



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
February 17, 2022
MINUTES**

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Sheehan, Directors Romsos, Peterson, Exline
Absent: Director Cefalu

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry, Chris Skelly, Adrian Combes, Julie Ryan, Tim Bledsoe, Bren Borley, Debbie Henderson, Jessica Henderson, Cuz Cullen, Star Glaze, Stephen Caswell

Guests: Shawn Koorn, HDR Engineering; Lou Perini

COMMENTS FROM THE AUDIENCE: Lou Perini, retired Board Member, provided comments regarding the recent Recycled Water Strategic Plan Meeting held on Tuesday, February 8, 2022.

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

CONSENT CALENDAR:

Moved Peterson/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes
to approve the Consent Calendar as presented.

a. **CALPERS REQUIRED PAY LISTING BY POSITION**

(Debbie Henderson, Accounting Manager)

Adopted Resolution No. 3206-22 which incorporates the Pay Listing by Position for the pay listing effective January 1, 2022.

b. **INFORMATION TECHNOLOGY STRATEGIC PLAN UPDATE**

(Chris Skelly, Information Technology Manager)

Authorized staff to publish a Request for Proposal for professional services to develop an updated Information Technology Strategic Plan.

- c. **KELLER-HEAVENLY WATER SYSTEM IMPROVEMENTS PROJECT, PHASE 3**
(Trevor Coolidge, Senior Engineer)
Authorized staff to advertise for construction bids for Phase 3 of the Keller-Heavenly Water System Improvements Project.
- d. **REGULAR BOARD MEETING MINUTES: February 3, 2022**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved February 3, 2022, Minutes

PRESENTATION

Shawn Koorn, of HDR Engineering, provided a PowerPoint presentation regarding the recent capacity charge study conducted for the District and addressed questions from the Board. The Board would like to see HDR Engineering consider other fee structures to be brought back to the committee for recommendation to the Board.

ITEMS FOR BOARD ACTION

- a. 2022 Bowers Pipeline Replacement Project (Adrian Combes, Senior Engineer) – **Adrian Combes** presented information regarding the 2022 Bowers Pipeline Replacement Project and addressed questions from the Board.

Moved Exline/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to (1) Waive minor deviations identified in the apparent low bid by Vinciguerra Construction, Award the 2022 Bowers Pipeline Replacement Project to the lowest responsive, responsible and only bidder Vinciguerra Construction in the amount of \$2,476,460; and, (2) Enter into a Road Repairs Agreement with the City of South Lake Tahoe in the amount of \$216,562.50.

- b. 2022 Board Goals for the General Manager (John Thiel, General Manager) – **John Thiel** provided details regarding the 2022 Board Goals for the General Manager with all Board comments implemented. **Director Exline** commented that there is a significant issue facing the community in the means of quality childcare would like to see a goal addressing it. **John** Thiel commented that he is planning a committee to begin reviewing options to help families in our community and will add it as a 2022 goal.

Moved Peterson/Second Romsos/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to approve the 2022 Board Goals for the General Manager as amended.

- c. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Peterson/Sheehan Yes/Cefalu Absent/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$1,220,860.42.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

President Sheehan reported she may need to appoint a new member for the Finance Committee if **Director Cefalu** is unable to attend future meetings due to a promotion at work. **Directors Romsos and Peterson** expressed interested if the need arises.

Director Romsos reported the Operations Committee met on Monday, February 14, 2022, and he provided details regarding Diamond Valley Ranch operations and the District's GIS/Asset Management efforts. **Julie Ryan** provided details regarding numerous projects discussed at the

Operations Committee meeting. **Director Romsos** further reported that he represented the Board at The Employee Communications Committee Meeting on Tuesday, February 15, 2022.

BOARD MEMBER REPORTS:

Nothing to report

EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported that he attended the El Dorado Water Agency meeting on February 9, and was re-elected to serve as Vice President for another calendar year.

STAFF/ATTORNEY REPORTS:

Nothing to report

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- Provided a COVID-19 update with 26 positive cases at the District in January, which has declined. The California Mask Mandate was eliminated on Wednesday, February 16, 2022, for vaccinated individuals and the committee is evaluating the District's current policy.
- Provided a Diamond Valley Ranch update and reported that the Water Reuse Strategic Planning virtual meeting had approximately 60 attendees with lots of input. This input can be discussed at the Operations Committee meeting level.

BREAK AND ADJOURN TO CLOSED SESSION: 3:52 p.m.

RECONVENE TO OPEN SESSION: 4:32 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

ADJOURNMENT: 4:33 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehan, Board President
South Tahoe Public Utility District