

SOUTH TAHOE PUBLIC UTILITY DISTRICT
REGULAR BOARD MEETING AGENDA
Thursday, August 17, 2023 - 2:00 p.m.
District Board Room
1275 Meadow Crest Drive, South Lake Tahoe, California

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, General Manager

1. **CALL TO ORDER REGULAR MEETING – PLEDGE OF ALLEGIANCE** (At this time, please silence phones and other electronic devices so as not to disrupt the business of the meeting.)
2. **COMMENTS FROM THE AUDIENCE** (This is an opportunity for members of the public to address the Board on any short non-agenda items that are within the subject matter jurisdiction of the District. No discussion or action can be taken on matters not listed on the agenda, per the Brown Act. Each member of the public who wishes to comment shall be allotted five minutes, and no more than three individuals shall address the same subject.)
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR** (For purposes of the Brown Act, all Action and Consent items listed give a brief description of each item of business to be transacted or discussed. Recommendations of the staff, as shown, do not prevent the Board from taking other action.)
4. **ADOPTION OF CONSENT CALENDAR** (Any item can be removed to be discussed and considered separately upon request. Comments and questions from members of the public, staff or Board can be taken when the comment does not necessitate separate action.)
5. **CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION**
6. **ITEMS FOR BOARD ACTION**
 - a. General Manager Agreement for Professional Services
(Liz Kauffman, Human Resources Director)
Approve the General Manager Agreement for Professional Services, between the South Tahoe Public Utility District and Paul Hughes for the position of General Manager, commencing August 17, 2023.
7. **STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS** (Discussions may take place; however, no action will be taken.)
8. **BOARD MEMBER REPORTS** (Discussions may take place; however, no action will be taken.)
9. **STAFF/ATTORNEY REPORTS** (Discussions may take place; however, no action will be taken.)
 - a. Legislative Update (Shelly Thomsen, Director of Public and Legislative Affairs)
 - b. General Counsel Transition Update (Attorney Collins)

10. **GENERAL MANAGER REPORT** (Discussion may take place; however, no action will be taken.)
- a. Staffing Update
 - b. Fiscal Year 2023/2024 Major Projects and General Manager Goals
 - c. PCE Plume Responsible Party Update
11. **NOTICE OF PAST AND FUTURE MEETINGS/EVENTS**
- Past Meetings/Events**
- 08/03/2023 – 2:00 p.m. Regular Board Meeting at the District
08/09/2023 – 10:00 a.m. El Dorado Water Agency Meeting in Placerville
08/14/2023 – 3:30 p.m. Operations Committee Meeting at the District
08/17/2023 – 1:30 p.m. Executive Committee Meeting at the District
- Future Meetings/Events**
- 09/07/2023 - 2:00 p.m. Regular Board Meeting at the District
12. **ITEMS FOR CLOSED SESSION** (The Board will adjourn to Closed Session to discuss items identified below. Closed Session is not open to the public; however, an opportunity will be provided at this time if members of the public would like to comment on any item listed – three minute limit.)
- a. Pursuant to Government Code Section 54957(b)(1) consider the appointment of a public employee – General Manager.
 - b. Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

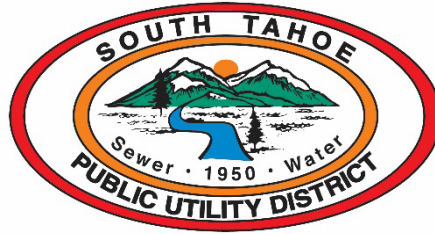
ADJOURNMENT (The next Regular Board Meeting is Thursday, September 7, 2023, at 2:00 p.m.)

The South Tahoe Public Utility District Board of Directors regularly meets the first and third Thursday of each month. A complete Agenda packet is available for review at the meeting and at the District office during the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday. A recording of the meeting is retained for 30 days after Minutes of the meeting have been approved. Items on the Agenda are numbered for identification purposes only and will not necessarily be considered in the order in which they appear. Designated times are for particular items only. Public Hearings will not be called to order prior to the time specified, but may occur slightly later than the specified time.

Public participation is encouraged. Public comments on items appearing on the Agenda will be taken at the same time the Agenda items are heard; comments should be brief and directed to the specifics of the item being considered. Please provide the Clerk of the Board with a copy of all written materials presented at the meeting. Comments on items not on the Agenda can be heard during "Comments from the Audience;" however, action cannot be taken on items not on the Agenda.

Backup materials relating to an open session item on this Agenda, which are not included with the Board packet, will be made available for public inspection at the same time they are distributed or made available to the Board, and can be viewed at the District office, at the Board meeting and upon request to the Clerk of the Board.

The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations are needed, please contact the Clerk of the Board at (530) 544-6474, extension 6203. All inquiries must be made at least 48 hours in advance of the meeting.



SOUTH TAHOE PUBLIC UTILITY DISTRICT
CONSENT CALENDAR
Thursday, August 17, 2023

ITEMS FOR CONSENT

a. WINTER STORMS EMERGENCY RESPONSE

(Paul Hughes, General Manager)

Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

b. CALPERS REQUIRED PAY LISTING BY POSITION

(Greg Dupree, Accounting Manager)

Adopt Resolution 3255-23 which incorporates the Pay Listing by Position for the pay listing effective July 20, 2023.

c. CAPITAL OUTLAY ROLLOVER ACCOUNTS

(Greg Dupree, Accounting Manager)

Authorize staff to direct rollover funds budgeted in 2022/2023 fiscal year to the 2023/2024 fiscal year.

d. REBID 2023-2024 TANK COATINGS TOUCHUP PROJECT

(Megan Colvey, Senior Engineer and Heidi Baugh, Purchasing Agent)

Authorize the General Manager to execute Change Order No. 1 to Unified Field Services Corporation in the amount of \$36,299.42.

e. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Receive and file Payment of Claims in the amount of \$1,526,454.43

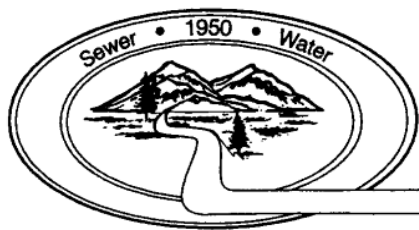
f. SPECIAL AND REGULAR BOARD MEETING MINUTES: July 31, and August 7, 2023

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approve July 31 and August 7, 2023, Minutes

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4a

TO: Board of Directors

FROM: Paul Hughes, General Manager

MEETING DATE: August 17, 2023

ITEM – PROJECT NAME: Winter Storms Emergency Response

REQUESTED BOARD ACTION: Pursuant to Public Contract Code Section 22050(c), continue the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

DISCUSSION: The Board declared the Winter Storms Emergency Response as an emergency on March 16, 2023. District staff will provide an update to the Board regarding the status of the emergency.

Public Contract Code Section 22050(c) requires the Board to review the emergency action at every Board meeting thereafter until the emergency action is terminated. The Board must determine by a 4/5 vote that there is a need to continue the emergency action. District staff is requesting that the Board continue the emergency action for the response to the Winter Storms Emergency.

As you may recall, on March 9th, 2023, Governor Gavin Newsom proclaimed a state of emergency throughout California to support the recent winter storm events that hit the state. These storms caused widespread damage and disruption with heavy snow, freezing temperatures, and strong winds causing avalanches, debris flow, and flooding across the state. The emergency proclamation provides critical support for emergency relief efforts, including assistance for local response efforts to address the impacts of the winter storms.

The District has proactively tracked its storm-related expenses, including labor, parts, fuel, materials, and contractor assistance. Given the significant costs associated with responding to, and recovering from, these events, the District will be seeking reimbursement for eligible expenses through the Cal-OES Hazard Mitigation Assistance

Program. Under this program, eligible costs may be reimbursed at a 75 percent state, and 25 percent local, cost share.

SCHEDULE: N/A

COSTS: \$1,400,000

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3242-23

CONCURRENCE WITH REQUESTED ACTION:

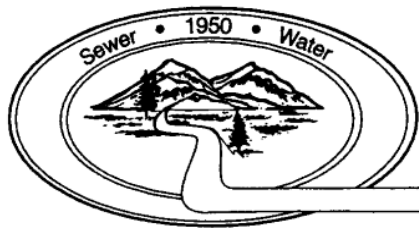
CATEGORY: Sewer/Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____

General Manager
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BOARD AGENDA ITEM 4b

TO: Board of Directors
FROM: Greg Dupree, Accounting Manager
MEETING DATE: August 17, 2023
ITEM – PROJECT NAME: CalPERS Required Pay Listing by Position

REQUESTED BOARD ACTION: Adopt Resolution 3255-23 which incorporates the Pay Listing by Position for the pay listing effective July 20, 2023.

DISCUSSION: California Public Employee's Retirement System (CalPERS) requires each revision of a combined salary schedule listing all positions at the District be formally adopted by the Board of Directors. The listing must be retained by the District and must be available for public inspection for not less than five years. This revision includes the following changes: the addition of Operator I – Y Rate position, and a rate increase to the Limited Term Lab Quality Control Officer.

SCHEDULE: Post Pay Listing effective July 20, 2023 on website upon approval

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Resolution No. 3255-23 CalPERS Pay Listing by Position 072023

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____

SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

EFFECTIVE July 20, 2023

	MINIMUM ANNUAL	MAXIMUM ANNUAL
ACCOUNT CLERK I	\$ 53,458	\$ 68,227
ACCOUNT CLERK II	\$ 59,629	\$ 76,104
ACCOUNTING MANAGER	\$ 125,908	\$ 160,694
ACCOUNTING SUPERVISOR	\$ 86,917	\$ 110,930
ACCOUNTING TECH I	\$ 60,447	\$ 77,147
ACCT TECH II/GRANT ASST	\$ 66,494	\$ 84,866
ADMINISTRATIVE ASST/ASST CLERK OF THE BOARD	\$ 64,562	\$ 82,399
ASSET MAINTENANCE SPECIALIST	\$ 76,215	\$ 97,272
ASSET MANAGEMENT ANALYST I	\$ 65,560	\$ 83,673
ASSET MANAGEMENT ANALYST II	\$ 87,857	\$ 112,130
ASSET MANAGEMENT ANALYST I-Y RATE	\$ 103,557	\$ 103,557
ASSOCIATE ENGINEER	\$ 109,157	\$ 139,315
ASST GENERAL MANAGER	\$ 178,938	\$ 228,375
CHIEF FINANCIAL OFFICER	\$ 167,128	\$ 213,302
CHIEF PLANT OPERATOR	\$ 109,937	\$ 140,310
COMPUTER AIDED DESIGN ANALYST I	\$ 65,560	\$ 83,673
COMPUTER AIDED DESIGN ANALYST II	\$ 87,857	\$ 112,130
CONTRACT ADMINISTRATOR	\$ 70,459	\$ 89,926
CUSTOMER ACCOUNTS SPECIALIST	\$ 66,788	\$ 85,240
CUSTOMER SERVICE MANAGER	\$ 121,868	\$ 155,538
CUSTOMER SERVICE REP I	\$ 51,236	\$ 65,392
CUSTOMER SERVICE REP II	\$ 57,155	\$ 72,945
CUSTOMER SERVICE SPECIALIST	\$ 66,788	\$ 85,240
CUSTOMER SERVICE SUPERVISOR	\$ 86,917	\$ 110,930
DIRECTOR OF PUBLIC AND LEGISLATIVE AFFAIRS	\$ 121,363	\$ 154,894
ELECTRICAL/INSTR SUPERVISOR	\$ 115,341	\$ 147,207
ELECTRICAL/INSTR TECH I	\$ 71,774	\$ 91,604
ELECTRICAL/INSTR TECH II	\$ 83,714	\$ 106,842
ENG/CAD/GIS SPECIALIST I	\$ 65,560	\$ 83,673
ENG/CAD/GIS SPECIALIST II	\$ 87,857	\$ 112,130
ENGINEERING DEPT MANAGER	\$ 170,986	\$ 218,226
ENGINEERING INSPECTOR I	\$ 60,187	\$ 76,816
ENGINEERING INSPECTOR I - Y Rate	\$ 95,294	\$ 95,294
ENGINEERING INSPECTOR II	\$ 80,656	\$ 102,940
ENGINEERING INSPECTOR III	\$ 92,782	\$ 118,416
EXECUTIVE SERVICES MANAGER	\$ 110,538	\$ 141,077
FINANCE ASST	\$ 64,562	\$ 82,399
GENERAL MANAGER	\$ 230,814	\$ 294,584

SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

EFFECTIVE July 20, 2023

	MINIMUM ANNUAL	MAXIMUM ANNUAL
GRANT ASSISTANT	\$ 66,494	\$ 84,866
GRANT COORDINATOR	\$ 106,412	\$ 135,811
GRANTS SPECIALIST	\$ 79,809	\$ 101,859
HR ANALYST	\$ 74,692	\$ 95,329
HR COORDINATOR	\$ 64,562	\$ 82,399
HUMAN RESOURCES DIRECTOR	\$ 138,504	\$ 176,769
INFO TECHNOLOGY MANAGER	\$ 136,802	\$ 174,598
INSPECTIONS SUPERVISOR	\$ 92,328	\$ 117,836
INSPECTOR I	\$ 65,565	\$ 83,679
INSPECTOR II	\$ 77,276	\$ 98,626
INTERIM GENERAL MANAGER	\$ 230,814	\$ 230,814
IT SYSTEMS SPECIALIST I	\$ 70,826	\$ 90,394
IT SYSTEMS SPECIALIST II	\$ 83,036	\$ 105,977
LAB ASST	\$ 53,643	\$ 68,463
LAB DIRECTOR	\$ 112,741	\$ 143,890
LAB TECH I	\$ 66,851	\$ 85,321
LAB TECH II	\$ 78,574	\$ 100,282
LT LAB QUALITY CONTROL OFFICER	\$ 37,738	\$ 48,165
MAINT MECHANIC TECH I	\$ 61,109	\$ 77,993
MAINT MECHANIC TECH II	\$ 71,938	\$ 91,813
MAINTENANCE SUPERVISOR	\$ 106,697	\$ 136,175
MANAGER OF FIELD OPERATIONS	\$ 139,982	\$ 178,656
MANAGER OF PLANT OPERATIONS	\$ 137,339	\$ 175,283
METER SERVICE TECH	\$ 65,565	\$ 83,679
NETWORK/TEL SYS ADMIN I	\$ 95,476	\$ 121,854
NETWORK/TEL SYS ADMIN II	\$ 102,427	\$ 130,726
OPERATIONS SUPERVISOR	\$ 91,120	\$ 116,295
OPERATOR IN TRAINING	\$ 29,183	\$ 29,183
PART TIME PERMANENT I	\$ 15,485	\$ 19,763
PART TIME PERMANENT II	\$ 19,830	\$ 25,309
PLANT OPERATOR I	\$ 62,281	\$ 79,488
PLANT OPERATOR I - Y RATE	\$ 85,245	\$ 85,245
PLANT OPERATOR III	\$ 78,719	\$ 100,468
PRINCIPAL ENGINEER	\$ 148,234	\$ 189,188
PUMP STATION LEAD	\$ 83,080	\$ 106,033
PUMP STATION OPERATOR I	\$ 58,103	\$ 74,156
PUMP STATION OPERATOR II	\$ 71,110	\$ 90,756
PUMP STATION SUPERVISOR	\$ 98,754	\$ 126,037

