



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT September 5, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: Vice President Romsos, Directors Haven, Sheehan, Exline

Absent: President Peterson

Staff: Paul Hughes, Andrea Salazar, Ryan Jones, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Brent Goligoski, IV Jones, Lauren Benefield, Chris Skelly, Mark Seelos, Bren Borley, Kyle Ostberg, Megan Colvey, Star Glaze, Ryan Lee, Shelly Thomsen, and Adrian Combes.

Guests: Chris Cefalu, Joel Henderson

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Haven/Second Exline/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **2024 ASPHALT PATCHING AND TRENCH PAVING SERVICES**

(Chris Stanley, Manager of Field Operations)

Authorized the General Manager to execute Change Order No. 3 to G.B. General Engineering Contractor, Inc. in the amount of \$30,500.

b. **SECONDARY CLARIFIER NO. 1 REHABILITATION PROJECT**

(Julie Ryan, Engineering Department Manager)

Approved Change Order No. 1 to T&S Construction Co., Inc., in the amount \$63,973.63.

c. **KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT PHASE 3**

(Trevor Coolidge, Senior Engineer)

- 1) Approved Change Order No. 5 to White Rock Construction, Inc., in the amount of \$117,932.99; and 2) Authorized the General Manager to execute Change Order No. 5.

d. **2023 TANK COATING INSPECTIONS**

(Brent Goligoski, Senior Engineer)

(1) Approved Proposal from Bay Area Coating Consultants to amend existing Task Order No. 16 to perform tank coating inspection services in an amount not to exceed \$14,165; and (2) Authorized the General Manager to execute Amendment A to Task Order No. 16 with Bay Area Coating Consultants.

e. **BIJOU WASTEWATER PUMP STATION REHABILITATION PROJECT INSTALLMENT SALE AGREEMENT**

(Andrea Salazar, Chief Financial Officer)

Approved Resolution 3285-24, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Bijou Wastewater Pump Station Rehabilitation Project.

f. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,532,417.66

g. **REGULAR BOARD MEETING MINUTES: August 15, 2024**

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved August 15, 2024, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

- a. Computerized Maintenance Management System Software Selection (Julie Ryan, Engineering Department Manager and Chris Skelly, Information Technology Manager) – **Julie Ryan** provided details regarding the Computerized Maintenance Management System Software Selection and addressed questions from the Board. She acknowledged **Bren Borley** for her effective negotiating skills in bringing the costs in-line with the budget.

Moved Sheehan/Second Exline /Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline

Yes to (1) Approve implementation of NEXGEN as our replacement Computerized Maintenance Management System platform, and (2) Authorize the General Manager to execute contract with NEXGEN in the amount \$520,400.

- b. Critical Well Pump and Motor Inventory (Mark Seelos, Water Resources Manager and Jeremy Rutherford, Field Operations Mechanical Technician Supervisor) – **Mark Seelos** provided details regarding the Critical Well Pump Motor Inventory and addressed questions from the Board.

Moved Haven/Second Exline/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline

Yes to (1) Authorize FlowServe to be the exclusive brand and sole source provider for submersible pumps and motors installed in production wells with capacities of 1,000 gallons per minute and greater; (2) Authorize staff to negotiate contract with FlowServe for the purchase of inventory pumps and motors for critical supply wells in an amount not to exceed \$720,000.

- c. 1561 Grizzly Mountain Sewer Connection (Adrian Combes, Director of Operations and Ryan Lee, Customer Service Manager) – This item was pulled from the Agenda at the request of the owner of 1561 Grizzly Mountain property.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS: None

8. BOARD MEMBER REPORTS:

Director Exline reported that the customer assistance program information was nice to see in the local media recently. **Paul Hughes** added that the District will track utilization of this program to see if modifications are needed in the future.

9. STAFF/ATTORNEY REPORTS:

Lauren Benefield provided a PowerPoint presentation regarding indoor water use study participation and addressed questions from the Board.

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Interviews were held on Tuesday, September 3, for the Principal Engineer position and the District had three excellent internal candidates. He announced that **Megan Colvey** was the successful candidate for the position and will start in her new role very soon.
- The General Manager's annual review will take place at the September 19, 2024, Board meeting.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 2:35 p.m.

RECONVENE TO OPEN SESSION: 2:37 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action.

ADJOURNMENT: 2:38 p.m.



Shane Romsos, Board Vice President
South Tahoe Public Utility District



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District