



SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, November 2, 2023 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE PUBLIC** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than four individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. CAD Design and Drafting Consulting Services (Megan Colvey, Senior Engineer)
1) Approve the proposed Scope of Work from CAD Designing Solutions for On-Call CAD Design and Drafting Services; and 2) Authorize the General Manger to execute a new Master Services Agreement and Task Order No. 1 with CAD Designing Solutions, LLC in an amount not to exceed \$250,000.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
10. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
 - a. Staffing Update
 - b. Water Rights Workshop

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**Past Meetings/Events**

10/19/2023 – 2:00 p.m. Regular Board Meeting at the District

Future Meetings/Events

11/08/2023 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville

11/13/2023 – 3:30 p.m. Operations Committee Meeting at the District

11/14/2023 – 8:00 a.m. Employee Communications Committee Meeting (Sheehan Representing)

11/16/2023 - 2:00 p.m. Regular Board Meeting at the District

ADJOURNMENT (The next Regular Board Meeting is Thursday, November 16, 2023, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, November 2, 2023

ITEMS FOR CONSENT

a. WINTER STORMS EMERGENCY RESPONSE

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. GROUNDWATER DEPENDENT ECOSYSTEMS MONITORING PLAN AND TAHOE VALLEY SOUTH SUBBASIN GROUNDWATER MODEL UPDATE

(Mark Seelos, Water Resources Manager)

1) Approve the proposed Scope of Work from Desert Research Institute for developing a Sustainable Groundwater Management Act- compliant Groundwater Dependent Ecosystems Monitoring Plan and implementing preliminary updates to the Tahoe Valley South Subbasin Groundwater Model; and 2) Authorize the General Manger to execute Task Order No. 6 to the Master Services Agreement with Desert Research Institute in the amount of \$71,632.

c. HYDRANT METER BACKFLOW BRAND STANDARDIZATION

(James Cullen, Inspections Supervisor)

1) Find that Zenner Fire Hydrant Backflow Meter with reduced pressure will be the sole brand for District hydrant meter-backflow combination devices, 2) authorize staff to go out to bid for the purchase of three of these devices.

d. 2023 BARTON VALVE INSTALLATION PROJECT

(Adrian Combes, Senior Engineer)

Authorize the General Manger to sign Notice of Completion to be filed with the El Dorado County Clerk for the 2023 Barton Valve Installation Project.

e. RECEIVE AND FILE PAYMENT OF CLAIMS

(Greg Dupree, Accounting Manager)

Receive and file Payment of Claims in the amount of \$2,756,701.27

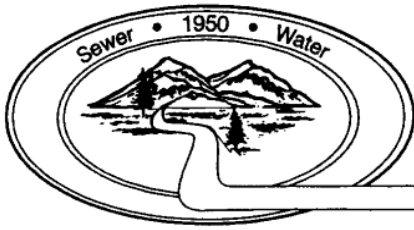
f. REGULAR BOARD MEETING MINUTES: October 5 and October 19, 2023

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve October 5, and October 19, 2023, Minutes

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 4a

TO: Board of Directors
FROM: Paul Hughes, General Manager
MEETING DATE: November 2, 2023
ITEM – PROJECT NAME: Winter Storms Emergency Response

REQUESTED BOARD ACTION: Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

DISCUSSION: The Board declared the Winter Storms Emergency Response as an emergency on March 16, 2023. District staff will provide an update to the Board regarding the status of the emergency.

Public Contract Code Section 22050(c) requires the Board to review the emergency action at every Board meeting thereafter until the emergency action is terminated. The Board must determine by a 4/5 vote that there is a need to continue the emergency action. District staff is requesting that the Board continue the emergency action for the response to the Winter Storms Emergency.

As you may recall, on March 9th, 2023, Governor Gavin Newsom proclaimed a state of emergency throughout California to support the recent winter storm events that hit the state. These storms caused widespread damage and disruption with heavy snow, freezing temperatures, and strong winds causing avalanches, debris flow, and flooding across the state. The emergency proclamation provides critical support for emergency relief efforts, including assistance for local response efforts to address the impacts of the winter storms.

The District has proactively tracked its storm-related expenses, including labor, parts, fuel, materials, and contractor assistance. Given the significant costs associated with responding to, and recovering from, these events, the District will be seeking reimbursement for eligible expenses through the Cal-OES Hazard Mitigation Assistance

Program. Under this program, eligible costs may be reimbursed at a 75 percent state, and 25 percent local, cost share.

SCHEDULE: N/A

COSTS: \$1,400,000

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3242-23

CONCURRENCE WITH REQUESTED ACTION:

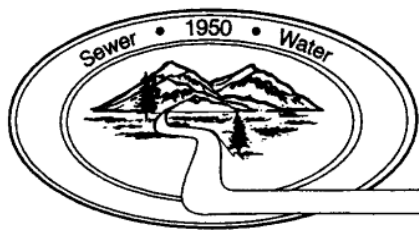
CATEGORY: Sewer/Water

GENERAL MANAGER: YES PA NO _____

CHIEF FINANCIAL OFFICER: YES PA NO _____

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



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BOARD AGENDA ITEM 4b

TO: Board of Directors

FROM: Mark Seelos, Water Resources Manager

MEETING DATE: November 2, 2023

ITEM – PROJECT NAME: Groundwater Dependent Ecosystems Monitoring Plan and Tahoe Valley South Subbasin Groundwater Model Update

REQUESTED BOARD ACTION: 1) Approve the proposed Scope of Work from Desert Research Institute for developing a Sustainable Groundwater Management Act-compliant Groundwater Dependent Ecosystems Monitoring Plan and implementing preliminary updates to the Tahoe Valley South Subbasin Groundwater Model; and 2) Authorize the General Manager to execute Task Order No. 6 to the Master Services Agreement with Desert Research Institute in the amount of \$71,632.

DISCUSSION: The District is the Groundwater Sustainability Agency (GSA) for the majority of the Tahoe Valley South (TVS) Subbasin, responsible for implementing the requirements of the Sustainable Groundwater Management Act (SGMA). In anticipation of the 2027 update to its Alternative Groundwater Sustainability Plan for the Tahoe TVS Subbasin, the Desert Research Institute will conduct preliminary hydrologic modeling to update the TVS Subbasin Groundwater Model (Task 1) and develop a plan for monitoring groundwater dependent ecosystems (Task 2).

Task 1 is the first step in updating the TVS Subbasin Groundwater Model to incorporate the updated climate predictions of the Coupled Model Intercomparison Project Phase 6 (CMIP6). This task will include assessment of the CMIP6 output, definition of predictive climate scenarios to be used in modeling, and update of the Precipitation Runoff Modeling System (PRMS) model that will ultimately be fed into the TVS groundwater model. These model updates will ultimately result in more accurate predictive power of this valuable management tool.

SGMA requires:

- (1) Identification of groundwater dependent ecosystems (GDEs)
- (2) Development of sustainability indicators and minimum thresholds for GDEs, and
- (3) Implementation of monitoring and assessment of data relative to minimum thresholds.

Task 2 of Task Order No. 6 is the development of a SGMA-compliant monitoring plan for GDEs to be implemented by the District.

This Task Order will be reimbursed 50% by the El Dorado Water Agency in accordance with the District's cost share agreement.

SCHEDULE: 11/2/2023 – 6/30/2024

COSTS: \$71,632, with 50% reimbursement from EDWA

ACCOUNT NO: 20.30.6050/GDEMTR

Type text here **BUDGETED AMOUNT AVAILABLE:** \$30,000

ATTACHMENTS: Exhibit A: Scope of Work

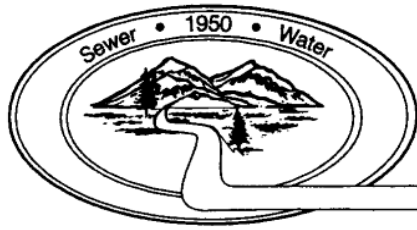
CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES PA NO _____

CHIEF FINANCIAL OFFICER: YES PA NO _____

General Manager
Paul Hughes



South Tahoe Public Utility District

Directors
Nick Haven
Shane Romsos
David Peterson
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BOARD AGENDA ITEM 4c

TO: Board of Directors

FROM: James Cullen, Inspections Supervisor

MEETING DATE: November 2, 2023

ITEM – PROJECT NAME: Hydrant Meter Backflow Brand Standardization

REQUESTED BOARD ACTION: 1) Find that Zenner Fire Hydrant Backflow Meter with reduced pressure will be the sole brand for District hydrant meter-backflow combination devices, 2) Authorize staff to go out to bid for the purchase of three of these devices.

DISCUSSION: To comply with requirements of the Public Contracting Code and the District's Purchasing Policy, the District has a process for standardizing equipment which requires Board approval.

The District maintains a stock of meter-backflow combination devices which are provided to contractors who purchase a permit to use water from a District fire hydrant for their projects. The contractors are billed for all water used and pay a deposit that covers the replacement cost of the meter-backflow device in case it is damaged or stolen. The District requires that a backflow device be used with any extended connections to fire hydrants in order to prevent potential contaminants from flowing back into the District's water system.

Last fall, staff researched meter-backflow combination devices available on the market and determined that Zenner provided the least expensive option. The District acquired three Zenner devices last year and they were used extensively this summer with excellent results and positive feedback from staff and contractors. Standardizing this product will allow the District to purchase and stock repair parts for one brand of device instead of a multitude of parts for various devices. Standardization also allows for familiarity in use and repair.

These meter-backflow devices are also used by contractors working on capital projects for the District. Due to the increased capital project load and increasing demand from private contractors, staff are recommending the purchase of three additional devices to accommodate the needs of our contractors and customers. This purchase has been budgeted.

SCHEDULE: Upon approval

COSTS: \$25,000

ACCOUNT NO: 10.30.7087, 20.30.7088

BUDGETED AMOUNT AVAILABLE: \$13,900

ATTACHMENTS: Sole Brand Justification Form

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water/Sewer

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____

SOUTH TAHOE PUBLIC UTILITY DISTRICT

Note: Please do not modify this original form which is located in the public drive. Either print it out or copy the form to a personal work file to use. Answer questions and utilize as much space as required.

Sole Brand / Sole Source Justification Approval Form

EXPLANATION: Complete this form when specifications limit bidding to one brand name (whether or not the item can be purchased from more than one source).

1. The District follows legal requirements to obtain competition whenever possible. Competitive purchases are easy to justify in regards to price and also encourage suppliers to remain competitive in price and service. At times however, it may be necessary or economically preferable to purchase products or services on a sole brand or sole source basis. Since sole brand/sole source purchasing is an exception to the normal procurement function, it must be objectively justified. Completion of this form should facilitate that process and provide a written record of the basis used in sole procurement decisions.
2. Criteria that may be considered in determining sole brand includes (but is not limited to):
 - unique features •service & support reliability •availability •operational familiarity
 - part interchangeability •programming ease •repair ease •size limitations
3. The purchase of products or services often requires research of the market and District needs regardless if the purchase will result in a competitive solicitation later. The research is an internal process. Departments are requested to use discretion in their discussion with vendors so as not to compromise any competitive advantage the buyer may have, regardless of the acceptance or rejection of the sole brand/source justification. Staff is also asked to anticipate future needs and research products/services prior to any substantial investment to avoid being committed to certain products without recognizing and comparing all variables.

GENERAL DESCRIPTION OF COMMODITY or SERVICE

Hydrant Meter-Backflow combination.	
Supplier Name	ZENNER FHD FIRE HYDRANT BACKFLOW METER WITH RPZ
Street Address	
City/State/ZIP	
Contact, Phone	

INSTRUCTIONS: Please initial all entries below that apply to the proposed purchase. Attach additional information or support documentation if needed. *More than one entry will apply to all sole source justifications.*

SOLE BRAND JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
1		This is the only known product or service that will meet the minimum essential needs of this department or perform the necessary intended function. <i>(If this item is initialed, please explain below.)</i>
•Explanation (unique performance features of required functions & why they are necessary):		
•What methods were utilized to find other sources – be specific (i.e., internet search engines, sourcing sites, other users, the competition):		
•List the other vendors that were researched. Detail reason rejected.		