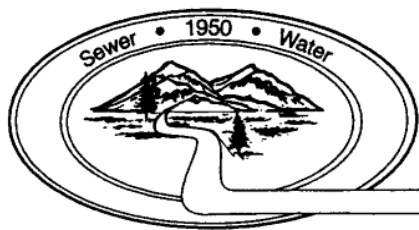
SOUTH TAHOE PUBLIC UTILITY DISTRICT ANNUAL SALARY SCHEDULE

EFFECTIVE July 20, 2023

	MINIMUM ANNUAL	MAXIMUM ANNUAL
PURCHASING AGENT	\$ 110,538	\$ 141,077
SEASONAL	\$ 19,830	\$ 25,309
SENIOR CUSTOMER SERVICE REP	\$ 66,788	\$ 85,240
SENIOR ENGINEER	\$ 125,482	\$ 160,151
SHIPPING AND RECEIVING CLERK	\$ 63,634	\$ 81,215
STAFF ENGINEER I	\$ 80,647	\$ 102,929
STAFF ENGINEER II	\$ 92,782	\$ 118,416
STUDENT HELPER	\$ 15,485	\$ 19,763
UNDERGROUND REPAIR SEWER I	\$ 51,487	\$ 65,712
UNDERGROUND REPAIR SEWER II	\$ 63,611	\$ 81,186
UNDERGROUND REPAIR SEWER LEAD	\$ 76,215	\$ 97,272
UNDERGROUND REPAIR SEWER SUPERVISOR	\$ 97,646	\$ 124,624
UNDERGROUND REPAIR WATER I	\$ 51,487	\$ 65,712
UNDERGROUND REPAIR WATER II	\$ 63,611	\$ 81,186
UNDERGROUND REPAIR WATER LEAD	\$ 76,215	\$ 97,272
UNDERGROUND REPAIR WATER SUPERVISOR	\$ 97,646	\$ 124,624
UTILITY PERSON I	\$ 45,152	\$ 57,627
UTILITY PERSON II	\$ 53,711	\$ 68,550
VEHICLE/HVY EQUIP MECH I	\$ 61,109	\$ 77,993
VEHICLE/HVY EQUIP MECH II	\$ 71,938	\$ 91,813
VEHICLE/HVY EQUIP MECH SUPERVISOR	\$ 97,646	\$ 124,624
WATER CONSERVATION SPECIALIST	\$ 69,792	\$ 89,074
WATER RESOURCES MANAGER	\$ 125,482	\$ 160,151
WATER REUSE LEAD	\$ 76,215	\$ 97,272
WATER REUSE LEAD - Y RATE	\$ 107,655	\$ 107,655
WATER REUSE MANAGER	\$ 125,482	\$ 160,151
WATER REUSE WORKER I	\$ 51,487	\$ 65,712
WATER REUSE WORKER II	\$ 63,611	\$ 81,186
WATER SERVICE REP	\$ 76,215	\$ 97,272

General Manager
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BOARD AGENDA ITEM 4c

TO: Board of Directors
FROM: Greg Dupree, Accounting Manager
MEETING DATE: August 17, 2023
ITEM – PROJECT NAME: Capital Outlay Rollover Accounts

REQUESTED BOARD ACTION: Authorize staff to direct rollover funds budgeted in 2022/2023 fiscal year to the 2023/2024 fiscal year.

DISCUSSION: Each year budgeted funds that were not expended on capital projects are transferred (or rolled over) from the old budget to the new budget to make those funds available for projects in the new fiscal year. The attached spreadsheet lists, by fund and department, the various rollovers and transfers of eligible amounts from fiscal year 2022/2023 projects to fiscal year 2023/2024 projects.

SCHEDULE: N/A

COSTS: As listed on accompanying list

ACCOUNT NO: As listed on accompanying list

BUDGETED AMOUNT AVAILABLE: As listed on accompanying list

ATTACHMENTS: Capital Outlay Account Rollover Spreadsheet

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES PA NO _____

CHIEF FINANCIAL OFFICER: YES PA NO _____

SEWER
CAPITAL OUTLAY ACCOUNT ROLLOVERS
From 2022-2023 to 2023-2024 Fiscal Year

DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT
12 - Operations	8204	Replace Chemical Storage Tank	15,000
12 - Operations	8209	Aeration Basin #1 Dissolved Oxygen Control Instrument	15,000
12 - Operations	8324	Replace Hypo Pumps	15,000
14 - Electric	8200	Misc Sewer Motor Rebuilds (TBD)	79,300
14 - Electric	8201	Replace VFD SPS (TBD)	25,000
14 - Electric	8288	Rebuild Secondary Motor	13,142
14 - Electric	8308	WWTP Fire Alarm Standardization	20,930
14 - Electric	8309	Replace WWTP Voice Radio/Handsets	40,000
16 - Heavy Maintenance	8197	Replace Roll Up Door	12,000
16 - Heavy Maintenance	8271	Replace 10" Filter Valve	8,000
16 - Heavy Maintenance	8274	Rebuild Secondary Pump	4,000
16 - Heavy Maintenance	8336	ERB Repairs	15,000
16 - Heavy Maintenance	8337	Pond 1 SUMP Pump	12,314
16 - Heavy Maintenance	8338	Final/Secondary Pump Rebuilds	20,000
16 - Heavy Maintenance	8340	Replace Rollup Door	12,000
16 - Heavy Maintenance	8341	Replace Sludge Pump	12,000
16 - Heavy Maintenance	8343	Rebuild Liners for Sludge Augers	20,000
16 - Heavy Maintenance	8398	New Filter Valves	5,700
22 - Underground Repair - Sewer	8038	40 Foot Storage Container	10,000
22 - Underground Repair - Sewer	8394	Replace Hydraulic Jackhammer	5,000
22 - Underground Repair - Sewer	8395	Confined Space Equipment	7,500
22 - Underground Repair - Sewer	8396	Replace Stand Alone Lateral Camera	20,000
22 - Underground Repair - Sewer	8397	Replace TV Cable	12,000
26 - Pumps	8212	Security Measures	6,864
26 - Pumps	8216	Replace Bellevue SPS Pump #1	25,000
26 - Pumps	8218	Confined Space Rescue Trailer/Equipment	21,000
26 - Pumps	8315	Rebuild LPPS Pumps #1 and #2	8,683
26 - Pumps	8316	Al Tahoe PS Spare Pump	152,038
26 - Pumps	8444	Bellevue #2 Pump/Motor	90,000
28 - Equipment Repair	8062	Carbon Monoxide Removal System	10,000
28 - Equipment Repair	8063	Replace Generator Fallen Leaf Lake Main Station	60,000
28 - Equipment Repair	8070	Replace Vehicle 16	55,000
28 - Equipment Repair	8198	Replace Generator (TBD)	60,000
28 - Equipment Repair	8231	New 8" Godwin Pump, Pumps	80,000
28 - Equipment Repair	8379	Replace Truck 59	40,000
28 - Equipment Repair	8380	Replace Truck 2	40,000
28 - Equipment Repair	8381	Replace Truck 19	40,000
28 - Equipment Repair	8382	Replace Truck 14	140,000
28 - Equipment Repair	8383	Replace Water Reuse Utility Vehicle	27,000
28 - Equipment Repair	8384	Replace Water Reuse Backhoe #29	120,000
28 - Equipment Repair	8386	New Engineering Vehicle (Hybrid)	45,000
30 - Engineering	7003	Secondary Clarifier #3 Rehab	15,000
30 - Engineering	7055	Tahoe Keys Sewer PS Rehab	1,945,873
30 - Engineering	7056	Upper Truckee Sewer PS Rehab	1,090,280
30 - Engineering	7057	Luther Pass PS Tanks Rehab	913,631
30 - Engineering	7087	Backflow Combo's	7,500
30 - Engineering	7535	Engineering Offices Remodel	11,362
30 - Engineering	7800	LPPS Pump Efficiency Monitoring	13,333
30 - Engineering	7801	Sewer Pump Station Monitoring Program	172,000
30 - Engineering	8090	Forcemain Bypass Tahoe Keys PS	37,550
30 - Engineering	8096	Secondary Clarifier #2 Rehab	412,089
30 - Engineering	8156	Blower System Upgrades	153,985

SEWER (continued)
CAPITAL OUTLAY ACCOUNT ROLLOVERS
From 2021-2022 to 2022-2023 Fiscal Year

DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT
30 - Engineering	8161	DVR Irrigation Improvements	1,873
30 - Engineering	8162	Hay Barn, Water Reuse	358,680
30 - Engineering	8163	Sewer Field Communication Upgrades Phase 2	92,015
30 - Engineering	8265	Bio Building HVAC Upgrades	6,000
30 - Engineering	8267	Server Room HVAC Upgrades	103,000
30 - Engineering	8276	Sewer System Access Imp Phase I	43,194
30 - Engineering	8277	Sewer Field Communication Upgrades Phase 3	150,000
30 - Engineering	8278	LPPS Fuel Tank	105,358
30 - Engineering	8330	LPPS Power/Control Upgrade	26,900
30 - Engineering	8345	Water Reuse Dressler Ditch Erosion Control	397,000
30 - Engineering	8346	FM Inspection Ports - Bijou	103,000
30 - Engineering	8347	FM ARV Replacement	52,000
30 - Engineering	8348	Bal Bijou GM - MH Install	23,379
30 - Engineering	8349	HWY 50 - Ski Run to PT GM Replacement	103,000
30 - Engineering	8350	Fremont/HWY 50 GM Improvement	16,000
30 - Engineering	8352	Pope Beach #1 Rehab	54,000
30 - Engineering	8353	Pope Beach PS #2 Rehab	54,000
30 - Engineering	8354	WWTP UG Piping Access Improvement	159,000
30 - Engineering	8355	Mixed Liquor Splitter Box Rehab	73,000
30 - Engineering	8356	Emergency PS Wetwell Rehab	52,000
30 - Engineering	8357	AB Splitter Box Rehab	52,000
30 - Engineering	8358	Primary Effluent Junction Box Rehab	52,000
30 - Engineering	8360	SCADA Historian Upgrades	50,695
30 - Engineering	8361	SRT Controller for Secondary	73,000
30 - Engineering	8362	Engineering Office Upgrades	17,462
30 - Engineering	8399	GS Replacement Program	50,000
32 - Laboratory	8042	Replace Discreet Analyzer	75,000
32 - Laboratory	8311	Replace Hydrolab Data Sonde	10,000
34 - Water Reuse	8301	Alfalfa Field Rehabilitation	25,000
34 - Water Reuse	8302	Snowshoe Thompson II Ditch Piping	9,229
42 - Board of Directors	8289	Board Room Security Improvements	3,549
44 - Human Resources	8422	Replace Copier	15,000
56 - Information Technology	8247	WWTP Access Controls, Ops/Shops	30,000
56 - Information Technology	8248	Remote SCADA Access	20,000
56 - Information Technology	8325	Virtual Server/Host	20,000
56 - Information Technology	8328	Finance System Enhancements	10,000
56 - Information Technology	8329	SQL Additional Licenses	10,000
56 - Information Technology	8331	Replace Domain Controller	10,000
60 - Customer Service	8193	Customer Service Office Remodel	48,528
TOTAL			\$ 8,746,938

WATER
CAPITAL OUTLAY ACCOUNT ROLLOVERS
From 2022-2023 to 2023-2024 Fiscal Year

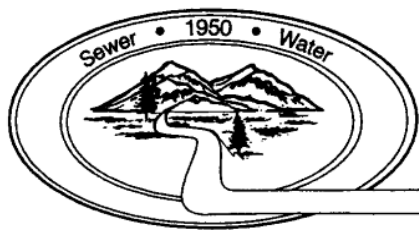
DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT
14 - Electric	8310	Sunset Well - VFD, Pressure Trans., Enclosure	12,000
16 - Heavy Maintenance	8344	Admin Parking Lot Seal & Stripe	10,000
24 - Underground Repair - Water	8304	Replace Mole	8,000
24 - Underground Repair - Water	8305	Replace Wacker	5,000
24 - Underground Repair - Water	8306	Replace Vacuum - Trk 77	19,000
24 - Underground Repair - Water	8905	Waterline - In House Upsizing	145,500
26 - Pumps	8317	PRV Flagpole Booster	10,000
28 - Equipment Repair	8142	Replace Truck 17	60,000
28 - Equipment Repair	8149	Replace Generator Al Tahoe Well	60,000
28 - Equipment Repair	8243	Eq Repair Shop Improvements	8,304
28 - Equipment Repair	8387	Replace Backhoe #47	1,160
28 - Equipment Repair	8388	Replace Truck Asset Mgmt Specialist	13,815
28 - Equipment Repair	8389	Replace Truck 46	33,000
28 - Equipment Repair	8390	Replace Truck 33	45,000
28 - Equipment Repair	8392	New IT Truck	30,000
30 - Engineering	7004	Valve & Hydrant Replacements	432,825
30 - Engineering	7009	Paloma Well Rehabilitation 2021	237,255
30 - Engineering	7022	Keller Heavenly Water System Improvement	2,153,850
30 - Engineering	7075	Lookout Tank Coating	5,874
30 - Engineering	7076	Iroquois Tank 1 Coating	5,392
30 - Engineering	7077	Flagpole Tank 2 Coating	88,734
30 - Engineering	7084	Lookout Tank Access Road	244,224
30 - Engineering	7085	Keller Booster Station Improvements	70,300
30 - Engineering	7086	Ham Ln Waterline Repl	435,250
30 - Engineering	7088	Meter Combo's	7,500
30 - Engineering	7520	Bijou #1 Waterline Replacement	35,386
30 - Engineering	7521	Lake Tahoe Blvd Waterline Replacement	4,444
30 - Engineering	7805	PRV, Washoan-Acoma	121,000
30 - Engineering	8098	Waterline, Black Bart	251,316
30 - Engineering	8099	Rocky Point 1 Waterline	66,546
30 - Engineering	8155	Water Field Communication Upgrades Phase 2	112,433
30 - Engineering	8157	Waterline, Upper Truckee River Crossing Tahoe Paradise Park	52,000
30 - Engineering	8266	Admin Building HVAC Upgrades	31,000
30 - Engineering	8279	Meter Installations Final Phase	256,851
30 - Engineering	8280	Cornelian Waterline Replacement	58,363
30 - Engineering	8282	Apache Ave Waterline Improvements	344,774
30 - Engineering	8284	Water Field Communication Upgrades Phase 3	150,000
30 - Engineering	8285	Elks Club Well Pump/Motor Replacement	258,000
30 - Engineering	8365	Glenwood Rancho WL	10,450
30 - Engineering	8366	Tahoe Mtn WL	9,405
30 - Engineering	8367	Park Ave #1 WL	25,000
30 - Engineering	8368	Pioneer Tr WL Impr. - Larch to Ski Run	123,000
30 - Engineering	8369	Keller BS Generator	130,921
30 - Engineering	8370	Paloma Well Generator	194,298
30 - Engineering	8371	Al Tahoe Well Rehab	151,881
30 - Engineering	8372	Al Tahoe/Bayview Backup Power	121,094
30 - Engineering	8373	Bayview Well VFD & Controls Upgrade	132,000
30 - Engineering	8374	Angora Creek Waterline	15,258
30 - Engineering	8375	Clearview MT Meadow Waterline	15,323
30 - Engineering	8930	Heavenly Tank Rehabilitation	232,513
32 - Laboratory	8227	Replace Large Autoclave	10,000

