



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
October 6, 2022
MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Sheehan, Directors Cefalu, Romsos, Exline

Absent: Director Peterson

Staff: John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttry, Greg Dupree, Jessica Mendoza, Dana Lincoln, Brian Bartlett, IV Jones, Star Glaze, Taylor Jaime, Brent Goligoski, Ryan Lee, Frank Abondandolo, Ivo Bergsohn, Julie Ryan, Adrian Combes, Heidi Baugh, Shelly Thomsen, Debbie Henderson, Cuz Cullen, Liz Kauffman, Kyle Schrauben, Jeremy Rutherford, Ronnie Williams, Jared Aschenbach, Art Zorio

Guests: Jess Garner

1. PLEDGE OF ALLEGIANCE:

2. COMMENTS FROM THE AUDIENCE: **Jesse Garner** thanked the Board for their fire wise cooperation on District parcels and announced that Sunday is National Fire Prevention Day.

3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR: **President Sheehan** announced that Item 7d is being pulled from the Agenda.

4. ADOPTION OF CONSENT CALENDAR:

Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to approve the Consent Calendar with changes as presented.

a. KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE I - REBID

(Trevor Coolidge, Senior Engineer)

Authorized staff to file a Notice of Completion with the El Dorado County Clerk for the Keller-Heavenly Water System Improvements Project, Phase I – Rebid Project.

- b. **SURPLUS EQUIPMENT** (Heidi Baugh, Purchasing Agent)
Authorized TNT Auction of Nevada, Inc. to auction South Tahoe Public Utility District surplus at public on-line sale.
- c. **TAHOE MOUNTAIN, ANGORA CREEK, CLEARVIEW MOUNTAIN MEADOW, LAKE TAHOE BOULEVARD WATERLINE REPLACEMENT PROJECTS**
(Taylor Jaime, Staff Engineer and Adrian Combes, Senior Engineer)
Approved the proposed Scope of Work from Lumos & Associates to provide survey services for the Tahoe Mountain, Lake Tahoe Blvd, Angora Creek, and Clearview/Mountain Meadow Waterline Replacement Projects; and 2) Authorized General Manager to execute Task Order 6A in the amount of \$106,800.
- d. **2022 AL TAHOE FLUSHING PROGRAM** (Adrian Combes, Senior Engineer)
Approved Change Order No. 1 for NO-DES in the amount of \$57,479.60 for the 2022 Al Tahoe neighborhood flushing program.
- e. **EMERGENCY GENERATOR REPLACEMENT PROJECT** (Stephen Caswell, Principal Engineer)
Approved project Closeout Agreement and Release of Claims for Cal-Electro, Inc., for the Emergency Generator Replacement Project.
- f. **UPPER TRUCKEE PUMP STATION REHABILITATION PROJECT** (Brent Goligoski, Associate Engineer)
Authorized staff to advertise for construction bids for the Upper Truckee Pump Station Rehabilitation Project.
- g. **LUTHER PASS PUMP STATION RECYCLED WATER TANKS REHABILITATION DESIGN**
(Brent Goligoski, Associate Engineer)
Approved Proposal from Beyaz & Patel, Inc., to provide additional engineering services for structural rehabilitation of Luther Pass Pump Station Tank No. 1; and (2) Authorized the General Manger to execute Task Order No. 1A with Beyaz & Patel, Inc. in an amount not to exceed \$22,800.00.
- h. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Debbie Henderson, Accounting Manager)
Received and filed Payment of Claims in the amount of \$1,635,924.26.
- i. **REGULAR BOARD MEETING MINUTES: September 1 and September 15, 2022, AND SPECIAL BOARD MEETING MINUTES: September 8, 2022**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved September 1, 8, and 15, 2022, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **PRESENTATION:**

President Sheehan presented the Award of Government Finance Officers Certificate of Achievement of Excellence in Financial Reporting to the Finance Department. **Paul Hughes** thanked **Debbie Henderson** for her dedication stating that this will be her last year at the District and she is to be acknowledged for this achievement.

7. ITEMS FOR BOARD ACTION:

- a. Tallac Creek Temporary Sewer Crossing Support Emergency Project (Ivo Bergsohn, PG, HG, Hydrogeologist) – **Ivo Bergsohn** provided details regarding the Tallac Creek Temporary Sewer Crossing Support Emergency Project and addressed questions from the Board.

Moved Sheehan/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to pursuant to Public Contract Code Section 22050(c), Continue Emergency Action to complete temporary measures and construction of the Tallac Creek Sewer Pipeline Project to prevent the collapse of the District's Baldwin Beach sewer pipeline into Tallac Creek.

- b. Diamond Valley Ranch Facilities Emergency Repairs Project (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the Diamond Valley Ranch Facilities Emergency Repairs Project.

