9287914064	Pump Stations	Paid by Check #109256		04/22/2022	05/19/2022	04/30/2022		05/19/2022	1,510.47
9288341200	Pump Stations	Paid by Check #109256		04/22/2022	05/19/2022	04/30/2022		05/19/2022	647.35



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9292063618	HVAC Air Filters & Parts	Paid by Check #109256		04/26/2022	05/19/2022	04/30/2022		05/19/2022	733.15
9292063634	Secondary Equipment	Paid by Check #109256		04/26/2022	05/19/2022	04/30/2022		05/19/2022	686.87
9294210191	HVAC Air Filters & Parts	Paid by Check #109256		04/27/2022	05/19/2022	04/30/2022		05/19/2022	488.76
9293907680	Buildings	Paid by Check #109256		04/27/2022	05/19/2022	04/30/2022		05/19/2022	310.79
9295441605	Small Tools	Paid by Check #109256		04/28/2022	05/19/2022	04/30/2022		05/19/2022	322.07
9297153539	Pump Stations	Paid by Check #109256		04/29/2022	05/19/2022	04/30/2022		05/19/2022	521.60
Vendor 15600 - GRAINGER Totals							Invoices	10	\$6,041.17
Vendor 48303 - HADRONEX INC									
21818	Infiltration & Inflow	Paid by Check #109257		05/04/2022	05/19/2022	07/01/2022		05/19/2022	26,510.00
Vendor 48303 - HADRONEX INC Totals							Invoices	1	\$26,510.00
Vendor 49110 - HATCHBACK CREATIVE									
2946	Public Relations Expense	Paid by Check #109258		04/10/2022	05/19/2022	04/30/2022		05/19/2022	1,275.00
Vendor 49110 - HATCHBACK CREATIVE Totals							Invoices	1	\$1,275.00
Vendor 48332 - HDR ENGINEERING INC									
1200427914	Contractual Services	Paid by Check #109259		05/02/2022	05/19/2022	05/31/2022		05/19/2022	1,295.00
Vendor 48332 - HDR ENGINEERING INC Totals							Invoices	1	\$1,295.00
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS									
123947	Service Contracts	Paid by Check #109260		04/20/2022	05/19/2022	04/30/2022		05/19/2022	123.09
124239	Service Contracts	Paid by Check #109260		05/02/2022	05/19/2022	04/30/2022		05/19/2022	123.09
124240	Service Contracts	Paid by Check #109260		05/02/2022	05/19/2022	04/30/2022		05/19/2022	973.29
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS Totals							Invoices	3	\$1,219.47
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES									
6420	Contractual Services	Paid by Check #109261		04/27/2022	05/19/2022	04/30/2022		05/19/2022	800.00
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES Totals							Invoices	1	\$800.00
Vendor 48140 - INTEGRITY LOCKSMITH									
i32334	Buildings	Paid by Check #109262		11/09/2021	05/19/2022	04/30/2022		05/19/2022	43.39
Vendor 48140 - INTEGRITY LOCKSMITH Totals							Invoices	1	\$43.39
Vendor 43694 - KIMBALL MIDWEST									
9823226	Shop Supplies	Paid by Check #109263		04/20/2022	05/19/2022	04/30/2022		05/19/2022	92.76
9823678	Shop Supplies	Paid by Check #109263		04/20/2022	05/19/2022	04/30/2022		05/19/2022	1,088.32
9825394	Shop Supplies	Paid by Check #109263		04/20/2022	05/19/2022	04/30/2022		05/19/2022	17.83
9837036	Shop Supplies	Paid by Check #109263		04/25/2022	05/19/2022	04/30/2022		05/19/2022	440.06
9853184	Shop Supplies	Paid by Check #109263		04/29/2022	05/19/2022	04/30/2022		05/19/2022	604.53
Vendor 43694 - KIMBALL MIDWEST Totals							Invoices	5	\$2,243.50
Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL									
013771361	Buildings	Paid by Check #109264		05/03/2022	05/19/2022	05/31/2022		05/19/2022	150.00