ITEM	INITIAL	JUSTIFICATION
2		Product or service has been previously Standardized (documentation attached). It is not due for review, and it is not interchangeable with a similar product/service from another manufacturer.
Comments:		
ITEM	INITIAL	JUSTIFICATION
3	<i>JA</i>	Staff wishes to add the product or service to the standardization list. If this item is initialed, describe in detail below.
Explanation:		
<ul style="list-style-type: none"> Staff conducted a thorough search of these combination meter-with-backflow devices last fall. It was determined that there are a variety of these types of devices available on the market. It was further determined that the Zenner FHD Fire Hydrant Backflow Meter w RPZ was the least expensive. District purchased 3 of these devices last year and has used them throughout the summer with excellent results, no breakage, and positive comments from District staff and contractors who used them. Having this item standardized will allow District inspection crew to purchase/stock repair parts for one brand of device instead of a multitude of parts for various devices. Allow for familiarity in use and repair of the units. Existing devices use the same rebuild kits as the Zenner devices. 		

SOLE SOURCE JUSTIFICATION

ITEM	INITIAL	JUSTIFICATION
4		Purchase is to be made from the original manufacturer or provider.
5		Purchase must be made through the manufacturer - the manufacturer is the exclusive distributor
6		Purchase must be made through the only area distributor of the product or only authorized service provider.
7		None of the above 6 items apply. A detailed justification for this sole source purchase is provided below

Suggested **REVIEW date**: Upon next equipment purchase.

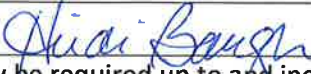
Based on the above, I recommend that **competitive procurement be limited**, and that the product or service indicated be solicited on a **sole brand** basis.

Based on the above, I recommend that **competitive procurement be waived**, and that the product or service indicated be purchased on a **sole brand and sole source** basis.

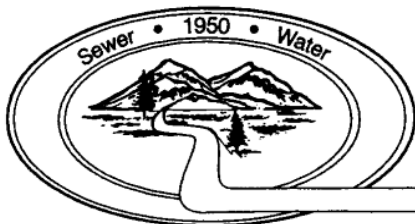
I have made a diligent effort to review comparable products or services. I feel confident that the sole brand/sole source purchase is justified and feel confident in explaining the justification to the general public. I also understand that I may be required to provide a detailed cost analysis/estimate since price reasonableness may not be established through the competitive process.

EMPLOYEE NAME & DEPARTMENT	AUTHORIZED SIGNATURE	DATE
<i>JAMES W. CULLEN / CUSTOMER SERVICE</i>	<i>[Signature]</i>	<i>10/25/23</i>
MANAGER NAME	AUTHORIZED SIGNATURE	DATE
<i>Ryan Lee</i>	<i>[Signature]</i>	<i>10/25/23</i>

Based on the above statements and justification, I hereby agree with the purchase of this product or service on a sole brand/source basis.

PURCHASING AGENT SIGNATURE	DATE
	10/25/2023

Other approvals may be required up to and including Board of Director approval.



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BOARD AGENDA ITEM 4d

TO: Board of Directors
FROM: Adrian Combes, Senior Engineer
MEETING DATE: November 2, 2023
ITEM – PROJECT NAME: 2023 Barton Valve Installation Project

REQUESTED BOARD ACTION: Authorize the General Manger to sign Notice of Completion to be filed with the El Dorado County Clerk for the 2023 Barton Valve Installation Project.

DISCUSSION: This project installed valves in the Barton neighborhood giving our operations the ability to shutdown/isolate the system without shutting down the entire neighborhood. This work was needed not only for regular operation of the system, but specifically to facilitate watermain relocations to accommodate a City of South Lake Tahoe Storm Drain project. Two fire hydrants were installed that were part of the City fire hydrant installation grant project, a manhole was installed at the Bijou Center, and the contractor helped the District with the cleanup of the hydraulic fluid leak and valve repair at Indian Creek Reservoir. Undocumented dead-end waterlines were found over the course of the project and eight new services were installed that allowed for the abandonment of four of these waterlines.

With Board approval and upon completion of the contractor's on-site work, the General Manager will work with staff to prepare, sign, and file a Notice of Completion with the El Dorado County Clerk for the 2023 Barton Valve Installation Project, which will initiate the Stop Notice filing period for the work under this contract. Staff will return following the Stop Notice filing period for the Board to consider a Closeout Agreement for the Project.

SCHEDULE: Upon Board Approval

COSTS: \$0

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE:

ATTACHMENTS: None

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** Water/Sewer

GENERAL MANAGER: YES _____ NO _____

CHIEF FINANCIAL OFFICER: YES AA _____ NO _____

PAYMENT OF CLAIMS

FOR APPROVAL
November 2, 2023

Payroll	10/17/23		589,191.90	
Total Payroll			589,191.90	
AFLAC/WageWorks claims and fees			121.50	
California SWRCB SRF loan payments			17,209.03	
Ameritas - Insurance Payments			2,351.46	
Total Vendor EFT			19,681.99	
<u>Weekly Approved Check Batches</u>		<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Wednesday, October 18, 2023		367,463.68	226,692.34	594,156.02
Wednesday, October 25, 2023		654,422.60	872,020.67	1,526,443.27
Total Accounts Payable Checks			2,120,599.29	
Utility Management Refunds			27,228.09	
Total Utility Management Checks			27,228.09	
Grand Total			\$2,756,701.27	

<u>Payroll EFTs & Checks</u>		<u>10/17/2023</u>
EFT	CA Employment Taxes & W/H	25,538.16
EFT	Federal Employment Taxes & W/H	129,484.41
EFT	CalPERS Contributions	88,007.92
EFT	Empower Retirement-Deferred Comp	24,871.06
EFT	Stationary Engineers Union Dues	2,836.08
EFT	CDHP Health Savings (HSA)	3,985.98
EFT	United Way Contributions	10.00
EFT	Employee Direct Deposits	314,299.06
CHK	Employee Garnishments	159.23
<i>Total</i>		589,191.90



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
Vendor 10105 - ACWA										
2024	Dues - Memberships - Certification	Paid by Check #113799		10/04/2023	10/18/2023	10/31/2023		10/18/2023	29,795.00	
							Vendor 10105 - ACWA Totals	Invoices	1	\$29,795.00
Vendor 43721 - ACWA/JPIA										
207	Insurance prepaid	Paid by Check #113878		10/16/2023	10/25/2023	10/31/2023		10/25/2023	494,798.00	
1st Qtr 23/24	Workers Comp Insurance Payable	Paid by Check #113878		10/20/2023	10/25/2023	09/30/2023		10/25/2023	53,567.79	
							Vendor 43721 - ACWA/JPIA Totals	Invoices	2	\$548,365.79
Vendor 48605 - AIRGAS USA LLC										
9142490664	Field, Shop & Safety Supplies Inventory	Paid by Check #113800		09/27/2023	10/18/2023	10/31/2023		10/18/2023	760.94	
9142587509	Field, Shop & Safety Supplies Inventory	Paid by Check #113800		09/29/2023	10/18/2023	10/31/2023		10/18/2023	717.75	
9142691816	Field, Shop & Safety Supplies Inventory	Paid by Check #113800		10/03/2023	10/18/2023	10/31/2023		10/18/2023	614.02	
							Vendor 48605 - AIRGAS USA LLC Totals	Invoices	3	\$2,092.71
Vendor 48658 - ALLDATA										
INVC02481493	Service Contracts	Paid by Check #113879		09/19/2023	10/25/2023	10/31/2023		10/25/2023	1,368.75	
							Vendor 48658 - ALLDATA Totals	Invoices	1	\$1,368.75
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO										
234505	Office Supply Issues	Paid by Check #113801		10/10/2023	10/18/2023	10/31/2023		10/18/2023	111.25	
234506	Office Supply Issues	Paid by Check #113801		10/10/2023	10/18/2023	10/31/2023		10/18/2023	64.25	
234638	Office Supply Issues	Paid by Check #113880		10/17/2023	10/25/2023	10/31/2023		10/25/2023	110.25	
234639	Office Supply Issues	Paid by Check #113880		10/17/2023	10/25/2023	10/31/2023		10/25/2023	64.25	
							Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals	Invoices	4	\$350.00
Vendor 49337 - AMAZON CAPITAL SERVICES INC.										
1T7Y-JW1T-GMKY	Safety Equipment - Physicals	Paid by Check #113802		10/02/2023	10/18/2023	10/31/2023		10/18/2023	293.52	
							Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals	Invoices	1	\$293.52
Vendor 49625 - AMERICAN AVK COMPANY										
SI-162275	Pipe - Covers & Manholes	Paid by Check #113803		09/27/2023	10/18/2023	10/31/2023		10/18/2023	1,434.61	
SI-162356	Fire Hydrants & Parts	Paid by Check #113881		10/19/2023	10/25/2023	10/31/2023		10/25/2023	1,690.95	
							Vendor 49625 - AMERICAN AVK COMPANY Totals	Invoices	2	\$3,125.56
Vendor 49363 - AMERIGAS										
3155737864	Propane	Paid by Check #113804		10/05/2023	10/18/2023	10/31/2023		10/18/2023	1,494.57	
							Vendor 49363 - AMERIGAS Totals	Invoices	1	\$1,494.57
Vendor 50006 - AMS.NET INC										
0070446	Access Control/Surveillance	Paid by Check #113805		09/26/2023	10/18/2023	10/31/2023		10/18/2023	2,520.00	
0071089	Access Control/Surveillance	Paid by Check #113882		10/17/2023	10/25/2023	10/31/2023		10/25/2023	749.25	
							Vendor 50006 - AMS.NET INC Totals	Invoices	2	\$3,269.25
Vendor 44580 - ARAMARK UNIFORM SERVICES										
5980139944	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	67.96	
5980139945	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	63.68	



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5980139946	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	84.40
5980139947	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	48.21
5980139948	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	91.16
5980139949	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	95.58
5980139950	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	24.90
5980139951	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	38.22
5980139952	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	4.64
5980139953	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	13.03
5980139954	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	15.14
5980139955	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	17.84
5980139956	Uniform Payable	Paid by Check #113806		10/11/2023	10/18/2023	10/31/2023		10/18/2023	24.33
5980141866	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	78.59
5980141867	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	63.68
5980141868	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	84.40
5980141869	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	48.21
5980141870	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	91.16
5980141871	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	95.58
5980141872	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	24.90
5980141873	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	37.40
5980141874	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	4.64
5980141875	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	13.03
5980141876	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	15.14
5980141877	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	17.84
5980141878	Uniform Payable	Paid by Check #113883		10/18/2023	10/25/2023	10/31/2023		10/25/2023	24.33
Vendor 44580 - ARAMARK UNIFORM SERVICES Totals							Invoices	26	<u>\$1,187.99</u>
Vendor 49050 - JARED ASCHENBACH									
PER DIEM 102223	Travel - Meetings - Education	Paid by Check #113807		10/02/2023	10/18/2023	10/31/2023		10/18/2023	335.00
Vendor 49050 - JARED ASCHENBACH Totals							Invoices	1	<u>\$335.00</u>
Vendor 45202 - AT&T MOBILITY									
287306407514 923	Telephone	Paid by Check #113808		10/02/2023	10/18/2023	10/31/2023		10/18/2023	3,811.17
Vendor 45202 - AT&T MOBILITY Totals							Invoices	1	<u>\$3,811.17</u>
Vendor 48000 - AT&T/CALNET 3									
000020636473	Telephone	Paid by Check #113809		10/07/2023	10/18/2023	10/31/2023		10/18/2023	24.67
000020636474	Telephone	Paid by Check #113809		10/07/2023	10/18/2023	10/31/2023		10/18/2023	24.67
000020636475	Telephone	Paid by Check #113809		10/07/2023	10/18/2023	10/31/2023		10/18/2023	30.47
000020636476	Telephone	Paid by Check #113809		10/07/2023	10/18/2023	10/31/2023		10/18/2023	32.02
000020689728	Telephone	Paid by Check #113884		10/15/2023	10/25/2023	10/31/2023		10/25/2023	24.67
000020689729	Telephone	Paid by Check #113884		10/15/2023	10/25/2023	10/31/2023		10/25/2023	24.67
000020707059	Telephone	Paid by Check #113884		10/20/2023	10/25/2023	10/31/2023		10/25/2023	26.13
000020707061	Telephone	Paid by Check #113884		10/20/2023	10/25/2023	10/31/2023		10/25/2023	540.51
000020707062	Telephone	Paid by Check #113884		10/20/2023	10/25/2023	10/31/2023		10/25/2023	102.13
000020707268	Telephone	Paid by Check #113884		10/20/2023	10/25/2023	10/31/2023		10/25/2023	158.49



