



# SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President  
Nick Haven, Director

BOARD MEMBERS  
Shane Romsos, Vice President

Kelly Sheehan, Director  
Nick Exline, Director

Paul Hughes, General Manager

Andrea Salazar, Chief Financial Officer

## REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT July 18, 2024 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:01 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

**ROLL CALL: Board of Directors:** President Peterson, Directors Romsos and Sheehan

**Absent:** Directors Haven and Exline; Director Exline joined the meeting at 2:33 p.m.

**Staff:** Paul Hughes, Andrea Salazar, Keith Collins, Shannon Chandler, Julie Ryan, Shelly Thomsen, Chris Stanley, Trevor Coolidge, Adrian Combes, Chris Stanley, Elena Stevens, Sara Nelson, Chris Skelly, Aaron Buckman, Liz Kauffman, Buck McLelland, Lauren Benefield.

**Guest:** Joel Henderson

1. **PLEDGE OF ALLEGIANCE:**

2. **COMMENTS FROM THE PUBLIC:** None

3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** Item 6.b. was pulled from the agenda.

4. **ADOPTION OF CONSENT CALENDAR:**

**Moved Romsos/Second Sheehan/Peterson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Absent** to approve the Consent Calendar as presented.

a. **WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. **CALPERS REQUIRED PAY LISTING BY POSITION**

(Greg Dupree, Accounting Manager)

Adopted Resolution 3823-24 which incorporates the Pay Listing by Position for the pay listing effective June 20, 2024.

c. **REBUILD OF 1,000 HORSEPOWER MOTOR FOR LUTHER PASS PUMP STATION**

(Jared Aschenbach, Electrical/Instrumentation Supervisor)

1) Approved Change Order No. 1 to Codale Electric Supply in the amount of \$14,500; and 2) Authorize the General Manager to execute Change Order No. 1.

d. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)  
Received and filed Payment of Claims in the amount of \$5,253,405.91

e. **REGULAR BOARD MEETING MINUTES: June 20, 2024**  
(Melonie Guttry, Executive Services Manager/Clerk of the Board)  
Approved June 20, 2024, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:** None

6. **ITEMS FOR BOARD ACTION:**

a. Unpaid Delinquent Accounts for Sewer and Water (Elena Stevens, Customer Service Representative II) – The Public Hearing was called to order at 2:04 p.m. to receive public comments and protests regarding the list of delinquent accounts. **Elena Stevens** provided an overview of the county taxroll method for collecting on delinquent balances and provided data. There has been substantial positive customer feedback on the District's current billing system. **Paul Hughes** commented that many customers pay the arrears once they receive notice from STPUD and before the bills are forwarded to the County. Questions from the board were addressed. There were no public comments received and the Public Hearing was closed at 2:11 p.m.

**Moved Sheehan/Second Romsos/Peterson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Absent** to approve the list of delinquent accounts; and, (3) Adopt Resolution No. 3282-24, authorizing the list of delinquent accounts to be added to the 2024/25 El Dorado County Tax Assessor's Roll.

b. This item was pulled from the agenda – no discussion was held.

c. City of South Lake Tahoe Reimbursement Agreement (Adrian Combes, Director of Operations) – **Adrian Combes** provided details regarding the City of South Lake Tahoe Reimbursement Agreement and addressed questions from the Board.

**Moved Sheehan/Second Romsos/Peterson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Absent** to approve and enter into a Reimbursement Agreement with the City of South Lake Tahoe for their 2024 Road Rehabilitation Project in the amount of \$175,812.50.

d. Tilt-A-Way Gates Sole Brand Standardization (Aaron Buckman, Manager of Plant Operations) – **Aaron Buckman** provided details regarding the Tilt-A-Way gates sole brand standardization and addressed questions from the Board.

**Moved Romsos/Second Sheehan/Peterson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Absent** to find that Tilt-A-Way Gates will be the Sole Brand for District access gates within the Treatment Plant.

7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

**Director Romsos** reported details from the Operations Committee meeting held on July 16, 2024, and the Sustainability and Efficiency Committee meeting on July 17, 2024.

- a. Board Committee Assignment – Appoint Representative and Alternate for El Dorado Water Agency Board. Discussion was held and **Director Haven** was appointed as the District's Representative for the El Dorado Water Agency Board by the following vote:

**Moved Romsos/Second Sheehan/Peterson Yes/Haven Absent/Romsos Yes/Sheehan Yes/Exline Absent**

#### **8. BOARD MEMBER REPORTS:**

**Director Sheehan** attended the Farmers Market and complimented **Emilie Comer** on her enthusiasm and engagement with the public while working at the District's booth.

**President Peterson** stated that City Council just passed an Ordinance that requires a zone of five feet of defensible space around every building in the City and asked that we endeavor to comply with this new Ordinance. He also asked that the District look into which agency is responsible for painting curbs red in front of hydrants because he has noticed cars illegally parked, especially during busy the season.

#### **9. STAFF/ATTORNEY REPORTS:**

**Adrian Combes** provided an update on the Pope Beach Project and commended **Megan Colvey**, **Taylor Jaime**, **Buck McLelland**, **Jared Aschenbach**, and all crew members for their involvement in completing this project. **Adrian Combes** further reported that the District is aware of the odor control issues at Tahoe Keys Pump Station and is working with a contractor to make improvements.

**Nick Exline** arrived at 2:31pm.

**Shelly Thomsen** provided a legislative affairs update at the federal and state levels. The Tahoe Summit is August 14, 2024 at Roundhill Pines. There is a pre-summit tour on August 13 and STPUD will be speaking and hosting a booth. She thanked STPUD's advocates, **Houston Magnani Associates** and **Senator Alvarado-Gil** for securing strong support for the Climate Bond which will be on the November ballot.

#### **10. GENERAL MANAGER REPORT:**

**Paul Hughes** reported on several items:

- Employee recognition picnic last week where the Information Technology department was voted Crew of the Year and **Brenlyn Borley** was voted Employee of the Year.
- An article in Tahoe Quarterly about the water agencies in the basin references the District and quotes **Dan Arce**, Lab Director, on the high quality of our water.
- Upcoming meeting with **Chairman Smokey** of the Washoe Tribe to discuss the Water Master Plan.

#### **11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**

**12. BREAK AND ADJOURN TO CLOSED SESSION:** 2:41p.m.

**RECONVENE TO OPEN SESSION:** 3:32 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court

Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board Action

- b. Pursuant to Section 54957 of the California Government Code, Closed Session may be held regarding public employee evaluation for unrepresented employee position - General Manager.

No reportable Board Action

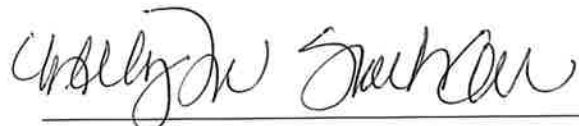
- c. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

- d. Pursuant to Government Code Section 54957.6(a)/Conference with Labor Negotiators re: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, General Manager; Andrea Salazar, Chief Financial Officer; Liz Kauffman, Human Resources Director.

No reportable Board Action

**ADJOURNMENT:** 3:33 p.m.



FOR:

David Peterson, Board President  
South Tahoe Public Utility District



Shannon Chandler, Administrative Analyst/  
Assistant Clerk of the Board  
South Tahoe Public Utility District