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Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL Totals						Invoices	1		\$150.00
Vendor 22200 - LANGENFELD ACE HARDWARE									
Apr 22 Stmt	Material, Small Tools & Shop Supplies	Paid by Check #109265		04/30/2022	05/19/2022	04/30/2022		05/19/2022	1,799.36
Vendor 22200 - LANGENFELD ACE HARDWARE Totals						Invoices	1		\$1,799.36
Vendor 22550 - LIBERTY UTILITIES									
May 2022	Electricity	Paid by Check #109266		05/06/2022	05/19/2022	04/30/2022		05/19/2022	39,525.70
Vendor 22550 - LIBERTY UTILITIES Totals						Invoices	1		\$39,525.70
Vendor 47903 - LINDE GAS & EQUIPMENT INC									
66721729	Shop Supplies	Paid by Check #109267		10/22/2021	05/19/2022	04/30/2022		05/19/2022	156.96
67887759	Shop Supplies	Paid by Check #109267		12/22/2021	05/19/2022	04/30/2022		05/19/2022	173.64
69573160	Shop Supplies	Paid by Check #109267		03/22/2022	05/19/2022	04/30/2022		05/19/2022	163.86
10026641	Shop Supplies	Paid by Check #109267		04/26/2022	05/19/2022	04/30/2022		05/19/2022	61.74
10194612	Shop Supplies	Paid by Check #109267		04/30/2022	05/19/2022	04/30/2022		05/19/2022	130.89
10251673	Shop Supplies	Paid by Check #109267		05/05/2022	05/19/2022	05/31/2022		05/19/2022	7.44
Vendor 47903 - LINDE GAS & EQUIPMENT INC Totals						Invoices	6		\$694.53
Vendor 49764 - CLAUDIO LOPEZ									
BOOTS0422	Safety Equipment - Physicals	Paid by Check #109268		04/28/2022	05/19/2022	04/30/2022		05/19/2022	69.43
Vendor 49764 - CLAUDIO LOPEZ Totals						Invoices	1		\$69.43
Vendor 43881 - MEDICAL TRAINING SERVICES									
22-69	Safety Programs	Paid by Check #109269		04/27/2022	05/19/2022	04/30/2022		05/19/2022	69.00
22-73	Safety Programs	Paid by Check #109269		05/03/2022	05/19/2022	04/30/2022		05/19/2022	5,060.00
Vendor 43881 - MEDICAL TRAINING SERVICES Totals						Invoices	2		\$5,129.00
Vendor 18150 - MEEKS BUILDING CENTER									
Apr 22 Stmt	Material	Paid by Check #109270		04/30/2022	05/19/2022	04/30/2022		05/19/2022	820.80
Vendor 18150 - MEEKS BUILDING CENTER Totals						Invoices	1		\$820.80
Vendor 43123 - MSC INDUSTRIAL SUPPLY CO									
66266895	Shop Supplies	Paid by Check #109271		05/03/2022	05/19/2022	05/31/2022		05/19/2022	228.38
77550470	Shop Supplies	Paid by Check #109271		05/04/2022	05/19/2022	05/31/2022		05/19/2022	202.41
Vendor 43123 - MSC INDUSTRIAL SUPPLY CO Totals						Invoices	2		\$430.79
Vendor 48576 - MSDS ONLINE DBA VELOCITYEHS									
250910	Safety Programs	Paid by Check #109272		01/25/2022	05/19/2022	04/30/2022		05/19/2022	2,899.00
Vendor 48576 - MSDS ONLINE DBA VELOCITYEHS Totals						Invoices	1		\$2,899.00
Vendor 19200 - NELS TAHOE HARDWARE									
Apr 22 Stmt	Material	Paid by Check #109273		04/30/2022	05/19/2022	04/30/2022		05/19/2022	189.33
Vendor 19200 - NELS TAHOE HARDWARE Totals						Invoices	1		\$189.33