WATER (continued)
CAPITAL OUTLAY ACCOUNT ROLLOVERS
From 2021-2022 to 2022-2023 Fiscal Year

DEPARTMENT	ACCOUNT	DESCRIPTION	AMOUNT
32 - Laboratory	8228	Replace Block Digester	5,000
32 - Laboratory	8314	Lab Design Evaluation	35,000
42 - Board of Directors	8221	Board Room Hearing Impaired Equipment	5,000
42 - Board of Directors	8290	Board Room Security Improvements	4,234
56 - Information Technology	8258	New Core Switch, Server Room	25,000
56 - Information Technology	8333	Software Upgrades	8,000
TOTAL			\$ 7,137,470

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

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BOARD AGENDA ITEM 4d

TO: Board of Directors

FROM: Megan Colvey, Senior Engineer
Heidi Baugh, Purchasing Agent

MEETING DATE: August 17, 2023

ITEM – PROJECT NAME: REBID 2023-2024 Tank Coatings Touchup Project

REQUESTED BOARD ACTION: Authorize the General Manager to execute Change Order No. 1 to Unified Field Services Corporation in the amount of \$36,299.42.

DISCUSSION: This project includes coating repairs on two water storage tanks – Forest Mountain and Echo View - over the 2023 summer season. The Contractor, Unified Field Services Corporation (UFSC), began performing interior spot repairs on the Forest Mountain tank; however, it was quickly realized that the extent of repairs for the interior roof and rafters was much larger than originally estimated in the bid quantities. The District directed UFSC to continue investigation to identify coating failures, then abrasive blasting areas that require coating repairs so that a final surface area quantity for repair could be determined. The Contract for Forest Mountain was bid based on a unit price for square inches of spot repair. Change Order No. 1 increases the Contract amount by \$31,227.20 to account for the actual work performed to prepare the surface and make coating repairs at Forest Mountain.

Due to premature coating failures the District has recently experienced in areas above the normal operating water level, the District consulted with Bay Area Coating Consultants who recommended a change to the coating system for the roof plates and rafters. Since the entire interior roof of the Echo View tank is being recoated under this project, the District directed UFSC to apply the recommended coating system. This resulted in additional equipment costs in the amount of \$5,072.22.

The total amount for Change Order No. 1 is \$36,299.42. Staff recommends that the Board authorize the General Manager to execute Change Order No. 1 to UFSC.

SCHEDULE: ASAP

COSTS: \$31,227.20 (Forest Mtn); \$5,072.22 (Echo View)

ACCOUNT NO: 2030-7015; 2030-8482

BUDGETED AMOUNT AVAILABLE: \$0

ATTACHMENTS: Change Order No. 1

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Water

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____



Change Order #: **1**

Project: **REBID 2023-'24 Tanks Coating Touchup**

Date: **8/8/2023**

Purchase Order No. : **1**

Contractor: **Unified Field Services Corporation**

	Dollar Amounts	Contract Times
Original Contract	\$143,000.00	365 Calendar Days
Previous Change Orders	\$0.00	0 Calendar Days
Current Contract	\$143,000.00	365 Calendar Days
THIS CHANGE ORDER	\$36,299.42	0 Calendar Days
Total Change Orders to Date	\$36,299.42	0 Calendar Days
New Contract Total	\$179,299.42	365 Calendar Days

Contractor agrees to make the herein-described changes in accordance with the terms hereof. The change in contract price and/or contract time noted is full settlement for costs incurred as a result of the change(s) described, unless specifically noted in individual description(s).

Authorized by STPUD
General Manager: _____

Date: _____

Accepted by
Contractor: _____

Date: _____

Reviewed by STPUD
Project Manager _____

Date: _____



Change Order #: **1A**

Project: REBID 2023-'24 Tanks Coating Touchup

Bid Schedule: **A: Echo View Potable Water Tank**

Date: 8/8/2023

Contractor: Unified Field Services Corporation

Dollar Amounts	
Original Bid Schedule Subtotal	\$100,000.00
Previous Change Orders	\$0.00
Current Bid Schedule Subtotal	\$100,000.00
THIS CHANGE ORDER	\$5,072.22
Total Change Orders to Date	\$5,072.22
New Bid Schedule Subtotal	\$105,072.22

The Contract Shall Be Changed As Follows:

- 1A.1 Increase Bid Item 1 by \$5,072.22 for additional cost to bring equipment and materials to project site for application of 100% solids thick-film epoxy on interior roof plates, rafters, and knuckle. The District directed UFSC to use a different coating system than what was originally specified for the interior roof. There is no change to the Contract Time related to this change in work.

TOTAL FOR ITEM 1A.1 IS: \$5,072.22



Change Order #: **1B**

Project: REBID 2023-'24 Tanks Coating Touchup

Bid Schedule: **B: Forest Mountain Potable Water Tank**

Date: **8/8/2023**

Contractor: **Unified Field Services Corporation**

Dollar Amounts	
Original Bid Schedule Subtotal	\$43,000.00
Previous Change Orders	\$0.00
Current Bid Schedule Subtotal	\$43,000.00
THIS CHANGE ORDER	\$31,227.20
Total Change Orders to Date	\$31,227.20
New Bid Schedule Subtotal	\$74,227.20

The Contract Shall Be Changed As Follows:

1B.1 Delete Bid Item 8 to omit all labor, equipment, and materials costs allocated for Spot Repairs (estimated at 2,000 square inches), as coating repair areas ended up covering more than 30,000 square inches. The District and UFSC agreed upon a lump sum cost based on actual T&M to make the coating repairs (see Item 1B.3 below) since repair work ended up being investigative in nature. The deletion of this bid item results in a credit to the District in the amount of \$12,000. There is no change in the Contract Time related to this change in work.

TOTAL FOR ITEM 1B.1 IS: (\$12,000.00)

1B.2 Delete Bid Item 10 to omit all labor, equipment, and materials costs allocated for Dehumidification (estimated at 10 days), as dehumidification was not needed during the coating repair work. The deletion of this bid item results in a credit to the District in the amount of \$10,000. There is no change in the Contract Time related to this change in work.

TOTAL FOR ITEM 1B.2 IS: (\$10,000.00)

1B.3 Add Bid Item 12 in the lump sum amount of \$53,227.20 for all labor, materials, tools, equipment, and incidentals and for doing all work involved in Coating Repairs, both interior and exterior, complete and in place, including surface prep, coating application, curing, cleaning, and testing at various point locations as spec'd herein and as directed by the District. This bid item applies to approximately 33,000 square inches of bare metal (or approximately 226 square feet of bare metal). There is no change in the Contract Time related to this change in work.

TOTAL FOR ITEM 1B.3 IS: \$53,227.20

PAYMENT OF CLAIMS

FOR APPROVAL
August 17, 2023

Payroll	8/8/23			620,257.71
Total Payroll				620,257.71
AFLAC/WageWorks claims and fees				130.80
Total Vendor EFT				130.80
<u>Weekly Approved Check Batches</u>				
		<u>Water</u>	<u>Sewer</u>	<u>Total</u>
Wednesday, August 2, 2023		55,555.26	169,145.87	224,701.13
Wednesday, August 9, 2023		135,961.71	537,738.05	673,699.76
Total Accounts Payable Checks				898,400.89
Utility Management Refunds				7,665.03
Total Utility Management Checks				7,665.03
Grand Total				<u><u>\$1,526,454.43</u></u>

<u>Payroll EFTs & Checks</u>		<u>8/8/2023</u>
EFT	CA Employment Taxes & W/H	26,442.68
EFT	Federal Employment Taxes & W/H	134,650.18
EFT	CalPERS Contributions	88,720.30
EFT	Empower Retirement-Deferred Comp	24,879.06
EFT	Stationary Engineers Union Dues	2,787.47
EFT	CDHP Health Savings (HSA)	8,352.33
EFT	Retirement Health Savings	16,268.54
EFT	United Way Contributions	10.00
EFT	Employee Direct Deposits	317,987.92
CHK	Employee Garnishments	159.23
<i>Total</i>		620,257.71



Payment of Claims

Payment Date Range 07/27/23 - 08/09/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 42363 - A-1 CHEMICAL INC									
1270947	Janitorial Supplies Inventory	Paid by Check #113124		07/26/2023	08/09/2023	07/31/2023		08/09/2023	588.01
		Vendor 42363 - A-1 CHEMICAL INC Totals					Invoices	1	<u>\$588.01</u>
Vendor 43721 - ACWA/JPIA									
0700111	ACWA Medical/Vision Insurance Payable	Paid by Check #113125		07/03/2023	08/09/2023	08/31/2023		08/09/2023	204,266.83
		Vendor 43721 - ACWA/JPIA Totals					Invoices	1	<u>\$204,266.83</u>
Vendor 48790 - ADS LLC									
INV-SFW5584	Sewer Flow Meters	Paid by Check #113126		12/30/2022	08/09/2023	07/31/2023		08/09/2023	8,126.00
		Vendor 48790 - ADS LLC Totals					Invoices	1	<u>\$8,126.00</u>
Vendor 48573 - AESSEAL INC									
0090346101	Luther Pass Pump Station	Paid by Check #113127		07/12/2023	08/09/2023	07/31/2023		08/09/2023	1,890.08
		Vendor 48573 - AESSEAL INC Totals					Invoices	1	<u>\$1,890.08</u>
Vendor 44039 - AFLAC									
616770	Insurance Supplement Payable	Paid by Check #113051		07/01/2023	08/02/2023	07/31/2023		08/02/2023	928.48
		Vendor 44039 - AFLAC Totals					Invoices	1	<u>\$928.48</u>
Vendor 48605 - AIRGAS USA LLC									
9140040823	Field, Shop & Safety Supplies Inventory	Paid by Check #113052		07/14/2023	08/02/2023	07/31/2023		08/02/2023	717.75
9140227733	Field, Shop & Safety Supplies Inventory	Paid by Check #113052		07/20/2023	08/02/2023	07/31/2023		08/02/2023	760.94
9140227734	Field, Shop & Safety Supplies Inventory	Paid by Check #113052		07/20/2023	08/02/2023	07/31/2023		08/02/2023	394.09
9140316199	Field, Shop & Safety Supplies Inventory	Paid by Check #113128		07/24/2023	08/09/2023	07/31/2023		08/09/2023	843.35
9140364076	Field, Shop & Safety Supplies Inventory	Paid by Check #113052		07/25/2023	08/02/2023	07/31/2023		08/02/2023	1,002.05
		Vendor 48605 - AIRGAS USA LLC Totals					Invoices	5	<u>\$3,718.18</u>
Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO									
232939	Office Supply Issues	Paid by Check #113053		07/25/2023	08/02/2023	07/31/2023		08/02/2023	111.25
232940	Office Supply Issues	Paid by Check #113053		07/25/2023	08/02/2023	07/31/2023		08/02/2023	64.25
233096	Office Supply Issues	Paid by Check #113129		08/01/2023	08/09/2023	08/31/2023		08/09/2023	111.25
233097	Office Supply Issues	Paid by Check #113129		08/01/2023	08/09/2023	08/31/2023		08/09/2023	61.00
		Vendor 43949 - ALPEN SIERRA COFFEE ROASTING CO Totals					Invoices	4	<u>\$347.75</u>
Vendor 49337 - AMAZON CAPITAL SERVICES INC.									
1CHY-FYC3-6M6Q	Office Supplies	Paid by Check #113054		07/25/2023	08/02/2023	07/31/2023		08/02/2023	81.93
		Vendor 49337 - AMAZON CAPITAL SERVICES INC. Totals					Invoices	1	<u>\$81.93</u>
Vendor 48173 - APPLIED INDUSTRIAL TECH INC									



Payment of Claims

Payment Date Range 07/27/23 - 08/09/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
7027498323	Pump Stations	Paid by Check # 113130		07/24/2023	08/09/2023	07/31/2023			161.77
Vendor 48173 - APPLIED INDUSTRIAL TECH INC Totals							Invoices	1	<u>\$161.77</u>
Vendor 47919 - AQUATIC INFORMATICS INC 105408	Service Contracts	Paid by Check # 113131		07/21/2023	08/09/2023	07/31/2023		08/09/2023	178.00
Vendor 47919 - AQUATIC INFORMATICS INC Totals							Invoices	1	<u>\$178.00</u>
Vendor 44580 - ARAMARK UNIFORM SERVICES									
5980118212	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	65.38
5980118215	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	63.68
5980118222	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	52.01
5980118232	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	21.64
5980118235	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	33.59
5980118237	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	4.64
5980118239	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	8.33
5980118240	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	15.14
5980118242	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	17.84
5980118247	Uniform Payable	Paid by Check # 113132		07/26/2023	08/09/2023	07/31/2023		08/09/2023	24.33
5980120271	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	66.18
5980120272	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	63.68
5980120273	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	84.40
5980120274	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	50.42
5980120275	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	86.09
5980120276	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	96.00
5980120277	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	21.91
5980120278	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	34.13
5980120279	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	4.64
5980120280	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	8.33
5980120281	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	15.14
5980120282	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	17.84
5980120283	Uniform Payable	Paid by Check # 113132		08/02/2023	08/09/2023	08/31/2023		08/09/2023	24.33
Vendor 44580 - ARAMARK UNIFORM SERVICES Totals							Invoices	23	<u>\$879.67</u>
Vendor 40521 - AT&T 088 080-5493 823	Telephone	Paid by Check # 113133		07/28/2023	08/09/2023	08/31/2023		08/09/2023	200.00
Vendor 40521 - AT&T Totals							Invoices	1	<u>\$200.00</u>
Vendor 45202 - AT&T MOBILITY 287257798939 723	Telephone	Paid by Check # 113055		07/19/2023	08/02/2023	07/31/2023		08/02/2023	227.41
Vendor 45202 - AT&T MOBILITY Totals							Invoices	1	<u>\$227.41</u>
Vendor 48000 - AT&T/CALNET 3 000020316042	Telephone	Paid by Check # 113134		08/01/2023	08/09/2023	07/31/2023		08/09/2023	24.50



