



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, Vice President
Chris Cefalu, Director

BOARD MEMBERS
Shane Romsos, Director

Kelly Sheehan, President
Nick Exline, Director

John Thiel, General Manager

Paul Hughes, Chief Financial Officer

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT April 7, 2022 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: Vice President Peterson, Directors Cefalu, Romsos, Exline

Absent: President Sheehan

Staff: John Thiel, Gary Kvistad, Paul Hughes, Melonie Guttry, Bren Borley, Lynn Nolan, Yesenia Pacheco, Ivo Bergsohn, Chris Stanley, Jessica Henderson, Adrian Combes, Buck McLelland, Brent Goligoski, Shelly Thomsen, Tim Bledsoe, Cliff Bartlett, Heidi Baugh, Stephen Caswell

Guests: Jesse Garner, Firewise USA

1. PLEDGE OF ALLEGIANCE:

2. COMMENTS FROM THE AUDIENCE:

Jess Garner expressed his appreciation to the District in partnering with the neighborhood of Montgomery Estates to be Firewise, a National Fire Protection Association. **Lynn Nolan** introduced **Yesenia Pacheco**, new Grants Coordinator for the District.

3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

Melonie Guttry announced that there is a correction to Action Item 6b – Page 1 under Discussion, the first sentence of the second paragraph which should read: Ten projects under construction this year are Keller-Heavenly Improvements Phase 1, 2 and 3, Rocky 1 Pipeline and Pressure Regulating Valve Replacement, Luther Pass Pump Station Improvements, Paloma Well Rehabilitation, Bowers Waterline, Bijou 2/3 Waterline, Aeration System Emergency Power and Secondary Clarifiers, Tahoe Keys Pump Station.

4. ADOPTION OF CONSENT CALENDAR:

Moved Cefalu/Second Romsos/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the Consent Calendar as presented.

- a. **2022 PURCHASE AND INSTALLATION OF FIRE HYDRANTS, VALVES, AND ACCESSORIES**
(Buck McLelland, Underground Water Repair Supervisor)
Authorized staff to advertise for bids for the purchase of 37 fire hydrant assemblies, valves, and accessories.
- b. **VIRTUAL BOARD MEETINGS RELATED TO ASSEMBLY BILL 361 DUE TO COVID-19 STATE OF EMERGENCY PROCLAMATION** (John Thiel, General Manager)
Approved Resolution No. 3211-22 allowing for South Tahoe Public Utility District to conduct virtual public meetings for 30 days.
- c. **NOVEMBER 8, 2022, CONSOLIDATED DISTRICTS ELECTION**
(Melonie Guttry, Executive Services Manager/Board Clerk)
Adopted Resolution No. 3212-22 for El Dorado County declaring an election to be held in its jurisdiction, consolidated with other Districts requesting election services.
- d. **GENERATOR PURCHASE FOR KELLER BOOSTER STATION AND PALOMA WELL**
(Cliff Bartlett, Fleet and Equipment Supervisor and Heidi Baugh, Purchasing Agent)
Authorized staff to purchase one MTU 150 Kw generator for Keller Booster Station and one 350 Kw generator for Paloma Well from Smith Power in the approximate amount of \$173,400.
- e. **SEWER LINE SPOT REPAIR AND LATERAL ABANDONMENT SERVICES**
(Richard Jones, Underground Sewer Repair Supervisor)
1) Awarded bid to the lowest responsive, responsible bidder, Robotic Sewer Solutions, Inc., in the approximate amount of \$150,450; and, 2) Authorized staff to allow for changes (size estimates or repair site additions) in the Contract not to exceed an additional 10% of the Contract price.
- f. **AERATION BLOWER SYSTEM EMERGENCY POWER AND SECONDARY CLARIFIERS NO.'S 1 AND 2 PROJECT**
(Brent Goligoski, Associate Engineer)
(1) Approved Change Order No. 1 to Vinciguerra Construction, Inc., which has no effect on the Contract Price or Contract Time; and, (2) Approved Change Order No. 2 to Vinciguerra Construction, Inc., in the amount of \$210,384.56.
- g. **REGULAR BOARD MEETING MINUTES: March 3 and March 17, 2022**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved March 3 and March 17, 2022, Minutes.

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:

None

6. ITEMS FOR BOARD ACTION:

- a. Pioneer Trail Waterline Improvements Project Intent to file California Environmental Quality Act Notice of Determination (Adrian Combes, Senior Engineer) - **Vice President Peterson** opened the Public Hearing at 2:06 p.m. to receive public comments regarding the Pioneer Trail

Improvements Project. **Adrian Combes** provided details regarding the Pioneer Trail Waterline Improvements Project and addressed questions from the Board. There were no public comments received and **Vice President Peterson** closed the Public Hearing at 2:08 p.m.

Moved Cefalu/Second Romsos/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to Certify the Negative Declaration of Environmental Impact; and, Authorize the filing of a Notice of Determination with the El Dorado County Clerk.

- b. Bowers and Bijou 2/3 Waterline Replacement Projects (Julie Ryan, Engineering Department Manager and Adrian Combes, Senior Engineer) – **Adrian Combes** provided details regarding Bowers and Bijou 2/3 Waterline Replacement Projects and addressed questions from the Board.

Moved Peterson/Second Cefalu/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to (1) Approve the corrected proposed Scope of Work from Construction Materials Engineers to provide construction inspection and materials testing services; and, (2) Authorize the General Manager to execute Task Order No. 20 in the amount \$230,232.

