



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT February 1, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:02 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan

Absent: Director Exline

Staff: Paul Hughes, Andrea Salazar, Keith Collins, Melonie Guttry, Shannon Chandler, Julie Ryan, Chris Stanley, Trevor Coolidge, Liz Kauffman, Heidi Baugh, Star Glaze, Lauren Benefield, Taylor Jamie, Adrian Combes, Mark Seelos, Bent Goligoski, Megan Colvey, Chris Stanley, Steve Caswell, Ryan Lee, Vincent Stagnaro, Kyle Ostberg, Jeremy Rutherfordale, Shelly Thomsen, Donielle Morse

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** **Melonie Guttry** announced that Agenda Item 6b – Al Tahoe/Bayview Backup Power and Al Tahoe Well Rehabilitations is requested to be pulled from the Agenda as it is not ready for consideration.

4. **ADOPTION OF CONSENT CALENDAR:**

Moved Romsos/Second Haven/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent
to approve the Consent Calendar with changes as presented.

a. **WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. **AL TAHOE SEWER PUMP STATION/SPARE 90hp PUMP**

(Jeremy Rutherfordale, Field Operations Supervisor)

1) Approved the District Exception No. 2 to Formal Competitive Solicitation: When the item is required or is economically preferable to match or be compatible with other furnishings, materials, or equipment presently on hand, and the purchase is made from the manufacturer

or supplier who supplied other such furnishings, materials, or equipment; 2) Approved the purchase of a 90hp Flyte Submersible Pump to be used as a spare pump; and 3) Authorized the purchase from Xylem in the amount of \$ 77,632.20, plus sales tax and shipping .

c. 2024 TANK COATINGS TOUCHUP PROJECT

(Megan Colvey, Senior Engineer)

Authorized staff to advertise for bids.

d. 2023 BLACK BART WATERLINE REPLACEMENT PROJECT

(Trevor Coolidge, Senior Engineer)

1) Approved Final Balancing Contract Change Order No. 2 to Vinciguerra Construction, Inc. in the credit amount of <\$162,821.50>; and 2) Authorized the General Manager to approve and execute the Closeout Agreement and Release of Claims for Vinciguerra Construction Inc. for the 2023 Black Bart Waterline Replacement Project.

e. PIONEER TRAIL WATERLINE UPGRADE AND IMPROVEMENTS CONSTRUCTION PROJECT LOAN FROM THE STATE WATER RESOURCES CONTROL BOARD DRINKING WATER STATE REVOLVING LOAN FUND

(Donielle Morse, Grant Coordinator)

Adopted Reimbursement Resolution and Authorizing Resolution to Apply for Pioneer Trail Waterline Upgrades and Improvements Project Construction Loan from the State Water Resources Control Board Drinking Water State Revolving Loan Fund.

f. SEPTEMBER 30, 2023 FISCAL YEAR TO DATE FINANCIAL STATEMENTS

(Andrea Salazar, Chief Financial Officer)

Received and filed the September 30, 2023, Income Statement and Balance Sheet Reports.

g. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,621,386.82.

h. REGULAR BOARD MEETING MINUTES: JANUARY 18, 2024

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved January 18, 2024, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None

6. ITEMS FOR BOARD ACTION:

- a. Potential adoption of alternative bidding procedures authorized by the Uniform Public Construction Cost Accounting Act ("UPCCAA") (Keith Collins, General Counsel and Paul Hughes, General Manager) – **Attorney Collins** provided details regarding the potential adoption of alternative bidding procedures authorized by the Uniform Public Construction Cost Accounting Act which allows the District to adopt higher thresholds for public bidding requirements. This law allows the District to use its own forces to perform public works projects that do not exceed \$60,000, and to use informal bidding procedures when the project does not exceed \$200,000. Anything over \$200,000 would still require formal bidding procedures. Staff is seeking direction from the Board to move forward with this process and to return with a Resolution electing to become subject to these streamlined, relaxed procedures, and then prepare an Ordinance that lays out those informal procedures, making corresponding changes to the District's Purchasing Policy. **Andrea Salazar** reported that adoption of this potential new purchasing process means that the Purchasing, Finance and Accounting

Departments will need to revise policies and procedures and provide training. In order to be in full compliance with adoption of this new procedure and process staff are recommending it be fully implemented by July 1, 2024. By consensus, the Board directed staff to move forward with this policy implementation and additionally, they thanked staff for moving this forward so quickly.

- b. 2024 Apache Waterline Relocation Project (Taylor Jaime, Staff Engineer) – **Taylor Jaime** provided details regarding the 2024 Apache Waterline Relocation Project and addressed questions from the Board.

Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to approve and enter into a Construction and Funding Agreement with the County of El Dorado to provide for relocation of a waterline in an amount not to exceed \$1,495,875.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

President Peterson reported the Board Workshop held just prior to this meeting went well with lots of good discussion.

8. BOARD MEMBER REPORTS:

None

9. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided an update regarding legislative advocacy. She will be taking a trip to Washington DC March 12th along with Team Tahoe in hopes to extend the Lake Tahoe Restoration Act. She will be spending an extra two days there with North Tahoe Public Utility District to meet with additional legislators. She is planning another trip to Sacramento in mid-March to meet with local legislators.

Mark Seelos provided a PowerPoint presentation regarding the State of the Groundwater Basin Water Year 2023 and addressed questions from the Board.

10. GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Provided a staffing update, announcing that **Phil Trella** was hired as Chief Plant Operator
- Reminded the Board that a Water Rights Presentation will be held February 15th at Noon.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 2:46 p.m.

President Peterson recused himself at 2:57 p.m.

RECONVENE TO OPEN SESSION: 3:06 p.m.

President Peterson rejoined the meeting at 3:06 p.m.

- a. Government Code Section 54956.9(d)(1)/Conference with Legal Counsel – Existing Litigation regarding El Dorado County Superior Court Case 23CV1396, Scott Gabler vs. South Tahoe Public Utility District

No reportable Board Action

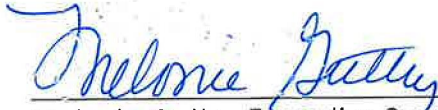
b. Government Code Section 54957.6(a)/Conference with Labor Negotiators regarding Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

c. Government Code Section 54957.6(a)/Conference with Labor Negotiators regarding Memorandum of Understanding with the Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes/General Manager; Andrea Salazar, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board Action

ADJOURNMENT: 3:07 p.m.



Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



David Peterson, Board President
South Tahoe Public Utility District