Payment of Claims

Payment Date Range 07/27/23 - 08/09/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount	
000020316044	Telephone	Paid by Check #113134		08/01/2023	08/09/2023	07/31/2023		08/09/2023	24.50	
000020321244	Telephone	Paid by Check #113134		08/01/2023	08/09/2023	07/31/2023		08/09/2023	1,744.55	
Vendor 48000 - AT&T/CALNET 3 Totals								Invoices	3	<u>\$1,793.55</u>
Vendor 49269 - BACKGROUNDS ONLINE										
555151	Personnel Expense	Paid by Check #113056		07/31/2023	08/02/2023	07/31/2023		08/02/2023	54.50	
Vendor 49269 - BACKGROUNDS ONLINE Totals								Invoices	1	<u>\$54.50</u>
Vendor 49339 - BASEFORM INC										
07252023-202	Pipe - Covers & Manholes	Paid by Check #113057		07/25/2023	08/02/2023	07/31/2023		08/02/2023	2,430.00	
Vendor 49339 - BASEFORM INC Totals								Invoices	1	<u>\$2,430.00</u>
Vendor 44109 - BB&H BENEFIT DESIGNS										
95168	Contractual Services	Paid by Check #113135		07/27/2023	08/09/2023	07/31/2023		08/09/2023	242.00	
Vendor 44109 - BB&H BENEFIT DESIGNS Totals								Invoices	1	<u>\$242.00</u>
Vendor 49419 - BEND GENETICS LLC										
ST2306	Monitoring	Paid by Check #113058		07/11/2023	08/02/2023	07/31/2023		08/02/2023	250.00	
Vendor 49419 - BEND GENETICS LLC Totals								Invoices	1	<u>\$250.00</u>
Vendor 45009 - BENTLY AGROWDYNAMICS										
210301	Biosolid Disposal Costs	Paid by Check #113059		07/21/2023	08/02/2023	07/31/2023		08/02/2023	1,482.75	
210315	Biosolid Disposal Costs	Paid by Check #113059		07/28/2023	08/02/2023	07/31/2023		08/02/2023	1,522.35	
210330	Biosolid Disposal Costs	Paid by Check #113136		08/02/2023	08/09/2023	07/31/2023		08/09/2023	1,464.30	
Vendor 45009 - BENTLY AGROWDYNAMICS Totals								Invoices	3	<u>\$4,469.40</u>
Vendor 49868 - NICOLE BERGNER										
2347109-2	Turf Buy-Back Program	Paid by Check #113137		08/03/2023	08/09/2023	08/31/2023		08/09/2023	420.00	
Vendor 49868 - NICOLE BERGNER Totals								Invoices	1	<u>\$420.00</u>
Vendor 49674 - BIG LAKE SUPPLY LLC										
129949	Pump Stations	Paid by Check #113138		11/30/2022	08/09/2023	07/31/2023	06/30/2023	08/09/2023	2,396.00	
Vendor 49674 - BIG LAKE SUPPLY LLC Totals								Invoices	1	<u>\$2,396.00</u>
Vendor 49996 - TOBY BOEL										
29594 REIMB	Meter Installations Final Phase	Paid by Check #113060		07/14/2023	08/02/2023	07/31/2023		08/02/2023	2,500.00	
Vendor 49996 - TOBY BOEL Totals								Invoices	1	<u>\$2,500.00</u>
Vendor 49971 - BRANDED SCREEN PRINTING										
1303143	Incentive & Recognition Program	Paid by Check #113061		07/06/2023	08/02/2023	07/31/2023		08/02/2023	588.03	
Vendor 49971 - BRANDED SCREEN PRINTING Totals								Invoices	1	<u>\$588.03</u>
Vendor 48681 - CADENCE TEAM INC										
3921	Service Contracts	Paid by Check #113139		07/26/2023	08/09/2023	07/31/2023		08/09/2023	1,610.00	
Vendor 48681 - CADENCE TEAM INC Totals								Invoices	1	<u>\$1,610.00</u>



Payment of Claims

Payment Date Range 07/27/23 - 08/09/23
 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 48767 - CALIFORNIA LAB SERVICE									
3070390	Monitoring	Paid by Check #113062		07/13/2023	08/02/2023	07/31/2023		08/02/2023	126.00
3071278	Monitoring	Paid by Check #113140		07/27/2023	08/09/2023	07/31/2023		08/09/2023	42.00
3071281	Monitoring	Paid by Check #113140		07/27/2023	08/09/2023	07/31/2023		08/09/2023	210.00
Vendor 48767 - CALIFORNIA LAB SERVICE Totals							Invoices	3	<u>\$378.00</u>
Vendor 42125 - CALPELRA									
KAUFFMAN0823	Dues - Memberships - Certification	Paid by Check #113141		08/04/2023	08/09/2023	08/31/2023		08/09/2023	380.00
Vendor 42125 - CALPELRA Totals							Invoices	1	<u>\$380.00</u>
Vendor 13230 - CAROLLO ENGINEERS									
FB39234	Bijou PS Rehab	Paid by Check #113142		07/25/2023	08/09/2023	07/31/2023		08/09/2023	9,985.00
Vendor 13230 - CAROLLO ENGINEERS Totals							Invoices	1	<u>\$9,985.00</u>
Vendor 40176 - CASHMAN EQUIPMENT									
INPS3839024	Automotive	Paid by Check #113063		07/25/2023	08/02/2023	07/31/2023		08/02/2023	4,317.80
INPS3840798	Automotive	Paid by Check #113143		07/27/2023	08/09/2023	07/31/2023		08/09/2023	501.87
Vendor 40176 - CASHMAN EQUIPMENT Totals							Invoices	2	<u>\$4,819.67</u>
Vendor 42328 - CDW-G CORP									
KZ59392	District Computer Supplies	Paid by Check #113144		07/28/2023	08/09/2023	07/31/2023		08/09/2023	637.64
Vendor 42328 - CDW-G CORP Totals							Invoices	1	<u>\$637.64</u>
Vendor 48406 - CHARTER COMMUNICATIONS									
0154674080123	Telephone	Paid by Check #113145		08/01/2023	08/09/2023	08/31/2023		08/09/2023	149.98
Vendor 48406 - CHARTER COMMUNICATIONS Totals							Invoices	1	<u>\$149.98</u>
Vendor 40343 - CHEMSEARCH INC									
8319869	Service Contracts	Paid by Check #113146		07/20/2023	08/09/2023	07/31/2023		08/09/2023	401.09
Vendor 40343 - CHEMSEARCH INC Totals							Invoices	1	<u>\$401.09</u>
Vendor 49756 - CINDERLITE TRUCKING CORP									
413597	Pipe - Covers & Manholes	Paid by Check #113147		07/25/2023	08/09/2023	07/31/2023		08/09/2023	678.00
413761	Pipe - Covers & Manholes	Paid by Check #113147		07/26/2023	08/09/2023	07/31/2023		08/09/2023	719.21
413863	Pipe - Covers & Manholes	Paid by Check #113147		07/27/2023	08/09/2023	07/31/2023		08/09/2023	669.84
414673	Pipe - Covers & Manholes	Paid by Check #113147		08/04/2023	08/09/2023	08/31/2023		08/09/2023	240.96
Vendor 49756 - CINDERLITE TRUCKING CORP Totals							Invoices	4	<u>\$2,308.01</u>
Vendor 40512 - CODALE ELECTRIC SUPPLY									
S8106087.001	Misc Sewer Motor Rebuilds (TBD)	Paid by Check #113148		06/28/2023	08/09/2023	07/31/2023		08/09/2023	7,943.84
Vendor 40512 - CODALE ELECTRIC SUPPLY Totals							Invoices	1	<u>\$7,943.84</u>
Vendor 49778 - COLUMN SOFTWARE PBC									



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
B41A7C18-0015	Luther Pass/Heavenly Tanks Rehab	Paid by Check # 113149		01/31/2023	08/09/2023	07/31/2023	06/30/2023	08/09/2023	350.35
Vendor 49778 - COLUMN SOFTWARE PBC Totals							Invoices	1	\$350.35
Vendor 48281 - CRYSTAL DAIRY FOODS									
56633	Safety Equipment - Physicals	Paid by Check # 113150		08/08/2023	08/09/2023	08/31/2023		08/09/2023	49.92
Vendor 48281 - CRYSTAL DAIRY FOODS Totals							Invoices	1	\$49.92
Vendor 44739 - CYBER SECURITY SOURCE									
11719	District Computer Supplies	Paid by Check # 113064		07/14/2023	08/02/2023	07/31/2023		08/02/2023	998.57
Vendor 44739 - CYBER SECURITY SOURCE Totals							Invoices	1	\$998.57
Vendor 48305 - DOMENICHELLI & ASSOCIATES									
21-700 2	Paloma Well Rehabilitation 2021	Paid by Check # 113151		09/30/2021	08/09/2023	07/31/2023	06/30/2023	08/09/2023	1,650.00
21-700 3	Paloma Well Rehabilitation 2021	Paid by Check # 113151		07/10/2022	08/09/2023	07/31/2023	06/30/2023	08/09/2023	1,072.50
Vendor 48305 - DOMENICHELLI & ASSOCIATES Totals							Invoices	2	\$2,722.50
Vendor 43649 - DOUGLAS DISPOSAL									
2734360	Refuse Disposal	Paid by Check # 113152		08/01/2023	08/09/2023	07/31/2023		08/09/2023	27.35
Vendor 43649 - DOUGLAS DISPOSAL Totals							Invoices	1	\$27.35
Vendor 50007 - RAYMOND DOWNS									
3108409	Toilet Rebate Program	Paid by Check # 113065		07/26/2023	08/02/2023	07/31/2023		08/02/2023	79.50
Vendor 50007 - RAYMOND DOWNS Totals							Invoices	1	\$79.50
Vendor 40866 - EL DORADO COUNTY ENVIRONMENTAL MGMT									
2023 EMD	Regulatory Operating Permits	Paid by Check # 113066		07/01/2023	08/02/2023	07/31/2023		08/02/2023	13,559.00
Vendor 40866 - EL DORADO COUNTY ENVIRONMENTAL MGMT Totals							Invoices	1	\$13,559.00
Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT									
18614	Regulatory Operating Permits	Paid by Check # 113067		07/10/2023	08/02/2023	07/31/2023	06/30/2023	08/02/2023	8,104.75
Vendor 14683 - EL DORADO COUNTY TRANSPORTATION DEPT Totals							Invoices	1	\$8,104.75
Vendor 47894 - ENVIRONMENTAL TECHNICAL SVCS									
9420	Monitoring	Paid by Check # 113153		07/28/2023	08/09/2023	07/31/2023		08/09/2023	1,370.00
Vendor 47894 - ENVIRONMENTAL TECHNICAL SVCS Totals							Invoices	1	\$1,370.00
Vendor 18550 - EUROFINS EATON ANALYTICAL LLC									
3800027543	Monitoring	Paid by Check # 113068		07/12/2023	08/02/2023	07/31/2023		08/02/2023	40.00
Vendor 18550 - EUROFINS EATON ANALYTICAL LLC Totals							Invoices	1	\$40.00



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Vendor 47836 - EVOQUA WATER TECHNOLOGIES LLC											
905973986	Service Contracts	Paid by Check #113069		07/11/2023	08/02/2023	07/31/2023		08/02/2023	136.86		
							Vendor	47836 - EVOQUA WATER TECHNOLOGIES LLC Totals	Invoices	1	<u>136.86</u>
Vendor 48571 - EYEZONE TAHOE											
MENDOZA23	Safety Equipment - Physicals	Paid by Check #113154		08/07/2023	08/09/2023	08/31/2023		08/09/2023	533.60		
							Vendor	48571 - EYEZONE TAHOE Totals	Invoices	1	<u>533.60</u>
Vendor 50008 - TIMOTHY FAJEN											
2941107	Turf Buy-Back Program	Paid by Check #113070		07/25/2023	08/02/2023	07/31/2023		08/02/2023	957.00		
							Vendor	50008 - TIMOTHY FAJEN Totals	Invoices	1	<u>957.00</u>
Vendor 14890 - FEDEX											
8-205-86187	Postage Expenses	Paid by Check #113155		07/28/2023	08/09/2023	07/31/2023		08/09/2023	54.43		
8-213-10774	Postage Expenses	Paid by Check #113155		08/04/2023	08/09/2023	07/31/2023		08/09/2023	35.76		
							Vendor	14890 - FEDEX Totals	Invoices	2	<u>90.19</u>
Vendor 41263 - FERGUSON ENTERPRISES LLC											
0719482	Small Tools	Paid by Check #113071		07/25/2023	08/02/2023	07/31/2023		08/02/2023	109.81		
							Vendor	41263 - FERGUSON ENTERPRISES LLC Totals	Invoices	1	<u>109.81</u>
Vendor 15000 - FISHER SCIENTIFIC											
4836335	Laboratory Supplies	Paid by Check #113156		07/25/2023	08/09/2023	07/31/2023		08/09/2023	67.22		
							Vendor	15000 - FISHER SCIENTIFIC Totals	Invoices	1	<u>67.22</u>
Vendor 48402 - FLYERS ENERGY LLC											
23-877805	Diesel Fuel Inventory	Paid by Check #113072		07/21/2023	08/02/2023	07/31/2023		08/02/2023	7,831.44		
23-884369	Gasoline Fuel Inventory	Paid by Check #113157		07/29/2023	08/09/2023	07/31/2023		08/09/2023	3,927.78		
23-886681	Gasoline & Diesel Fuel Inventory	Paid by Check #113157		08/02/2023	08/09/2023	08/31/2023		08/09/2023	6,748.64		
							Vendor	48402 - FLYERS ENERGY LLC Totals	Invoices	3	<u>18,507.86</u>
Vendor 49901 - GALLAGHER BENEFIT SERVICES INC											
017830	Contractual Services	Paid by Check #113158		08/01/2023	08/09/2023	07/31/2023		08/09/2023	5,000.00		
							Vendor	49901 - GALLAGHER BENEFIT SERVICES INC Totals	Invoices	1	<u>5,000.00</u>
Vendor 41531 - GB GENERAL ENG CONTRACTOR INC											
202305-654	Miscellaneous Liability Claims	Paid by Check #113073		07/19/2023	08/02/2023	07/31/2023		08/02/2023	5,132.00		
23-04	Pipe - Covers & Manholes	Paid by Check #113159		07/31/2023	08/09/2023	07/31/2023		08/09/2023	54,203.50		
23-04R	Pipe - Covers & Manholes Retainage	Paid by Check #113159		07/31/2023	08/09/2023	07/31/2023		08/09/2023	(2,710.17)		
							Vendor	41531 - GB GENERAL ENG CONTRACTOR INC Totals	Invoices	3	<u>56,625.33</u>
Vendor 44860 - GoTo TECHNOLOGIES USA INC											
ID1424569	Service Contracts	Paid by Check #113074		07/31/2023	08/02/2023	07/31/2023		08/02/2023	1,654.65		