Moved Cefalu/Second Sheehan/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to continue the emergency action to repair the Diamond Valley Ranch Facilities per Resolution No. 3230-22.

- c. 2023 Black Bart Waterline Replacement Project (Trevor Coolidge, Senior Engineer) – **Julie Ryan** provided details regarding the 2023 Black Bart Waterline Replacement Project and addressed questions from the Board.

Moved Cefalu/Second Romsos/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to award the 2023 Black Bart Waterline Replacement Project to Vinciguerra Construction in the amount \$3,425,176.

- d. Laboratory Department Staffing (Dan Arce, Laboratory Director) – This item was pulled from the Agenda.

- e. Luther Pass Pump Station Pump 1 Installation (Julie Ryan, Engineering Department Manager and Jeremy Rutherford, Pumps Crew Supervisor) – **Julie Ryan** and **Jeremy Rutherford** provided details regarding the Luther Pass Pump Station Pump 1 Installation and addressed questions from the Board.

Moved Cefalu/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to 1) authorize Flowserve to be the sole source brand and sole provider for pump systems, including appurtenances and select services, at Luther Pass Pump Station; 2) Authorize staff to execute a Purchase Order with Flowserve to provide and install a pump base for Pump 1 at Luther Pass Pump Station in an amount not to exceed \$200,000. 3) Authorize staff to execute a Purchase Order with Flowserve to provide a pump base for Pump 2 at Luther Pass Pump Station in an amount not to exceed \$75,000.

- f. Engineering Department Staffing (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the Engineering Department Staffing request and addressed questions from the Board. **Chris Cefalu** provided details regarding the Organizational Structure, Service and Efficiency Committee meeting discussion and the affordability of these ongoing positions. The committee is recommending approval of two positions today and requests that the Board postpone the other two positions until rate increases may be realized. **Julie Ryan** provided details regarding the 10% built-in markup on budgeted Capital Improvement Plan (CIP)

projects. **Paul Hughes** added that there is no extra money in the CIP for these positions and his recommendation is to delay or phase in these positions once the long-term impact of current inflation is known. He added that due to inflation, the extra 10% CIP budget will be utilized on project costs and that historically the District has never budgeted this way that he is aware. **John Thiel** added that after today, discussion needs to take place with District crews to understand the impacts of these new positions on other departments. **Director Exline** added that he would like to see a date set to revisit this item if only two staff are hired as a result of today.

Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Absent/Exline Yes to authorize staff to add two new positions to the Engineering Department: 1) Senior/Associate Engineer; 2) CAD Analyst I/II.

8. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

- a. **Director Exline** provided details regarding the System Efficiency and Sustainability Committee recommendation for paperless Agendas.
- b. **Director Exline** provided details regarding the Tahoe Keys Negotiations Committee and the next phase will be reviewing what the Keys needs to do and future liability to the District. **Director Romsos** added that **Adrian Combes** did a great job of presenting Phases One and Two and provided a few more details regarding the procedure and timelines working toward the potential of acquiring the Tahoe Keys Water System. **Attorney Kvistad** added that costs need to be determined as well as possibly consider forming a separate enterprise and/or a benefit assessment district. **John Thiel** provided details regarding the next steps.

9. BOARD MEMBER REPORTS:

Director Exline reported the South Lake Tahoe City Council voted to ban single-use plastic water bottles.

10. EL DORADO WATER AGENCY PURVEYOR REPORT:

John Thiel reported the September meeting was cancelled and the next meeting will be here at the District October 12, 2023.

11. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided a legislative update including a PowerPoint presentation and addressed questions from the Board.

12. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided a safety update

13. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

14. BREAK AND ADJOURN TO CLOSED SESSION: 3:29 p.m.

RECONVENE TO OPEN SESSION: 4:43 p.m.

- a. Pursuant to Government Code Section 54956.9(b) of the California Government Code, Conference with Legal Counsel regarding Potential Litigation (two cases).

No reportable Board Action

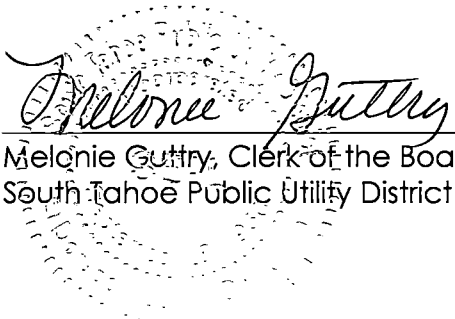
- b. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

ADJOURNMENT: 4:44 p.m.



Kelly Sheehan, Board President
South Tahoe Public Utility District



Melanie Gentry

Melanie Gentry, Clerk of the Board
South Tahoe Public Utility District