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Vendor 48655 - REGENTS NEVADA SYS HIGHER EDUCATION									
CI-06-6913/24	Wells	Paid by Check #109274		04/28/2022	05/19/2022	04/30/2022		05/19/2022	671.37
Vendor 48655 - REGENTS NEVADA SYS HIGHER EDUCATION Totals							Invoices	1	<u>\$671.37</u>
Vendor 44607 - OLIN CORPORATION									
3000102526	Hypochlorite	Paid by Check #109275		04/27/2022	05/19/2022	04/30/2022		05/19/2022	4,679.86
Vendor 44607 - OLIN CORPORATION Totals							Invoices	1	<u>\$4,679.86</u>
Vendor 20450 - PDM STEEL									
483517-01	Shop Supplies	Paid by Check #109276		04/29/2022	05/19/2022	04/30/2022		05/19/2022	741.83
Vendor 20450 - PDM STEEL Totals							Invoices	1	<u>\$741.83</u>
Vendor 49554 - PROMINENCE ADMINISTRATIVE SERVICES									
Apr 22 Stmt	Dental Acct Admin	Paid by Check #109277		04/30/2022	05/19/2022	04/30/2022		05/19/2022	45.00
Vendor 49554 - PROMINENCE ADMINISTRATIVE SERVICES Totals							Invoices	1	<u>\$45.00</u>
Vendor 45007 - PUMPWORKS LLC									
8917	Peerless Pump	Paid by Check #109278		04/28/2022	05/19/2022	04/30/2022		05/19/2022	8,771.00
Vendor 45007 - PUMPWORKS LLC Totals							Invoices	1	<u>\$8,771.00</u>
Vendor 48802 - R S HUGHES CO INC									
79647627-00	Confined Space Rescue Trailer/Equipment	Paid by Check #109279		04/29/2022	05/19/2022	04/30/2022		05/19/2022	457.68
Vendor 48802 - R S HUGHES CO INC Totals							Invoices	1	<u>\$457.68</u>
Vendor 43332 - RED WING SHOE STORE									
90881	Safety Equipment - Physicals	Paid by Check #109280		04/28/2022	05/19/2022	04/30/2022		05/19/2022	184.24
Vendor 43332 - RED WING SHOE STORE Totals							Invoices	1	<u>\$184.24</u>
Vendor 49766 - PATRICK RILEY									
BOOTS2022	Safety Equipment - Physicals	Paid by Check #109281		05/02/2022	05/19/2022	05/31/2022		05/19/2022	58.88
Vendor 49766 - PATRICK RILEY Totals							Invoices	1	<u>\$58.88</u>
Vendor 48735 - SILVER STATE ANALYTICAL LAB									
RN283605	Monitoring	Paid by Check #109282		04/25/2022	05/19/2022	04/30/2022		05/19/2022	501.00
Vendor 48735 - SILVER STATE ANALYTICAL LAB Totals							Invoices	1	<u>\$501.00</u>
Vendor 49767 - LEO SON									
BOOTS2022	Safety Equipment - Physicals	Paid by Check #109283		04/24/2022	05/19/2022	04/30/2022		05/19/2022	86.99
Vendor 49767 - LEO SON Totals							Invoices	1	<u>\$86.99</u>
Vendor 43888 - SONSTRAY MACHINERY LLC									
PSO015393-1	Automotive	Paid by Check #109284		04/12/2022	05/19/2022	04/30/2022		05/19/2022	783.16
Vendor 43888 - SONSTRAY MACHINERY LLC Totals							Invoices	1	<u>\$783.16</u>