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Vendor 44860 - GoTo TECHNOLOGIES USA INC Totals						Invoices	1		\$1,654.65
Vendor 15600 - GRAINGER									
9756405487	Pump Stations	Paid by Check #113160		06/29/2023	08/09/2023	07/31/2023		08/09/2023	320.18
9756405495	Pump Stations	Paid by Check #113160		06/29/2023	08/09/2023	07/31/2023		08/09/2023	69.75
9757144515	Pump Stations	Paid by Check #113160		06/29/2023	08/09/2023	07/31/2023		08/09/2023	959.29
9757465787	Pump Stations	Paid by Check #113160		06/30/2023	08/09/2023	07/31/2023		08/09/2023	884.14
9758179478	Luther Pass Pump Station	Paid by Check #113160		06/30/2023	08/09/2023	07/31/2023		08/09/2023	2,532.20
9758179486	Small Tools	Paid by Check #113160		06/30/2023	08/09/2023	07/31/2023		08/09/2023	624.08
9758179494	Small Tools	Paid by Check #113075		06/30/2023	08/02/2023	07/31/2023		08/02/2023	1,248.32
Vendor 15600 - GRAINGER Totals						Invoices	7		\$6,637.96
Vendor 50011 - ALAN GROSSMAN									
3421305	Water Use Reduction Rebates	Paid by Check #113076		07/31/2023	08/02/2023	07/31/2023		08/02/2023	500.00
Vendor 50011 - ALAN GROSSMAN Totals						Invoices	1		\$500.00
Vendor 49110 - HATCHBACK CREATIVE									
3249	Public Relations Expense	Paid by Check #113161		07/03/2023	08/09/2023	07/31/2023		08/09/2023	2,070.50
Vendor 49110 - HATCHBACK CREATIVE Totals						Invoices	1		\$2,070.50
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS									
133331	Service Contracts	Paid by Check #113162		08/02/2023	08/09/2023	07/31/2023		08/09/2023	769.31
Vendor 44430 - HIGH SIERRA BUSINESS SYSTEMS Totals						Invoices	1		\$769.31
Vendor 50009 - TRACY HOLDER									
8016327	Toilet Rebate Program	Paid by Check #113077		07/26/2023	08/02/2023	07/31/2023		08/02/2023	200.00
Vendor 50009 - TRACY HOLDER Totals						Invoices	1		\$200.00
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES									
6840	Contractual Services	Paid by Check #113163		06/29/2023	08/09/2023	07/31/2023		08/09/2023	800.00
6867	Contractual Services	Paid by Check #113163		07/28/2023	08/09/2023	07/31/2023		08/09/2023	800.00
Vendor 49604 - HOUSTON MAGNANI AND ASSOCIATES Totals						Invoices	2		\$1,600.00
Vendor 48832 - NANCY HUSSMANN									
August 2023	Personnel Expense	Paid by Check #113078		08/01/2023	08/02/2023	08/31/2023		08/02/2023	454.45
Vendor 48832 - NANCY HUSSMANN Totals						Invoices	1		\$454.45
Vendor 48087 - INNOVYZE INC									
Q-144399	Service Contracts	Paid by Check #113079		05/08/2023	08/02/2023	08/31/2023		08/02/2023	15,886.00
Vendor 48087 - INNOVYZE INC Totals						Invoices	1		\$15,886.00
Vendor 49591 - JUDY LEONG									
August 2023	Contractual Services	Paid by Check #113080		08/01/2023	08/02/2023	08/31/2023		08/02/2023	20.00
Vendor 49591 - JUDY LEONG Totals						Invoices	1		\$20.00



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Vendor 45135 - LES SCHWAB TIRE CENTER									
66100399925	Automotive	Paid by Check #113164		01/06/2022	08/09/2023	07/31/2023	06/30/2023	08/09/2023	1,566.23
66100470144	Automotive	Paid by Check #113081		07/06/2023	08/02/2023	07/31/2023		08/02/2023	1,759.73
Vendor 45135 - LES SCHWAB TIRE CENTER Totals							Invoices	2	\$3,325.96
Vendor 22550 - LIBERTY UTILITIES									
6926399	Electricity	Paid by Check #113082		07/14/2023	08/02/2023	07/31/2023	06/30/2023	08/02/2023	93,370.53
6939626	Electricity	Paid by Check #113082		07/20/2023	08/02/2023	07/31/2023	06/30/2023	08/02/2023	10,624.63
6942463	Electricity	Paid by Check #113082		07/25/2023	08/02/2023	07/31/2023		08/02/2023	172.64
6942799	Electricity	Paid by Check #113082		07/25/2023	08/02/2023	07/31/2023		08/02/2023	37.63
6942851	Electricity	Paid by Check #113082		07/25/2023	08/02/2023	07/31/2023		08/02/2023	41.89
6942874	Electricity	Paid by Check #113082		07/25/2023	08/02/2023	07/31/2023		08/02/2023	3,816.83
6948547	Electricity	Paid by Check #113082		07/28/2023	08/02/2023	07/31/2023		08/02/2023	531.31
6948628	Electricity	Paid by Check #113082		07/28/2023	08/02/2023	07/31/2023		08/02/2023	21.72
6948629	Electricity	Paid by Check #113082		07/28/2023	08/02/2023	07/31/2023		08/02/2023	77.19
6948630	Electricity	Paid by Check #113082		07/28/2023	08/02/2023	07/31/2023		08/02/2023	47.27
6948645	Electricity	Paid by Check #113082		07/28/2023	08/02/2023	07/31/2023		08/02/2023	614.06
6948738	Electricity	Paid by Check #113082		07/28/2023	08/02/2023	07/31/2023		08/02/2023	350.17
6948758	Electricity	Paid by Check #113082		07/28/2023	08/02/2023	07/31/2023		08/02/2023	580.50
6951051	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	73.29
6951485	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	83.05
6951488	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	90.12
6951744	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	1,928.75
6951886	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	1,117.41
6951949	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	54.66
6953145	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	167,938.08
6953146	Electricity	Paid by Check #113165		08/01/2023	08/09/2023	07/31/2023		08/09/2023	2,191.12
6953610	Electricity	Paid by Check #113165		08/02/2023	08/09/2023	07/31/2023		08/09/2023	4,443.05
6954091	Electricity	Paid by Check #113165		08/02/2023	08/09/2023	07/31/2023		08/09/2023	21.93
6954633	Electricity	Paid by Check #113165		08/02/2023	08/09/2023	07/31/2023		08/09/2023	3,975.46
6954849	Electricity	Paid by Check #113165		08/02/2023	08/09/2023	07/31/2023		08/09/2023	55.16
6955539	Street Lighting Expense	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	52.84
6955549	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	358.18
6955667	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	26.47
6955669	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	26.47
6955764	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	135.23
6955783	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	33.30
6955823	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	12,886.00
6956022	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	110.56
6956383	Electricity	Paid by Check #113165		08/03/2023	08/09/2023	07/31/2023		08/09/2023	886.34
6958501	Electricity	Paid by Check #113165		08/04/2023	08/09/2023	07/31/2023		08/09/2023	887.46
Vendor 22550 - LIBERTY UTILITIES Totals							Invoices	35	\$307,661.30



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Vendor 47903 - LINDE GAS & EQUIPMENT INC									
36647260	Shop Supplies	Paid by Check #113083		06/22/2023	08/02/2023	07/31/2023	06/30/2023	08/02/2023	66.45
37036801	Luther Pass Pump Station	Paid by Check #113083		07/12/2023	08/02/2023	07/31/2023		08/02/2023	25.48
37205077	Shop Supplies	Paid by Check #113083		07/22/2023	08/02/2023	07/31/2023		08/02/2023	511.57
37225264	Shop Supplies	Paid by Check #113083		07/22/2023	08/02/2023	07/31/2023		08/02/2023	64.92
37480745	Forest Mountain Tank Coating	Paid by Check #113083		07/31/2023	08/02/2023	07/31/2023		08/02/2023	30.68
37507007	Shop Supplies	Paid by Check #113166		08/02/2023	08/09/2023	08/31/2023		08/09/2023	299.61
Vendor 47903 - LINDE GAS & EQUIPMENT INC Totals							Invoices	6	<u>\$998.71</u>
Vendor 45059 - LUMOS & ASSOCIATES									
118551-R	Waterline Replacements	Paid by Check #113167		07/25/2023	08/09/2023	07/31/2023		08/09/2023	8,150.00
Vendor 45059 - LUMOS & ASSOCIATES Totals							Invoices	1	<u>\$8,150.00</u>
Vendor 19248 - MALLORY SAFETY & SUPPLY LLC									
5672775	Field, Shop & Safety Supplies Inventory	Paid by Check #113168		07/19/2023	08/09/2023	07/31/2023		08/09/2023	397.41
5678207	Field, Shop & Safety Supplies Inventory	Paid by Check #113168		07/26/2023	08/09/2023	07/31/2023		08/09/2023	239.01
5678505	Field, Shop & Safety Supplies Inventory	Paid by Check #113168		07/27/2023	08/09/2023	07/31/2023		08/09/2023	513.21
Vendor 19248 - MALLORY SAFETY & SUPPLY LLC Totals							Invoices	3	<u>\$1,149.63</u>
Vendor 18150 - MEEKS LUMBER & HARDWARE									
Jul 23 Stmt	Pipe-Covers & Manholes + Grounds & Maintenance	Paid by Check #113169		07/31/2023	08/09/2023	07/31/2023		08/09/2023	947.26
Vendor 18150 - MEEKS LUMBER & HARDWARE Totals							Invoices	1	<u>\$947.26</u>
Vendor 50010 - PAM MILLIGIN									
3465412	Water Use Reduction Rebates	Paid by Check #113084		07/26/2023	08/02/2023	07/31/2023		08/02/2023	100.00
Vendor 50010 - PAM MILLIGIN Totals							Invoices	1	<u>\$100.00</u>
Vendor 43889 - MME MUNICIPAL MAINTENANCE									
011702	Infiltration & Inflow	Paid by Check #113170		07/25/2023	08/09/2023	07/31/2023		08/09/2023	4,141.62
Vendor 43889 - MME MUNICIPAL MAINTENANCE Totals							Invoices	1	<u>\$4,141.62</u>
Vendor 49982 - MOBILE MODULAR MGMT CORP									
R10729756	Engineering Office Upgrades	Paid by Check #113171		07/12/2023	08/09/2023	07/31/2023		08/09/2023	5,000.00
Vendor 49982 - MOBILE MODULAR MGMT CORP Totals							Invoices	1	<u>\$5,000.00</u>
Vendor 19200 - NELS TAHOE HARDWARE									
Jul 23 Stmt	Shop Supplies	Paid by Check #113085		07/31/2023	08/02/2023	07/31/2023		08/02/2023	91.79
Vendor 19200 - NELS TAHOE HARDWARE Totals							Invoices	1	<u>\$91.79</u>
Vendor 48470 - NIXONS HEATING/AIR CONDIT INC									
44710	Buildings	Paid by Check #113086		07/27/2023	08/02/2023	07/31/2023		08/02/2023	362.63



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Vendor 48470 - NIXONS HEATING/AIR CONDIT INC Totals							Invoices	1	\$362.63
Vendor 44607 - OLIN PIONEER AMERICAS LLC									
900298355	Hypochlorite	Paid by Check #113087		07/18/2023	08/02/2023	07/31/2023		08/02/2023	12,990.69
900303362	Hypochlorite	Paid by Check #113172		07/27/2023	08/09/2023	07/31/2023		08/09/2023	13,991.45
Vendor 44607 - OLIN PIONEER AMERICAS LLC Totals							Invoices	2	\$26,982.14
Vendor 41272 - PAC MACHINE CO									
91076	Misc Emergency Incident Expenses	Paid by Check #113173		07/07/2023	08/09/2023	07/31/2023		08/09/2023	14,638.84
91077	Misc Emergency Incident Expenses	Paid by Check #113173		07/07/2023	08/09/2023	07/31/2023		08/09/2023	4,664.53
Vendor 41272 - PAC MACHINE CO Totals							Invoices	2	\$19,303.37
Vendor 49961 - PLATINUM ADVISORS LLC									
35253	Contractual Services	Paid by Check #113174		08/01/2023	08/09/2023	08/31/2023		08/09/2023	1,000.00
Vendor 49961 - PLATINUM ADVISORS LLC Totals							Invoices	1	\$1,000.00
Vendor 49550 - PRISM									
24400036	Contractual Services	Paid by Check #113088		07/06/2023	08/02/2023	07/31/2023		08/02/2023	1,110.90
Vendor 49550 - PRISM Totals							Invoices	1	\$1,110.90
Vendor 48553 - RAUCH COMMUNICATION									
02-2023-07	Contractual Services	Paid by Check #113175		03/07/2023	08/09/2023	07/31/2023		08/09/2023	153.75
03-2023-04	Contractual Services	Paid by Check #113175		03/23/2023	08/09/2023	07/31/2023		08/09/2023	153.75
04-2023-08	Contractual Services	Paid by Check #113175		05/01/2023	08/09/2023	07/31/2023		08/09/2023	210.00
05-2023-12	Contractual Services	Paid by Check #113175		05/19/2023	08/09/2023	07/31/2023		08/09/2023	183.75
Vendor 48553 - RAUCH COMMUNICATION Totals							Invoices	4	\$701.25
Vendor 49497 - REGULATORY INTELLIGENCE LLC									
STPUD723	Advisory	Paid by Check #113176		07/12/2023	08/09/2023	07/31/2023		08/09/2023	2,792.37
Vendor 49497 - REGULATORY INTELLIGENCE LLC Totals							Invoices	1	\$2,792.37
Vendor 48144 - RELIANCE STANDARD									
JULY23	Voluntary Life Payable	Paid by Check #113089		07/01/2023	08/02/2023	07/31/2023		08/02/2023	310.56
AUG23A	LTD/Life Insurance Management	Paid by Check #113177		08/01/2023	08/09/2023	08/31/2023		08/09/2023	2,354.49
AUG23B	LTD/Life Insurance Union/Board Payable	Paid by Check #113177		08/01/2023	08/09/2023	08/31/2023		08/09/2023	3,493.41
Vendor 48144 - RELIANCE STANDARD Totals							Invoices	3	\$6,158.46
Vendor 48684 - RS									