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
000020707315	Telephone	Paid by Check #113884		10/20/2023	10/25/2023	10/31/2023		10/25/2023	31.43
		Vendor	48000 - AT&T/CALNET 3 Totals			Invoices	11		\$1,019.86
Vendor 48383 - AWWA									
00036768-2024	Dues - Memberships - Certification	Paid by Check #113885		09/19/2023	10/25/2023	11/30/2023		10/25/2023	4,802.00
		Vendor	48383 - AWWA Totals			Invoices	1		\$4,802.00
Vendor 11551 - AXELSON IRON SHOP LLC									
0265474	Pump Stations	Paid by Check #113886		10/16/2023	10/25/2023	10/31/2023		10/25/2023	382.93
		Vendor	11551 - AXELSON IRON SHOP LLC Totals			Invoices	1		\$382.93
Vendor 48926 - BRIAN BARTLETT									
PER DIEM 102623	Travel - Meetings - Education	Paid by Check #113887		10/20/2023	10/25/2023	10/31/2023		10/25/2023	64.00
		Vendor	48926 - BRIAN BARTLETT Totals			Invoices	1		\$64.00
Vendor 11800 - BARTON HEALTHCARE SYSTEM									
151-82716	Safety Equipment - Physicals	Paid by Check #113810		10/12/2023	10/18/2023	10/31/2023		10/18/2023	169.00
		Vendor	11800 - BARTON HEALTHCARE SYSTEM Totals			Invoices	1		\$169.00
Vendor 49772 - ERICH KURT BAUMANN									
Final Check 2023	Final Check	Paid by Check #113888		10/25/2023	10/25/2023	10/31/2023		10/25/2023	1,481.30
		Vendor	49772 - ERICH KURT BAUMANN Totals			Invoices	1		\$1,481.30
Vendor 50037 - JEAN BAUWENS									
3451329	Water Use Reduction Rebates	Paid by Check #113889		10/17/2023	10/25/2023	10/31/2023		10/25/2023	100.00
		Vendor	50037 - JEAN BAUWENS Totals			Invoices	1		\$100.00
Vendor 44591 - BAY AREA COATING CONSULTANTS									
E08055	Echo View Tank Coatings	Paid by Check #113890		09/27/2023	10/25/2023	10/31/2023		10/25/2023	2,889.48
E08061	Flagpole Tank 2 Coating	Paid by Check #113890		09/27/2023	10/25/2023	10/31/2023		10/25/2023	13,331.01
E08069	Iroquois No. 2 Tank Coatings	Paid by Check #113890		09/27/2023	10/25/2023	10/31/2023		10/25/2023	14,899.05
		Vendor	44591 - BAY AREA COATING CONSULTANTS Totals			Invoices	3		\$31,119.54
Vendor 44109 - BB&H BENEFIT DESIGNS									
98915	Contractual Services	Paid by Check #113891		10/02/2023	10/25/2023	11/30/2023		10/25/2023	242.00
		Vendor	44109 - BB&H BENEFIT DESIGNS Totals			Invoices	1		\$242.00
Vendor 48292 - BENTLEY SYSTEMS INC									
48442550	Contractual Services	Paid by Check #113811		09/20/2023	10/18/2023	10/31/2023		10/18/2023	13,500.00
		Vendor	48292 - BENTLEY SYSTEMS INC Totals			Invoices	1		\$13,500.00
Vendor 45009 - BENTLY AGROWDYNAMICS									
210716	Biosolid Disposal Costs	Paid by Check #113812		10/13/2023	10/18/2023	10/31/2023		10/18/2023	983.85
		Vendor	45009 - BENTLY AGROWDYNAMICS Totals			Invoices	1		\$983.85
Vendor 48291 - BEST BEST & KRIEGER LLP									
971921	Legal-Special Projects & Regular	Paid by Check #113813		08/08/2023	10/18/2023	10/31/2023		10/18/2023	1,018.00
974297	Legal-Special Projects & Regular	Paid by Check #113813		09/07/2023	10/18/2023	10/31/2023		10/18/2023	3,811.00
976359	Legal-Special Projects & Regular	Paid by Check #113813		10/04/2023	10/18/2023	10/31/2023		10/18/2023	3,108.00
		Vendor	48291 - BEST BEST & KRIEGER LLP Totals			Invoices	3		\$7,937.00
Vendor 48995 - BRENLIN BORLEY									
PER DIEM 102423	Travel - Meetings - Education	Paid by Check #113814		08/29/2023	10/18/2023	10/31/2023		10/18/2023	151.00



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
			Vendor 48995 - BRENLYN BORLEY Totals			Invoices	1		\$151.00
Vendor 42978 - BROWNSTEIN HYATT									
958050	Legal Services September 2023	Paid by EFT #81		10/10/2023	10/18/2023	10/31/2023		10/18/2023	31,818.50
			Vendor 42978 - BROWNSTEIN HYATT Totals			Invoices	1		\$31,818.50
Vendor 50063 - ELAINE BYLER									
2375112	Turf Buy-Back Program	Paid by Check #113892		10/17/2023	10/25/2023	10/31/2023		10/25/2023	1,450.00
			Vendor 50063 - ELAINE BYLER Totals			Invoices	1		\$1,450.00
Vendor 48681 - CADENCE TEAM INC									
4032	New Core Switch, Server Room	Paid by Check #113893		10/09/2023	10/25/2023	10/31/2023		10/25/2023	31,271.06
			Vendor 48681 - CADENCE TEAM INC Totals			Invoices	1		\$31,271.06
Vendor 49220 - CAMPORA PROPANE									
4800130	Propane	Paid by Check #113815		10/09/2023	10/18/2023	10/31/2023		10/18/2023	358.22
4849962	Propane	Paid by Check #113894		10/17/2023	10/25/2023	10/31/2023		10/25/2023	461.98
			Vendor 49220 - CAMPORA PROPANE Totals			Invoices	2		\$820.20
Vendor 13230 - CAROLLO ENGINEERS									
FB40074	Upper Truckee Sewer PS Rehab	Paid by Check #113895		08/10/2023	10/25/2023	10/31/2023		10/25/2023	2,983.25
FB41447	Upper Truckee Sewer PS Rehab	Paid by Check #113895		09/13/2023	10/25/2023	10/31/2023		10/25/2023	2,641.25
FB42339	Upper Truckee Sewer PS Rehab	Paid by Check #113895		10/09/2023	10/25/2023	10/31/2023		10/25/2023	6,547.50
			Vendor 13230 - CAROLLO ENGINEERS Totals			Invoices	3		\$12,172.00
Vendor 48838 - STEPHEN CASWELL									
MILEAGE 101823	Travel - Meetings - Education	Paid by Check #113896		10/19/2023	10/25/2023	10/31/2023		10/25/2023	231.87
			Vendor 48838 - STEPHEN CASWELL Totals			Invoices	1		\$231.87
Vendor 42328 - CDW-G CORP									
MG94268	Computer Purchases	Paid by Check #113816		09/29/2023	10/18/2023	10/31/2023		10/18/2023	3,703.81
MH61795	Computer Purchases	Paid by Check #113816		10/03/2023	10/18/2023	10/31/2023		10/18/2023	760.28
MJ15600	Backup Power Server Room	Paid by Check #113816		10/04/2023	10/18/2023	10/31/2023		10/18/2023	6,180.31
ML58081	Computer Purchases	Paid by Check #113897		10/10/2023	10/25/2023	10/31/2023		10/25/2023	287.70
			Vendor 42328 - CDW-G CORP Totals			Invoices	4		\$10,932.10
Vendor 50061 - DIANA CERVANTES									
PER DIEM 102423	Travel - Meetings - Education	Paid by Check #113817		09/12/2023	10/18/2023	10/31/2023		10/18/2023	151.00
			Vendor 50061 - DIANA CERVANTES Totals			Invoices	1		\$151.00
Vendor 49934 - SHANNON CHANDLER									
PER DIEM 102423	Travel - Meetings - Education	Paid by Check #113818		09/14/2023	10/18/2023	10/31/2023		10/18/2023	151.00
			Vendor 49934 - SHANNON CHANDLER Totals			Invoices	1		\$151.00
Vendor 49756 - CINDERLITE TRUCKING CORP									
419798	Pipe - Covers & Manholes	Paid by Check #113819		09/27/2023	10/18/2023	10/31/2023		10/18/2023	451.67
420859	Pipe - Covers & Manholes	Paid by Check #113898		10/09/2023	10/25/2023	10/31/2023		10/25/2023	926.12
421442	Pipe - Covers & Manholes	Paid by Check #113898		10/13/2023	10/25/2023	10/31/2023		10/25/2023	458.04
			Vendor 49756 - CINDERLITE TRUCKING CORP Totals			Invoices	3		\$1,835.83
Vendor 12535 - CITY OF SOUTH LAKE TAHOE									
AR196614	Pipe - Covers & Manholes	Paid by Check #113820		09/27/2023	10/18/2023	10/31/2023		10/18/2023	43,740.00
EN23-95	Paloma Well Rehabilitation 2021	Paid by Check #113821		10/10/2023	10/18/2023	10/31/2023		10/18/2023	292.00



