



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

**REGULAR MEETING OF THE BOARD OF DIRECTORS
SOUTH TAHOE PUBLIC UTILITY DISTRICT
June 3, 2021
MINUTES**

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL:

Board of Directors: President Sheehan, Directors Cefalu, Romsos, Exline

Via Conference Call: Director Peterson

Staff: John Thiel, Paul Hughes, Gary Kvistad, Melonie Guttry,

CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

None

CONSENT CALENDAR:

Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

- a. Fiscal Year 2021/22 Sewer Enterprise Fund Budget
(Paul Hughes, Chief Financial Officer)
Adopted Resolution No. 3173-21 adopting the Fiscal Year 2021/22 Sewer Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.
- b. Fiscal Year 2021/22 Water Enterprise Fund Budget
(Paul Hughes, Chief Financial Officer)
Adopted Resolution No. 3174-21 adopting the Fiscal Year 2021/22 Water Enterprise Fund Budget, and authorize staff to incorporate any adjustments or changes necessary as a result of Board action.
- c. **REGULAR BOARD MEETING MINUTES: May 20, 2021**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved May 20, 2021, Minutes

ITEMS FOR BOARD ACTION

- a. Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Rehabilitation Project (Brent Goligoski, Associate Engineer) – **Julie Ryan** provided details regarding the Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Rehabilitation Project and addressed questions from the Board.

Moved Sheehan/Second Exline/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Proposal from Carollo Engineers, Inc., for engineering services during construction for the Aeration Blower System Emergency Power and Secondary Clarifiers No's. 1 and 2 Rehabilitation Project in an amount not to exceed \$258,758; and, 2) Authorize the General Manger to execute Task Order No. 23 to the Master Services Agreement with Carollo Engineers, Inc.

- b. Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Sheehan/Second Cefalu/Sheehan Yes/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$1,479,725.34.

STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Exline reported the June 1, 2021, System Efficiency Committee was cancelled.

BOARD MEMBER REPORTS:

Director Peterson reported that he thoroughly reviewed the budgets provided by staff for the Budget Workshop, found them to be very detailed and appreciates staff's efforts. **Director Exline** reported that he participated in a Biomass call and would like to see these efforts locally.

EL DORADO WATER AGENCY PURVEYOR REPORT:

Director Peterson reported the next regular meeting is June 9, 2021.

GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update and announced that Doug Van Gorden retires today after 29 years and that IV Jones has been promoted to Underground Repair Sewer Supervisor.
- Provided a COVID-19 update and reported that the District is pursuing COVID-19 relief funds. **Melonie Guttry** provided information regarding the GoToWebinar software currently used by the District to conduct virtual Board meetings, which expires this month. The Board discussed the cost of the renewal and whether to continue to offer the webinar portion of the virtual Board meetings as opposed to utilizing only the audio portion at no cost. **Julie Ryan** and **Brian Bartlett** provided more information regarding the usage of this software. The Board will be provided more information at the next meeting in order to make an informed decision.

Director Peterson recused himself at 2:31 p.m.

- **John Thiel** reported the District is continuing to work with the Tahoe Keys Property Owners Association (Tahoe Keys) and Lukins Brothers Water Company (Lukins) as community Partners and he provided an update regarding the status of their wells and treatment processes. Lukins continues to utilize fill stations while tracking volume and contractor utilization. He further provided details regarding the Lukins and Tahoe Keys interties with the District. The Tahoe Keys

requested the District research water supply alternatives from the District, which will consider costs, process and District improvements that will be required for each of these alternatives. More information will be brought forward to the June 17 regular Board meeting. **John Thiel** addressed questions from the Board regarding the Tahoe Keys acquisition by the District. **Attorney Kvistad** added that Brownstein Hyatt Farber Schreck has been working with District staff regarding steps that will need to be completed for each of the alternatives. In the next two weeks, regulatory and due diligence will be completed on the alternatives and information will be presented prior to and at the June 17 Board meeting.

STAFF/ATTORNEY REPORTS:

None

BREAK AND ADJOURN TO CLOSED SESSION: 2:41 p.m.**RECONVENE TO OPEN SESSION:** 2:51 p.m.

- a. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board action

- b. Pursuant to Government Code Section 54957(a)/Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: John Thiel, General Manager; Paul Hughes, Chief Financial Officer; and Liz Kauffman, Human Resources Director.

No reportable Board action**ADJOURNMENT:** 2:52 p.m.

Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



Kelly Sheehan, Board President
South Tahoe Public Utility District