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9018194065	Pump Stations	Paid by Check #113178		07/27/2023	08/09/2023	07/31/2023		08/09/2023	76.23
									\$76.23
Vendor 50014 - SUSAN SASSON									
3428322	Turf Buy-Back Program	Paid by Check #113179		08/03/2023	08/09/2023	08/31/2023		08/09/2023	990.00
									\$990.00
Vendor 49911 - SEARCHPROS STAFFING LLC									
23071141	Contractual Services	Paid by Check #113180		07/11/2023	08/09/2023	07/31/2023		08/09/2023	1,330.00
23071835	Contractual Services	Paid by Check #113180		07/18/2023	08/09/2023	07/31/2023		08/09/2023	1,700.24
23072539	Contractual Services	Paid by Check #113180		07/25/2023	08/09/2023	07/31/2023		08/09/2023	1,313.82
23080137	Contractual Services	Paid by Check #113180		08/01/2023	08/09/2023	07/31/2023		08/09/2023	1,530.41
									\$5,874.47
Vendor 49965 - SemiTorr GRP LLC dba Environ Water Sol									
5562097	Secondary Equipment	Paid by Check #113181		07/28/2023	08/09/2023	07/31/2023		08/09/2023	886.44
									\$886.44
Vendor 49974 - KYLE SHAND									
3426627	Turf Buy-Back Program	Paid by Check #113090		07/26/2023	08/02/2023	07/31/2023		08/02/2023	546.00
3426627-1	Turf Buy-Back Program	Paid by Check #113090		07/26/2023	08/02/2023	07/31/2023		08/02/2023	1,008.00
									\$1,554.00
Vendor 22620 - SIERRA SPRINGS									
5152426 072923	Supplies	Paid by Check #113091		07/29/2023	08/02/2023	07/31/2023		08/02/2023	15.03
									\$15.03
Vendor 48735 - SILVER STATE ANALYTICAL LAB									
LV302904	Monitoring	Paid by Check #113092		07/25/2023	08/02/2023	07/31/2023		08/02/2023	258.00
									\$258.00
Vendor 48172 - SNAP ON TOOLS									
07192360124	Small Tools	Paid by Check #113093		07/19/2023	08/02/2023	07/31/2023		08/02/2023	690.02
									\$690.02
Vendor 44594 - SOLENIS LLC									
9900098656	Polymer	Paid by Check #113182		08/01/2023	08/09/2023	07/31/2023		08/09/2023	32,872.95
									\$32,872.95
Vendor 43888 - SONSTRAY MACHINERY LLC									
PSO084795-1	Automotive	Paid by Check #113183		06/27/2023	08/09/2023	07/31/2023		08/09/2023	1,490.23
									\$1,490.23
Vendor 23450 - SOUTH TAHOE REFUSE									
2738370	Grounds & Maintenance	Paid by Check #113094		08/01/2023	08/02/2023	07/31/2023		08/02/2023	60.61



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2738386	Refuse Disposal	Paid by Check #113094		08/01/2023	08/02/2023	07/31/2023		08/02/2023	1,020.00	
2738399	Refuse Disposal	Paid by Check #113094		08/01/2023	08/02/2023	07/31/2023		08/02/2023	510.00	
2738403	Refuse Disposal	Paid by Check #113094		08/01/2023	08/02/2023	07/31/2023		08/02/2023	850.00	
2738472	Refuse Disposal	Paid by Check #113094		08/01/2023	08/02/2023	07/31/2023		08/02/2023	510.00	
2738989	Refuse Disposal	Paid by Check #113184		08/01/2023	08/09/2023	07/31/2023		08/09/2023	1,020.00	
Vendor 23450 - SOUTH TAHOE REFUSE Totals								Invoices	6	\$3,970.61
Vendor 45168 - SOUTHWEST GAS										
910000175915 723	Natural Gas	Paid by Check #113185		07/21/2023	08/09/2023	07/31/2023		08/09/2023	11.00	
910000416139 723	Natural Gas	Paid by Check #113095		07/24/2023	08/02/2023	07/31/2023		08/02/2023	18.72	
910000192416 723	Natural Gas	Paid by Check #113095		07/25/2023	08/02/2023	07/31/2023		08/02/2023	40.41	
910000421501 723	Natural Gas	Paid by Check #113185		07/26/2023	08/09/2023	07/31/2023		08/09/2023	231.60	
910000421502 723	Natural Gas	Paid by Check #113185		07/26/2023	08/09/2023	07/31/2023		08/09/2023	426.00	
910000429959 723	Natural Gas	Paid by Check #113185		07/26/2023	08/09/2023	07/31/2023		08/09/2023	26.46	
910000429960 723	Natural Gas	Paid by Check #113185		07/26/2023	08/09/2023	07/31/2023		08/09/2023	2,766.85	
910000175574 723	Natural Gas	Paid by Check #113185		07/28/2023	08/09/2023	07/31/2023		08/09/2023	18.79	
910000175902 723	Natural Gas	Paid by Check #113185		07/28/2023	08/09/2023	07/31/2023		08/09/2023	11.00	
910000865770 723	Natural Gas	Paid by Check #113185		07/28/2023	08/09/2023	07/31/2023		08/09/2023	21.87	
910000416224 723	Natural Gas	Paid by Check #113185		08/01/2023	08/09/2023	07/31/2023		08/09/2023	11.00	
910000657163 723	Natural Gas	Paid by Check #113185		08/01/2023	08/09/2023	07/31/2023		08/09/2023	11.00	
Vendor 45168 - SOUTHWEST GAS Totals								Invoices	12	\$3,594.70
Vendor 48617 - STEEL-TOE-SHOES.COM										
STP080123	Safety Equipment - Physicals	Paid by Check #113186		08/01/2023	08/09/2023	08/31/2023		08/09/2023	184.86	
Vendor 48617 - STEEL-TOE-SHOES.COM Totals								Invoices	1	\$184.86
Vendor 49888 - NICHOLAS SUAREZ										
D3EXAM REIMB	Travel - Meetings - Education	Paid by Check #113187		08/06/2023	08/09/2023	08/31/2023		08/09/2023	100.00	
Vendor 49888 - NICHOLAS SUAREZ Totals								Invoices	1	\$100.00
Vendor 24050 - TAHOE BASIN CONTAINER SERVICE										
2740059	Refuse Disposal	Paid by Check #113096		08/01/2023	08/02/2023	07/31/2023		08/02/2023	260.00	
2740068	Refuse Disposal	Paid by Check #113096		08/01/2023	08/02/2023	07/31/2023		08/02/2023	32.50	
2740083	Refuse Disposal	Paid by Check #113096		08/01/2023	08/02/2023	07/31/2023		08/02/2023	30.00	
2740210	Refuse Disposal	Paid by Check #113096		08/01/2023	08/02/2023	07/31/2023		08/02/2023	38.00	
Vendor 24050 - TAHOE BASIN CONTAINER SERVICE Totals								Invoices	4	\$360.50
Vendor 48229 - TAHOE DAILY TRIBUNE										
IN103147	Public Relations Expense	Paid by Check #113188		07/31/2023	08/09/2023	07/31/2023		08/09/2023	767.00	
IN103148	Ads-Legal Notices	Paid by Check #113097		07/31/2023	08/02/2023	07/31/2023		08/02/2023	749.50	
Vendor 48229 - TAHOE DAILY TRIBUNE Totals								Invoices	2	\$1,516.50
Vendor 24450 - TAHOE VALLEY ELECTRIC SUPPLY										
5124943	Buildings	Paid by Check #113098		07/18/2023	08/02/2023	07/31/2023		08/02/2023	72.88	



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Vendor 24450 - TAHOE VALLEY ELECTRIC SUPPLY Totals							Invoices	1	\$72.88
Vendor 49420 - THATCHER COMPANY OF NEVADA INC									
2023400113049	Hypochlorite	Paid by Check #113189		06/27/2023	07/12/2023	06/30/2023		08/09/2023	7,758.00
2023400113271	Hypochlorite	Paid by Check #113189		06/27/2023	07/12/2023	06/30/2023		08/09/2023	(7,758.00)
2023400113828	Hypochlorite	Paid by Check #113189		06/27/2023	08/09/2023	07/31/2023		08/09/2023	(5,922.00)
2023400113829	Hypochlorite	Paid by Check #113189		06/27/2023	08/09/2023	07/31/2023		08/09/2023	5,265.00
2023400113700	Sodium Hydroxide	Paid by Check #113189		06/30/2023	08/09/2023	07/31/2023	06/30/2023	08/09/2023	(9,710.82)
2023400113701	Sodium Hydroxide	Paid by Check #113189		06/30/2023	08/09/2023	07/31/2023		08/09/2023	12,573.42
2023400113826	Sodium Hydroxide	Paid by Check #113189		06/30/2023	08/09/2023	07/31/2023		08/09/2023	(12,573.42)
2023400113827	Sodium Hydroxide	Paid by Check #113189		06/30/2023	08/09/2023	07/31/2023	06/30/2023	08/09/2023	10,129.20
2023400113272	Hypochlorite	Paid by Check #113189		07/27/2023	08/09/2023	07/31/2023		08/09/2023	5,922.00
Vendor 49420 - THATCHER COMPANY OF NEVADA INC Totals							Invoices	9	\$5,683.38
Vendor 48477 - THOMAS SCIENTIFIC									
3001201	Laboratory Supplies	Paid by Check #113099		06/26/2023	08/02/2023	07/31/2023		08/02/2023	479.88
73624	Laboratory Supplies	Paid by Check #113099		07/21/2023	08/02/2023	07/31/2023		08/02/2023	(230.80)
Vendor 48477 - THOMAS SCIENTIFIC Totals							Invoices	2	\$249.08
Vendor 48748 - THUNDERBIRD COMMUNICATIONS									
3346	Pump Stations	Paid by Check #113100		07/06/2023	08/02/2023	07/31/2023		08/02/2023	413.01
Vendor 48748 - THUNDERBIRD COMMUNICATIONS Totals							Invoices	1	\$413.01
Vendor 24676 - TRANSCAT									
2076066	Small Tools	Paid by Check #113190		07/25/2023	08/09/2023	07/31/2023		08/09/2023	712.64
Vendor 24676 - TRANSCAT Totals							Invoices	1	\$712.64
Vendor 49976 - UNIFIED FIELD SERVICES CORP									
23-01A	Echo View Tank Coatings	Paid by Check #113191		07/21/2023	08/09/2023	07/31/2023		08/09/2023	2,800.00
23-01AR	Echo View Tank Coatings Retainage	Paid by Check #113191		07/21/2023	08/09/2023	07/31/2023		08/09/2023	(140.00)
23-01B	Forest Mountain Tank Coating	Paid by Check #113191		07/21/2023	08/09/2023	07/31/2023		08/09/2023	4,900.00
23-01BR	Forest Mountain Tank Coating Retainage	Paid by Check #113191		07/21/2023	08/09/2023	07/31/2023		08/09/2023	(245.00)
Vendor 49976 - UNIFIED FIELD SERVICES CORP Totals							Invoices	4	\$7,315.00
Vendor 49453 - UNITED RENTALS NORTH AMERICA INC									
222565769-001	Travel - Meetings - Education	Paid by Check #113192		07/26/2023	08/09/2023	07/31/2023		08/09/2023	175.00
Vendor 49453 - UNITED RENTALS NORTH AMERICA INC Totals							Invoices	1	\$175.00
Vendor 49947 - Acct 593278 USABlueBook									
INV00014687	Pump Stations	Paid by Check #113193		07/01/2023	08/09/2023	07/31/2023		08/09/2023	1,223.45
INV00047967	Pump Stations	Paid by Check #113193		07/01/2023	08/09/2023	07/31/2023		08/09/2023	3,176.59
SCN003541	Pump Stations	Paid by Check #113193		07/10/2023	08/09/2023	07/31/2023		08/09/2023	(4,046.00)