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor 12535 - CITY OF SOUTH LAKE TAHOE Totals					Invoices	2	\$44,032.00
Vendor 40512 - CODALE ELECTRIC SUPPLY									
S008205751.001	Pump Stations	Paid by Check #113822		10/12/2023	10/18/2023	10/31/2023		10/18/2023	3,927.80
		Vendor 40512 - CODALE ELECTRIC SUPPLY Totals					Invoices	1	\$3,927.80
Vendor 48181 - CONSTRUCTION MATERIALS ENG INC									
14591	Secondary Clarifier #2 Rehab	Paid by Check #113823		10/05/2023	10/18/2023	10/31/2023		10/18/2023	280.00
		Vendor 48181 - CONSTRUCTION MATERIALS ENG INC Totals					Invoices	1	\$280.00
Vendor 45102 - CSDA									
1309-2024	Dues - Memberships - Certification	Paid by Check #113899		10/01/2023	10/25/2023	11/30/2023		10/25/2023	9,275.00
		Vendor 45102 - CSDA Totals					Invoices	1	\$9,275.00
Vendor 44739 - CYBER SECURITY SOURCE									
11815	District Computer Supplies	Paid by Check #113824		10/06/2023	10/18/2023	10/31/2023		10/18/2023	1,253.74
		Vendor 44739 - CYBER SECURITY SOURCE Totals					Invoices	1	\$1,253.74
Vendor 49985 - DEWEY LIVING TRUST									
323111	Turf Buy-Back Program	Paid by Check #113900		10/18/2023	10/25/2023	10/31/2023		10/25/2023	3,000.00
		Vendor 49985 - DEWEY LIVING TRUST Totals					Invoices	1	\$3,000.00
Vendor 50060 - MASON DILLE									
3126122	Clothes Washer Rebate Program	Paid by Check #113825		10/11/2023	10/18/2023	10/31/2023		10/18/2023	200.00
		Vendor 50060 - MASON DILLE Totals					Invoices	1	\$200.00
Vendor 43649 - DOUGLAS DISPOSAL									
2764767	Grounds & Maintenance	Paid by Check #113826		10/01/2023	10/18/2023	10/31/2023		10/18/2023	483.00
2764962	Refuse Disposal	Paid by Check #113826		10/01/2023	10/18/2023	10/31/2023		10/18/2023	21.88
		Vendor 43649 - DOUGLAS DISPOSAL Totals					Invoices	2	\$504.88
Vendor 49942 - DOWL LLC									
7363.30189.01-2	Keller BS Generator & Paloma Well Generator	Paid by Check #113827		08/04/2023	10/18/2023	10/31/2023		10/18/2023	2,223.75
		Vendor 49942 - DOWL LLC Totals					Invoices	1	\$2,223.75
Vendor 44263 - ENS RESOURCES INC									
3427	Contractual Services	Paid by Check #113828		10/11/2023	10/18/2023	10/31/2023		10/18/2023	5,000.00
		Vendor 44263 - ENS RESOURCES INC Totals					Invoices	1	\$5,000.00
Vendor 18550 - EUROFINS EATON ANALYTICAL LLC									
3800034028	Monitoring	Paid by Check #113901		10/05/2023	10/25/2023	10/31/2023		10/25/2023	240.00
3800034064	Monitoring	Paid by Check #113901		10/06/2023	10/25/2023	10/31/2023		10/25/2023	80.00
3800034433	Monitoring	Paid by Check #113901		10/11/2023	10/25/2023	10/31/2023		10/25/2023	120.00
3800034632	Monitoring	Paid by Check #113901		10/13/2023	10/25/2023	10/31/2023		10/25/2023	20.00
3800034799	Monitoring	Paid by Check #113901		10/16/2023	10/25/2023	10/31/2023		10/25/2023	20.00
		Vendor 18550 - EUROFINS EATON ANALYTICAL LLC Totals					Invoices	5	\$480.00
Vendor 41696 - FARR CONSTRUCTION									
23-04A	Luther Pass PS Tanks Rehab	Paid by Check #113902		09/30/2023	10/25/2023	10/31/2023		10/25/2023	159,519.30
23-04AR	Luther Pass PS Tanks Rehab Retainage	Paid by Check #113902		09/30/2023	10/25/2023	10/31/2023		10/25/2023	(7,975.97)



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
23-04B	Heavenly Tank Rehabilitation	Paid by Check #113902		09/30/2023	10/25/2023	10/31/2023		10/25/2023	76,765.00
23-04BR	Heavenly Tank Rehabilitation Retainage	Paid by Check #113902		09/30/2023	10/25/2023	10/31/2023		10/25/2023	(3,838.25)
23/03A	Flagpole Tank 2 Coating	Paid by Check #113829		09/30/2023	10/18/2023	10/31/2023		10/18/2023	80,481.80
23/03AR	Flagpole Tank 2 Coating Retainage	Paid by Check #113829		09/30/2023	10/18/2023	10/31/2023		10/18/2023	(4,024.09)
23/03B	Iroquois No. 2 Tank Coatings	Paid by Check #113829		09/30/2023	10/18/2023	10/31/2023		10/18/2023	129,954.00
23/03BR	Iroquois No. 2 Tank Coatings Retainage	Paid by Check #113829		09/30/2023	10/18/2023	10/31/2023		10/18/2023	(6,497.70)
Vendor 41696 - FARR CONSTRUCTION Totals							Invoices	8	\$424,384.09
Vendor 14890 - FEDEX									
8-277-42481	Postage Expenses	Paid by Check #113830		10/06/2023	10/18/2023	10/31/2023		10/18/2023	108.58
8-285-19167	Postage Expenses	Paid by Check #113830		10/13/2023	10/18/2023	10/31/2023		10/18/2023	114.77
Vendor 14890 - FEDEX Totals							Invoices	2	\$223.35
Vendor 48402 - FLYERS ENERGY LLC									
23-940354	Gasoline & Diesel Fuel Inventory	Paid by Check #113831		10/12/2023	10/18/2023	10/31/2023		10/18/2023	8,017.64
23-943651	Gasoline Fuel Inventory	Paid by Check #113903		10/17/2023	10/25/2023	10/31/2023		10/25/2023	1,100.19
Vendor 48402 - FLYERS ENERGY LLC Totals							Invoices	2	\$9,117.83
Vendor 49053 - ERIKA FRANCO									
MILEAGE 100523	Travel - Meetings - Education	Paid by Check #113904		10/19/2023	10/25/2023	10/31/2023		10/25/2023	636.66
Vendor 49053 - ERIKA FRANCO Totals							Invoices	1	\$636.66
Vendor 50058 - FRIENDS OF SKI RUN									
10072023	Public Relations Expense	Paid by Check #113832		10/07/2023	10/18/2023	10/31/2023		10/18/2023	4,510.94
Vendor 50058 - FRIENDS OF SKI RUN Totals							Invoices	1	\$4,510.94
Vendor 48874 - STARLET GLAZE									
PER DIEM 102423	Travel - Meetings - Education	Paid by Check #113833		09/07/2023	10/18/2023	10/31/2023		10/18/2023	151.00
Vendor 48874 - STARLET GLAZE Totals							Invoices	1	\$151.00
Vendor 15600 - GRAINGER									
9854545465	Primary Equipment	Paid by Check #113834		09/28/2023	10/18/2023	10/31/2023		10/18/2023	1,781.37
9856263406	Primary Equipment	Paid by Check #113834		10/02/2023	10/18/2023	10/31/2023		10/18/2023	1,711.28
9861777374	Small Tools	Paid by Check #113834		10/05/2023	10/18/2023	10/31/2023		10/18/2023	245.84
9862527182	Primary Equipment	Paid by Check #113834		10/06/2023	10/18/2023	10/31/2023		10/18/2023	1,029.09
9867050891	Pump Stations	Paid by Check #113905		10/11/2023	10/25/2023	10/31/2023		10/25/2023	293.01
9867891625	Pump Stations	Paid by Check #113905		10/11/2023	10/25/2023	10/31/2023		10/25/2023	1,266.62
9869564717	Buildings	Paid by Check #113905		10/13/2023	10/25/2023	10/31/2023		10/25/2023	2,801.84
9870723443	Pump Stations	Paid by Check #113905		10/13/2023	10/25/2023	10/31/2023		10/25/2023	1,318.35
9870975985	Pump Stations	Paid by Check #113905		10/13/2023	10/25/2023	10/31/2023		10/25/2023	98.13
Vendor 15600 - GRAINGER Totals							Invoices	9	\$10,545.53
Vendor 49122 - HAEN CONSTRUCTORS									
23-02A	Valve & Hydrant Replacements	Paid by Check #113906		09/30/2023	10/25/2023	10/31/2023		10/25/2023	62,363.25
23-02AR	Valve & Hydrant Replacements Retainage	Paid by Check #113906		09/30/2023	10/25/2023	10/31/2023		10/25/2023	(3,118.16)



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor 49122 - HAEN CONSTRUCTORS Totals					Invoices	2	\$59,245.09
Vendor 50065 - MELANIE HAWORTH 3341333	Toilet Rebate Program	Paid by Check #113907		10/17/2023	10/25/2023	10/31/2023		10/25/2023	89.50
		Vendor 50065 - MELANIE HAWORTH Totals					Invoices	1	\$89.50
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS 134526	Service Contracts	Paid by Check #113908		10/02/2023	10/25/2023	10/31/2023		10/25/2023	95.34
		Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS Totals					Invoices	1	\$95.34
Vendor 50066 - LARRY HOBSON 8011331	Turf Buy-Back Program	Paid by Check #113909		10/17/2023	10/25/2023	10/31/2023		10/25/2023	1,538.00
		Vendor 50066 - LARRY HOBSON Totals					Invoices	1	\$1,538.00
Vendor 50067 - HILLARY HUFF 2350107	Turf Buy-Back Program	Paid by Check #113910		10/17/2023	10/25/2023	10/31/2023		10/25/2023	1,260.00
		Vendor 50067 - HILLARY HUFF Totals					Invoices	1	\$1,260.00
Vendor 10103 - IDEXX DISTRIBUTION CORP 3138257682	Laboratory Supplies	Paid by Check #113835		10/06/2023	10/18/2023	10/31/2023		10/18/2023	1,890.74
		Vendor 10103 - IDEXX DISTRIBUTION CORP Totals					Invoices	1	\$1,890.74
Vendor 48056 - INFOSEND INC 248400	Printing & Postage Expenses	Paid by Check #113836		09/29/2023	10/18/2023	10/31/2023		10/18/2023	11,053.85
		Vendor 48056 - INFOSEND INC Totals					Invoices	1	\$11,053.85
Vendor 48140 - INTEGRITY LOCKSMITH i39120	Buildings	Paid by Check #113837		10/03/2023	10/18/2023	10/31/2023		10/18/2023	1,521.14
i39121	Buildings	Paid by Check #113911		10/17/2023	10/25/2023	10/31/2023		10/25/2023	1,952.88
		Vendor 48140 - INTEGRITY LOCKSMITH Totals					Invoices	2	\$3,474.02
Vendor 44110 - J&L PRO KLEEN INC 29675	Janitorial Services	Paid by Check #113838		10/15/2023	10/18/2023	10/31/2023		10/18/2023	4,666.20
		Vendor 44110 - J&L PRO KLEEN INC Totals					Invoices	1	\$4,666.20
Vendor 48705 - JCG TECHNOLOGIES INC 9185	Service Contracts	Paid by Check #113912		10/01/2023	10/25/2023	11/30/2023		10/25/2023	450.00
		Vendor 48705 - JCG TECHNOLOGIES INC Totals					Invoices	1	\$450.00
Vendor 50024 - JONES MAYER 118649	Legal Services September 2023	Paid by Check #113913		09/30/2023	10/25/2023	09/30/2023		10/25/2023	6,237.02
		Vendor 50024 - JONES MAYER Totals					Invoices	1	\$6,237.02
Vendor 43694 - KIMBALL MIDWEST 101509073	Shop Supplies	Paid by Check #113839		10/04/2023	10/18/2023	10/31/2023		10/18/2023	2,322.05
		Vendor 43694 - KIMBALL MIDWEST Totals					Invoices	1	\$2,322.05
Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL 013771378	Buildings	Paid by Check #113840		10/11/2023	10/18/2023	10/31/2023		10/18/2023	150.00
		Vendor 49725 - LAKESIDE TERMITE & PEST CONTROL Totals					Invoices	1	\$150.00
Vendor 50064 - LAURA LAM 2222109	Turf Buy-Back Program	Paid by Check #113914		10/17/2023	10/25/2023	10/31/2023		10/25/2023	450.00
		Vendor 50064 - LAURA LAM Totals					Invoices	1	\$450.00
Vendor 22550 - LIBERTY UTILITIES									