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Vendor 44577 - SOUNDPROS INC									
220422-52	Public Relations Expense	Paid by Check #109285		04/22/2022	05/19/2022	04/30/2022		05/19/2022	49.00
		Vendor 44577 - SOUNDPROS INC Totals					Invoices	1	<u>\$49.00</u>
Vendor 23450 - SOUTH TAHOE REFUSE									
Apr 22 Stmt	Refuse Disposal	Paid by Check #109286		04/30/2022	05/19/2022	04/30/2022		05/19/2022	3,824.71
		Vendor 23450 - SOUTH TAHOE REFUSE Totals					Invoices	1	<u>\$3,824.71</u>
Vendor 45168 - SOUTHWEST GAS									
APRIL 2022 - 3	Natural Gas	Paid by Check #109287		04/28/2022	05/19/2022	04/30/2022		05/19/2022	15,034.90
		Vendor 45168 - SOUTHWEST GAS Totals					Invoices	1	<u>\$15,034.90</u>
Vendor 49064 - STAPLES BUSINESS ADVANTAGE									
3506911941	Office Supply Issues	Paid by Check #109288		04/30/2022	05/19/2022	04/30/2022		05/19/2022	190.26
3506911943	Office Supply Issues	Paid by Check #109288		04/30/2022	05/19/2022	04/30/2022		05/19/2022	56.33
3506911944	Office Supply Issues	Paid by Check #109288		04/30/2022	05/19/2022	04/30/2022		05/19/2022	621.50
		Vendor 49064 - STAPLES BUSINESS ADVANTAGE Totals					Invoices	3	<u>\$868.09</u>
Vendor 49576 - JOSEPH STUMPH									
05052022	Dues - Memberships - Certification	Paid by Check #109289		05/05/2022	05/19/2022	05/31/2022		05/19/2022	145.00
		Vendor 49576 - JOSEPH STUMPH Totals					Invoices	1	<u>\$145.00</u>
Vendor 48441 - SWRCB-ELAP FEES									
EA-AN-0722-1569	Dues - Memberships - Certification	Paid by Check #109290		04/01/2022	05/19/2022	07/01/2022		05/19/2022	6,550.00
		Vendor 48441 - SWRCB-ELAP FEES Totals					Invoices	1	<u>\$6,550.00</u>
Vendor 24050 - TAHOE BASIN CONTAINER SERVICE									
Apr 22 Stmt	Refuse Disposal	Paid by Check #109291		04/30/2022	05/19/2022	04/30/2022		05/19/2022	12,871.58
		Vendor 24050 - TAHOE BASIN CONTAINER SERVICE Totals					Invoices	1	<u>\$12,871.58</u>
Vendor 49032 - TAHOE BEACH & SKI CLUB									
Apr 22 Stmt	Standby Accomodations	Paid by Check #109292		04/30/2022	05/19/2022	04/30/2022		05/19/2022	212.60
		Vendor 49032 - TAHOE BEACH & SKI CLUB Totals					Invoices	1	<u>\$212.60</u>
Vendor 24100 - TAHOE BLUEPRINT									
051281	Bijou #2 & #3 Waterline Replacement	Paid by Check #109293		05/09/2022	05/19/2022	05/31/2022		05/19/2022	297.15
051283	Waterline, Bowers	Paid by Check #109293		05/09/2022	05/19/2022	05/31/2022		05/19/2022	297.15
		Vendor 24100 - TAHOE BLUEPRINT Totals					Invoices	2	<u>\$594.30</u>
Vendor 24325 - TAHOE SAND & GRAVEL									
26760	Pipe - Covers & Manholes	Paid by Check #109294		04/08/2022	05/19/2022	04/30/2022		05/19/2022	840.96
26566	Pipe - Covers & Manholes	Paid by Check #109294		04/27/2022	05/19/2022	04/30/2022		05/19/2022	307.65



Payment of Claims

Payment Date Range 05/19/22 - 05/19/22
 Report By Vendor - Invoice
 Summary Listing