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INV00081264	Secondary Equipment	Paid by Check #113193		07/24/2023	08/09/2023	07/31/2023		08/09/2023	3,427.77
INV00081382	Laboratory Supplies	Paid by Check #113193		07/24/2023	08/09/2023	07/31/2023		08/09/2023	537.50
INV00081514	Grounds & Maintenance Laboratory Equipment	Paid by Check #113193		07/24/2023	08/09/2023	07/31/2023		08/09/2023	2,738.34
INV00090710	Luther Pass Pump Station & Wells	Paid by Check #113193		07/31/2023	08/09/2023	07/31/2023		08/09/2023	793.33
FTI_CN001572	Pump Stations	Paid by Check #113193		08/07/2023	08/09/2023	07/31/2023		08/09/2023	(98.45)
FTI_CN001573	Pump Stations	Paid by Check #113193		08/07/2023	08/09/2023	07/31/2023		08/09/2023	(255.59)
Vendor 49947 - Acct 593278 USABlueBook Totals							Invoices	9	\$7,496.94
Vendor 49540 - WATER SYSTEMS CONSULTING INC									
8193	Bijou PS Rehab	Paid by Check #113194		06/30/2023	08/09/2023	07/31/2023		08/09/2023	2,332.50
Vendor 49540 - WATER SYSTEMS CONSULTING INC Totals							Invoices	1	\$2,332.50
Vendor 48405 - WAXIE SANITARY SUPPLY									
81859066	Janitorial Supplies Inventory	Paid by Check #113101		07/24/2023	08/02/2023	07/31/2023		08/02/2023	299.23
81859892	Office Supply Issues	Paid by Check #113101		07/24/2023	08/02/2023	07/31/2023		08/02/2023	75.26
Vendor 48405 - WAXIE SANITARY SUPPLY Totals							Invoices	2	\$374.49
Vendor 25850 - WESTERN NEVADA SUPPLY									
19831682	Sewerworks Inventory	Paid by Check #113102		07/06/2023	08/02/2023	07/31/2023		08/02/2023	2,698.90
19831682-1	Sewerworks Inventory	Paid by Check #113102		07/17/2023	08/02/2023	07/31/2023		08/02/2023	276.89
19840332-1	Couplings Omni Parts Inventory	Paid by Check #113102		07/17/2023	08/02/2023	07/31/2023		08/02/2023	4,295.47
39841021	Buildings	Paid by Check #113102		07/17/2023	08/02/2023	07/31/2023		08/02/2023	228.64
39852365	Buildings	Paid by Check #113102		07/18/2023	08/02/2023	07/31/2023		08/02/2023	69.98
19856464	Caltrans - City - County - Improvements	Paid by Check #113102		07/20/2023	08/02/2023	07/31/2023		08/02/2023	99.97
39858981	Buildings	Paid by Check #113102		07/21/2023	08/02/2023	07/31/2023		08/02/2023	27.73
19840341-1	Repair Clamps Inventory	Paid by Check #113102		07/24/2023	08/02/2023	07/31/2023		08/02/2023	1,953.30
39854145	Buildings	Paid by Check #113102		07/24/2023	08/02/2023	07/31/2023		08/02/2023	41.99
39856819	Pipe - Covers & Manholes	Paid by Check #113102		07/24/2023	08/02/2023	07/31/2023		08/02/2023	774.30
39856823	Pipe - Covers & Manholes	Paid by Check #113102		07/24/2023	08/02/2023	07/31/2023		08/02/2023	545.93
39861237	Saddles & Fittings Inventory	Paid by Check #113102		07/24/2023	08/02/2023	07/31/2023		08/02/2023	666.59
19840341-2	Repair Clamps Inventory	Paid by Check #113102		07/25/2023	08/02/2023	07/31/2023		08/02/2023	2,674.27
39854156	Buildings	Paid by Check #113102		07/25/2023	08/02/2023	07/31/2023		08/02/2023	55.98
19840332-2	Couplings Omni Parts Inventory	Paid by Check #113195		07/31/2023	08/09/2023	07/31/2023		08/09/2023	88.13
19840566	Saddles & Fittings Inventory	Paid by Check #113195		07/31/2023	08/09/2023	07/31/2023		08/09/2023	1,324.42
39871956	Pipe - Covers & Manholes	Paid by Check #113102		07/31/2023	08/02/2023	07/31/2023		08/02/2023	301.24
19868568-1	Caltrans - City - County - Improvements	Paid by Check #113195		08/01/2023	08/09/2023	08/31/2023		08/09/2023	399.78
19873430	Service Contracts	Paid by Check #113195		08/01/2023	08/09/2023	08/31/2023		08/09/2023	3,240.00
39868575	Pipe - Covers & Manholes	Paid by Check #113195		08/01/2023	08/09/2023	08/31/2023		08/09/2023	281.68
39872495	Saddles & Fittings Inventory	Paid by Check #113195		08/03/2023	08/09/2023	08/31/2023		08/09/2023	1,065.75
39879775	Shop Supplies	Paid by Check #113195		08/03/2023	08/09/2023	08/31/2023		08/09/2023	306.46



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
39879921	Shop Supplies	Paid by Check #113195		08/03/2023	08/09/2023	08/31/2023		08/09/2023	27.01
39872547	Pipe - Covers & Manholes	Paid by Check #113195		08/04/2023	08/09/2023	08/31/2023		08/09/2023	86.13
Vendor 25850 - WESTERN NEVADA SUPPLY Totals						Invoices	24		<u>\$21,530.54</u>
Vendor 49738 - WEX BANK									
90577017	Diesel Expense	Paid by Check #113103		07/23/2023	08/02/2023	07/31/2023		08/02/2023	60.00
Vendor 49738 - WEX BANK Totals						Invoices	1		<u>\$60.00</u>
Vendor 50015 - JONATHAN WOLIN									
3469213	Turf Buy-Back Program	Paid by Check #113196		08/03/2023	08/09/2023	08/31/2023		08/09/2023	3,000.00
Vendor 50015 - JONATHAN WOLIN Totals						Invoices	1		<u>\$3,000.00</u>
Vendor 48781 - WORLD OIL REFINING									
I500-00948029	Service Contracts	Paid by Check #113197		07/21/2023	08/09/2023	07/31/2023		08/09/2023	100.00
Vendor 48781 - WORLD OIL REFINING Totals						Invoices	1		<u>\$100.00</u>
Grand Totals						Invoices	279		<u><u>\$898,400.89</u></u>



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, Interim General Manager

SPECIAL MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT July 31, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a special session, 9:00 a.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan, Exline

Staff: Liz Kauffman

Guests: Josh Bordeaux, Koff and Associates; Sean Barclay, Tahoe City Public Utility District

- 1. PLEDGE OF ALLEGIANCE:**
- 2. COMMENTS FROM THE AUDIENCE:** None
- 6. ADJOURN TO CLOSED SESSION:** 9:01 a.m.

RECONVENE TO OPEN SESSION: 3:00 p.m.

- Pursuant to Government Code Section 54957(b)(1) consider the appointment of a public employee – General Manager.

Moved Sheehan/Second Exline/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to appoint **Paul Hughes** as General Manager.

Moved Peterson/Second Sheehan/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Yes to appoint the Executive Committee to commence negotiations with **Paul Hughes**.

ADJOURNMENT: 3:02 p.m.

David Peterson, Board President
South Tahoe Public Utility District

Melonie Guttry, Executive Services Manager/
Clerk of the Board
South Tahoe Public Utility District



SOUTH TAHOE PUBLIC UTILITY DISTRICT

David Peterson, President
Nick Haven, Director

BOARD MEMBERS
Shane Romsos, Vice President

Kelly Sheehan, Director
Nick Exline, Director

Paul Hughes, Interim General Manager

REGULAR MEETING OF THE BOARD OF DIRECTORS SOUTH TAHOE PUBLIC UTILITY DISTRICT August 3, 2023 MINUTES

The South Tahoe Public Utility District Board of Directors met in a regular session, 2:00 p.m., at the District Office, located at 1275 Meadow Crest Drive, South Lake Tahoe, California.

ROLL CALL: Board of Directors: President Peterson, Directors Haven, Romsos, Sheehan

Absent: Director Exline

Staff: Paul Hughes, Keith Collins, Shannon Chandler, Julie Ryan, Chris Stanley, Shelly Thomsen, Steve Caswell and Greg Dupree

1. **PLEDGE OF ALLEGIANCE:**
2. **COMMENTS FROM THE AUDIENCE:** None
3. **CORRECTIONS TO THE AGENDA OR CONSENT CALENDAR:** None
4. **ADOPTION OF CONSENT CALENDAR:**

Moved Sheehan/Second Haven/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent
to approve the Consent Calendar as presented.

a. **AS-NEEDED SPECIAL LEGAL COUNSEL FOR PUBLIC CONTRACTS**

(Julie Ryan, Engineering Department Manager)

Authorized Interim General Manager to execute Task Order No. 14 with Best, Best, & Krieger LLP, in an amount not to exceed \$35,000.

b. **ENVIRONMENTAL SCIENCE RESEARCH INSTITUTE GIS SMALL UTILITY ENTERPRISE LICENSE AGREEMENT RENEWAL**

(Chris Skelly, Information Technology Manager)

Authorized staff to renew the Small Utility Enterprise License Agreement (SUELA) for three additional years, with the ESRI, for access to the ESRI term license software in the amount of \$85,200.

c. WINTER STORMS EMERGENCY RESPONSE

(Paul Hughes, Chief Financial Officer/Interim General Manager)

Pursuant to Public Contract Code Section 22050(c), continued the emergency action to respond to the Winter Storms Emergency pursuant to Resolution No. 3242-23.

d. RECEIVE AND FILE PAYMENT OF CLAIMS (Greg Dupree, Accounting Manager)

Received and filed Payment of Claims in the amount of \$3,378,310.25.

e. REGULAR BOARD MEETING MINUTES: July 20, 2023

(Melonie Guttry, Executive Services Manager/Clerk of the Board)

Approved July 20, 2023, Minutes

5. CONSENT ITEMS BROUGHT FORWARD FOR SEPARATE DISCUSSION/ACTION: None**6. ITEMS FOR BOARD ACTION:**

- a. Stanford Camp Electrical and Generator Building Emergency Replacement Project (Julie Ryan, Engineering Department Manager) – **Julie Ryan** provided details regarding the location and scope of work for the project rebuild. The new location will provide good access in the winter and will be out of the avalanche zone. Plans and specifications are in process on an accelerated timeline to complete certain components before winter. **Julie Ryan**, **Chris Stanley**, and **Paul Hughes** addressed questions from the Board.

Moved Haven/Second Romsos/Peterson Yes/Haven Yes/Romsos Yes/Sheehan Yes/Exline Absent to (1) Approve proposal from Water Systems Consultants, Inc. to develop plans and specifications in support of the emergency replacement of the Stanford Camp Electrical and Generator Building; and (2) Authorize the Interim General Manager to execute Task Order No. 3A with Water Systems Consultants, Inc., in the amount of \$ 228,895.00.

7. STANDING AND AD-HOC COMMITTEES AND LIAISON REPORTS:

As the liaison for El Dorado County, **Director Haven** had no report but invited any thoughts or issues for future discussion.

Director Romsos reported the Executive Committee met with the District's new General Counsel, **Keith Collins**, and discussed the transition process of general counsel services. He also reported that the Board of Directors selected **Paul Hughes** for the General Manager position after interviews on Monday, July 31st. He thanked **Julie Ryan** and all staff members who submitted applications and asked for staff's support of **Paul Hughes** in his new role.

President Peterson introduced and welcomed **Attorney Collins** with Jones Mayer law firm.

8. BOARD MEMBER REPORTS: None**9. STAFF/ATTORNEY REPORTS:**

- a. **Attorney Collins** thanked the Board for the warm welcome and the opportunity to serve the District and community.

10. INTERIM GENERAL MANAGER REPORT:

Paul Hughes reported on several items:

- Provided a staffing update
- Indian Creek Reservoir algae bloom is in warning status for cyanobacteria and the District will test the water again at the end of this month.

- Due to warm temperatures, concrete work on the secondary clarifier will take place on August 10th at 3:00 a.m. Residents in the area will be notified.
- The California Association of Sanitation Agencies Conference is scheduled for August 9-11, 2023, in San Diego and the California Special Districts Association Annual Conference in Monterey is scheduled for August 28-31, 2023.

11. NOTICE OF PAST AND FUTURE MEETINGS/EVENTS

12. BREAK AND ADJOURN TO CLOSED SESSION: 2:20 p.m.

RECONVENE TO OPEN SESSION: 2:53 p.m.

- a. Pursuant to Government Code Section 54957(a) Conference with Labor Negotiators re: Memorandum of Understanding with Stationary Engineers, Local 39. Present at this Closed Session will be Agency Negotiators: Paul Hughes, CFO/Interim General Manager; Liz Kauffman, Human Resources Director.

No reportable Board Action

- b. Pursuant to Government Code Section 54957(a) Conference with Labor Negotiators: Memorandum of Understanding with Management Group. Present at this Closed Session will be Agency Negotiators: Paul Hughes, Chief Financial Officer/Interim General Manager; and Liz Kauffman, Human Resources Director.

No reportable Board Action

- c. Pursuant to Government Code Section 54957(b)(1) consider the appointment of a public employee – General Manager.

No reportable Board Action

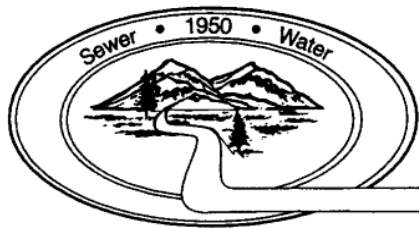
ADJOURNMENT: 2:54 p.m.

David Peterson, Board President
South Tahoe Public Utility District

Shannon Chandler, Administrative Asst./
Asst. Clerk of the Board
South Tahoe Public Utility District

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 6a

TO: Board of Directors

FROM: Liz Kauffman, Human Resources Director

MEETING DATE: August 17, 2023

ITEM – PROJECT NAME: General Manager Agreement for Professional Services

REQUESTED BOARD ACTION: Approve the General Manager Agreement for Professional Services, between the South Tahoe Public Utility District and Paul Hughes for the position of General Manager, commencing August 17, 2023.

DISCUSSION: The Executive Committee has negotiated the General Manager Agreement for Professional Services, with Paul Hughes for the position of General Manager of the District, commencing on August 17, 2023. The Executive Committee recommends approval of the Agreement.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: Agreement for Professional Services for General Manager

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES PA NO _____

CHIEF FINANCIAL OFFICER: YES PA NO _____

AGREEMENT FOR PROFESSIONAL SERVICES FOR GENERAL MANAGER

This Agreement for Professional Services for General Manager (Agreement) is entered into this 17th day of August 2023 by and between the South Tahoe Public Utility District (**District**), a California **public agency formed in 1950 pursuant to the Public Utility District Act** and Paul E. Hughes (Hughes) at South Lake Tahoe, California, with reference to the following facts and intentions.

- A. The District is engaged in the collection, treatment, and transportation of sewage and wastewater and the production, storage, transmission, and distribution of water within its jurisdictional boundaries.
- B. The District desires to retain an individual for the position of General Manager who will have full charge and control of the facilities of the District, including construction, maintenance, and operation, and who shall be responsible for the efficient administration of all of the affairs of the District.
- C. Hughes represents that he is qualified to perform the duties and services of the position of General Manager; and
- D. The District and Hughes have negotiated the terms and conditions for Hughes' employment in the position of General Manager pursuant to the terms and conditions of this Agreement.

NOW, THEREFORE, the parties agree as follows:

1. **EMPLOYMENT.** The District employs Hughes and Hughes accepts employment with the District in the position of General Manager, on the terms and conditions for the compensation as stated below.
2. **SCOPE OF DUTIES AND SERVICES.** Hughes shall personally provide all the services and duties ordinarily performed by the General Manager for the District, including those services and duties as provided by any applicable ordinances, resolutions, or regulations of the District, under the general direction of the District's Board of Directors (Board of Directors). As General Manager Hughes shall assume full responsibility for the operation and management of the District, including the supervision and control of all the District's property, administrative activities, personnel, business, and operations, subject to the budgetary guidelines and directives of the Board of Directors, and for otherwise carrying out the policies and directives set by the Board of Directors. Hughes shall perform his obligations and responsibilities diligently within the time parameters indicated by the Board of Directors, applying the highest degree of professionalism and good workmanship to every aspect of his obligations. Hughes shall have the authority to hire, discipline, or discharge such employees as may be necessary to carry out the business of the District, except as provided by law and any applicable ordinances, resolutions, and regulations of the District.