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
200008904522 923	Electricity	Paid by Check #113915		10/10/2023	10/25/2023	10/31/2023		10/25/2023	85.15	
200008923985 923	Electricity	Paid by Check #113915		10/10/2023	10/25/2023	10/31/2023		10/25/2023	62.26	
200008899565 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	55.58	
200008899961 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	363.70	
200008904134 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	85.15	
200008909158 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	63.49	
200008909455 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	27.16	
200008909679 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	27.16	
200008919678 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	55.56	
200008928406 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	596.78	
200008932168 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	3,880.92	
200008932309 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	44.86	
200008937415 923	Electricity	Paid by Check #113915		10/12/2023	10/25/2023	10/31/2023		10/25/2023	23.20	
200008895548 923	Street Lighting Expense	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	26.04	
200008904613 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	612.35	
200008909570 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	1,134.64	
200008909778 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	1,414.46	
200008919819 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	367.35	
200008923928 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	79.94	
200008928224 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	115.66	
200008928828 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	50.97	
200008932028 923	Electricity	Paid by Check #113915		10/13/2023	10/25/2023	10/31/2023		10/25/2023	2,624.26	
200008898336 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	665.15	
200008909877 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	85.74	
200008909950 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	162.64	
200008913051 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	120.84	
200008913150 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	171.78	
200008913226 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	219.98	
200008913333 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	340.50	
200008913713 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	208.09	
200008913796 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	166.89	
200008919769 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	228.22	
200008928133 923	Electricity	Paid by Check #113915		10/16/2023	10/25/2023	10/31/2023		10/25/2023	923.56	
200009089042 923	Electricity	Paid by Check #113915		10/17/2023	10/25/2023	10/31/2023		10/25/2023	30.23	
200009089216 923	Electricity	Paid by Check #113915		10/18/2023	10/25/2023	10/31/2023		10/25/2023	31.13	
							Vendor 22550 - LIBERTY UTILITIES Totals	Invoices	35	\$15,151.39
Vendor 47903 - LINDE GAS & EQUIPMENT INC	38875803	Shop Supplies	Paid by Check #113916	10/19/2023	10/25/2023	10/31/2023		10/25/2023	105.82	
							Vendor 47903 - LINDE GAS & EQUIPMENT INC Totals	Invoices	1	\$105.82
Vendor 49864 - DANIELLE MASON	8112204-1	Clothes Washer Rebate Program	Paid by Check #113841	10/11/2023	10/18/2023	10/31/2023		10/18/2023	200.00	
							Vendor 49864 - DANIELLE MASON Totals	Invoices	1	\$200.00



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 48821 - MCC CONTROLS LLC									
CD99497159	SCADA	Paid by Check #113842		09/27/2023	10/18/2023	10/31/2023		10/18/2023	2,835.70
		Vendor 48821 - MCC CONTROLS LLC Totals					Invoices	1	\$2,835.70
Vendor 49457 - MATTHEW MENDOZA									
SWRCB D3+T2 2023	Dues - Memberships - Certification	Paid by Check #113917		10/16/2023	10/25/2023	10/31/2023		10/25/2023	290.00
		Vendor 49457 - MATTHEW MENDOZA Totals					Invoices	1	\$290.00
Vendor 43889 - MME MUNICIPAL MAINTENANCE									
014361	Automotive	Paid by Check #113918		10/03/2023	10/25/2023	10/31/2023		10/25/2023	42.86
		Vendor 43889 - MME MUNICIPAL MAINTENANCE Totals					Invoices	1	\$42.86
Vendor 43123 - MSC INDUSTRIAL SUPPLY CO									
84040537	Pressure Reducing Valves	Paid by Check #113843		10/03/2023	10/18/2023	10/31/2023		10/18/2023	1,094.63
85420087	Pressure Reducing Valves	Paid by Check #113843		10/06/2023	10/18/2023	10/31/2023		10/18/2023	1,325.88
		Vendor 43123 - MSC INDUSTRIAL SUPPLY CO Totals					Invoices	2	\$2,420.51
Vendor 48548 - NICHOLS CONSULTING ENGINEERS									
697052512	Bijou #1 Waterline Replacement	Paid by Check #113844		08/11/2023	10/18/2023	10/31/2023		10/18/2023	901.25
		Vendor 48548 - NICHOLS CONSULTING ENGINEERS Totals					Invoices	1	\$901.25
Vendor 48461 - NORTHERN SAFETY & INDUSTRIAL									
905771668	Safety Equipment - Physicals + Grounds & Maintenance	Paid by Check #113919		10/10/2023	10/25/2023	10/31/2023		10/25/2023	472.45
		Vendor 48461 - NORTHERN SAFETY & INDUSTRIAL Totals					Invoices	1	\$472.45
Vendor 43796 - NORTHWEST HYD CONSULT INC									
30021	Misc Emergency Incident Expenses	Paid by Check #113845		08/09/2023	10/18/2023	10/31/2023		10/18/2023	1,670.00
30195	Misc Emergency Incident Expenses	Paid by Check #113845		09/26/2023	10/18/2023	10/31/2023		10/18/2023	3,495.00
		Vendor 43796 - NORTHWEST HYD CONSULT INC Totals					Invoices	2	\$5,165.00
Vendor 48315 - O'REILLY AUTO PARTS									
Sept 23 Stmt	Automotive & Shop Supplies	Paid by Check #113846		09/28/2023	10/18/2023	10/31/2023		10/18/2023	735.95
		Vendor 48315 - O'REILLY AUTO PARTS Totals					Invoices	1	\$735.95
Vendor 44607 - OLIN PIONEER AMERICAS LLC									
900337850	Hypochlorite	Paid by Check #113920		10/19/2023	10/25/2023	10/31/2023		10/25/2023	13,257.43
		Vendor 44607 - OLIN PIONEER AMERICAS LLC Totals					Invoices	1	\$13,257.43
Vendor 49806 - OUTSIDE INTERACTIVE INC									
36973	Public Relations Expense	Paid by Check #113921		10/01/2023	10/25/2023	10/31/2023		10/25/2023	2,011.00
		Vendor 49806 - OUTSIDE INTERACTIVE INC Totals					Invoices	1	\$2,011.00
Vendor 41272 - PAC MACHINE CO									
92099	Misc Emergency Incident Expenses	Paid by Check #113922		10/04/2023	10/25/2023	10/31/2023		10/25/2023	17,702.33
91909	Grounds & Maintenance	Paid by Check #113922		10/16/2023	10/25/2023	10/31/2023		10/25/2023	3,886.55
		Vendor 41272 - PAC MACHINE CO Totals					Invoices	2	\$21,588.88
Vendor 49997 - PACIFIC STEEL & RECYCLING									
8515199	Buildings	Paid by Check #113847		10/09/2023	10/18/2023	10/31/2023		10/18/2023	1,312.66



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor	49997 - PACIFIC STEEL & RECYCLING	Totals		Invoices	1		\$1,312.66
Vendor	48951 - JUSTIN PHILLIPS								
PER DIEM 102223	Travel - Meetings - Education	Paid by Check #113848		10/11/2023	10/18/2023	10/31/2023		10/18/2023	182.00
		Vendor	48951 - JUSTIN PHILLIPS	Totals		Invoices	1		\$182.00
Vendor	49961 - PLATINUM ADVISORS LLC								
35764	Contractual Services	Paid by Check #113923		11/01/2023	10/25/2023	11/30/2023		10/25/2023	1,000.00
		Vendor	49961 - PLATINUM ADVISORS LLC	Totals		Invoices	1		\$1,000.00
Vendor	49716 - PRISM PHOTOGRAPHICS INC								
2310-1202	Incentive & Recognition Program	Paid by Check #113849		10/12/2023	10/18/2023	10/31/2023		10/18/2023	67.70
		Vendor	49716 - PRISM PHOTOGRAPHICS INC	Totals		Invoices	1		\$67.70
Vendor	45140 - R&S OVERHEAD DOORS & GATES								
51145939	Grounds & Maintenance	Paid by Check #113850		10/09/2023	10/18/2023	10/31/2023		10/18/2023	144.94
51145979	Grounds & Maintenance	Paid by Check #113850		10/09/2023	10/18/2023	10/31/2023		10/18/2023	960.00
		Vendor	45140 - R&S OVERHEAD DOORS & GATES	Totals		Invoices	2		\$1,104.94
Vendor	43332 - RED WING SHOE STORE								
123696	Safety Equipment - Physicals	Paid by Check #113924		10/18/2023	10/25/2023	10/31/2023		10/25/2023	310.31
		Vendor	43332 - RED WING SHOE STORE	Totals		Invoices	1		\$310.31
Vendor	48812 - JULIE H RYAN								
MILEAGE 083023	Travel - Meetings - Education	Paid by Check #113851		10/10/2023	10/18/2023	10/31/2023		10/18/2023	374.66
PER DIEM 082823	Travel - Meetings - Education	Paid by Check #113851		10/10/2023	10/18/2023	10/31/2023		10/18/2023	117.00
		Vendor	48812 - JULIE H RYAN	Totals		Invoices	2		\$491.66
Vendor	44581 - SCP SCIENCE								
IN0000371536	Laboratory Supplies	Paid by Check #113852		10/10/2023	10/18/2023	10/31/2023		10/18/2023	195.74
		Vendor	44581 - SCP SCIENCE	Totals		Invoices	1		\$195.74
Vendor	49911 - SEARCHPROS STAFFING LLC								
23100338	Contractual Services	Paid by Check #113853		10/03/2023	10/18/2023	10/31/2023		10/18/2023	1,492.67
23101039	Contractual Services	Paid by Check #113853		10/10/2023	10/18/2023	10/31/2023		10/18/2023	1,473.80
23101737	Contractual Services	Paid by Check #113853		10/17/2023	10/18/2023	10/31/2023		10/18/2023	1,249.57
		Vendor	49911 - SEARCHPROS STAFFING LLC	Totals		Invoices	3		\$4,216.04
Vendor	43552 - SHERWIN-WILLIAMS								
0925-7	Buildings	Paid by Check #113925		10/09/2023	10/25/2023	10/31/2023		10/25/2023	350.12
2124-5	Buildings	Paid by Check #113925		10/09/2023	10/25/2023	10/31/2023		10/25/2023	72.58
2145-0	Buildings	Paid by Check #113925		10/10/2023	10/25/2023	10/31/2023		10/25/2023	342.51
		Vendor	43552 - SHERWIN-WILLIAMS	Totals		Invoices	3		\$765.21
Vendor	47832 - SHRED-IT								
8004812619	Office Supply Issues	Paid by Check #113854		09/25/2023	10/18/2023	10/31/2023		10/18/2023	67.00
		Vendor	47832 - SHRED-IT	Totals		Invoices	1		\$67.00
Vendor	44447 - SIEMENS INDUSTRY INC								
5608853681	Misc Emergency Incident Expenses	Paid by Check #113855		09/29/2023	10/18/2023	10/31/2023		10/18/2023	7,425.00
5608867913	Pump Stations	Paid by Check #113855		10/03/2023	10/18/2023	10/31/2023		10/18/2023	1,654.09
		Vendor	44447 - SIEMENS INDUSTRY INC	Totals		Invoices	2		\$9,079.09