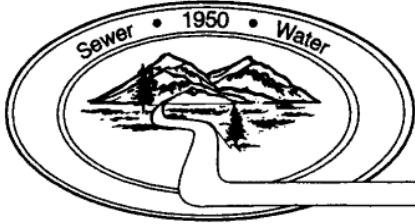
Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor	24325 - TAHOE SAND & GRAVEL	Totals		Invoices	2		\$1,148.61
Vendor 48927 - TAHOE VALLEY LODGE									
Apr 22 Stmt	Standby Accommodations	Paid by Check #109295		04/30/2022	05/19/2022	04/30/2022		05/19/2022	2,620.00
		Vendor	48927 - TAHOE VALLEY LODGE	Totals		Invoices	1		\$2,620.00
Vendor 49420 - THATCHER COMPANY OF NEVADA INC									
2022400104173	Hypochlorite	Paid by Check #109296		04/06/2022	05/19/2022	04/30/2022		05/19/2022	972.16
2022400104175	Hypochlorite	Paid by Check #109296		04/06/2022	05/19/2022	04/30/2022		05/19/2022	2,252.04
		Vendor	49420 - THATCHER COMPANY OF NEVADA INC	Totals		Invoices	2		\$3,224.20
Vendor 49343 - THE UNION									
IN30959	Ads-Legal Notices	Paid by Check #109297		04/30/2022	05/19/2022	04/30/2022		05/19/2022	607.00
IN30960	Contractual Services	Paid by Check #109297		04/30/2022	05/19/2022	04/30/2022		05/19/2022	330.22
IN30961	Ads-Legal Notices	Paid by Check #109297		04/30/2022	05/19/2022	04/30/2022		05/19/2022	333.00
IN30962	Public Relations Expense	Paid by Check #109297		04/30/2022	05/19/2022	04/30/2022		05/19/2022	1,163.00
IN30963	Ads-Legal Notices	Paid by Check #109297		04/30/2022	05/19/2022	04/30/2022		05/19/2022	316.75
IN30964	Keller Heavenly Water System Improvement	Paid by Check #109297		04/30/2022	05/19/2022	04/30/2022		05/19/2022	374.51
		Vendor	49343 - THE UNION	Totals		Invoices	6		\$3,124.48
Vendor 15398 - THERMO FISHER SCIENTIFIC									
9021224149	Laboratory Supplies	Paid by Check #109298		04/28/2022	05/19/2022	04/30/2022		05/19/2022	1,655.18
		Vendor	15398 - THERMO FISHER SCIENTIFIC	Totals		Invoices	1		\$1,655.18
Vendor 42546 - TRUCKEE OVERHEAD DOOR INC									
49870	Buildings	Paid by Check #109299		04/22/2022	05/19/2022	05/31/2022		05/19/2022	3,975.00
		Vendor	42546 - TRUCKEE OVERHEAD DOOR INC	Totals		Invoices	1		\$3,975.00
Vendor 44519 - UNITED RENTALS INC									
205437969-001	Travel - Meetings - Education	Paid by Check #109300		04/20/2022	05/19/2022	04/30/2022		05/19/2022	191.25
		Vendor	44519 - UNITED RENTALS INC	Totals		Invoices	1		\$191.25
Vendor 43718 - USA BLUE BOOK									
964324	Wells	Paid by Check #109301		05/02/2022	05/19/2022	05/31/2022		05/19/2022	5,712.31
		Vendor	43718 - USA BLUE BOOK	Totals		Invoices	1		\$5,712.31
Vendor 45243 - VELOCITY VEHICLE GROUP									
XA261083496:01	Automotive	Paid by Check #109302		04/28/2022	05/19/2022	04/30/2022		05/19/2022	349.77
		Vendor	45243 - VELOCITY VEHICLE GROUP	Totals		Invoices	1		\$349.77
Vendor 48405 - WAXIE SANITARY SUPPLY									
80853469	Field, Shop & Safety Supplies Inventory	Paid by Check #109303		04/27/2022	05/19/2022	04/30/2022		05/19/2022	151.08
		Vendor	48405 - WAXIE SANITARY SUPPLY	Totals		Invoices	1		\$151.08