3. **WARRANTY BY HUGHES.** Hughes warrants and represents that he is fully qualified to perform the duties and obligations of the position of General Manager of the District, and that he is fully committed to perform these duties and obligations during the term of this Agreement.
4. **TERM.** The effective date of this Agreement shall be **August 17, 2023**, and shall continue for a three (3) year period through **August 12, 2026**, unless otherwise terminated as provided in Section 8 below. This Agreement may be renewed on or before the expiration of the term of this contract for an additional term or such terms as mutually agreed to by the parties.
5. **COMPENSATION.** For the services to be provided pursuant to this Agreement, Hughes shall receive the following compensation:
 - a. **Salary.** Effective August 17, 2023, the monthly salary range for the position of General Manager shall be \$19,234.49- \$24,548.63 per month and Hughes shall be paid a salary of \$21,206.03 per month (Step C of the Salary Schedule) through August 14, 2024. Thereafter, and on an annual basis, Hughes will be eligible for a potential merit increase to the next step in the salary range, as approved by the Board of Directors and based on satisfactory performance. Future salary adjustments will be based upon adjustments made to the Management Staff employees of the District, based on the Compensation Study. Hughes' salary shall be payable at the same time as other Management Staff employees of the District and in accordance with established District procedures. Hughes, as an executive employee, is exempt from overtime payments and entitlements under State and Federal laws.
 - b. **Benefits.** Except as otherwise provided in this Agreement, all the rules and regulations of the District relating to vacation, sick leave, retirement, pension system contributions, holidays, and other fringe benefits and working conditions as they now exist or may be amended, shall also apply to Hughes in the same manner as they apply to other Management employees of the District. These benefits include, but are not limited to, District paid vision, health and dental insurance, life insurance, long-term disability, retirement plan, vacation, and sick leave. Hughes shall receive twenty-two (22) paid vacation days annually. Administrative Time Off of forty (40) hours per contract year shall be earned and which cannot be accumulated from year to year, and must be taken off within the contract year, or lost.
 - c. **Expenses.** The District shall provide Hughes with reimbursement for reasonable expenses necessarily incurred by Hughes in the performance of his duties on behalf of the District. Such reimbursement shall take the form of either cash reimbursement based upon proper expense vouchers, receipts, statements, or personal affidavits, or in the alternative, the utilization of a credit card or other

similar deferred payment arrangement which sums owing shall be paid by the District, based on substantiation by District.

- d. **Conference Attendance.** Hughes may participate occasionally in Association conferences when there is a direct benefit to the District to do so. Conferences shall be limited to those directly related to District operations, such as ACWA, CASA and CSDA. All conferences attended outside District facilities, or those requiring payment for registration fees, transportation or other costs, shall be approved in advance by the President of the Board of Directors using District-approved forms, fully completed and executed. All special educational and training programs shall be recorded and/or reported in the manner prescribed by the Board of Directors.
- e. **Remote Computer Equipment.**
 - i. **Computer Equipment.** The District desires to continue assisting Hughes in performing his General Manager duties and responsibilities during non-business hours by providing Hughes remote access computer equipment and software at his home, which shall be integrated with the District's computer system.
 - ii. **Computer Usage.** The District shall be solely responsible for all maintenance and repairs of the computer equipment and all remote set up costs and charges. The District's computer personnel shall be made available for in-house training and assistance. The District shall cover the computer equipment under its insurance policies.

6. VEHICLE USE.

- a. **District Vehicle.** The District shall provide to Hughes a District-owned four-wheel drive vehicle for his personal use and in connection with his District responsibilities. The District-owned vehicle shall be always available to Hughes for Hughes' use, as the District's General Manager is on call twenty-four (24) hours per day, seven (7) days per week. Family and/or friends shall not use the District vehicle for any reason other than for an emergency. The District shall pay for the cost of maintenance, repair, and gasoline, and provide insurance for this vehicle. Hughes shall operate the District-provided vehicle in a safe manner and shall maintain a valid California automobile license during the term of this Agreement. Except as otherwise provided in this Agreement, Hughes shall operate the District-provided vehicle in accordance with any applicable ordinances, resolutions, regulations, or policies of the District regarding District vehicles.
- b. **Personal Vehicle.** From time-to-time Hughes may be required to utilize his personal automobile in connection with the performance of his duties under the terms of this Agreement. Hughes shall procure and/or maintain in full force and

effect during his employment with the District automobile liability insurance covering all personal automobiles which are operated by Hughes in connection with the services under this Agreement in a reasonable amount, acceptable to the District. Hughes shall provide the District with a certificate of insurance evidencing the above coverage. Failure to maintain such coverage shall constitute a material breach of this Agreement.

7. **CONFLICT OF INTEREST.** Hughes represents and warrants to the District that he has no interest, and covenants that he will not acquire any interests, direct or indirect, financial or otherwise, which would conflict in any manner or interfere with the performance of services required to be performed under this Agreement.

8. **TERMINATION.**

a. **Termination Without Cause.** The District may terminate this Agreement and Hughes' employment with the District without cause in accordance with any applicable ordinances, resolutions, or regulations of the District at any time prior to the expiration of the term of this Agreement, or any additional term without cause by giving Hughes thirty (30) days written notice of such termination. In addition to thirty (30) days written notice, Hughes will receive six (6) months' severance pay and benefits at the rates and conditions set forth in this Agreement in the event he is terminated without cause under this subsection during the term of this Contract or any subsequent term. Hughes may terminate this Agreement for any reason by giving the District at least ninety (90) days' prior written notice of termination but shall not be entitled to any severance in the event Hughes terminates this agreement. Termination by either party shall not relieve either of them from their responsibilities under this Agreement until the termination date.

b. **Termination for Cause.** The District may terminate this Agreement and Hughes' employment with the District in accordance with any applicable ordinances, resolutions or regulations of the District, or otherwise discipline Hughes, for cause upon thirty (30) days prior written notice. If Hughes' employment is terminated for cause, he shall not be entitled to any severance pay or benefits. The District and Hughes specifically acknowledge that it is not possible to list every possible form of unacceptable conduct which may subject Hughes to termination or other disciplinary action for cause. For the purpose of this Agreement, cause for termination shall include, but not be limited to, the following:

- i. Poor performance or misconduct.
- ii. The material breach of this Agreement or Hughes' obligations under this Agreement.
- iii. Intentional failure to perform consistent with his obligations under applicable law or with lawful directives issued by the Board of Directors.

- iv. Conviction of a felony or any crime involving moral turpitude.
- v. Acts of dishonesty, fraud, public intoxication, or any action or activity that might bring embarrassment or discredit to the District; or
- vi. Unauthorized absences.

9. **DISPUTE RESOLUTION.** In the event of a dispute in regard to the terms and conditions of this Agreement, including termination with or without cause, any such dispute shall be settled through binding arbitration. Within 10 days of the event causing the dispute, the parties shall request through the American Arbitration Association a list of Arbitrators, from which the parties shall select one person to act as the arbitrator in the matter. Both the District and the General Manager shall be represented at said hearing by a representative of their choice, who may be an attorney. The District shall present its case first at the hearing. Each side shall have the right to present witnesses and documentary evidence and to cross-examine the other party's witnesses. At the close of the hearing, the Arbitrator has the right to affirm, deny, or modify the action. The decision of the Arbitrator shall be final and without judicial recourse, except for the enforcement of the Arbitrator's decision. The Parties shall share equally in the costs of the Arbitrator and any court reporters requested by either party.

10. **INDEMNIFICATION AND DEFENSE.** In accordance with and subject to the limitations of the California Government Claims Act and California Labor Code, the District shall defend, save harmless and indemnify General Manager against any tort, professional liability, claim or demand or other legal action, arising out of an alleged act or omission occurring in the performance of services as General Manager, except that this provision shall not apply with respect to any intentional tort or crime committed by General Manager, nor any gross negligence or willful misconduct, nor any actions outside the course and scope of his employment as General Manager.

11. GENERAL PROVISIONS.

- a. **Recitals.** The recitals stated at the beginning of this Agreement of any matters or facts shall be conclusive proof of the truthfulness and the terms and conditions of the recitals, if any, shall be deemed a part of this Agreement.
- b. **Cooperation.** The parties shall, whenever and as often as reasonably requested to do so by the other party, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, any and all documents and instruments as may be necessary, expedient or proper in the reasonable opinion of the requesting party to carry out the intent and purposes of this Agreement, provided that the requesting party shall bear the cost and expense of such further instruments or documents (except that each party shall bear its own attorney's fees). The term "days" as used in this Agreement shall mean calendar days.

- c. **Authority.** The individuals executing this Agreement represent and warrant that they have the authority to enter into this Agreement and to perform all acts required by this Agreement, and that the consent, approval, or execution of or by any third party is not required to legally bind either party to the terms and conditions of this Agreement.
- d. **Construction.** The provisions of this Agreement should be liberally construed to effectuate its purposes. The language of all parts of this Agreement shall be construed simply according to its plain meaning and shall not be construed for or against either party, as each party has participated in the drafting of this document and had the opportunity to have their counsel review it. Whenever the context and construction so require, all words used in the singular shall be deemed to be used in the plural; all masculine shall include the feminine and neuter, and vice versa.
- e. **Notice.** All notices, approvals, acceptances, demands, and other communications required or permitted hereunder, to be effective, shall be in writing and shall be delivered either in person or by mailing the same by United States mail (postage prepaid, registered or certified, return receipt requested) or by Federal Express or other similar overnight delivery service to the party to whom the notice is directed at the address of such party as follows:

DISTRICT: President, Board of Directors
South Tahoe Public Utility District
1275 Meadow Crest Drive
South Lake Tahoe, California 96150

With copy to: Keith F. Collins
Jones Mayer
6349 Auburn Blvd.
Citrus Heights, California 95621

HUGHES: Paul E. Hughes
PO Box 7559
South Lake Tahoe, CA 96158

Any written communication given by mail shall be deemed delivered two (2) business days after such mailing date and any written communication given by overnight delivery services shall be deemed delivered one (1) business day after the dispatched date. Either party may change its address by giving the other party written notice of its new address as provided in this Agreement.

- f. **Governing Law.** The validity and interpretation of this Agreement shall be governed by the laws of the State of California, with venue for all purposes to be proper only in the County of El Dorado, State of California.

- g. **Severability.** If any term, provisions, covenant, or conditions of this Agreement is determined to be unenforceable by a court of competent jurisdiction, it is the parties' intent that the remaining provisions of this Agreement shall remain in full force and effect and shall not be affected, impaired or invalidated by such a determination.
- h. **Attorney's Fees.** If any action, at law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, the prevailing party shall be entitled to recover actual attorneys' fees which may be determined by the court in the same action or in a separate action brought for that purpose. The attorneys' fees to be awarded shall be made to fully reimburse for all attorneys' fees, paralegal fees, costs, and expenses, actually incurred in good faith, regardless of the size of the judgment, it being the intention of the parties to fully compensate for all attorneys' fees, paralegal fees, costs and expenses paid or incurred in good faith.
- i. **Counterparts.** This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument.
- j. **Interpretation.** The provisions and language of this Agreement shall be interpreted in accordance with their plain meaning and shall not be construed for or against any of the parties, as all parties have participated in, and have approved, the drafting of this Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original.
- k. **Good Faith.** The parties agree to exercise their best efforts and utmost good faith to effectuate all the terms and conditions of this Agreement and to execute such further instruments and documents as are necessary or appropriate to effectuate all of the terms and conditions of this Agreement.
- l. **Waiver.** The waiver of any breach of any provision of this Agreement by any party to this Agreement shall not be deemed to be a waiver of any other proceeding or subsequent breach under the Agreement, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the party making the waiver.
- m. **Successors and Assigns.** This Agreement shall be binding on and shall inure to the benefit of the parties and their respective heirs, legal representatives, successors, and assigns.
- n. **Headings.** The section headings contained in this Agreement are for convenience and reference only and shall not affect the meaning or interpretation of this Agreement.

- o. Entire Agreement and Amendment.** This Agreement contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties, or undertakings by any of the parties, either oral or written, of any character or nature binding except as stated in this Agreement. This Agreement may be altered, amended, or modified only by an instrument in writing, executed by the parties to this Agreement and by no other means. Each party waives their future right to claim, contest, or assert that this Agreement, course of conduct, waiver, or estoppel.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date and place first written above.

SOUTH TAHOE PUBLIC UTILITY DISTRICT

PAUL E. HUGHES

Dave Peterson, President

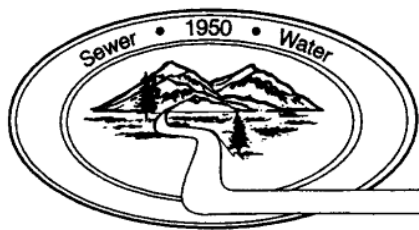
Paul E. Hughes, General Manager

ATTEST:

By: _____
Melonie Guttry, Clerk of the Board/Executive Services Manager

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline



South Tahoe Public Utility District

1275 Meadow Crest Drive • South Lake Tahoe • CA 96150-7401
Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 12a

TO: Board of Directors

FROM: Liz Kauffman, Human Resources Director

MEETING DATE: August 17, 2023

ITEM – PROJECT NAME: Appointment/Employment of a Public Employee

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Government Code Section 54957(b)(1) consider the appointment of a public employee – General Manager.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

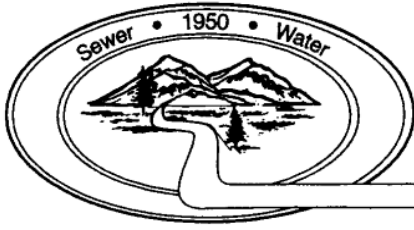
ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION:

CATEGORY: Sewer/Water

GENERAL MANAGER: YES PAH NO _____

CHIEF FINANCIAL OFFICER: YES PAH NO _____



South Tahoe Public Utility District

General Manager
Paul Hughes

Directors
Nick Haven
Shane Romsos
David Peterson
Kelly Sheehan
Nick Exline

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Phone 530 544-6474 • Fax 530 541-0614 • www.stpud.us

BOARD AGENDA ITEM 12b

TO: Board of Directors
FROM: Paul Hughes, General Manager
MEETING DATE: August 17, 2023
ITEM – PROJECT NAME: Conference with Legal Counsel – Existing Litigation

REQUESTED BOARD ACTION: Direct Staff

DISCUSSION: Pursuant to Section 54956.9(d)(1) of the California Government code, Closed Session may be held for conference with legal counsel regarding existing litigation: Yolo County Superior Court Case CV 2021-1686, Alpine County vs. South Tahoe Public Utility District; et al.

SCHEDULE: N/A

COSTS: N/A

ACCOUNT NO: N/A

BUDGETED AMOUNT AVAILABLE: N/A

ATTACHMENTS: N/A

CONCURRENCE WITH REQUESTED ACTION: _____ **CATEGORY:** General

GENERAL MANAGER: YES AA NO _____

CHIEF FINANCIAL OFFICER: YES AA NO _____