Payment of Claims

Payment Date Range 10/12/23 - 10/25/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 40233 - SILVER STATE INT'L INC									
X201105368:01	Automotive	Paid by Check #113926		10/12/2023	10/25/2023	10/31/2023			7,332.71
		Vendor 40233 - SILVER STATE INT'L INC Totals				Invoices	1		\$7,332.71
Vendor 48944 - CHRIS SKELLY									
PER DIEM 102623	Travel - Meetings - Education	Paid by Check #113927		10/20/2023	10/25/2023	10/31/2023			64.00
		Vendor 48944 - CHRIS SKELLY Totals				Invoices	1		\$64.00
Vendor 48172 - SNAP ON TOOLS									
10112361164	Small Tools	Paid by Check #113928		10/11/2023	10/25/2023	10/31/2023			336.04
		Vendor 48172 - SNAP ON TOOLS Totals				Invoices	1		\$336.04
Vendor 48628 - SOUTH LAKE TAHOE ACE HARDWARE									
071845	Small Tools	Paid by Check #113929		10/12/2023	10/25/2023	10/31/2023			14.77
		Vendor 48628 - SOUTH LAKE TAHOE ACE HARDWARE Totals				Invoices	1		\$14.77
Vendor 23400 - SOUTH TAHOE PUBLIC UTILITY DISTRICT									
2506132-001 0923	Water & Other Utilities	Paid by Check #113930		09/30/2023	10/25/2023	10/31/2023			1,390.41
2612107-001 0923	Water	Paid by Check #113930		09/30/2023	10/25/2023	10/31/2023			100.92
2718021-001 0923	Water	Paid by Check #113930		09/30/2023	10/25/2023	10/31/2023			152.24
3102034-001 0923	Water	Paid by Check #113930		09/30/2023	10/25/2023	10/31/2023			237.32
3103021-001 0923	Water	Paid by Check #113930		09/30/2023	10/25/2023	10/31/2023			152.24
3122506-001 0923	Water & Other Utilities	Paid by Check #113930		09/30/2023	10/25/2023	10/31/2023			93.48
3221118-001 0923	Other Utilities	Paid by Check #113930		09/30/2023	10/25/2023	10/31/2023			35.06
		Vendor 23400 - SOUTH TAHOE PUBLIC UTILITY DISTRICT Totals				Invoices	7		\$2,161.67
Vendor 45168 - SOUTHWEST GAS									
910000041350 923	Natural Gas	Paid by Check #113931		10/09/2023	10/25/2023	10/31/2023			11.00
910000665034 923	Natural Gas	Paid by Check #113931		10/10/2023	10/25/2023	10/31/2023			11.00
		Vendor 45168 - SOUTHWEST GAS Totals				Invoices	2		\$22.00
Vendor 50062 - VINCENT STAGNARO									
PER DIEM 102423	Travel - Meetings - Education	Paid by Check #113856		08/31/2023	10/18/2023	10/31/2023			151.00
		Vendor 50062 - VINCENT STAGNARO Totals				Invoices	1		\$151.00
Vendor 48617 - STEEL-TOE-SHOES.COM									
STP101823	Safety Equipment - Physicals	Paid by Check #113932		10/18/2023	10/25/2023	10/31/2023			244.68
		Vendor 48617 - STEEL-TOE-SHOES.COM Totals				Invoices	1		\$244.68
Vendor 47798 - T&S CONSTRUCTION CO INC									
23/05A	Secondary Clarifier #2 Rehab	Paid by Check #113933		09/30/2023	10/25/2023	10/31/2023			383,375.00
23/05AR	Secondary Clarifier #2 Rehab Retainage	Paid by Check #113933		09/30/2023	10/25/2023	10/31/2023			(38,337.50)
		Vendor 47798 - T&S CONSTRUCTION CO INC Totals				Invoices	2		\$345,037.50
Vendor 24325 - TAHOE SAND & GRAVEL									
Sept 23 Stmt	Pipe - Covers & Manholes	Paid by Check #113934		09/30/2023	10/25/2023	10/31/2023			18,344.59
		Vendor 24325 - TAHOE SAND & GRAVEL Totals				Invoices	1		\$18,344.59
Vendor 48748 - THUNDERBIRD COMMUNICATIONS									
3362	Water Field Communication Upgrades Phase 2	Paid by Check #113857		08/22/2023	10/18/2023	10/31/2023			13,600.00



Payment of Claims

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Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 48748 - THUNDERBIRD COMMUNICATIONS Totals							Invoices	1	\$13,600.00
Vendor 47839 - TRI SIGNAL INTEGRATION INC C156787	Buildings	Paid by Check #113858		10/01/2023	10/18/2023	10/31/2023		10/18/2023	350.00
Vendor 47839 - TRI SIGNAL INTEGRATION INC Totals							Invoices	1	\$350.00
Vendor 47973 - US BANK CORPORATE									
ABBONDANDOLO0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	1,269.66
ARCE0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	416.37
ASCHENBACH0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	922.92
BARTLETTB0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	3,865.86
BARTLETT0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	1,996.14
BUCKMAN0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	946.70
COMBES0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	59.69
CULLEN0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	187.62
DUPREE0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	1,436.79
GLAZE0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	111.67
GOLIGOSKI0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	360.47
HUGHES0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	334.66
JONES0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	10.00
KAUFFMAN0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	3,550.77
LEE0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	130.00
RUIZ0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	550.00
RUTHERDALE0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	372.06
RYAN0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	1,401.31
SCHRAUBEN0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	1,044.84
SIANO0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	783.48
SKELLY0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	163.64
THOMSEN0923	Sep 23 Stmt	Paid by Check #113859		09/22/2023	10/18/2023	10/31/2023		10/18/2023	3,065.45
Vendor 47973 - US BANK CORPORATE Totals							Invoices	22	\$22,980.10
Vendor 49947 - USABLUBOOK									
INV00155391	Filter Equipment - Building	Paid by Check #113860		10/05/2023	10/18/2023	10/31/2023		10/18/2023	2,982.31
Vendor 49947 - USABLUBOOK Totals							Invoices	1	\$2,982.31
Vendor 48970 - PERRIS VERDUZCO									
PER DIEM 102223	Travel - Meetings - Education	Paid by Check #113861		10/11/2023	10/18/2023	10/31/2023		10/18/2023	182.00
Vendor 48970 - PERRIS VERDUZCO Totals							Invoices	1	\$182.00
Vendor 49296 - VERIZON WIRELESS									
9946449845	Telephone	Paid by Check #113935		10/09/2023	10/25/2023	10/31/2023		10/25/2023	552.04
Vendor 49296 - VERIZON WIRELESS Totals							Invoices	1	\$552.04
Vendor 50068 - MARY WALL									
2555206	Turf Buy-Back Program	Paid by Check #113936		10/17/2023	10/25/2023	10/31/2023		10/25/2023	938.00
Vendor 50068 - MARY WALL Totals							Invoices	1	\$938.00
Vendor 49608 - WASHOE TRIBE OF NEVADA CALIFORNIA									



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Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
RTNGTRIBEP1DAC	2016 IRWM PROP1 DAC RETENTION	Paid by Check #113862		10/13/2023	10/18/2023	10/31/2023		10/18/2023	3,825.00
Vendor 49608 - WASHOE TRIBE OF NEVADA CALIFORNIA Totals							Invoices	1	\$3,825.00
Vendor 49540 - WATER SYSTEMS CONSULTING INC									
8271	LPPS Pump #1 New & Contractual Services	Paid by Check #113863		07/31/2023	10/18/2023	10/31/2023		10/18/2023	16,111.33
8272	Misc Emergency Incident Expenses	Paid by Check #113863		07/31/2023	10/18/2023	10/31/2023		10/18/2023	14,660.00
8433	Misc Emergency Incident Expenses	Paid by Check #113863		08/31/2023	10/18/2023	10/31/2023		10/18/2023	40,676.70
Vendor 49540 - WATER SYSTEMS CONSULTING INC Totals							Invoices	3	\$71,448.03
Vendor 25700 - WEDCO INC									
S100043005.001	Shop Supplies	Paid by Check #113864		09/25/2023	10/18/2023	10/31/2023		10/18/2023	2,022.66
S100047930.001	Buildings	Paid by Check #113864		10/11/2023	10/18/2023	10/31/2023		10/18/2023	768.50
S100049406.001	Buildings	Paid by Check #113937		10/11/2023	10/25/2023	10/31/2023		10/25/2023	328.35
S100047930.002	Buildings	Paid by Check #113864		10/12/2023	10/18/2023	10/31/2023		10/18/2023	636.84
S100047930.003	Buildings	Paid by Check #113937		10/16/2023	10/25/2023	10/31/2023		10/25/2023	842.90
Vendor 25700 - WEDCO INC Totals							Invoices	5	\$4,599.25
Vendor 48417 - WEST YOST ASSOCIATES INC									
2054854	SCADA Historian Upgrades	Paid by Check #113865		07/31/2023	10/18/2023	10/31/2023		10/18/2023	19,319.50
2055125	SCADA Historian Upgrades	Paid by Check #113865		08/31/2023	10/18/2023	10/31/2023		10/18/2023	8,716.25
Vendor 48417 - WEST YOST ASSOCIATES INC Totals							Invoices	2	\$28,035.75
Vendor 25850 - WESTERN NEVADA SUPPLY									
39868595	Small Tools	Paid by Check #113866		08/04/2023	10/18/2023	10/31/2023		10/18/2023	155.84
19972028	Boxes-Lids-Extensions Inventory	Paid by Check #113866		10/09/2023	10/18/2023	10/31/2023		10/18/2023	1,380.49
19974710	Pump Stations	Paid by Check #113866		10/10/2023	10/18/2023	10/31/2023		10/18/2023	1,036.52
19938232	Pipe - Covers & Manholes	Paid by Check #113866		10/11/2023	10/18/2023	10/31/2023		10/18/2023	3,307.07
19976358	Boxes-Lids-Extensions Inventory	Paid by Check #113866		10/11/2023	10/18/2023	10/31/2023		10/18/2023	703.94
19976577	Valves Elbows Ts Flanges Inventory	Paid by Check #113866		10/11/2023	10/18/2023	10/31/2023		10/18/2023	3,744.50
19976761	Valves Elbows Ts Flanges Inventory	Paid by Check #113866		10/11/2023	10/18/2023	10/31/2023		10/18/2023	925.60
19978604	Secondary Equipment	Paid by Check #113866		10/12/2023	10/18/2023	10/31/2023		10/18/2023	824.66
39982733	Small Tools	Paid by Check #113866		10/13/2023	10/18/2023	10/31/2023		10/18/2023	364.07
39925940	Pipe - Covers & Manholes	Paid by Check #113938		10/18/2023	10/25/2023	10/31/2023		10/25/2023	19.25
Vendor 25850 - WESTERN NEVADA SUPPLY Totals							Invoices	10	\$12,461.94
Vendor 48785 - WESTERN POWER PRODUCTS INC									
101-124821	Generators	Paid by Check #113867		10/09/2023	10/18/2023	10/31/2023		10/18/2023	176.59
Vendor 48785 - WESTERN POWER PRODUCTS INC Totals							Invoices	1	\$176.59
Vendor 42323 - WHITE ROCK CONSTRUCTION									
22-05A	Keller Heavenly Water System Improvement	Paid by Check #113939		09/30/2023	10/25/2023	10/31/2023		10/25/2023	143,750.00



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
22-05AR	Keller Heavenly Water System Improvement Retainage	Paid by Check #113939		09/30/2023	10/25/2023	10/31/2023		10/25/2023	(7,187.50)
Vendor 48093 - WOOD RODGERS INC		Vendor 42323 - WHITE ROCK CONSTRUCTION Totals					Invoices	2	\$136,562.50
174142	Wells	Paid by Check #113940		09/30/2023	10/25/2023	10/31/2023		10/25/2023	3,282.50
		Vendor 48093 - WOOD RODGERS INC Totals					Invoices	1	\$3,282.50
		Grand Totals					Invoices	288	\$2,120,599.29



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT October 5, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline
Staff: Paul Hughes, Keith Collins, Melonie Guttry, Julie Ryan, Trevor Coolidge, Shelly Thomsen, Bren Borley, Vincent Stagnaro, IV Jones, Shannon Chandler, Greg Dupree, Ryan Lee, Cliff Bartlett, Heidi Baugh, Brent Goligoski, Chris Skelly, Mark Seelos, Taylor Bradshaw, Chelsea Block, Stephen Caswell,
Guests: Jesse Garner, Fire Wise Council

1. PLEDGE OF ALLEGIANCE:

2. **COMMENTS FROM THE PUBLIC:** Jesse Garner announced that Sunday starts Fire Prevention Week and this year's theme is "Pay Attention to Fire Prevention" with a focus on Safety in the Kitchen. He also thanked the Board for keeping District lots in his neighborhood fire wise.

3. CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:

Melonie Guttry announced there is a request to add Item 7d – Indian Creek Reservoir Emergency Repairs. This Agenda Item was brought to the District's attention after the Agenda had posted and cannot wait another two weeks to be addressed. This Item requires a 4/5's vote to be added to the Agenda today.

Items 4b and 4c are requested to be pulled from the Consent Calendar for discussion as Items 5a and 5b.

Moved Haven/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to add Item 7d – Indian Creek Reservoir Emergency Repairs to the Agenda.

4. ADOPTION OF CONSENT CALENDAR:

Moved Exline/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve the Consent Calendar with changes as presented.

a. WINTER STORMS EMERGENCY RESPONSE

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. KELLER HEAVENLY WATER SYSTEM IMPROVEMENTS, PHASE 2 PROJECT

(Trevor Coolidge, Senior Engineer)

Authorized General Manager to approve Notice of Completion with the El Dorado County Clerk for the Keller-Heavenly Water System Improvements, Phase 2 Project.

c. WATERSMART CONTRACT RENEWAL

(Chris Skelly, Information Technology Manager and Ryan Lee, Customer Service Manager)

1) Waived formal bidding procedures as allowed for in the District's Purchasing Policy when purchasing special services; and 2) Authorized staff to renew the WaterSmart platform contract established in 2017 for an additional three-year term in the amount of \$80,746.67.

d. 2023 FLAGPOLE 2 – IROQUOIS 2 TANKS RECOATING PROJECT

(Megan Colvey, Senior Engineer and Heidi Baugh, Purchasing Agent)

1) Approved Change Order No. 2 to Farr Construction Corporation dba Resource Development Group (RDC) in the amount \$63,572.00; 2) Authorized the General Manager to execute Change Order No. 2; and 3) Authorized the General Manager to sign the Notice of Completion to be filed with El Dorado County Clerk for the 2023 Flagpole 2 – Iroquois 2 Tanks Recoating Project.

e. BARTON VALVE INSTALLATION PROJECT

(Adrian Combes, Senior Engineer)

1) Approved Change Order No. 1 to Haen Constructors in the amount of \$72,827.88 and 2) Authorize the General Manager to execute Change Order No. 1.

f. 2023 LUTHER PASS AND HEAVENLY TANKS REHAB PROJECT

(Brent Goligoski, Associate Engineer)

1) Approved Change Order No. 1 to Farr Construction dba Resource Development Company, in the amount of \$18,600.00; and 2) Authorize the General Manager to execute Change Order No. 1.

g. PALOMA WELL REHABILITATION PROJECT – REBID

(Mark Seelos, Water Resources Manager)

1) Approved Change Order No. 4 to Zim Industries, adding 124 days at no cost; and 2) Authorize the General Manager to execute Change Order No. 4.

h. SURPLUS EQUIPMENT

(Heidi Baugh, Purchasing Agent)

Authorized TNT Auction of Nevada, Inc. to auction South Tahoe Public Utility District surplus at public on-line sale.

i. LIABILITY CLAIM AGAINST SOUTH TAHOE PUBLIC UTILITY DISTRICT RECEIVED FROM LACHLAN RICHARDS

(Ryan Lee, Customer Service Manager)

Rejected the Claim against South Tahoe Public Utility District for losses allegedly sustained by Bryan Rosner and request the Joint Powers Insurance Authority (JPIA) to resolve the Claim.

- j. **LIABILITY CLAIM AGAINST SOUTH TAHOE PUBLIC UTILITY DISTRICT RECEIVED FROM BRYAN ROSNER**
(Ryan Lee, Customer Service Manager)
Rejected the Claim against South Tahoe Public Utility District for losses allegedly sustained by Bryan Rosner and request the Joint Powers Insurance Authority (JPIA) to resolve the Claim.
- k. **RECEIVE AND FILE PAYMENT OF CLAIMS** (Greg Dupree, Accounting Manager)
Received and filed Payment of Claims in the amount of \$6,794,732.01.
- l. **REGULAR BOARD MEETING MINUTES: September 7, 2023**
(Melonie Guttry, Executive Services Manager/Clerk of the Board)
Approved September 7, 2023, Minutes

5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION:**

a. **FLEET TRUCK PURCHASES**

(Cliff Bartlett, Fleet Equipment Supervisor) - **Cliff Bartlett** provided details regarding the proposed Fleet Truck Purchases, lead time needed to procure them, and addressed questions from the Board. **Director Exline** asked that staff provide a written plan clarifying how and when fleet vehicles are rotated out, and including proposed future purchases. **President Peterson** requested the General Manager work with staff to provide such a report in the future. **Trevor Coolidge** added that a Request for Proposals (RFP) is currently in development for electrification and charging stations.

Moved Peterson/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize purchases of up to 6 light- and heavy-duty trucks through the National Auto Fleet Group competitively bid Sourcewell Contracts, in an amount not to exceed \$430,000 including estimated tax, registration and delivery charges.

- b. **BLACK BART WATERLINE PROJECT** - (Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provided details regarding the Black Bart Waterline Project and addressed questions from the Board.

Moved Exline/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to authorize General Manager to approve Notice of Completion with the El Dorado County Clerk for the Black Bart Waterline Project.

6. **PRESENTATION: President Peterson** presented the Award of Government Finance Officers Certificate of Achievement of Excellence in Financial Reporting to the Finance Department.

7. **ITEMS FOR BOARD ACTION:**

- a. Recycled Water Strategic Plan (Stephen Caswell, Principal Engineer) – **Stephen Caswell** provided details regarding the Recycled Water Strategic Plan provided by Carollo Engineers and addressed questions from the Board. The District is moving into Phase II with six alternatives and a very thorough analysis for recycled water when needed.

Moved Sheehan/Second Peterson/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Approve proposal from Carollo Engineers, Inc. in the amount of \$425,367 for engineering services for the Recycled Water Strategic Plan Phase 2; and 2) Authorize the General Manager to execute Task Order No. 31 to the Master Services Agreement with Carollo Engineers, Inc.

- b. Water Meter Installation Project – Property Corner Restoration (Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provided details regarding the Water Meter Installation Project and addressed questions from the Board.

Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to (1) Approve the proposed Scope of Work from Lumos & Associates for professional surveying services to replace property corners disturbed by water meter projects; and (2) Authorize the General Manager to execute Task Order No. 18 in an amount not to exceed \$359,380.

- c. Storage System Upgrade (Chris Skelly, Information Technology Manager) – **Chris Skelly** provided details regarding the Storage System Update which is the Core of the network storage system and addressed questions from the Board.

Moved Sheehan/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to 1) Waive formal bidding procedures as allowed for in the District's Purchasing Policy when an item is economically preferable to match or be compatible with other equipment presently on hand and the purchase is made from the supplier who supplied such equipment; and 2) Authorize the purchase of a new Nimble SAN and compatible server and switching infrastructure from Cadence Team in the total amount (includes tax) of \$189,084.84 .

- d. Indian Creek Reservoir Emergency Repairs (Paul Hughes, General Manager) – **Paul Hughes** and **Trevor Coolidge** provided details regarding the Indian Creek Reservoir Emergency Repairs including dam inspection and how the leak developed and addressed questions from the Board.

Moved Exline/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to approve Resolution 3257-23, a Resolution of the Board of Directors of the South Tahoe Public Utility District authorizing the General Manager to exceed his spending authority in order to contract for urgently needed repairs to the Indian Creek Reservoir.

8. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:**

None

9. **BOARD MEMBER REPORTS:**

Paul Hughes provided details regarding temporary office space for staff located in Meyers that the Board discussed a few meetings ago.

10. **STAFF/ATTORNEY REPORTS:**

Shelly Thomsen provided a report regarding the District Website update, which includes an RFP to provide functionality on the back end of the site. The RFP will go out next week, and will be brought back to the Board in November for consideration.

11. **GENERAL MANAGER REPORT:**

Paul Hughes reported on several items:

- Provided a staffing update
- Announced that Rebecka Gau was appointed as the General Manager of El Dorado Water Agency. The District was allocated \$50,000 of American Rescue Plan funding at the September meeting and the next regular meeting is October 11, 2023, at the District, so please let **Melonie Guttry** know if you are planning to attend.

- He thanked Jason Vasquez, Executive Director of the California Tahoe Conservancy for working with the District in providing a license to perform an important flow test of the Paloma Well, once the District was able to illustrate that the flow test on its own would not cause any additional flooding which might threaten property that borders the meadow. He further provided details regarding the Apache Avenue waterline relocation which is due to a County storm drainage project which is moving forward next summer. The County's contractor is completing the work, and the District will reimburse the County through a reimbursement agreement. This is an unplanned and unbudgeted project for the District that's costing approximately \$500,000. Due to this level of expenditure, the cost may be included in a borrowing that is anticipated in the future to utilize tax exempt financing.
- The District had a kick off meeting with Shawn Koorn who will be conducting the rate studies this year and we are in the process of gathering all the data necessary for him to start developing those numbers.
- The District received nine proposals to conduct the next Compensation Study and the compensation committee will review the final proposals next week to make a selection.
- The District is waiting for the Union to notify us that they are ready to start negotiations after they have experienced staff turnover.
- **Trevor Coolidge** addressed questions regarding timber harvesting at the District and reported that staff will provide a further update at the October 19, 2023 meeting.

12. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

ADJOURNMENT: 3:07 p.m.

David Peterson, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT October 19, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: Vice President Romsos, Directors Haven, Sheehan, Exline

Absent: David Peterson

Staff: Paul Hughes, Keith Collins, Melonie Guttery, Julie Ryan, Chris Skelly, Trevor Coolidge, Bren Borley, Greg Dupree, Mark Seelos, Brent Goligoski, Taylor Jaime, Shannon Chandler, Star Glaze, Heidi Baugh, Donielle Morse, Stephen Caswell,

Guests: Wayne Vinciguerra, Vinciguerra Construction; Art Zorio and Gary Kvistad, Brownstein Hyatt Farber Schreck; Steve and Ashely Nichols, Village Board Shop

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE PUBLIC:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Exline/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes
to approve the Consent Calendar as presented.

a. **WINTER STORMS EMERGENCY RESPONSE**

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. **AVEVA WONDERWARE FLEX LICENSE MIGRATION**

(Chris Skelly, Information Technology Manager)

Authorized staff to sign Aveva's subscription three-year License contract for the District's SCADA software, Wonderware.

c. CALPERS REQUIRED PAY LISTING BY POSITION

(Greg Dupree, Accounting Manager)

Adopted Resolution 3258-23 which incorporates the Pay Listing by Position for the pay listing effective October 4, 2023.

d. SECONDARY CLARIFIER NO. 1 REHABILITATION

(Stephen Caswell, Principal Engineer)

(1) Approved Proposal to amend existing Task Order No. 29 for Carollo Engineers, Inc., for the Secondary Clarifier No. 1 Rehabilitation Project additional design services in an amount not to exceed \$43,654; and (2) Authorized the General Manager to execute Amendment A to Task Order No. 29 with Carollo Engineers, Inc.

e. REBID 2023-2024 TANK COATINGS TOUCHUP PROJECT

(Megan Colvey, Senior Engineer and Heidi Baugh, Purchasing Agent)

1) Approved Change Order No. 2 to Unified Field Services Corporation in the amount of <\$6,870.00>; 2) Approved Closeout Agreement and Release of Claims for Unified Field Services Corporation; and 3) Authorized the General Manager to execute Change Order No. 2 and the Closeout Agreement and Release of Claims for the REBID 2023-2024 Tank Coatings Touchup Project.

f. RETURN ACTIVATED SLUDGE PUMP STATION BUILDING REHABILITATION PROJECT

(Megan Colvey, Senior Engineer)

1) Approved the proposed Scope of Work from Carollo Engineers, Inc. for Task 2.2 Site Investigations associated with the Return Activated Sludge Pump Station Building Rehabilitation Project; and 2) Authorized the General Manger to execute Amendment A to Task Order No. 30 to the Master Services Agreement with Carollo Engineers, Inc. in the amount of \$49,010.

g. TALLAC CREEK SEWER PIPELINE PROTECTION PROJECT

(Julie Ryan, Engineering Department Manager)

(1) Approved Proposal from Northwest Hydraulic Consultants to amend existing Task Order No. 10 to provide revegetation, mitigation, and monitoring plan implementation services in an amount not to exceed \$38,500; and (2) Authorized the General Manager to execute Amendment C to Task Order No. 10 with Northwest Hydraulic Consultants.

h. HERBERT WALKUP WATERLINE REPLACEMENT PROJECT

(Brent Goligoski, Associate Engineer)

Authorized staff to advertise for construction bids for the Herbert Walkup Waterline Replacement Project.

i. RESOLUTION FOR BUREAU OF RECLAMATION WATERSMART DROUGHT RESPONSE PROGRAM: DROUGHT RESILIENCY PROJECTS FOR FISCAL YEAR 2024

(Donielle Morse, Grants Coordinator)

Adopted Bureau of Reclamation WaterSMART Drought Response Program: Drought Resiliency Projects for Fiscal Year 2024 grant program Resolution No. 3259-23 approving grant funding for the Improving Community Water Management Project.

j. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$2,990,261.71.