Payment of Claims

Payment Date Range 05/19/22 - 05/19/22
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 25700 - WEDCO INC										
757349	Engineering Offices Remodel	Paid by Check #109304		04/26/2022	05/19/2022	04/30/2022		05/19/2022	15.42	
757808	Repair - Maintenance Water Tanks	Paid by Check #109304		04/28/2022	05/19/2022	04/30/2022		05/19/2022	367.06	
759235	Shop Supplies	Paid by Check #109304		05/05/2022	05/19/2022	05/31/2022		05/19/2022	169.13	
Vendor 25700 - WEDCO INC Totals						Invoices	3		<u>\$551.61</u>	
Vendor 48408 - WELCOME'S AUTO BODY & TOWING										
7975	Automotive	Paid by Check #109305		04/06/2022	05/19/2022	04/30/2022		05/19/2022	1,852.00	
Vendor 48408 - WELCOME'S AUTO BODY & TOWING Totals						Invoices	1		<u>\$1,852.00</u>	
Vendor 25850 - WESTERN NEVADA SUPPLY										
19042644-1	Meters & Parts Inventory	Paid by Check #109306		04/28/2022	05/19/2022	04/30/2022		05/19/2022	9,159.69	
19255047	Pipe Inventory	Paid by Check #109306		04/28/2022	05/19/2022	04/30/2022		05/19/2022	3,389.30	
19255051	Pipe - Covers & Manholes	Paid by Check #109306		04/28/2022	05/19/2022	04/30/2022		05/19/2022	4,086.83	
39261467	Shop Supplies	Paid by Check #109306		05/02/2022	05/19/2022	05/31/2022		05/19/2022	65.10	
39262098	Grounds & Maintenance	Paid by Check #109306		05/03/2022	05/19/2022	05/31/2022		05/19/2022	151.91	
19087854	Boxes-Lids-Extensions Inventory	Paid by Check #109306		03/21/2022	05/19/2022	04/30/2022		05/19/2022	3,222.10	
19258314	Repair Clamps Inventory	Paid by Check #109306		05/02/2022	05/19/2022	05/31/2022		05/19/2022	1,261.54	
19265556	Valves Elbows Ts Flanges Inventory	Paid by Check #109306		05/05/2022	05/19/2022	05/31/2022		05/19/2022	2,116.10	
19265594	Small Brass Parts Inventory	Paid by Check #109306		05/05/2022	05/19/2022	05/31/2022		05/19/2022	681.17	
19265559	Pipe - Covers & Manholes	Paid by Check #109306		05/09/2022	05/19/2022	05/31/2022		05/19/2022	408.68	
Vendor 25850 - WESTERN NEVADA SUPPLY Totals						Invoices	10		<u>\$24,542.42</u>	
Grand Totals						Invoices	153		<u>\$417,660.34</u>	
									Liberty Utilities void chk #108853	\$(116,867.80)
									Liberty Utilities reissue chk #109211	\$116,867.80
									Nevada Seal & Pump void chk #109171	\$(4,512.27)
05/19/22 P.O.C Total									<u>\$413,148.07</u>	



South Tahoe Public Utility District

General Manager
John Thiel

Directors
Chris Cefalu
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 13a

TO: Board of Directors

FROM: John Thiel, General Manager
Paul Hughes, Chief Financial Officer
Liz Kauffman, Human Resources Director

MEETING DATE: May 19, 2022

ITEM – PROJECT NAME: Closed Session – Conference with Labor Negotiators

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Section 54957.6 of the California Government Code. Closed Session may be held for conference with Labor Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director, regarding Memorandum of Understanding with Stationary Engineers, Local 39.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

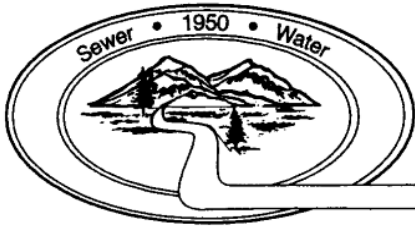
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO



South Tahoe Public Utility District

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BOARD AGENDA ITEM 13b

TO: Board of Directors

FROM: John Thiel, General Manager
Paul Hughes, Chief Financial Officer
Liz Kauffman, Human Resources Director

MEETING DATE: May 19, 2022

ITEM – PROJECT NAME: Closed Session – New Management Memorandum of Understanding Contract Negotiations

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION: **CATEGORY:** Sewer/Water

GENERAL MANAGER: YES *JT* NO

CHIEF FINANCIAL OFFICER: YES *PH* NO