- c. Water Year 2021 Annual Report (Ivo Bergsohn, Hydrogeologist) – **Vice President Peterson** called the Public Hearing to order at 2:14 p.m. to receive public comments regarding the Water Year 2021 Annual Report. **Ivo Bergsohn** provided a PowerPoint Presentation for the Tahoe Valley South Subbasin (6-005.01) Annual Report Water Year 2021 and addressed questions from the Board. There were no public comments received and **Vice President Peterson** closed the Public Hearing at 2:49 p.m.

Moved Romsos/Second Peterson/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve the 2021 Annual Report and authorize submitting to the California Department of Water Resources.

- d. Al Tahoe Well Rehabilitation and Al Tahoe/Bayview Emergency Power Project (Julie Ryan, Engineering Department Manager and Ivo Bergsohn, Hydrogeologist) – **Ivo Bergsohn** provided details regarding the Al Tahoe Well Rehabilitation and Al Tahoe/Bayview Emergency Power Project and addressed questions from the Board.

Moved Romsos/Second Exline/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to (1) approve the proposed Scope of Work from Kennedy Jenks to provide engineering services for the Al Tahoe Well Rehabilitation and Al Tahoe /Bayview Emergency Power Project; and, (2) Authorize the General Manager to execute Task Order No. 14 in the amount \$231,659.

- e. Wastewater Treatment Plant Secondary Clarifiers Upgrade Project Installment Sale Agreement (Paul Hughes, Chief Financial Officer) – **Paul Hughes** provided details regarding the Wastewater Treatment Plant Secondary Clarifiers and Upgrade Project Installment Sale Agreement.

Moved Cefalu/Second Exline/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Resolution No. 3213-22, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Wastewater Treatment Plant Secondary Clarifiers Upgrade Project.

- f. Upper Truckee Wastewater Pump Station Rehabilitation Project Installment Sale Agreement (Paul Hughes, Chief Financial Officer) – **Paul Hughes** provided details regarding the Upper Truckee Wastewater Pump Station Rehabilitation Project Installment Sale Agreement and addressed questions from the Board.

Moved Cefalu/Second Peterson/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Resolution No.3214-22, the Installment Sale Agreement Resolution of the Board of Directors of the South Tahoe Public Utility District for the Upper Truckee Wastewater Pump Station Rehabilitation Project.

Approve Payment of Claims (Debbie Henderson, Accounting Manager)

Moved Peterson/Second Cefalu/Sheehan Absent/Cefalu Yes/Romsos Yes/Peterson Yes/Exline Yes to approve Payment of Claims in the amount of \$1,800,010.65.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Romsos reported that he attended the City Liaison meeting this morning and many positive things were discussed. **Director Cefalu** reported that the structure of the City Liaison meeting has changed, needing to be clarified going forward and **John Thiel** indicated he will review the structure with the City.

8. BOARD MEMBER REPORTS:

Director Exline reported that he is interested in the District taking a more active role in biomass at District facilities, along with solar. **Vice President Peterson** recommended that this discussion take place under the Solar and Community Power Committee.

Vice President Peterson announced that he will be attending the Association of California Water Agencies Conference on May 5, but will return in time for the Board meeting that same day.

9. EL DORADO WATER AGENCY PURVEYOR REPORT:

Vice President Peterson reported the next meeting is scheduled for April 13, 2022.

10. STAFF/ATTORNEY REPORTS:

Shelly Thomsen provided a PowerPoint presentation regarding District outreach efforts and addressed questions from the Board. She further provided details regarding the Governor's Drought Executive Order, how it impacts the District, and addressed questions from the Board.

Attorney Kvistad provided details regarding other potential impacts this Executive Order may have on the El Dorado County permit process.

11. GENERAL MANAGER REPORT:

John Thiel reported on several items:

- Provided a staffing update
- There is a new manager at the United States Forest Service Lake Tahoe Basin Unit and the District will be participating in a meet and greet with key staff in May. **Director Romsos** offered to attend that meeting if appropriate and to potentially discuss Biomass opportunities.
- Provided details regarding a meeting with Lake Valley Fire Department, Fire Chief **Brad Zlendick**, including the potential to relocate a firehouse to the District property on the corner of Pioneer Trail and Cold Creek. By consensus, the Board is supportive of working with Lake Valley Fire on this endeavor. **Attorney Kvistad** reminded the Board that the District

has processes that need to be followed if District property is going to be used other than for District facilities.

- The Sugar Pine Village Project is progressing quickly, scheduled to break ground in June. The District's rate consultant is working on a connection fee structure, which will be brought back to the Board as soon as possible.
- Bentley Nevada will soon be for sale and the District has existing Contracts in place with them for solid waste removal through April 2024. The District will work with Bentley until the property is sold, but Bentley is not interested in extending the Contract in the meantime. **John Thiel** addressed questions from the Board and was directed to research additional solid waste facilities.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS:

13. BREAK AND ADJOURN TO CLOSED SESSION: 3:49 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

RECONVENE TO OPEN SESSION: 4:06 p.m.

No reportable Board Action.

ADJOURNMENT: 4:07 p.m.



Melonie Guttry, Clerk of the Board
South Tahoe Public Utility District



David Peterson, Board Vice President
South Tahoe Public Utility District