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

- a. 2023 Black Bart Waterline Replacement Project (Trevor Coolidge, Senior Engineer) – **Trevor Coolidge** provided details regarding the 2023 Black Bart Waterline Replacement Project and addressed questions from the Board.

Moved Sheehan/Second Exline/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes

to 1) Approve Contract Change Order No. 1 to Vinciguerra Construction, Inc. in the amount of \$657,751; and 2) Authorize the General Manager to execute Change Order No. 1.

- b. Amendment to Board Policy (Melonie Guttry, Executive Services Manager; Keith Collins, General Counsel) – **Melonie Guttry** provided details regarding proposed amendments to the current Board Policy.

Moved Haven/Second Romsos/Peterson Absent/Haven Yes/Romsos Yes/Sheehan Yes/Exline

Yes to approve minor amendments to existing Board Policy as recommended and to allow staff to work with General Counsel on non-substantive language changes.

- c. Liability Claim Against South Tahoe Public Utility District Received from Ashley Nichols (Ryan Lee, Customer Service Manager) – **Paul Hughes** reported that there is a correlating Closed Session Item if the Board wishes to discuss this item further in Closed Session. **Ryan Lee** provided details regarding the Liability Claim against South Tahoe Public Utility District received from **Ahsley Nichols** and addressed questions from the Board. The claim is estimated at approximately \$30,000. **Steve Nichols** explained details of the fully closed and partial closure of his family business throughout the construction project, resulting in the loss of over \$30,000 in revenue. **Wayne Vinciguerra**, Vinciguerra Construction, reported that he was onsite every day and provided details of the construction site including the construction staging areas. **Trevor Coolidge** reported that the work took quite a bit longer than anticipated and that there was no signage indicating that businesses were open during construction.

ADJOURN TO CLOSED SESSION: 2:42 p.m.

- a. Pursuant to Government Code Section 54956.9(d)(2) of the California Government code, Closed Session may be held for a conference with legal counsel (one case) Claim of Ashley Nichols.

RECONVENE TO OPEN SESSION: 3:04 p.m.

By a vote of **Peterson Absent/Romsos Yes/Haven Yes/Sheehan Yes/Exline Yes**, the Board rejected the claim against South Tahoe Public Utility District and directed the General Manager to negotiate a settlement with the claimants.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

Director Haven and **Vice President Romsos** reported details regarding the Operations Committee held Monday, October 16, 2023.

8. BOARD MEMBER REPORTS:

Director Exline reported that he would like more information to better understand the District grants.

9. STAFF/ATTORNEY REPORTS:

Julie Ryan provided an update regarding the solar project and addressed questions from the Board. The environmental document is complete and has been submitted. The District received timber harvest permits on November 16th, and now they go to the City Planning Commission for consideration.

10. INTERIM GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Provided a staffing update
- **Julie Ryan** recently passed the test to earn a Certified Special District Manager status through the California Special Districts Association. She is now one of only two people in the District to acquire this certification.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 3:16 p.m.

RECONVENE TO OPEN SESSION: 4:54 p.m.

- a. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

No reportable Board action

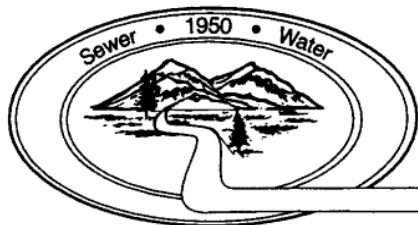
- b. Pursuant to Section 54956.9(d)(1) of the California Government Code, Closed Session may be held for conference with legal counsel regarding existing litigation: False Claims Act Case: United States, the States of California, Delaware, Florida, Nevada, and Tennessee and the Commonwealths of Massachusetts and Virginia ex rel. John Hendrix v. J-M Manufacturing Company, Inc. and Formosa Plastics Corporation, U.S.A., Civil Action No. ED CV06-0055-GW, United States District Court for the Central District of California.

No reportable Board Action

ADJOURNMENT: 4:55 p.m.

David Peterson, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



South Tahoe Public Utility District

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BOARD AGENDA ITEM 6a

TO: Board of Directors

FROM: Megan Colvey, Senior Engineer

MEETING DATE: November 2, 2023

ITEM – PROJECT NAME: CAD Design and Drafting Consulting Services

REQUESTED BOARD ACTION: 1) Approve the proposed Scope of Work from CAD Designing Solutions for On-Call CAD Design and Drafting Services; and 2) Authorize the General Manager to execute a new Master Services Agreement and Task Order No. 1 with CAD Designing Solutions, LLC in an amount not to exceed \$250,000.

DISCUSSION: On September 14, 2023, the District issued a Request for Qualifications (RFQ) seeking qualification packages from firms specializing in CAD Design and Drafting Consulting Services. The District received five (5) qualification packages, with all firms meeting the minimum requirements of the RFQ solicitation. Staff selected CAD Designing Solutions, LLC (CDS) as the most qualified to begin working on several Engineering Department CAD initiatives that have been on hold for several years due to a shortage in staffing resources. In addition to internal CAD initiatives, CDS will begin working with Engineering department staff to develop designs and bid plan sets for several upcoming Capital Improvement Program (CIP) projects.

Scope of Work:

CDS worked with District staff to develop a Scope of Work that will complete several of the CAD initiatives, as well as design and draft bid plan sets for several upcoming CIP projects over the course of one (1) year. Details for all tasks are provided in the attached Scope of Work, including the Cost Proposal and Task Order duration.

The CIP project-specific designs and bid plan sets that will be developed by CDS over the next year include, but are not limited to:

- 2024 Fire Hydrant Replacements
- Pioneer Trail Waterline and Pressure Reducing Valve Station
- Lake Tahoe Boulevard Waterline
- Glenwood Rancho Waterline
- Tahoe Mountain Waterline
- Washoan Acoma Pressure Reducing Valve Station

With Board approval, staff will establish a new Master Services Agreement with CAD Designing Solutions, LLC, and associated Task Order No. 1 to cover the work outlined in the Scope of Work, both of which will be executed by the General Manager.

SCHEDULE: December 4, 2023 through December 2024

COSTS: \$250,000

ACCOUNT NO: Various TBD

BUDGETED AMOUNT AVAILABLE: Work is associated with several different project budgets

ATTACHMENTS: Scope of Work and Cost Proposal

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water/Sewer

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____

CAD Designing Solutions, LLC

(714) 599-0397

SCOPE OF SERVICE FOR SOUTH TAHOE PUBLIC UTILITY DISTRICT

OVERVIEW

CAD Services shall be provided to the District on a full-time basis, as directed by the District. These services shall include the development of plans for Capital Projects, development of District Standards, development of District CAD Standards, develop and maintain District Standard Drawings, District Templates, and CAD training to District Staff.

SCOPE

The Tasks to be performed under this Scope of Work include the following:

Task 1 – CIP Project-specific Water/Sewer Designs

Under the direction of the District's Senior Engineer, or project manager, provide CAD design and drafting services for linear water and sewer pipeline projects utilizing current versions of AutoCAD civil design and mapping software. It is anticipated that the District will provide survey base map data and information required to determine the location and layout of the pipeline. Provide plan, profile, and standard details sheets as required on a per project basis. Coordinate design reviews with District staff and incorporate design revisions to develop final bid set plans. Prepare as-builts using CAD based on redlines from the field.

The CIP projects may include, but are not limited to:

- 2024 Fire Hydrant Replacements
- Pioneer Trail Waterline
- Lake Tahoe Blvd Waterline
- Glenwood Ranch Waterline
- Tahoe Mountain Waterline

Task 2 – CIP Project-specific PRV Designs

Under the direction of the District's Senior Engineer, or project manager, provide CAD design and drafting services for water pressure reducing valve (PRV) station projects. It is anticipated that the District will provide survey base map data and information required to determine the location and layout of the PRV station. Provide plan, profile, cross-sections, details, and standard details sheets as required on a per project basis. Coordinate design reviews with District staff and incorporate design revisions to develop final bid set plans. Prepare as-builts using CAD based on redlines from the field.

The CIP projects may include, but are not limited to:

- Pioneer Trail PRV Station
- Washoan PRV Station

Task 3 – Develop and Maintain District Standard Drawings

Under the direction of the District’s Senior Engineer, develop and maintain CAD standard details for construction. Coordinate standard details with District Engineering and Operations staff.

Task 4 – Develop District CAD Standards Manual

Develop standard processes and procedures to capture relevant information for complete, consistent, and accurate drawings and provide training to District staff using the CAD processes and procedures. Develop and document CAD design standards for the District.

Maintain and updates the District’s library of facility drawings, survey data and drawing database, including electronic archives of water/wastewater facilities from construction drawings, survey files, and “as-built” information.

Coordinate with and provide support for the Asset Management program to improve coordination between CAD and the GIS and Asset Management Systems; formats data records and/or facilitates transfer of electronic files from CAD into Geographic Information Systems (GIS) files.

Task 5 – Develop and Maintain CAD Templates and Title Blocks

Prepare CAD templates for various District projects (pipelines, PRV stations, pump stations, etc.) and standard title blocks. Provide District templates to other design consultants contracted by the District for various CIP projects.

Task 6 – CAD Training for District Staff

Provide as-needed CAD training to District staff tasked with helping to update as-built drawings or assigned to other CAD-related tasks. Provide District training on CAD standards, processes, and procedures developed under previous tasks.

Estimated hours for each task are listed below and are billed at a rate of \$125.00 per hour:

Task No.	Description of Task	Hours Estimate (hrs)	Budget Estimate (\$125/hr x hrs)
1	CIP Project-specific Water/Sewer Designs	900	\$112,500
2	CIP Project-specific PRV Designs	200	\$25,000
3	Develop and maintain District Standard Drawings	440	\$55,000
4	Develop District CAD Standards Manual	300	\$37,500
5	Develop and maintain CAD templates and District title blocks	80	\$10,000
6	CAD Training for District Staff	80	\$10,000
	Total	2,000	\$250,000

COMMENCEMENT OF SERVICES

Services shall begin on Monday, December 4, 2023. Services shall be per calendar year.

ADDITIONAL SERVICES

If travel is required, the District will reimburse at a rate not higher than the government per diem rate.