



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
August 1, 2024
MINUTES**

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: Directors Haven, Sheehan, Exline

Absent: President Peterson

Excused: Director Romsos

Staff: Paul Hughes, Andrea Salazar, Keith Collins, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Donielle Morse, Dana Lincoln, Sarah Nelson, Abbi Lloyd, Emilie Comer, Chris Skelly, Lauren Benefield, Jeremy Rutherford, Adrian Combes, Jennifer Marshall, Megan Colvey, Judy Leon, Greg Dupree, Star Glaze, IV Jones

Guests: Emmie Fiel, Student

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Exline/Second Haven/Peterson Absent/Haven Yes/Romsos Excused/Sheehan Yes/Exline Yes to approve the Consent Calendar as presented.

a. **WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. **EL DORADO COUNTY WATER AGENCY BOARD OF DIRECTORS PURVEYOR REPRESENTATIVES**

(Melonie Guttry, Executive Services Manager/Board Clerk)

Adopted Resolution No. 3284-24 supporting the appointments of Director Haven to serve as Purveyor Representative and Director Sheehan to serve as alternate.

c. 2024 TANKS COATING TOUCHUPS PROJECT

(Megan Colvey, Senior Engineer and Heidi Baugh, Purchasing Agent)

Authorized the General Manager to execute Change Order No. 1 to Olympus and Associates, Inc. in the amount of \$54,456.54.

d. EMERGENCY PUMP STATION SUBMERSIBLE PUMPS AND VARIABLE FREQUENCY DRIVES

(Adrian Combes, Director of Operations and Aaron Buckman, Manager of Plant Operations).

Authorized staff to advertise for bids to purchase two submersible pumps and two portable variable frequency drives for the Emergency Pump Station.

e. WATER MAIN CONDITION MONITORING SOFTWARE CONTRACT

(Jim Kelly, GIS Analyst and Julie Ryan, Engineering Department Manager)

Approved of a three-year contract with Baseform for water main condition monitoring software in the amount of \$93,055.20.

f. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,668,929.30.

g. REGULAR BOARD MEETING MINUTES: July 18, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved July 18, 2024, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. PRESENTATION: Emmie Fiel provided a PowerPoint presentation regarding her senior project titled Engineering and Designing a 3-D Model. Her project mentors were District engineers Adrian Combes and Megan Colvey. Her future plans are to attend Santa Clara University to study Engineering in the fall.****7. ITEMS FOR BOARD ACTION:**

- a. Ordinance Amending the Terms of the Low-income Customer Assistance Program (Andrea Salazar, Chief Financial Officer) – Andrea Salazar provided details regarding the Ordinance amending the terms of the low-income Customer Assistance Program.

Moved Exline/Second Haven/Peterson Absent/Haven Yes/Romsos Excused/Sheehan

Yes/Exline Yes to adopt Ordinance No. 591-24, an Ordinance of the South Tahoe Public Utility District, amending Administrative Code Section 6.1.9 regarding the Low-income Customer Assistance Program.

8. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Nothing to report

9. BOARD MEMBER REPORTS:

The Board expressed their appreciation for staffs' efforts regarding the Fallen Leaf Lake spill.

10. STAFF/ATTORNEY REPORTS:

Abi Lloyd and Emilie Comer, AmeriCorps Fellows, presented a PowerPoint presentation regarding their internships at the District outlining the work they have done during their service term and addressed questions from the Board. The Board wished both all the best in their future endeavors.

Melonie Guttry provided an update regarding the general elections for November 5, 2024. There are currently four candidates registered including Chris Cefalu, Joel Henderson, Seth Dallob and Kelly Sheehan. The Filing deadline is Friday, August 9, unless President Peterson does not file. In that case, the deadline is extended to Wednesday, August 14th, only for non-incumbents.

Adrian Combes provided an update regarding the July 28, 2024, Fallen Leaf Lake spill. He thanked the District crew members who came out at midnight on Saturday night, including Mike Chieffo from Gardnerville to perform a confined space entry. Specifically, he thanked Jeremy Rutherford, Mike Chieffo, Corey Corbin, Ron Goralski, Steve Kallas, Joe Stumph, IV Jones, Cavin Ross, Juan Marquez, Dan Diridoni, Chris Siano, Dan Arce, Sinead Carney, Brian Chernago, Aneta Czaplá, Jamie Lynch, Kevin Uribe, Chris Stanley, Adrian Combes, and Shelly Thomsen. Everyone helped each other and supported one another. The Board expressed their appreciation for all the efforts.

11. GENERAL MANAGER REPORT:

Nothing to report

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

13. BREAK AND ADJOURN TO CLOSED SESSION: 2:34 p.m.

RECONVENE TO OPEN SESSION: 2:42 p.m.

- a. Conference with Legal Counsel—Existing Litigation Pursuant to Paragraph (1) of Subdivision (d) of Gov. Code Section 54956.9. Two cases potentially involving the District filed: Aqueous Film-Forming Foams Product Liability Litigation, Master Docket No. 2:18-mn-2873-RMG; City of Camden, et al. v. BASF Corporation, Civil Action No.: 2:24-cv-03174-RMG; City of Camden et. al. v. Tyco Fire Products LP, Civil Action No.: 2-24-cv-02321-RMG.

No reportable Board Action

ADJOURNMENT: 2:43 p.m.



Kelly Sheehan, Board Member
South Tahoe Public Utility District



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District